

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 12th March 2018 at 7.00 p.m. at Nether Alderley Parish Hall

In the Chair: Cllr. J Shufflebottom

Parish Councillors present: N.Howick, S.Shorland, C.Walker and J.Wilkinson
Also present: Cheshire East Councillor G.Walton and the Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: Y.Bentley, D.Colgan, and S.Lewis

2. **To receive Declarations of Interests**

2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.

2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** – No declarations were made.

2.3 **To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.

3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council meeting held on 12th February 2018 are a true and accurate record.**

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

5. **7.05 p.m. Public presentation** – Mark Asquith was in attendance.

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

a. Personal issues

b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 **Neighbourhood Plan update** – The Parish Council continued to discuss whether to join Gt. Warford Parish Council in producing a Neighbourhood Plan. Cllr. Shufflebottom will contact Cllr. Brian Thompson, the Chair of Gt. Warford, to expedite and confirm how the Parish Council wish to proceed.

8.2 **Parish Hall renovation update:**

- The Parish Hall Refurbishment Committee (PHRC) met on 28th February 2018.
- 8 architect designed options were presented at the meeting.
- It was suggested that 2 or 3 of the 8 options should be presented to the community when all the information is available.

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- It was noted that Option 3, which includes: renovation of the hall, updating the toilet facilities, new entrance with disability access, additional storage and an office would only be viable if the facilities were used five days per week. Consideration was given to the fact that the results of the social audit and its lack of enthusiasm to date indicates there is no great immediate requirement/use for the hall. More work on this will be required.
- Regulatory authorities will be consulted to identify potential issues which will inform the PHRC which options are viable i.e. CEC Planning, Faculty, National Trust etc.
- Cllr. Sarah Shorland will raise future marketing of the Parish Hall at the next JMC meeting.
- Caroline McKeown, an ex-Parish Councillor, has volunteered to record the income and expenditure for the project.
- The Clerk was asked to establish ownership of the triangle of land behind the Parish Hall.

8.3 Highways and pot holes – The Parish Council made a formal complaint to Cheshire East Highways about the appalling condition of the roads in Nether Alderley. Councillors considered and discussed the reply which had been received. The Clerk was asked to invite a representative from the Highways department to accompany the Chair on a drive around Nether Alderley. Cllr. George Walton, Ward Councillor, agreed to go with them if he is available.

8.4 Decommissioned BT Telephone Kiosk at Monks Heath – A working group met on 13th February 2018 to consider and discuss the BT contract to purchase the telephone kiosk at Monks Heath and the installation of a defibrillator. The group recommended the contract to purchase the kiosk from British Telecommunications should be signed. The group also recommend that a defibrillator should be purchased and installed once ownership has transferred to the Parish Council.

RESOLVED: The Parish Council resolved to approve to purchase the decommissioned BT telephone kiosk at Monks Heath at a cost of £1.00. Cllr. J.Shufflebottom signed the contract.

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. N.Howick

RESOLVED: The Parish Council resolved to approve to purchase and install a defibrillator (including associated costs).

Proposed: Cllr. C.Walker

Seconded: Cllr. S.Shorland

8.5 Alderley Park Liaison Committee update – The meeting had been postponed until 20th April 2018.

8.6 Nether Alderley Maintenance and Pride Group – Unfortunately, due to weather conditions, the 'litter pick' was cancelled. Future dates will be posted on the notice board once they have been confirmed.

8.7 Police Community Event (Saturday 10th March 2018 10.00 – 11.00 a.m.) – Unfortunately, there was no public attendance at the surgery. Cllr. Howick discussed speeding issues on Congleton Road with PCSO Emma Darroch and has agreed to set up and co-ordinate local residents to form a 'Speed Group' as a visible deterrent to motorists. Emma will support the group by providing training/advice and will attend any initial campaigns.

RESOLVED: The Parish Council resolved to approve to purchase a Unipar camera and any associated equipment required.

Proposed: Cllr. N.Howick

Seconded: Cllr. C.Walker

The next community event date will be confirmed and posted on the notice boards (Parish Hall and Welsh Row) and emailed to local residents who are registered on the Parish Council database.

Mark Asquith left the meeting.

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 Councillors' resignations – It is with great sadness the resignation of two Parish Councillors was announced with effect from 1st May 2018.

Cllr. Christine Walker is stepping down having served on the Parish Council for eighteen years as both a Councillor and a Chairman. However, Cllr. Walker intends to remain on the Parish Hall Refurbishment Committee as her local knowledge and enthusiasm are invaluable. On behalf of the Parish Council, Cllr. Shufflebottom sincerely thanked Cllr. Walker for her many years of dedicated service and continued commitment which has benefitted the local community.

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Although it has been two years since Cllr. David Colgan moved out of Nether Alderley, he has continued to diligently serve on the Parish Council and has just completed his term of office as Chairman of the JMC. Due to constitution, he will no longer be able to represent Nether Alderley as a Councillor at the next elections in May 2019 and considered this would be the right time to step down in order that the Parish Council could seek to appoint two new Councillors. Unfortunately, Cllr. Colgan was not present at the meeting, however on behalf of the Parish Council, Cllr. Shufflebottom expressed her thanks and deep appreciation for his continued commitment, dedication and enthusiasm.

9.2 Manchester Airport Community Relations update – Cllr. Shorland attended a recent meeting with the Manchester Airport Community Relations team. Although many of the issues raised did not directly affect Nether Alderley the following issues were reported:

- General discussion of the expansion of Terminal 2.
- Launching a new scheme 'Kiss and Fly' which will hopefully remove traffic congestion in the immediate vicinity of the airport. Passengers will be dropped off in remote car parks surrounding the airport and free transportation will be provided to each terminal.
- Passengers will be encouraged to use public transport.

Cllr. Shufflebottom thanked Cllr. Shorland for attending the meeting and her report.

A resident had reported increased noise at approximately 5.30 a.m. which was considered to be due to non-standard deviations and temporary i.e. a change in wind direction, weather etc.

9.3 Cheshire Pension Fund (Employee Contribution Bandings 2018/19) – Noted

10. Policies and Procedures

10.1 To receive a report on the quarterly inspection of Highways assets: The next inspection is due in March 2018. Cllr. C.Walker agreed to perform the inspection and will report back to the Parish Council at the meeting in April.

10.2 Cemetery Management Course (Tuesday 17th April 2018) – Cllr. Shufflebottom, Cllr. Lewis and the Clerk will attend the course.

10.3 ChALC Course: Local Council Finance & Introduction to VAT (Thursday 22nd March 2018) – Councillors were asked to contact the Clerk if they wish to attend this course.

10.4 Review Electricity Company (Utility Warehouse) – The review is deferred to the next Parish Council meeting in April when the findings will be available.

10.5 To consider and approve the standing order payment to Cheshire East Pensions – The Parish Council noted the adjustment to the last standing order payment for 2017/18 and reviewed the current method of payment.

RESOLVED: *The Parish Council resolved to approve the adjustment to the last standing order payment for 2017/18 (£204.99) and agreed to continue to pay £170.00 per month by standing order to Cheshire East Pensions from April 2018.*

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

10.6 Review and consider the Asset Register – Councillors reviewed the Asset Register and noted the addition of the BT telephone kiosk (Monks Heath).

RESOLVED: *After due consideration, the Parish Council resolved to approve the Asset Register which included the purchase of a BT telephone kiosk (£1) and an increase of 2% to the insurance valuation of assets as at 1st April 2017.*

Proposed: Cllr. S.Shorland

Seconded: Cllr. J.Wilkinson

RESOLVED: *The Parish Council resolved to approve the website version of the Asset Register which excludes the insurance valuation.*

Proposed: Cllr. C.Walker

Seconded: Cllr. N.Howick

10.7 Review and consider an increase of charges for waste collection from 1st April 2018

RESOLVED: *After due consideration, the Parish Council resolved to approve the increase of charges for waste collection with effect from 1st April 2018.*

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

10.8 Review and consider payroll provision (Shires Pay Services Ltd.) – Councillors noted that the charges for processing payroll remain unchanged for 2018/19.

RESOLVED: The Parish Council resolved to approve to continue using Shires Pay Services Ltd. for payroll provision for 2018/19.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. N.Howick

11. Finance: Finance Schedule (Appendix A)

11.1 The Parish Council noted receipts as listed in Appendix (A1)

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)

Proposed: Cllr. S.Shorland

Seconded: Cllr. J.Wilkinson

11.3 To approve direct debits/standing orders as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix (A3)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

11.4 To approve administration and expenses costs as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Walker

12. Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 Invitation: Transport for the North, Strategic Transport Plan Consultation event - Noted

12.2 Seminar: Neighbourhood and Urban Renewal in post-Brexit Britain – Noted

12.3 Cheshire East's Sustainable Modes of Travel to Schools Strategy Consultation – Noted

12.4 Mid Cheshire Against HS2 (March update for local councils) – HS2 does not directly impact on Nether Alderley and Councillors noted that this is the first correspondence it has received.

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 18/0664M
Proposal: Advertisement consent for 4 free-standing signs.
Location: Alderley Park, Congleton Road, Nether Alderley, SK10 4TF
National Grid Ref: 384439 374953

NAPC Comment: No comment

Application No: 18/0684M
Proposal: Alteration and extension to existing dwelling to create a single storey side extension and first floor extension over the existing swimming pool.
Location: Caudebec, Congleton Road, Alderley Edge, Wilmslow, Cheshire, SK9 7AL
National Grid Ref: 384466 377019

NAPC Comment: No objection

Application No: 18/0733M
Proposal: Advertisement consent for one hoarding sign and one stack sign
Location: ALDERLEY HOUSE, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TF
National Grid Ref: 384628 374981

NAPC Comment: No comment

Application No: 18/0868M
Proposal: Application for approval of reserved matters (access, appearance, landscaping, layout and scale) (following the grant of planning permission reference 15/5401M) to secure approval for different house types to the south of the lower courtyard buildings without podium car parking and for alternative car parking layout to land north of the lower courtyard buildings
Location: LAND TO NORTH AND SOUTH OF LOWER COURTYARD BUILDINGS, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TF
National Grid Ref: 384628 374981

NAPC Comment: The Parish Council request the following points should be considered by Cheshire East Planning Department:

- i) Whilst the Parish Council appreciate the plans have been worked up with Cheshire East Council and the Listed Buildings department, the design is inappropriate in style as this development sits alongside the historic building of Alderley Park. The proposed buildings resemble commercial units rather than domestic dwellings.
- ii) Car parking issues have been previously raised by the Parish Council and they do not think this matter has been addressed. Therefore, the Parish Council request that this should be looked at again before a decision is made.
- iii) The Parish Council ask that any permission granted would be subject to a condition to remove permitted development rights.

Please note that a meeting has been arranged with Adrian Crowther (Planning Officer), Cllr. George Walton (Chelford Ward Councillor) and the Chair of Nether Alderley Parish Council to discuss this application further.

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

13.2 To consider any other Planning matters including decisions to Planning Applications: None

14. Burial Board

To consider communication and issues relating to the Burial Ground

14.1 Grant an Exclusive Right of Burial (No. 237) – The Deed was signed by three Councillors from the Burial Board and the Clerk.

The following item was excluded from the public and press in the public interest for consideration of the following items:

a. Personal issues

b. Legal Issues

14.2 Consideration and approval to add an inscription to an existing memorial headstone (Plot 200) – **Please refer to Appendix B 12.03.18**

15. Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee:

15.1.1 Cllr. Walker reported the Parish Hall had been booked six times since January 2018. Cllr. Shorland raised the issue of the importance of marketing to get new business into the hall. She was asked to raise this issue at the next JMC meeting.

15.1.2 The AGM and first committee meeting is on Monday 26th March 2018.

15.2 To consider any other matters relating to the Parish Hall:

15.2.1 **Councillors to consider a request from Revd. J.Hale for a letter of support in an application to register the Old School House with the Land Registry by St. Mary's Church, Alderley** – Whilst the Parish Council is not discounting giving a letter of support, they have a responsibility in representing the best interests of the community and suggested it would be useful to have a meeting with all stakeholders for transparency. The Clerk was asked to invite the Parochial Church Council and Joint Management Committee to an informal meeting which would provide an open forum for discussion (date to be confirmed).

16. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17. Next Parish Council meeting:

The next Parish Council meeting is on Monday 9th April 2018

Minutes taken by: the Clerk

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 12th March 2018 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

08.02.18	100522	£1200.00	Purchase of new plot (Plot 248)
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A2. Invoices for payment

1347	Kevin N Neary Building Surveyor	£720.00 (£600.00 plus £120.00 VAT) <i>Timber Survey</i>	E
1348	Greensplash Ltd.	£144 (£120.00 plus £24.00 VAT) Annual website hosting 2018/19	P
1349	Henshaws Envirocare Ltd	£41.62 (£34.68 plus £6.94 VAT) <i>2 x Waste collection, February 2018</i>	E,F,G
1350	Mr. Norman Moore	£744.00 <i>Grounds maintenance (18.10.17 – 21.2.18)</i>	A
1351	Mrs. B.Thorpe	£753.86 Salary and expenses, March 2018	H
1352	HMRC	£98.71 Tax/NI, March 2018	H
1353	British Telecommunications plc	£1.00 <i>Purchase of telephone box (Monks Heath)</i>	N

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£170.00	January 2018 pension contribution (overpaid £3.68) Debited on or after 15 th February 2018	H
Utility Warehouse	£345.02	Parish Hall Electricity for January 2018 debited on or after 28 th February 2018 (£287.52 plus £57.50 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£161.85	H
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Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for expenditure and activity

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Crime prevention *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

Community Centres

Power to provide and equip community buildings E

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G

Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins L

Litter Act 1983, ss 5, 6

Research and collection of information Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit N

Websites Local Government Act 1972 s142 P