

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.00 pm on Monday 13th October 2014 at Nether Alderley Parish Hall.

Prior to the meeting, the Chairman of the Parish Plan Steering Group attended to explain the progress of the Parish Plan process and Working Groups.

Details were discussed of the work and aims of the three Working Groups:

Pride of Nether Alderley

It has been noted by the Group that pot holes have been filled by Cheshire East Council.

The group has cleaned road signs.

The next major project of the Group is to plant 10,000 daffodil bulbs in the Parish.

Planning, Infrastructure and Communications

The Group liaises with NARPA and has also met with representatives of Bruntwood. The Group is intending to meet with Councillor Jones to discuss the Parish Plan's Concept document. The Group supports a neighbourhood meeting with Bruntwood and asks for Parish Council support to enable this – aspects such as use of leisure facilities could be broached.

The National Trust has seen the Concept document and local possibilities discussed with the National Trust.

Fibre optic broadband is now in place.

The Group has agreed that the Parish Council website functions as a community website and a further website is not required. The Group would still support a further notice board in the community. The Parish Council confirmed that there is provision on the website for the Parish Plan Groups to circulate information about activities and progress to the community.

Safety and security

The speed survey requested by the Group is soon to take place. The Parish Council has commissioned the survey.

The Group notes that there is no right hand turn at Monks Heath but also notes that satnavs are not yet programmed to accommodate the change and has liaised with Cheshire East, who are reluctant to put up a further warning sign.

The Group requires more volunteers.

The Parish Council agreed that it would make the Parish Council notices boards and website available for advertising for volunteer help for the Groups. The Chairman of the Steering Group will pass notices to the Clerk.

The funding and cost of daffodil bulbs was discussed.

The Steering Group Chairman finally explained that, as the Parish Plan was now completed and distributed, and new Working Groups established, the Steering Group's purpose was ended and it would be disbanded.

The Parish Council expressed its gratitude to the Steering Group and Working Groups, for all their work.

In the Chair: Mrs. Shufflebottom

Also present: Mr. Colgan, Mrs. Reynolds, Mrs. Shorland and Mrs. Langham (the Clerk)

1. Apologies

Apologies were received from Mr. Clarke*, Mr. Lewis, Mrs. McKeown and Councillor George Walton

2. Declarations of Disclosable Pecuniary Interests

No declarations were made.

3. Declarations of Interests Conflicting with the Nolan Principles.

No declarations were made.

4. Applications for Dispensations

None made.

5. Approval of Minutes

The Minutes of the Parish Council meeting held on Monday 15th September 2014 and approval for payments made at this meeting were confirmed as a true and accurate record and approved **by resolution of the Parish Council.**

6. Matters Arising

6.1 Parish Plan updates

Bulb Planting

The Clerk confirmed that an e-mail has been received from the Pride of Nether Alderley Working Group, formally requesting that the Parish Council considers contributing towards the purchase of bulbs for the Nether Alderley community. The Group intends to arrange the planting of the bulbs and is currently liaising with Cheshire East Council about the practicalities and permission for planting.

A quotation of £492 plus VAT has been received from Fentongollan Farm, Truro for 10,000 bulbs, including delivery.

The Group has costed a JCB and driver at £150

The Parish Council discussed the request and resolved to approve that it would purchase the bulbs, in full, for the Parish at a cost of £492 plus VAT.

The Parish Council resolved that it required confirmation from Cheshire East Council that the planting was permitted, prior to placing the order.

6.2 Local Plan Hearing Sessions

Hearing sessions have been delayed, resulting in the Parish Council's attendance date being postponed. A new date has not yet been allocated.

6.3 Manchester Airport Meeting

Mrs. Shorland reported back details of an interesting and informative Parish Councillors meeting at Manchester Airport. Discussion included police safety, environmental matters, track monitoring systems and community involvement.

6.4 Nether Alderley Mill Model

The Clerk confirmed written communication that has been sent to the owner of the model regarding Parish Council responsibility for the model.

6.5 Police Updates

The Clerk read details of recent police crime in the local area, sent by PCSO Whitehead: a caution for rabbit poaching and theft of a generator

6.6 Sale of Land off Sand Lane

The Parish Council has received information that two fields owned by Cheshire East Council under compulsory purchase at the time of the building of the A34 Bypass, are now being sold. The land is off Sand Lane/Welsh Row.

6.7 Sale of Land off Congleton Road

The meeting with Councillor Michael Jones, Leader of Cheshire East Council, is confirmed to take place next week. George Osborne, copied in to communication from the Parish Council about the land sale, has replied and asked to be copied in to Councillor Jones' response.

6.8 Nether Alderley Open Event

The event went extremely well with good attendance (240). A further exhibition is planned for Lower Withington and the Church archivist has made contact with the Cheshire Village War Society, which encompasses the Parish of Nether Alderley

7. Finance

7.1 Receipts

None

7.2 Payments

1117	JW Brocklehurst and Sons	Repairs to Burial Ground Boundary wall			
		£858.00 (£715.00 plus £143 VAT)			
1118	Clerk's salary, October 2014	£508.84	H		
1119	Cheshire West and Chester Cheshire Pension Fund		Pension	contribution	
	October 2014	£127.08	H		
1120	Henshaws Waste Collection, September 2014	£39.28	(£32.74	plus	£6.54
	VAT) A,C,E,F,G				
1121	Cheshire Association of Local Councils	Councillor Workshop			£30.00
1122	Mr. P. Gee	Mole clearance, Burial Ground			£24.00

7.3 Approval to send to CVS Cheshire East, Payroll provider

Approval was given for the following payments:

Clerk's travel expenses claim	£132.07
Clerk's broadband/telephone contribution and Parish Council stationery/postage	£104.33

Payments were proposed by Mrs. Shufflebottom, seconded by Mr. Colgan and approved by resolution of the Parish Council.

7.4 Ill-health pension contribution.

The Clerk has received notification that the Parish Council owes an outstanding balance of £1.15, due to the Clerk's increase in pay last year. Hymans has confirmed that the outstanding amount will be carried over to the 2015/16 renewal.

7.5 Bank Reconciliation to 30th September 2014.

The Parish Council considered and resolved to approve the bank reconciliation to 30th September 2014, together with Bank printout statements at 30th September 2014.

Approved by resolution of the Parish Council.

7.6 Comparison of Receipts/Expenditure with Budget Headings to 30th September 2014.

The Parish Council considered and resolved to approve the analysis of receipts and expenditure in comparison with budget headings to 30th September 2014

Approved by resolution of the Parish Council.

8. Planning

No new planning applications

9. Policies and Procedures

9.1 Results of the External Audit

The Clerk received notification from BDO LLP that External Audit work has been completed, for the year ending 31/3/14. The certified Annual Return/ external audit certificate has been returned to the Parish Council (dated 2/7/14).

The Clerk is instructed to present the Audited Annual Return to the Parish Council so that the Parish Council can consider any issues in the report and decide whether any action should be taken, and so that a minuted reference can be made to confirm that the annual return has been approved and accepted by Nether Alderley Parish Council.

The External Auditor's certificate and Report states "on the basis of our review, in our opinion the information contained in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met." No comments are added for further consideration or action and there are no other matters affecting the opinion of the External auditor that they wish to draw to the attention of the Council.

The Parish Council resolved to approve and accept the results of the Audited annual return.

The Parish Council resolved, on the basis of the results of the External Audit, that there are no actions required of it to be taken in relation to the external audit.

The Clerk confirmed, and Parish Council approved, that the Notice of Conclusion of Audit and Right to inspect the Annual Return was displayed on Parish notice boards from 21st July 2014 for the required period of time.

Proposed by Mrs. Walker, seconded by Mrs. Reynolds and approved by resolution of the Parish Council.

9.2 Review of Model Publication Scheme

The Parish Council reviewed its observance of the Model Publication scheme ***and resolved that:***

- it has identified information that it holds and has incorporated this into its Guide to Information
- it has decided whether any of the information can be legitimately withheld from publication, with reasons
- members of the public can find out what information is made available and the model Guide to information has been completed
- members of the public have been made aware of the Model Publication Scheme and Guide to Information through a permanent announcement on the Parish Council's notice boards and on its website
- Members of the public have access to the Information Guide, and therefore details of the information held by the Parish Council, through the Parish Council's website
- Staff (the Clerk) are aware of the scheme and the authorities obligations
- The clerk is the named person for routinely providing information
- There is an annual review in place to update information and consider new information

The Parish Council resolved to approve an updated Guide to Information.

Resolutions were proposed by Mrs. Walker, seconded by Mrs. Reynolds and approved by resolution of the Parish Council.

10. Burial Board

10.1 Wall repair

The Clerk was contacted by the stone wall repairer, whose quotation for repair had been approved by the Parish Council, with information that he was no longer able to carry out the repair.

The Clerk subsequently approached JW Brocklehurst and Sons, whose quotation for £715.00 was of a similar value to the one approved by the Parish Council.

The Clerk and Mr. Lewis, Chairman of the Burial Board, had met with Mr. Brocklehurst to discuss the details of the repair including the use of dowling rods to secure stones, and, in view of the safety requirement to re-instate the wall, had given permission for the company to carry out the repair.

The Parish Council resolved to approve the repair by JW Brocklehurst and Sons and the cost involved.

The wall was inspected after repair by the Clerk and Mr. Lewis who confirm that it has been re-instated very well.

10.2 Tree inspection

Mr. Lewis is continuing to pursue.

10.3 Mole and rabbit control

The Clerk gave details of a meeting with Mr. Gee, who has carried out clearance of moles and has discussed a way forward with rabbit control.

The Parish Council approved the instating of a mesh, covered with turf, to deter rabbit burrowing.

The Parish Council approved, in line with statutory regulations, that Mr. Gee is awarded the rights to control rabbits on the Parish Council's burial land.

10.4 ICCM memorial workshop

The Parish Council resolved to approve that the Clerk could attend a memorial inspection course, run by the ICCM, in March 2015 at a cost of £160.

10.5 Permission for memorial repair

The Parish Council considered a request made to re-instate, repair and re-engage the memorial to grave 36 and resolved to approve permission to the family for the work.

*Mr. Clarke arrived at the meeting. There was further discussion about the meeting with Councillor Jones next week and it was agreed that Mr. Clarke will confirm the nature of the meeting with Councillor Jones.

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting on Wednesday 12th November 2014.

Signed..... Date.....

Parish Council Powers:

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A
Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Bus Shelters

Power to provide and maintain shelters D
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Community Centres

Power to provide and equip community buildings E
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

LGA 1972 s111 H

Audit

Audit Regulations 1996 I

Parish Plans S141 LGA 1972 J

Benches

Power to provide roadside seats and shelters Parish Councils Act 1957, s.1 K

Litter bins

Provision of litter bins L

Litter Act 1983, ss 5, 6

Power to carry out research

LGA 1972 S 141 M

Section 137

Local Government Act 1972. Power to do something that will benefit the community where there is no other specific power covering the action; it cannot be used retrospectively. Can spend up to £6.44 per elector in 2011 and 2012. Expenditure must be commensurate with the benefit N