

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 10th July 2017 at 7.00 p.m. at Nether Alderley Parish Hall

In the Chair: Cllr. J Shufflebottom

Parish Councillors present: D.Colgan. and C.Walker
Also present: The Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: Y.Bentley S.Lewis, S.Shorland, J.Wilkinson and Cheshire East Councillor G.Walton

2. **To receive Declarations of Interests**

2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.

2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** - No declarations were made.

2.3 **To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.

3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

4. **RESOLVED: The Parish Council resolved to approve the minutes of Nether Alderley Parish Council meeting held on 19th June 2017 and the Extra-ordinary Planning minutes of the meeting held on 4th July are a true and accurate record.**

Proposed: Cllr. J.Shufflebotom

Seconded: Cllr. J.Wilkinson

5. **7.05 p.m. Public presentation**

To adjourn for representation from residents of the Nether Alderley Parish - A local resident attended the meeting.

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

a. Personal issues

b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 **Neighbourhood Plan Update** – Cllr. Shufflebottom informed the Parish Council that the Chairman of Great Warford Parish Council had stepped down due to personal circumstances. The new Chairman is Cllr. Brian Thompson and Nether Alderley Parish Council wish him well in his new post.

Councillors considered a draft letter which will be sent to residents of Nether Alderley and Great Warford Parishes to establish if there is enough enthusiasm and skill sets to create a joint Neighbourhood Plan. Resident's feedback will be duly considered which will take the plan to the next stage.

Resolved: Nether Alderley Parish Council resolved to hand deliver a letter to local residents to establish if a joint Neighbourhood Plan with Great Warford is viable.

Proposed: Cllr. D.Colgan

Seconded: Cllr. C.Walker

N.B. The draft letter is still to be approved by Great Warford Parish Council at their next meeting on 19th July 2017.

- 8.2 Parish Hall Renovation Update** – In addition to the £6000 held in reserve for initial reports, St. Mary's Church has contributed £3000 to enable the renovation project to move forward. This includes commissioning a contract with Lloyd Evans Pritchard Ltd. (Architects), an updated condition survey, measurement survey etc. It is expected the money from NAPC and St. Mary's Church will be refunded from s106 monies in due course.

Resolved: Nether Alderley Parish Council resolved to approve commissioning Lloyd Evans Pritchard Ltd. (Architects) to oversee the project as they have previous specialist experience with the Parish Hall, which is a listed building. The Parish Council also resolved to approve using £6000 from NAPC bank reserves to fund initial surveys/reports.

Proposed: Cllr. D.Colgan

Seconded: Cllr. C.Walker

Although there are no details currently available, Councillors considered the benefits of sending a letter to all residents in the community informing them of the s106 monies available and the 3 proposed options. Cllr. Walker will draft a letter which will be considered at the next Parish meeting in August.

Councillors agreed it was important to include Nether Alderley Primary School in the creation of a logo for the project, as it had done previously when the Parish Plan was created. Mr. Craven, the Headmaster, had recently taken a group of children around the hall and given a history lesson to assist them with their drawings which will be judged on Tuesday 18th July 2017. The Parish Council will award a 1st and 2nd prize and the winning logo will be used on letterheads, advertising and all correspondence for the project.

- 8.3 Councillor Vacancy:** Further to Cheshire East's confirmation that the Parish Council is able to fill the vacancy by co-option, two applications had been received. Both applicants will be invited to meet three Councillors and have informal chat (date to be confirmed).

- 8.4 Removal of an Oak Tree on land off Welsh Row, Nether Alderley** – The Arboricultural Officer at Cheshire East Borough Council confirmed that the oak tree was not protected by a Tree Preservation Order (TPO) nor was it sited within a Conservation Area and as such were unable to pursue the matter any further.

The clerk was asked to make enquiries with Cheshire East regarding the protocol for putting a TPO in place and will report back at the next meeting.

- 8.5 Highways response re: Road signage on Bradford Lane** – A resident had contacted the Parish Council regarding confused drivers when trying to access Congleton Road from Macclesfield Road via Bradford Lane.

Cheshire East Highways department have agreed to relocate the street name sign (which has a 'no through road' incorporated in it) to a more suitable location. In addition, to reinforce the informative sign, they intend to install a new 'no through road' sign on a new post which will be positioned on the approach to the junction of Bradford Lane/Finlow Hill Lane. The Parish Council hopes this will resolve the problem.

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 Introduction of new PCSOs – Zoe Cox and Gary Fulton** – Unfortunately, both officers were unable to attend the meeting due to late reorganisation of their work schedule. An invitation to attend either the September/October meeting will be offered.

9.2 Speed restrictions on Congleton Road – Enquiries from a Governor of Nether Alderley Primary School had been made to establish if there had been any further developments since the road markings on Congleton Road had been completed earlier this year. The Parish Council would be pleased to support the Headmaster/Governors of the school should they wish to take up the mantle with Cheshire East Highways/Highways Police.

10 Policies and Procedure

10.1 To receive report on quarterly inspection of Highways assets – Cllr. D.Colgan reported the following highway's assets are in need of attention:

- Both bus shelters at Monks Heath are a little overgrown with foliage
- The bench at Sand Lane – Foliage needs cutting back

Cllr. Colgan volunteered to cut back the foliage as required.

Cllr. Shufflebottom thanked Cllr. Colgan for his report and volunteering to do the required work.

10.2 ChALC Course – Local Council Award Scheme Introduction (3rd August 2017) – Councillors wishing to attend this course should contact the Clerk.

10.3 SLCC Branch Conference (21st September 2017) – The Clerk wished to attend the conference.

Resolved: Nether Alderley Parish Council resolved to pay for the Clerk to attend the above conference (£35.00)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. D.Colgan

10.4 ChALC Course – 'Management and Meetings' training session on the evening of 17th July 2017 in Middlewich – Councillors wishing to attend this course should contact the Clerk.

11 Finance

11.1 To consider and approve Receipts as listed in Appendix (A1) - None

11.2 To consider and approve Payments

RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

11.2.1 To consider and approve Data Protection Annual Payment for 2017/18

RESOLVED: The Parish Council resolved to approve the Data Protection Annual Payment for 2017/18

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

11.3 To approve Direct Debits

RESOLVED: The Parish Council resolved to approve direct debit as listed in Appendix (A3)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

11.4 To consider and approve administration/expense costs as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. Shufflebottom

Seconded: Cllr. C.Walker

11.5 To consider and approve the bank reconciliation to 30th June 2017

The Clerk presented the bank reconciliation to 30th June 2017 together with analysis of receipts and payments to the current account and the bank statement for current and reserve accounts at 30th June 2017. The Clerk confirmed Cllr. Walker's independent analysis of the bank reconciliation in conjunction with assessment of bank statements and the cash book and her confirmation of the accuracy of the figures recorded.

RESOLVED: The Parish Council considered and resolved to approve the bank reconciliation to 30th June 2017

Proposed: Cllr. C.Walker

Seconded: Cllr. J.Shufflebottom

11.6 To consider and approve the comparison of budget headings to receipts and expenditure at 30th June 2017

The Clerk confirmed Cllr. Walker's independent analysis of receipts/expenditure amounts and accuracy of the figures recorded in comparison with the cash book.

RESOLVED: The Parish Council considered and resolved to approve the comparison of receipts and expenditure to budgeted amounts at 30th June 2017.

Proposed: Cllr. C.Walker

Seconded: Cllr. J.Shufflebottom

12 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 Cheshire East Council Spatial Planning Update (May 2017) – Noted

12.2 The Pensions Regulator – Analysis published to read alongside our annual funding statement – Noted

12.3 Local Plan – Inspector's final report on the Examination of the Cheshire East Local Plan Strategy – Noted

12.4 Royal London Development Framework Consultation – NAPC asked as Consultee

12.5 Manchester Airport Arrival Routes Information Pack (2016 data sheets) - Noted

13 Planning

13.1 To consider and approve responses to new planning applications:

Application No: 17/3222M

Proposal: Replacement dwelling

Location: THE SPINNEY, BRADFORD LANE, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TR

National Grid Ref: 384818 376446

NAPC Comment: The Parish Council recommends refusal of the proposed plans for the following reasons:

The house is in a prominent position which would have a significant visual impact to the openness of the Green Belt and would be negative in a very rural setting.

1. The site is accessed off a historic road in a woodland environment.
2. The Parish Council agree with the Inspector's conclusion at the Appeal for applications in both 2010 and 2011, that a building of this style and size, in this location, would have a harmful effect upon the Green Belt and openness of the area.
3. Although this site is at the end of a row of dwellings, it borders a traditional red brick 'cottage style' house, similar and in keeping with the present house and not many meters away is a listed sandstone cottage, both of which help to determine the nature and aesthetics of the area.

The Parish Council note that the previous application which was approved (14/3711M), is much more appropriate to the setting and would be in keeping with the area.

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges.

The Parish Council also requests that a condition is imposed that any damage to verges, highway or associated land, caused directly or indirectly as a result of the building works, is fully repaired and reinstated.

Application No: 17/3264M
Proposal: Proposed single storey side extension. Proposed brick wall around front garden. Proposed porch to side of property. Proposed external alterations.
Location: Bradford Cottage, Bradford Lane, Nether Alderley, Cheshire East, SK10 4TR
National Grid Ref: 385169.3 376610.07

NAPC Comment: The Parish Council recommends refusal of the proposed plans for the following reasons:

1. The Parish Council understands that the original building was a small single storey bungalow and has already undergone a significant increase in size due to a previous extension and concurs the proposed plans would be an unacceptable increase in footprint and scale in relation to the size of the original building.
2. The proposed style of house would be more appropriate in an urban location rather than the rural setting it currently enjoys.
3. The proposed brick wall will encroach on a public right of way and the Parish Council assume Cheshire East Right of Way officer will raise this issue. We do not feel that a wall is appropriate in this location and would not sit well alongside the indigenous hedgerows which the site enjoys presently.
4. The proposed plans would constitute an overdevelopment of the site, within Green Belt, affecting the openness of the countryside which is surrounded by historic woodland.

In conclusion, we feel that the current house has undergone a significant increase in size and amenity over recent years and the present style and size is appropriate for the rural location.

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges.

The Parish Council also requests that a condition is imposed that any damage to verges, highway or associated land, caused directly or indirectly as a result of the building works, is fully repaired and reinstated.

13.2 To consider any other Planning matters including decisions to Planning Applications: None

14 Burial Board

To consider communication and issues relating to the Burial Ground:

14.1 Mausoleum steps – The Clerk reported the steps leading down into the Mausoleum (side entrance) were covered in moss and foliage. Councillors considered this to be a health and safety issue and as a remedial measure, the moss/foliage will be removed by the groundsman. This item will be referred to the Burial Board meeting in September for a more permanent solution.

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee

Cllr. D.Colgan, (Chairman of the JMC) informed the Parish Council the JMC nothing to report as they had not had a meeting.

15.2 To consider any other matters relating to the Parish Hall – None

16 Councillor's reports and items for future agenda – None

Nether Alderley Parish Council, Meeting Monday 10th July 2017

17 Next Parish Council meeting:

To confirm the next Parish Council Meeting on Monday 14th August 2017

Minutes taken by: the Clerk.

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 10th July 2017 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

None

A2. Invoices for payment

1299	Henshaws Envirocare Ltd.	£20.81 (£17.34 plus £3.47 VAT) <i>1 x Waste collection, June 2017</i>	E,F,G
1300	Mrs. B.Thorpe	£673.81 Salary and expenses, July 2017	H
1301	HMRC	£61.16 Tax/NI July 2017	H
1302	The Society of Local Council Clerks	£101.00 Annual membership 2017/18	H
1303	Information Commissioner	£35.00 Data Protection Registration – Renewal 2017/18	H
1304	Mr. Norman Moore	£714.00 Burial Grounds Maintenance (01.02.17-25.05.17)	A

A3. Direct Debits for approval

Utility Warehouse	£92.02	Parish Hall Electricity for April 2017 debited on or after 30 th June 2017 (£87.35 plus £4.67 VAT)	E,F,G
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A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£314.20		H
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**Signed.....
Chairman of Meeting**

**Signed.....
Clerk and Responsible Financial Officer**

Parish Council Powers for expenditure and activity

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A
Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Crime prevention *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

Community Centres

Power to provide and equip community buildings E
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins L

Litter Act 1983, ss 5, 6

Research and collection of information Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N

Websites Local Government Act 1972 s142 P