

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.00 pm on Tuesday 16th June 2015 at Nether Alderley Parish Hall.

In the Chair:

Mrs. Shufflebottom

Parish Councillors present:

Mr. Colgan, Mrs. Shorland and Mrs. Walker

Also present:

Cheshire East Councillor George Walton (*departed meeting), PCSO Lindsey Whitehead (^arrived/departed meeting) and Mrs. Langham, Clerk

1. To receive apologies for absence

The Parish Council received apologies for absence from Nether Alderley Parish Councillors Mr. Lewis and Mrs. McKeown.

2. To receive Declarations of Interests and confirm Code of Conduct expectations and procedures

The Clerk drew Parish Councillors' attention to the Nether Alderley Parish Council Code of Conduct and expectations in relation to registering and declaring interests and directed Councillors to sources of support in relation to pecuniary and non-pecuniary interest.

a. To Declare Disclosable pecuniary interests.

No declarations were made.

b. To Declare interests conflicting with the seven Nolan principles.

Mrs. Shorland declared an interest in Minuted item 11.6, due to knowing the applicant

3. To consider and approve Applications for Dispensations

No applications for dispensation were submitted

4. To apply for and confirm the granting of a general dispensation for all Parish Councillors

A dispensation under Section 33 of the Localism Act 2011 was granted to members of Nether Alderley Parish Council who were not in attendance at the last meeting (Mr. Colgan and Mrs. Shorland) for the following purpose:

A General exemption for a period of 4 years to all members and co-opted members of Nether Alderley Parish Council to allow participation in any discussion and to vote in the following cases:

Setting the council tax or a precept under the Local Government Finance Act 1992 (or any subsequent legislation) or special expenses;

School meals or school transport or travelling expenses where they are a parent or guardian of a child in full time education or a parent governor unless the matter relates specifically to the school which the child attends;

An allowance, payment or indemnity given to members;

Any ceremonial honour given to members.

For the period of 4 years to the next election in May 2019

Due to the following details of Members interest in that business:

As Resident in the Parish of Nether Alderley – Disclosable Pecuniary interests exist/ are declared based upon ownership of property in Nether Alderley.

To allow members to:

- participate, or participate further, in any **discussion** of that business
- participate in any vote, or further **vote**, taken on that business

With reasons for the granting of the dispensation:

- without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business
- the dispensation is in the interests of persons living in the council's area
- that it is otherwise appropriate to grant a dispensation: The Parish Council is the precepting authority and given the statutory power to discuss and approve a precept for Nether Alderley. Parish Councillors necessarily have to discuss and make the decision regarding the precept.

5. The Parish Council resolved to approve that the Minutes of the Nether Alderley Parish Council meeting, the Annual Parish Meeting and AGM/Annual meeting, held on Monday 18th May 2015 are a true and accurate record.

6. Public Presentation

No presentations were made.

7. Parish Councillor Vacancies

The Clerk confirmed that, further to advertisement, two applications for co-option on to the Parish Council have been received from candidates who have confirmed that they are qualified and not disqualified.

Mrs. Shufflebottom presented information received about the two candidates from their 'Expression of Interest' forms.

Procedure for appointment was confirmed.

8. To meet with a Candidate for the vacancy of member of Nether Alderley Parish Council

^ Arrival PCSO Whitehead

9. Matters Arising

To consider progress of, and review, matters raised at previous meetings:

The Parish Council resolved that Agenda item 1e be moved to first agenda item of Matters Arising

9.1 Communication received further to Parish Speed Survey

The Clerk read replies received from those sent communications. The Clerk detailed a telephone conversation with Sergeant Miller Cheshire East Constabulary in response to the copy sent to the Chief Inspector of Cheshire Constabulary.

The Parish Council resolved to invite Sergeant Miller and the Chairman of the Parish Plan Speed and Safety Working Group to the next Parish Council meeting for further discussion regarding speed issues and speed management on local lanes.

The Parish Council resolved that the Clerk should forward copies of responses received to Mr. Traynor.

The Parish Council will await outcome of discussions of Cheshire East Council Officers regarding the requests made for addressing speed on local lanes.

PCSO Lindsey Whitehead reported on recent crime and policing matters.

*Councillor George Walton left the meeting.

^ PCSO Lindsey Whitehead left the meeting

10. To meet with a Candidate for the vacancy of member of Nether Alderley Parish Council

11. To Continue considering Matters Arising

11.1 Access to the Burial Ground

A proposed access agreement has been considered by the Chief Officer of Cheshire Association of Local Councils who has advised that it is appraised, for advice, by the National Association of Councils Legal Team.

The Parish Council resolved to approve that advice is sought.

11.2 Oak Tree in the Burial Ground.

The Clerk has contacted the Tree surgeon, who has not yet carried out the work to the tree and received confirmation that it will be carried out in one month's time.

11.3 Revaluation of Parish Hall Assets

The Clerk reported a telephone conversation with the company who carried out the original valuation in 2001. The Clerk is awaiting further information.

11.4 Improvement of Nether Alderley roundabout.

The Clerk has spoken with an Officer at Cheshire East Highways to reiterate concerns about the presentation of the roundabout. The Officer will discuss further with the Green Areas Operations Manager and look to increasing cuts for the time being. The Clerk has asked that the possibility of transfer to enhanced status continues to be pursued, as approved at previous meetings.

The Parish Council resolved that the Clerk writes to Councillor Walton for information about the progress of a new Cheshire East Council roundabout sponsorship policy and to the Highways Department asking that grass cutting is expedited, raising concerns that no progress has been made to make improvements to the roundabout 12 months on from initial enquiries, that unsightly conifers are removed and that debris is fully removed once cutting has taken place.

11.5 Improvements to the Parish Hall.

The Clerk reported a response from the secretary to St. Mary's Church that confirmed support for involvement with a project group to produce plans for Parish Hall renovations and repairs.

The Parish Council resolved that the Clerk should send a response to the PCC secretary and that further consideration should be given to the project at the next Parish Council meeting. The Parish Council resolved that the Clerk should make enquiries to determine whether there are other Parish Councils who have undertaken similar work.

11.6 Appointment of co-opted Parish Councillors.

Further to advertisement of two Parish Councillor vacancies, receipt of expressions of interest from two individuals and meetings with the two applicants, the Parish Council voted and resolved to approve, by unanimous vote, that both applicants are appointed to be co-opted members to Nether Alderley Parish Council.

Mrs. Shorland was removed from discussion and voting for one candidate due to her declaration of interest.

The Clerk will inform Cheshire East Councils Elections department, Member Services and Cheshire Association of Local Councils.

12. Correspondence

To consider new correspondence sent to the Parish Council:

12.1 Grass Verges on Sand Lane

The Clerk has followed up, with the Local Area Highways Officer, concerns regarding the state of the verges on Sand Lane following building work. She has been informed that work is concluding and that the request has been made for reinstatement of the verges.

The Parish Council resolved that the following statement is included in all appropriate future Parish Council responses to planning applications:

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council insists that a condition be imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges.

Proposed by Mrs. Walker, seconded by Mr. Colgan and approved by resolution of the Parish Council.

12.2 Speed Camera removal.

A resident has contacted suggesting the possibility that the speed camera could be retained as a deterrent. The Parish Council gave careful consideration to the suggestion but agreed ultimately not to pursue further.

12.3 Conservation Foundation Project for commemoration of Magna Carta.

The Clerk has been contacted by a Warden of St. Mary's Church with information about projects initiated by the Conservation Foundation whereby Yew Trees are offered to certain groups for planting, most recently in commemoration of the Magna Carta.

The Parish Council resolved that the Clerk should follow up the opportunity with regards the possibility of planting a tree in the new Burial Ground.

12.4 Automatic Enrolment

The Clerk confirmed that she has registered as contact for Nether Alderley Parish Council with the Pensions Regulator. CVS Cheshire East Payroll Provider has confirmed that they will act for the Parish Council in ensuring that the Parish Council has the correct procedures in place to satisfy the auto enrolment statutory requirements.

The Parish Council resolved to approve that CVS Cheshire East could be registered as secondary contact with the Pension Regulator, for auto enrolment purposes.

12.5 Police and Crime Commissioner Meeting with Town and Parish Councils.

Mrs. Shufflebottom will attend on behalf of Nether Alderley Parish Council.

13. Finance

13.1 To note receipt of income, as listed in schedule (Appendix A)

13.2 To authorise payments made prior to the meeting in order to meet payment deadline expectations as listed in schedule (Appendix A)

None made

13.3 To consider and authorise payments, as listed in schedule (Appendix A)

13.4 To consider and approve Direct debits, as listed in schedule (Appendix A)

13.5 To authorise payments to be sent to CVS Cheshire East to incorporate in to the Clerk's payroll amounts as listed in schedule (Appendix A)

The Clerk detailed mileage to Chairman's house for meetings, which was noted and approved by the Parish Council

13.6 The Parish Council resolved to approve payment for a shredder purchased by the Clerk at the value of £49.99.

All items of expenditure were proposed by Mrs. Shufflebottom, seconded by Mr. Colgan and approved by resolution of the Parish Council.

14. Planning

14.1 To consider and approve responses to new planning applications

i. 15/2374M

Two storey side extension to provide additional living accommodation, a master bedroom, en-suite and balcony, two storey glass extension to the front elevation and two storey glass extension to the rear Yarwoods Farm, Bollington Lane, Nether Alderley, Cheshire East, SK10 4TB

The Parish Council considered the planning application and approved the following response:

The Parish Council objects to the proposed plans for the following reasons:

1. The proposed building is substantially changed in appearance and size from the dwelling that has been granted permission on the site.
2. The proposed building will have a significant impact upon the visual amenity within the Green Belt and the impact will be far greater than the dwelling that has already been granted permission on the site.
3. The Parish Council considers that this new application is a planning opportunity by incremental stealth.
4. The Parish Council wishes to draw attention to its response to the original application on this site (application 13/4814M) and asks that the objections raised within that application, by the Parish Council, are taken into account.

ii. 15/2301M

Two storey front elevation extension
HAWTHORNS, WELSH ROW, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TY

The Parish Council considered the planning application and approved the following response:

The Parish Council has concerns about the possible impact of the proposed development on the neighbouring property, as the extension is in close proximity to the neighbour's boundary.

The Parish Council would like to draw attention to the fact that the proposed development extends beyond the anterior building line of other houses within the ribbon development.

14.2 To consider any other Planning matters including decisions for Planning Applications

- i. The Parish Council was invited to attend a Strategic Planning Board meeting regarding the following planning applications.

Parish Councillors were unavailable to represent at the Strategic Planning Board meeting and the Parish Council's original response was maintained.

14/1944W

Variation of conditions 4 and 59 of permission 5/06/2940 to allow to extend the date in condition 4 from 28th April 2014 to 30th September 2016, and amend the approved restoration scheme to that shown on plan M103/222 rev C.

MERE FARM QUARRY, CHELFORD ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4SZ

14/1788W

Variation of condition 2 and 54 of permission 09/2806W to extend the date in condition 4 from 28th April 2014 to 30th September 2016, and amend the approved restoration scheme to that shown on plan M103/222 rev 'C'

MERE FARM QUARRY, CHELFORD ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4SZ

It had been confirmed to the Parish Council that both applications have been approved.

- ii. The Parish Council noted that Cheshire East Council has granted approvals, with conditions, to the following planning applications:

14/4719M	Unit 3, Bollington Lane
14/4103M	Northover, Sand Lane
15/1697M	and 15/1698M Flume Head, Artists Lane

Also a positive certificate to:

14/5433M	Whitebarn, Whitebarn Road
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Responses to Planning applications were proposed by Mrs. Shufflebottom, seconded by Mr. Colgan and approved by resolution of the Parish Council.

15. Policies and Procedures

15.1 To receive report on monthly inspection of Highways assets

Mrs Shufflebottom reported the outcome of the monthly inspection of Parish Council owned bus shelters and bins on the highway.

No issues requiring action were identified except the previously identified requirement for roof repair to the wooden shelter adjacent to Artists Lane. The Clerk confirmed that this work has been ordered and is pending.

Mrs. Shufflebottom proposed and the Parish Council resolved to approve that inspections are carried out, in future, on a quarterly basis.

15.2 Clerk's Working Hours April/May 2015.

The Parish Council noted hours worked since the last meeting.

15.3 To Review Nether Alderley Parish Council Data Protection and Information Security Policy.

The Clerk confirmed that the Parish Council's Notification of the Information Commissioners Office for Data Protection purposes is due for renewal on 20th July.

The Parish Council considered and resolved to approve the Parish Council's Data Protection and Information Security Policy for continued use without amendment
The Parish Council considered and resolved to approve the information contained within the current Information Commissioner Office Notification entry for Nether Alderley Parish Council, without amendment.
The Parish Council resolved to approve that the Clerk renews the Information Commissioner's Office Notification renewal for Nether Alderley Parish Council.

16. Burial Board

16.1 To consider costs of leaf blowers to purchase for use in the Burial Ground

The Clerk explained that the Burial Ground Groundsman is investigating

16.2 To consider securing of memorials

The Parish Council resolved to consider memorials at a future meeting.

16.3 To consider correspondence.

The Clerk detailed an enquiry regarding use of the Burial Ground and the Parish Council resolved to approve a response.

17. Parish Hall

No business to discuss

18. Other Matters

18.1 To consider the Parish Website

The Parish Council resolved that the Clerk should make enquiries about the continuation of the current website.

18.2 To Consider receipt of meeting agendas electronically

The Parish Council resolved that the Clerk can choose to send meeting agendas electronically although postal mailings will continue to be the primary chosen method of meeting summons.

19. Next Parish Council meeting:

To confirm meeting on Wednesday 8th July 2015 at 7 pm

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting on Wednesday 8th July 2015.

Signed..... Date.....

APENDIX A

**Nether Alderley Parish Council Meeting
Tuesday 16th June 2015 at 7.00 pm.
Nether Alderley Parish Hall.**

Schedule of Receipts and Payments

A1. Receipt of Income

16.6.15 £600.00 Dodgson and Bell Funeral Services Purchase new grave 255

A2. Invoices for payment

1158 Mrs. P Langham Clerk's salary June 2015 £1010.86

Comprising:

Salary June 2015 £550.30

Plus overtime 2014/15 approved 18/5/15 £577.25

less deductions (employee National insurance and pension) £116.69 H

Salary expenditure reviewed and approved 9/3/15 Minute ref 9.5

1159 Cheshire West and Chester, Cheshire Pension Fund Pension contribution, June 2015 (including pensionable overtime amount) £271.74 H

Pension contribution level reviewed and approved 9/3/15 Minute ref 9.5

1160 Henshaws Waste collections 5/5/15 and 19/5/15 £39.28 (£32.74 plus £6.54 VAT) A,C,E,F,G

Waste collection review and approval 15/9/14 Minute Ref 9.3

Service ordered 11/6/2009. Minuted approval 21/5/2009 ref 5.10

1161 CVS Cheshire East 12 months Payroll services April 2015- March 2016 £96.00

Appointment of CVS Cheshire East as Payroll provider, Minute reference 8.2.12 ref 4.3, Service ordered 19.3.12,

Service reviewed and approved for continued use Minute reference 9.3.15 9.6

1162 The Information Commissioners Office Data protection Registration renewal £35.00 H

1163 HM Revenue and Customs National insurance amounts for Clerk's salary £116.98 H

A3. Direct Debits for approval

Utility Warehouse Parish Hall Electricity May 2015 £202.44 (£168.70 plus £33.74 VAT) To be debited on or after 30 June 2015 E,F,G

Service approved Minute reference 23.11.06 p 256, Service ordered 23.11.06, Service last reviewed for continued use Minute reference 15.9.14 ref 9.1

A4. Approval to send to Payroll Provider for inclusion in Payroll Report for Clerk's expenses/salary

Administration expenses £43.41

Clerk's travel expenses 10/2/15 - 16/6/15 **£210.26**

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for expenditure:

Audit

Audit Regulations 1996 I

Benches

Power to provide roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A
Open Spaces Act 1906, ss9 and 10 and 11

Power to agree to maintain monuments and memorials B
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Bus Shelters

Power to provide and maintain shelters D
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Community Centres

Power to provide and equip community buildings E
Provide buildings for public meetings or contribute towards expenses of any other.... person who does so
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

LGA 1972 s111 H

Highways

Power to plant trees, lay out grass verges etc "otherwise do anything expedient for the maintenance or protection of trees, shrubs and grass verges planted or laid out in such a highway"
LGA 1980 s96 (1) and (5)

Litter bins

Provision of litter bins L
Litter Act 1983, ss 5, 6

Parish Plans S141 LGA 1972 J

Power to carry out research

LGA 1972 S 141 M

Section 137

Local Government Act 1972. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N