

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 11th December 2017 at 7.00 p.m. at Nether Alderley Parish Hall

In the Chair: Cllr. J Shufflebottom

Parish Councillors present: Y.Bentley, N.Howick, C.Walker and J.Wilkinson
Also present: Cheshire East Councillor G.Walton and the Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: D.Colgan, S.Lewis and S.Shorland

2. **To receive Declarations of Interests**

2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.

2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** – Cllr. C.Walker declared an interest re: **Planning Application 17/5834M**

2.3 **To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.

3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council meeting held on 13th November 2017 and the Extra-ordinary Parish Council Planning meeting on 20th November 2017 are a true and accurate record.**

Proposed: Cllr. J.Shufflebotom

Seconded: Cllr. N.Howick

5. **7.05 p.m. Public presentation** – None

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

a. Personal issues

b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 Neighbourhood Plan Update – The meeting on 12th December has been cancelled as Tom Evans, Cheshire East Council, was unable to attend. This meeting will be rescheduled for early 2018.

8.2 Parish Hall Renovation Update

- Revd. Jon Hale, Vicar of St. Mary's Church, had requested a letter from the Parish Council in support of an application to the Land Registry regarding ownership of the kitchen and upper room. The Parish

Nether Alderley Parish Council, Meeting Monday 11th December 2017

Council discussed the request and asked the Clerk to invite Revd. Hale to the next Parish Council meeting in January 2018 to discuss the matter further.

- The Parish Council has received a hard copy of the Condition Survey of the Parish Hall which had been carried out in October 2017 by Lloyd Evans Prichard Ltd.
- Councillors viewed three sets of drawings which have been produced by Lloyd Evans Prichard Ltd. These drawings will form the basis for costings and should be available in early 2018.
- Lloyd Evans Prichard Ltd. have submitted their invoice for Parish Hall drawings (as described above). Unfortunately, Cheshire East Council do not currently have procedures in place to make payments or accept income. Therefore, Cllr. Shufflebottom suggested the Parish Council should consider paying the invoice in order to avoid any delay with the next phase.

RESOLVED: The Parish Council resolved to approve payment of the Lloyd Evans Prichard invoice for £2,232.00 (incl. VAT).

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Wilkinson

- The next meeting of the Fund Raising Group is Thursday 25th January 2018 at 2.30 p.m. The Parish Council agreed it would be useful to have a full Working Party meeting at 3.30 p.m. on the same day. ***This has since been postponed until February 2018.***
- The paddock which is adjacent to the Parish Hall, is owned by the Church and has planning restrictions imposed for occasional parking. The Access and Parking Sub-group suggested the Parish Council should approach the owner of the land which is beyond the burial ground, to establish if she would be willing to sell the land and at what cost. The Parish Council considered and recognised the long-standing informal relationship with the owner and agreed not to do anything at this time.

8.3 Future use of the decommissioned BT Telephone Box update – NHS North West Ambulance Service have provided information regarding installing a defibrillator in the BT telephone box at Monks Health. Councillors considered the information and requested the Clerk seek further information from other Parish Councils who have installed defibrillators in decommissioned BT telephone boxes.

8.4 Police Surgery update – There was a very poor turnout for the community first meeting which was held on Saturday 25th November in the Parish Hall. PCSO Emma Darroch is keen to hold another police surgery in the Parish Hall during Spring 2018. Cllr. Shufflebottom suggested that Great Warford and Alderley Parish Councils should be informed when a new date is confirmed and asked to inform their residents.

8.5 Alderley Park Liaison update – Cllr. Shufflebottom attended the Alderley Park Liaison meeting on Friday 8th December 2017. The following points were discussed:

- The Christie Hospital has taken out a four year lease to house its laboratories and approximately 500 workforce, following the fire damage at the Cancer Research UK Manchester Institute.
- 350 workers will be made redundant from the Science Hub in the new year.
- Royal London offices are relocating from their site at Wilmslow to Alderley Park.
- The Parish Council's concerns about the lack of proposed car parking within the application for the Farm Shop and Gastropub. which Alderley Park and Cheshire East Planning Dept agreed to readdress.
- The Gastropub: Alderley Park Ltd. confirmed they are currently liaising with local people who run successful pubs before selecting a brand.

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 Notification of the external auditor for 2017/18 financial year – P.K.F. Littlejohn LLP have been appointed external auditors for smaller authorities for the five financial years from 20017/18–2021/22.

9.2 Parish Precept and Taxbase arrangements for 2018/19 – Cheshire East Council is due to fix its Taxbase for the financial year 2018/19 by Resolution of the Council on the 14th December 2017. The Taxbase for Nether Alderley Parish Council is likely to be £382.61 compared to the current amount of £372.84.

9.3 Nether Alderley Primary School/PTA appeal – The PTA at Nether Alderley Primary School is seeking to buy Lego WeDo kits to develop pupils' coding, design and construction skills. It hopes to raise enough money to buy a class set of 15 in total, with an initial target of 10. The Parish Council considered making a donation to purchase two kits costing £145.20 each.

RESOLVED: The Parish Council resolved to approve donating £290.40 to purchase two sets of educational Lego WeDo kits for the benefit of all the pupils and the wider community involvement.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. Y.Bentley

9.4 Highways communication – Mr. Chris Widger from the National Trust (Countryside Manager, Cheshire and Wirral) had written to PCSO Hopkins. The following is an extract from a series of documents which related to traffic and highways incidents on the B5087 Alderley Edge from 2000–2017:

- The perception of motorists that the road is a safe one at which to travel at speed without due consideration of vehicles emerging from lay-bys or junctions;
- Lack of awareness on the part of drivers, of large numbers of people in the area;
- Excessive speed in both directions on the B5087;
- Large numbers of vehicles entering and exiting the NT car park as well as the Wizard Inn car park;
- Hazardous roadside parking;
- Lack of enforcement of parking restrictions;
- Limited visibility at some junctions/footpaths as well as lay-bys.

Cllr. Walton informed the Parish Council that he had met on-site with PCSO Hopkins and Chris Widger to discuss a solution which could include speed restrictions on B5087. The Parish Council discussed and considered the matter and asked the Clerk to engage with Chris Widger and PCSO Hopkins and report back.

10 Policies and Procedure

10.1 To receive a report on the quarterly inspection of Highways assets:

The next inspection is due on 31st December 2017 – Cllr. Y.Bentley will carry out the inspection and report back to the Parish Council in January 2018.

10.2 Course: Social Media for Town and Parish Councils (23rd January 2018) – Cllr. Shorland had volunteered to attend this course but unfortunately there were no places available.

10.3 SLCC 2018 Practitioners' Conference (22nd and 23rd February 2018) – Noted

10.4 Nat West Bank: Change to the Terms and Conditions with effect from 13th January 2018 – Nat West Bank had informed the Parish Council of the following changes to their Terms and Conditions:

- Clause 2.2 Giving us your instructions
- Clause 2.3 Sending a CHAPS payment
- Clause 3.1 Electronic transfers

RESOLVED: The Parish Council considered and resolved to approve the changes to Nat West Bank's Terms and Conditions.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

10.5 Review NAPC Model Publication Scheme – The Parish Council considered and reviewed the Model Publication Scheme.

RESOLVED: The Parish Council resolved to approve the NAPC Model Publication Scheme without amendment.

Proposed: Cllr. Y.Bentley

Seconded: Cllr. J.Shufflebottom

10.6 Review NAPC Data Protection Policy and Information Security Policy – The Parish Council considered and reviewed the Data Protection Policy and Information Security Policy. The Clerk referred to the new European legal framework for data protection known as the General Data Protection Regulation (GDPR) which will come into effect in the UK in May 2018. Further training will be required by the Clerk supported by ChALK/SLCC.

RESOLVED: The Parish Council resolved to approve the NAPC Data Protection Policy and Information Security Policy without amendment.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. N.Howick

11 Finance

11.1 Receipts

The Parish Council noted receipts as listed in Appendix A1

11.2 To consider and approve Payments

RESOLVED: *The Parish Council considered and resolved to approve payments as listed in Appendix A2*

Proposed: Cllr. Y.Bentley

Seconded: Cllr. J.Wilkinson

11.3 To approve Direct Debits/Standing Order

RESOLVED: *The Parish Council resolved to approve direct debit/standing order as listed in Appendix A3*

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

11.4 To consider and approve administration/expense costs as listed in schedule A4

RESOLVED: *The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.*

Proposed: Cllr. Shufflebottom

Seconded: Cllr. C.Walker

12 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 CEC Finance and Performance Planning 2018-2021 – Noted

12.2 CEC Housing Strategy 2018-2023 Consultation – Noted

12.3 CEC Town and Parish Council Budget Consultation Event (Tuesday 19th December 2017) - Noted

13 Planning

13.1 To consider and approve responses to new planning applications:

Application No: 17/5702M

Proposal: Reserved Matters application to approved Outline Planning Permission 15/5401M for the extension of the Parklands office building to provide additional office floorspace (use class B1), external works to facilitate expansion, new vehicular and pedestrian access, car parking and landscaping arrangements and associated works

Location: Parklands Building, Alderley Park, Congleton Road, Nether Alderley, SK10 4TF

National Grid Ref: 384694 375215

Nether Alderley Parish Council Comment: No objection

Application No: 17/5834M

Proposal: Proposed construction of single storey rear kitchen extension, detached double garage and additional dormer roof windows.

Location: THE GUARD HOUSE, BOLLINGTON LANE, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TB

National Grid Ref: 383381 374998

Nether Alderley Parish Council Comment: The Parish Council noted that the kitchen extension in percentage terms, would significantly increase the original footprint of the property.

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development

and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges.

The Parish Council also requests that a condition is imposed that any damage to verges, highway or associated land, caused directly or indirectly as a result of the building works, is fully repaired and reinstated.

Application No: 17/5946M

Proposal: Prior approval for change of use from offices (use class B1a) to 60 residential units (use class C3)

Location:

BLOCK 26, Alderley Park, CONGLETON ROAD, NETHER ALDERLEY, SK10 4UN

Nether Alderley Parish Council Comment: The Parish Council has concerns and would like to make the following comments:

- 1. The effect and further strain on the local infra-structure.**
- 2. The impact on the local community, by adding a further 60 dwellings to the original 275 dwellings provided in the approved planning application (15/5401M). How many more dwellings are Alderley Park going to be asking for in the future?**
- 3. The Parish Council wonders if by converting office blocks into residential dwellings they are not compromising the availability of office/lab space for the future. It is not an ideal position for apartments right in the centre of the science hub? It could be that in the future, alternative sites are required for expanding office use and where would land for this be found? Hopefully not greenbelt land.**
- 4. Do employees not need to be able to "get away" from the work environment after office hours for their general wellbeing?**

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that this accommodation is used for science hub employees only.

Application No: 17/5953M

Proposal: TWO STOREY FRONT EXTENSION TO FORM NEW GLAZED HALLWAY ALONG WITH DORMERS TO THE FRONT AND REAR AS PER APPLCIATION 14/0918M WITH A NEW DETACHED GARAGE

Location: Crossfield, CONGLETON ROAD, NETHER ALDERLEY, SK10 4TP

National Grid Ref: 384318 376875

Nether Alderley Parish Council Comment: No objection

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges.

The Parish Council also requests that a condition is imposed that any damage to verges, highway or associated land, caused directly or indirectly as a result of the building works, is fully repaired and reinstated.

Application No: 17/6029M

Proposal: Single storey extension to the rear of existing property and proposed new windows and doors throughout the existing property

Location: SILVERTREES, WHITEBARN ROAD, ALDERLEY EDGE, SK9 7AN

Nether Alderley Parish Council Comment: No objection

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges.

The Parish Council also requests that a condition is imposed that any damage to verges, highway or associated land, caused directly or indirectly as a result of the building works, is fully repaired and reinstated.

13.2 To consider any other Planning matters including decisions to Planning Applications: None

13.2.1 Communication re: Sports Facilities at Alderley Park – The Parish Council discussed an email from a representative of the Club AZ squash section stating that there are no plans to replace the squash courts at Alderley Park. Cllr. Shufflebottom reported she had raised the issue at the recent Alderley Park Liaison meeting and has been informed that Sport England are currently in discussion with Alderley Park Ltd. regarding the replacement of the squash courts. The Parish Council will await the outcome of these discussions.

Cllr. George Walton left the meeting at this point

14 Burial Board

To consider communication and issues relating to the Burial Ground:

- 14.1 Consideration of a pet cemetery at Nether Alderley Burial Ground update** – Councillors discussed the request which had been made by a local resident and agreed that it was not appropriate due to the limited size of the burial ground.
- 14.2 Consideration of an enquiry regarding future use of the Burial Ground – (Appendix B – 11.12.17)**

15 Parish Hall

- 15.1 To receive reports from members of the Parish Hall Joint Management Committee** – Cllr. Walker reported the following issues:
 - There have been problems with the heating system
 - One of the doors in the upper room is not working properly
 - The electrical inspection has been completed

15.2 To consider any other matters relating to the Parish Hall – None

- 16 Councillor's reports and items for future agenda:**
 - **Proposed redirection of the public footpath on Sand Lane**
 - **Police targeting speed on Congleton Road (near the Mill)**

- 17 Next Parish Council meeting:**
To confirm the next Parish Council Meeting on Monday 8th January 2018

Minutes taken by: the Clerk.

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 11th December 2017 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

10.11.17	BACS	£674.22	VAT reclaim 2016/17
13.11.17	100519	£600.00	Burial Plot (P) No.: 249

A2. Invoices for payment

1328	Lloyd Evans Prichard Ltd	£600.00 (£500 plus £100 VAT)	E
1329	Henshaws Envirocare Ltd.	£20.81 (£17.34 plus £3.47 VAT) <i>1 x Waste collection, November 2017</i>	E,F,G
1330	Mrs. B.Thorpe	£730.52 Salary and expenses, December 2017	H
1331	HMRC	£78.91 Tax/NI December 2017	H
1332	Shires Pay Services Ltd.	£30.00 Payroll services – 3 rd quarter 2017/18	H
1333	Knutsford Town Council	£96.00 (£80 plus £16 VAT) Planning training seminar	H
1334	Brocklehurst Funeral Directors	£175.00 Repairs to a memorial headstone	B
1335	Fire Queen Ltd.	£44.31 (£36.92 plus £7.39 VAT) Annual inspection of fire equipment (Mausoleum)	C

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£170.00	November pension contribution (- £3.27) Debited on or after 15 th November 2017	H
Utility Warehouse	£223.33	Parish Hall Electricity for October 2017 debited on or after 30 th November 2017 (£186.11 plus £37.22 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£319.55	H
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Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Nether Alderley Parish Council, Meeting Monday 11th December 2017
Parish Council Powers for expenditure and activity

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A
Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Crime prevention *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

Community Centres

Power to provide and equip community buildings E
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins L
Litter Act 1983, ss 5, 6

Research and collection of information Power to carry out research
LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit N

Websites Local Government Act 1972 s142 P