

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 8th July 2015 at 7.00 pm at Nether Alderley Parish Hall.

In the Chair: Mrs. Shufflebottom
Parish Councillors present: Mrs. Bentley*, Mr. Colgan, Mrs. Shorland, Mrs. Wilkinson
Also present: Mrs. Langham, Clerk

1. To receive apologies for absence

The Parish Council received apologies for absence from Nether Alderley Parish Councillors Mr. Lewis, Mrs. McKeown and Mrs. Walker and Cheshire East Councillor George Walton

2. To receive Declarations of Interests and confirm Code of Conduct expectations and procedures

2.1 To Declare Disclosable pecuniary interests.

No declarations were made.

2.2 To Declare interests conflicting with the seven Nolan principles.

Mrs. Bentley declared a non-pecuniary interest in Planning minuted item 10 due to location of the property.

3. To consider and approve Applications for Dispensations

No applications for dispensation were submitted

4. Public Presentation

There were no presentations by members of the public.

5. Meeting Minutes

DECISION: *The Parish Council resolved to approve that the Minutes of the Nether Alderley Parish Council meeting held on Wednesday 8th July 2015 are a true and accurate record.*

6. Matters Arising

6.1 Alderley Park Development Framework – to consider the final Plan and results of the Cheshire East cabinet meeting

The Parish Council considered and discussed the amended version of the Alderley Park Framework that was approved by Cheshire East Council on 30th June. The Parish Council noted associated documentation, including the cabinet report and Statement of Consultation.

The Clerk confirmed that details of the Development Framework have been posted on to the Parish website.

6.2 Parish Hall renovation

The Clerk presented advice from Cheshire Association of Local Councils regarding a way forward with identifying renovation and repair requirements.

DECISION: *The Parish Council resolved that the Clerk should make enquiries to identify possible architects suitable for Parish Hall work.*

The Parish Council resolved that the Clerk communicates with St. Mary's to suggest an initial meeting to discuss proposals and a way forward.

6.3 s106 Provision

The Parish Council considered and discussed areas of local need identified within the Parish Plan survey.

DECISION: *The Parish Council resolved to approve that the Clerk writes to the relevant Planning Officer at Cheshire East Council to confirm that the Parish Council requests that the Parish of Nether Alderley benefits from s106 provision should any development happen within the Parish and to request confirmation of timing required for submission of specific areas of identified community need and the recommended process to follow.*

6.4 Parish Website

DECISION: *The Parish Council resolved that the Clerk makes enquiries about continued use of the current website.*

6.5 Bank Mandate

DECISION: *The Parish Council resolved to approve that the new bank mandate should be submitted with addition of four named Parish Councillors, who had signed the mandate at the Parish Council meeting on 8th July 2015. The Parish Council resolved to approve that two named current signatories, present as witnesses at the last meeting, validate the form and that the Clerk submits the change of mandate details to the bank.*

6.6 Nether Alderley roundabout

Mrs. Shufflebottom and Mrs. Bentley reported the results of their site meeting with Officers from Cheshire East Council, Borough Councillor Walton and Mrs. Walker at Nether Alderley roundabout to discuss landscaping improvements to the roundabout. Mrs. Shufflebottom explained that Cheshire East Council has asked for suggestions for the presentation of the roundabout. Suggestions were discussed.

DECISION: *The Parish Council resolved that Mrs. Shufflebottom compile suggestions, to be passed back to Cheshire East Council.*

6.7 Speed and safety on Congleton Road

The Clerk reported communication with the Strategic Commissioning Manager Highways at Cheshire East Council.

A date has been allocated, on 10th September, for a meeting to discuss the Parish Council's request letter regarding speed and safety on local roads and to allow Cheshire East Highways Officers to consider and advise regarding proposals made by the Parish Plan Communication and Infrastructure Group.

6.8 Traffic local Lanes

Mrs. Shufflebottom reported on a recent engagement event

7. Correspondence

7.1 Cheshire East Council Local Plan – to consider progress of the Local Plan

DECISION: *The Parish Council resolved to approve that Mrs. Shufflebottom, together with another available Parish Councillor, should attend a Cheshire East Council Parish Council's engagement event on 3rd August that will provide updated details of the progress of the Local Plan.*

The Parish Council considered and discussed correspondence from Cheshire East Council that gives details of additional evidence and revisions to the Local Plan.

The Parish Council allocated documents, relating to the additional evidence and revisions, to Councillors to appraise for presentation at a future meeting.

8. Policies and Procedures

8.1 To approve a Working Group to consider new Financial Regulations and Complaints Policy

DECISION: *The Parish Council resolved to approve that a working group of 3 Councillors, together with the Clerk, should meet to consider new model Financial Regulations produced by the National Association of Local Councils, and their application to the financial activity of the Parish Council, prior to consideration and adoption of updated regulations by the Parish Council. The Parish Council resolved that the Working Group should also consider an updated Complaints Policy, prior to consideration and adoption by the Parish Council.*

8.2 External Audit – to consider results of the audit

The Clerk reported that the Annual Return has been received back from the External Auditor and the External Audit completed for the financial year 2014/15.

The Clerk reported the results of the External Audit report on the Annual Return, together with comments sent by the External Auditor:

The auditor's report reads 'on the basis of our review of the annual return in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

The auditor states that there are no other matters which came to attention which required the issuing of a separate additional issues arising report. No other matters are drawn to the attention of the Parish Council by the auditor.

The Clerk presented the completed annual return to the Parish Council.

DECISION: *The Parish Council resolved to approve the annual return, the results of external audit and agreed that there is no further action required on the basis of the results of external audit.*

Proposed by Mrs. Shufflebottom, seconded by Mr. Colgan and approved by resolution of the Parish Council.

The Clerk reported that the notice of conclusion of audit should be displayed in a conspicuous place for 14 days.

The Clerk confirmed that the notice of conclusion of audit will be displayed on the Parish notice boards, with dates and time available for inspection.

The Clerk confirmed that the External Audit certificate of the Annual Return will be posted on the Parish website. Other sections of the Annual Return are already posted.

Proposed by Mrs. Shufflebottom, seconded by Mr. Colgan and approved by resolution of the Parish Council.

9. Finance

9.1 To note receipt of income as listed in Financial schedule

The Parish Council noted that there has been no receipt of income

9.2 To consider and authorise payments as listed in Financial schedule

DECISION: *The Parish Council resolved to approve payments, as listed on Appendix A2*

9.3 To consider direct debits, as listed in financial schedule

DECISION: *The Parish Council resolved to approve a direct debit, as listed in Appendix A3*

9.4 Administration costs and expenses

DECISION: *The Parish Council resolved to approve administration costs, to send to CVS Cheshire East for inclusion in Clerk's payroll, as listed in Appendix A4*

Payments were proposed by Mrs. Wilkinson, seconded by Mrs. Shorland and approved by resolution of the Parish Council

***Mrs. Bentley left the meeting**

10. Planning

To consider and approve responses to new planning applications

The Parish Council considered the following planning application:

Application 15/3216M

Conversion of existing barn to create a single dwelling

Crown Cottage, Welsh Row, Nether Alderley, Macclesfield, Cheshire. SK10 4TY

DECISION: *The Parish Council resolved to approve the following response to the planning application*

The Parish Council considers the application to be representative of a new build with increased footprint in the Green Belt, rather than a building conversion.

The Parish Council has concerns about the visual impact of the proposed development on the Green Belt in this open site.

Proposed by Mr. Colgan, seconded by Mrs. Wilkinson and approved by resolution of the Parish Council.

11. Future Meetings.

The Parish Council noted that the next Parish Council meeting will take place on Monday 10th August 2015 at 7 pm.

The Parish Council noted that the next Burial Board meeting will take place on Monday 7th September 2015 at 6.30 pm

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting on Monday 10th August 2015.

Signed..... Date.....

APENDIX A

**Nether Alderley Parish Council Meeting
Monday 27th July 2015 at 7.00 pm.
Nether Alderley Parish Hall.**

Schedule of Receipts and Payments

A1.Receipt of Income

A2. Invoices for payment

1167	£30.00	Cheshire Association of Local Council	Clerk attendance on training course	H
1168	Repair to bus shelter	£370.80 (£309.00 plus £61.80 VAT)	D	
		<i>Work ordered 29/3/15</i>		
1169	BDO LLP	External Audit fee	£120.00 (£100 plus £20.00 VAT)	

A3. Direct Debits for approval

Utility Warehouse Parish Hall Electricity, June 2015 E,F,G £72.70 (£68.95 plus £3.75 VAT)
To be debited on or after 31 July 2015
Service approved Minute reference 23.11.06 p 256 , Service ordered 23.11.06, Service last reviewed for continued use Minute reference 15.9.14 ref 9.1

A4. Administration costs and expenses For approval to send to CVS Cheshire East for inclusion in Clerk's payroll

Shredder and administration costs	£86.93
Local Council Administration book	£86.63

Payments were proposed by Mrs. Wilkinson, seconded by Mrs. Shorland and approved by resolution of the Parish Council

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for expenditure:

Audit

Audit Regulations 1996 I

Benches

Power to provide roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A
Open Spaces Act 1906, ss9 and 10 and 11

Power to agree to maintain monuments and memorials B
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Bus Shelters

Power to provide and maintain shelters D
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Community Centres

Power to provide and equip community buildings E
Provide buildings for public meetings or contribute towards expenses of any other.... person who does so
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs/Operation of the Parish Council

LGA 1972 s111 H

Highways

Power to plant trees, lay out grass verges etc "otherwise do anything expedient for the maintenance or protection of trees, shrubs and grass verges planted or laid out in such a highway"
LGA 1980 s96 (1) and (5)

Litter bins

Provision of litter bins L
Litter Act 1983, ss 5, 6

Parish Plans S141 LGA 1972 J

Power to carry out research

LGA 1972 S 141 M

Section 137

Local Government Act 1972. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N