

## NETHER ALDERLEY PARISH COUNCIL

### Minutes of the Nether Alderley Burial Board Meeting held on Tuesday 19<sup>th</sup> September 2017 at 5.45 p.m. at Nether Alderley Parish Hall

**In the Chair:** Cllr. S.Lewis

**Parish Councillors present:** Y.Bentley, J.Shufflebottom and J.Wilkinson  
**Also present:** The Parish Council Clerk

**1. Burial Ground Inspection**

**2. To receive apologies for absence – None**

**3. To receive Declarations of Interests**

**3.1 To Declare Disclosable pecuniary interests** - No declarations were made.

**3.2 To Declare interests conflicting with Nolan principles/non- pecuniary interests** - No declaration were made.

**4. To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

**5. Public Presentation –** There was no public representation.

**6. To exclude the public and press in the public interest for consideration of the following items:**

**a. Personal issues**

**b. Legal issues**

**7. To consider and approve actions to take following the Burial Ground inspection:**

**7.1 Grave 246 –** The headstone is unstable and is currently supported with a wooden stake. The clerk reported there has been no response from the family and was asked to make enquiries with a local mason re: fixing the memorial to the plinth and report back to the Burial Board.

**8. Review of Burial Board annual actions**

**RESOLVED:** *The Burial Board considered and resolved to approve that all identified actions required in relation to the Burial Ground have been implemented in the past year.*

**Proposed:** Cllr. S.Lewis

**Seconded:** Cllr. J.Shufflebottom

**9. To review Burial Ground maintenance:**

**9.1 Review of Burial Ground maintenance duties and responsibilities**

**RESOLVED:** *The Burial Board considered the current list of duties associated with Burial Ground maintenance work and resolved that the list of duties should be maintained without amendment*

**Proposed:** Cllr. S.Lewis

**Seconded:** Cllr. J.Shufflebottom

**9.2 Review of Burial Ground maintenance arrangements**

**RESOLVED:** *The Burial Board considered the current arrangements for Burial Ground care and maintenance and resolved that the current arrangement are maintained.*

**Proposed:** *Cllr. S.Lewis*

**Seconded:** *Cllr. J.Shufflebottom*

**9.3 Review of Burial Ground maintenance payments**

**RESOLVED:** *The Burial Board considered the hours worked and payments made for Burial Ground maintenance and resolved to maintain the current payment level.*

**Proposed:** *Cllr. S.Lewis*

**Seconded:** *Cllr. J.Shufflebottom*

**10. To review Burial Fees and consider annual income and expenditure**

The Burial Board considered income and expenditure levels over previous years to date.

**RESOLVED:** *The Burial Board resolved to approve that charges are maintained at current levels.*

**Proposed:** *Cllr. J.Wilkinson*

**Seconded:** *Cllr. J.Shufflebottom*

**11. To review Burial Board Regulations**

**RESOLVED:** *The Burial Board considered and resolved to agree to maintain the current Burial Board regulations with no additions or amendments.*

**Proposed:** *Cllr. S.Lewis*

**Seconded:** *Cllr. Y.Bentley*

**12. To review Burial procedure and literature**

**RESOLVED:** *The Burial Board considered and resolved to approve continued use of information guides without amendment.*

**Proposed:** *Cllr. S.Lewis*

**Seconded:** *Cllr. Y.Bentley*

**13. To review Memorial Inspection Policy**

**RESOLVED:** *The Burial Board resolved to approve the current Memorial Inspection Policy without amendment.*

**Proposed:** *Cllr. J.Shufflebottom*

**Seconded:** *Cllr. J.Wilkinson*

**14. To review Clerk's delegated responsibilities**

**RESOLVED:** *The Burial Board resolved to approve the Clerk's delegated duties in relation to administration of the Burial Ground and service without amendment.*

**Proposed:** *Cllr. J.Shufflebottom*

**Seconded:** *Cllr. J.Wilkinson*

**15. To review Clerk's report of current and recent Burial Board matters** - The Clerk reported the Society for Local Council Clerks (SLCC) will include 'Cemeteries' at a future meeting which may prove useful.

**16. To consider correspondence**

The Burial Board noted an email which had been received from a tree surgeon who provides a services in the local area. The Clerk will keep his details on file for future reference.

**17. To consider any other matters relating to the Burial Board and Burial Grounds:**

**16.1 Grant an Exclusive Right of Burial (No. 233)** – The Deed was signed by all members of the Burial Board.

**16.2 Use of the room beneath the Mausoleum for storage re: Parish Hall refurbishment** – The Burial Board had no objections to storing items which are currently stored in the Parish Hall, during the proposed refurbishment of the hall.

**16.3 Mausoleum steps** – The Burial Board considered covering the steps, located at the side of the museum, with a wrought iron grill but it was deemed inappropriate.

Minutes taken by: The Clerk

Signed..... Date.....