

## NETHER ALDERLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Tuesday 6<sup>th</sup> October 2015 at 7.00 pm at Nether Alderley Parish Hall.

**In the Chair:** Mrs. Shufflebottom  
**Parish Councillors present:** Mrs. Bentley, Mr. Colgan, Mr. Lewis, Mrs. McKeown, Mrs. Shorland and Mrs. Walker  
**Also present:** \*Cheshire East Councillor George Walton and Mrs. Langham, Parish Council Clerk  
One Parish resident

**1. To receive apologies for absence**

The Parish Council received apologies for absence from Nether Alderley Parish Councillor Mrs. Jacquie Wilkinson.

**2. To receive Declarations of Interests and confirm Code of Conduct expectations and procedures**

The Clerk confirmed advice received from Cheshire Association of Local Councils regarding declaration of, and action at meetings in respect of, non-pecuniary interests.

**2.1 To Declare Disclosable pecuniary interests.**

No declarations were made.

**2.2 To Declare interests conflicting with the seven Nolan principles.**

No declarations were made.

**3. To consider and approve Applications for Dispensations**

No applications for dispensation were submitted

**4. Meeting Minutes**

**DECISION:** *The Parish Council resolved to approve that the Minutes of the Nether Alderley Parish Council meeting held on Tuesday 15<sup>th</sup> September 2015 are a true and accurate record.*

**5. Public Presentation**

The Parish Council received representation regarding Planning Application 15/4117M

**6. Matters Arising**

**6.1 Outcome of Requests Made to Cheshire East Highways regarding speed and safety on local roads.**

The Parish Council is awaiting a response to the letter sent.

**6.2 Parish Website**

The Clerk reported recent communication regarding renewal of the domain name and future renewal and costs involved with the website provider.

**6.3 S106 provision**

**DECISION;** *The Parish Council resolved that the Clerk confirms in writing with Cheshire East Council submissions of current potential local considerations for s106 benefit that have been identified by the Parish Council*

Mrs. Shufflebottom reported a visit by representatives of Alderley Park and Cheshire East Council to see the Parish Hall.

**6.4 Parish Hall renovation**

**DECISION:** *The Parish Council resolved that the Clerk looks to arrange a meeting for representatives of the Parish Council, St. Marys and the Parish Hall committee to discuss the perceived needs and vision for the future of the Hall.*

The Parish Council considered correspondence sent by St. Mary's to the Parish Hall Committee regarding use of the upper room.

The Clerk reported that the Structural Engineer has passed on names of two architects and two Building contractors that could be considered for Listed Building work.

The Clerk confirmed that it has not been possible to progress with assessment and quotation of cost for re-mortaring of the external toilet wall by the company originally approached.

**DECISION: The Parish Council resolved to approve that the Clerk contacts two approved alternative companies for advice and quotations for the work that was originally approved.**

#### **6.5 Telephone Kiosk Draft Highways Licence.**

A Working Group of Parish Councillors (Mrs. Shorland, Mrs. Shufflebottom, Mrs. Walker) and the Clerk met on 1<sup>st</sup> October 2015 to consider the proposed Highways Licence drawn up by Cheshire East Council for permission to retain the telephone kiosk in its current position should the telephony device be removed and ownership passed to the Parish Council.

The Working Group reported that it recommends:

1. That the Parish Council accepts the wording of the Highways Licence and signs the licence further to CEC's consultation period.
2. That, if directed by CEC, the Parish Council posts the consultation poster in the kiosk
3. That the Parish Council notes that the kiosk would not be permitted to be used for advertising
4. That the Parish Council considers the recommendations made to the Parish Council in February and proposes that the Parish Council doesn't pursue reclaiming of VAT for the £1 cost of the kiosk
5. That the Parish Council notes it is asked, as part of the licence agreement, to confirm that it holds insurance to cover for third party claims for up to at least ten million pounds for each and every claim.

The Clerk reported confirmation from the Parish Council's insurance company that the policy provides coverage as required by the Highways Licence.

The Parish Council considered the wording of the Highway's Licence, the recommendations of the Working Group and the cost of £125 for provision of the licence.

**DECISION: The Parish Council resolved to approve the contents of the Highways Licence, for signing subsequent to the required public consultation.**

**The Parish Council resolved to approve that the Clerk displays the consultation notice, should the Parish Council be asked to do this by Cheshire East Council.**

#### **6.6 Nether Alderley Roundabout**

The Clerk is still awaiting a date from the Cheshire East Council Officer, for Parish Councillors to meet to discuss landscaping of the roundabout

#### **6.7 Burial Ground painting work**

Further to a tour of the Burial Ground by the Burial Board, the Clerk explained the Burial Board's proposal that, taking account of risk linked with public access during painting works and the need to provide maintenance of the gate, the Parish Council moves ahead with arranging the painting of the gate but ensures that warning notices are placed by the gate until paint has dried.

**DECISION: The Parish Council resolved to approve the proposed action, to take place once the Chairman has liaised with the landowner of the adjacent field to explain that the painting work will take place.**

#### **7. Correspondence**

##### **7.1 Life Links Cheshire**

**DECISION: Due to time available, the Parish Council resolved to approve that this matter is moved to the next meeting.**

##### **7.2 Knutsford Police – Operation Shield**

**DECISION: Due to time available, the Parish Council resolved to approve that this matter is moved to the next meeting.**

The Clerk detailed recent communication regarding the Saddlebridge Unit

**7.3 Public Path Diversion Order for Footpath 13**

**DECISION: The Parish Council verified that it had already responded with no objection to the proposal and that it continues to maintain this position.**

The Parish Council has been notified that the deadline for High Court challenge is 29<sup>th</sup> October 2015.

**7.4 Planning Seminar**

Mrs. Shufflebottom and Mrs. Wilkinson reported their attendance at a recent Planning Seminar that provided information about Neighbourhood Planning. A further Planning Seminar has been arranged for members of Parish Councils.

**8. Policies and Procedures**

**8.1 To receive report on quarterly inspection of Highways Assets.**

The Clerk reported the outcome of Mr. Colgan's inspection of the Parish Council's bus shelters and seats and bins on the highway.

**8.2 To consider Clerk's working hours August/September 2015.**

The Parish Council noted the Clerk's hours worked since the meeting on Tuesday 15<sup>th</sup> September.

**8.3 To report progress on the new bank mandate**

Written and verbal confirmation has been received that the amendments to the Parish Council's bank mandate have been implemented.

**8.4 To consider and approve amendment to Nether Alderley Parish Council Standing Orders.**

**DECISION: The Parish Council considered advice received from Cheshire Association of Local Councils regarding the amendment to the 1960 Act by the Openness of Local Government Bodies Regulations 2014 and resolved to approve the amendment to the Parish Council's Standing Order 3j.**

**Proposed by Mrs. McKeown, seconded by Mrs. Shufflebottom and approved by resolution of the Parish Council.**

**8.5 To consider and approve new Financial Regulations**

As approved at the Parish Council meeting on 27<sup>th</sup> July 2015, a Working Group of 3 Parish Councillors (Mrs. Bentley, Mrs. McKeown, Mrs. Shufflebottom) and the Clerk met to consider new model Financial Regulations issued by the National Association of Local Councils.

The Working Group considered the model regulations in conjunction with advice and recommendations from the Cheshire Association of Local Councils and proposed amendments to the model regulations, as deemed appropriate for Nether Alderley Parish Council.

**DECISION: The Parish Council considered the proposed Financial Regulations, together with current regulations and the full model regulations and resolved to approve the adoption of the new Financial Regulations for use immediately.**

**Proposed by Mr. Colgan, seconded by Mrs. Walker and resolved for approval by the Parish Council.**

**8.6 Information regarding Councillor Expenses**

The Clerk reported advice received from Cheshire Association of Local Councils regarding permitted Councillor expense claims.

**9. Finance**

**9.1 To note receipt of income as listed in Financial schedule**

The Parish Council noted receipt of payment as listed in Appendix A1

**9.2 To consider and authorise payments as listed in Financial schedule**

**DECISION: The Parish Council resolved to approve payments, as listed in Appendix A2**

**9.3 Administration costs and expenses**

The Parish Council noted that there are no expenses or administration costs to approve.

**9.4 To approve expenditure for Burial Ground**

The Parish Council approved expenditure of up to £50 for addressing moles and rabbits at the Burial Ground

***Expenditure/Payments were proposed by Mrs. McKeown, seconded by Mrs. Shufflebottom and approved by resolution of the Parish Council***

**9.5 To consider and approve Bank reconciliation to 30<sup>th</sup> September 2015.**

The Clerk presented the bank reconciliation to 30<sup>th</sup> September 2015, together with analysis of receipts and payments to the current account and bank print out statement for current and reserve accounts at 30<sup>th</sup> September 2015.

Mrs. McKeown confirmed her independent analysis of the bank reconciliation in conjunction with assessment of bank statements and the cash book and confirmed the accuracy of the figures recorded.

***The Parish Council considered and resolved to approve the bank reconciliation to 30<sup>th</sup> September 2015.***

***Proposed by Mr. Lewis, seconded by Mrs. Bentley and approved by resolution of the Parish Council.***

**9.6 To consider and approve comparison of receipts/expenditure to budgeted amounts at 30<sup>th</sup> September 2015**

Mrs. McKeown confirmed her independent analysis of receipts/expenditure against budgeted amounts and accuracy of the figures recorded.

***The Parish Council considered and resolved to approve the comparison of receipts and expenditure to budgeted amounts at 30<sup>th</sup> June 2015.***

**10. Planning**

**The Parish Council considered the following planning applications:**

**10.1 Application 15/3612M**

Variation of Condition 2 on Application 14/3733M

BEWDLEY, CONGLETON ROAD, ALDERLEY EDGE, WILMSLOW, CHESHIRE, SK9 7AL

***DECISION: The Parish Council resolved to approve a response of 'no objection' to this planning application.***

**10.2 Application 15/4117M**

Construction of one part two-storey, part three-storey detached infill dwelling with detached garage, new access and landscaping

Land adjacent to Highlands, Congleton Road, Alderley Edge, Cheshire, SK9 7AD.

The Clerk confirmed that the application has been called to Cheshire East Council Planning Committee.

***DECISION: The Parish Council resolved to approve the following response to this planning application:***

The Parish Council has a **strong objection** to the proposed development for the following reasons:

1. It is an unacceptable new development within the Green Belt and within a Conservation area. Construction of a property on this site would set a precedent for other new development within and on the Green Belt in Nether Alderley and in the wider borough.

2. There is no brown field land on this site.

3. There are **no** special or exceptional circumstances to permit development on this Green Belt land.

**10.3 Application 15/4364M**

We propose to develop a ground mounted PV system in the garden of the property. This will be 10kW in size and will use 40 ground mounted panels, on specially designed mounting tubs. These will then be wired into inverters within the property, to feed electricity to the house, and then ultimately to the grid.  
BENTLEY HOUSE, CONGLETON ROAD, NETHER ALDERLEY, CHESHIRE, SK10 4TW

**DECISION: The Parish Council resolved to approve a response of 'no objection' to this planning application.**

**10.4 Application 15/4490M**

Infill development comprising single two storey detached dwelling with integral garage, access and associated external works  
Land adjacent to Irons Cottage, Welsh Row, Nether Alderley, Cheshire, SK10 4TY.

**DECISION: The Parish Council resolved to consider and formulate a full response to this planning application at its next meeting but in view of dates allocated for response by Cheshire East Planning and the nature of the application, the Parish Council resolved to request that the application is called to Committee for the following reasons:**

The application is for a development in the Green Belt

**Responses to planning applications were proposed by Mrs, McKeown, seconded by Mrs. Walker and approved by resolution of the Parish Council.**

**11. Burial Board**

**11.1 To appoint a fourth member to the Burial Board**

**DECISION: The Parish Council resolved to approve that Mrs. Wilkinson is appointed as the fourth member of the Nether Alderley Burial Board.**

**Proposed by Mrs. McKeown, seconded by Mrs. Bentley and approved by resolution of the Parish Council.**

**11.2 Burial Ground maintenance**

**DECISION: Further to recommendation by the Burial Board and resolution at the Burial Board meeting on 23<sup>rd</sup> September 2015, the Parish Council approved maintaining the current arrangements for Burial Ground maintenance and payment.**

**11.3 Confirmation of Burial Board regulation amendment**

**DECISION: The Parish Council confirmed approval of the Burial Board's decision to amend the Burial Ground regulation 2 (E)**

**11.4 Burial permission**

**DECISION: The Parish Council resolved to approve a request for burial.**

**11.5 Burial Board payment**

**DECISION: The Parish Council considered an error of +£0.50 included in an invoice submitted for work carried out on 3/9/14 and resolved that no further action is taken.**

**12. Parish Hall**

There was no further information for discussion regarding the Parish Hall

**13. Future Meetings.**

The Clerk confirmed that, due to unavailability of the Parish Hall, the November 2015 meeting would need to be rearranged.

**DECISION: The Parish Council resolved to approve a new date of Wednesday 4<sup>th</sup> November 2015.**

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting

Signed..... Date.....

**APPENDIX A**

**Nether Alderley Parish Council Meeting  
Tuesday 6<sup>th</sup> October 2015 at 7.00 pm.  
Nether Alderley Parish Hall.**

**Schedule of Receipts and Payments**

**A1. Receipt of Income**

BACS	10/9/15	JW Brocklehurst and Sons	£60.00	Inscription
505	12/10/15	Hopkinson, Wootton, Lovatt	£60.00	Inscription

**A2. Invoices for payment**

1181	Mrs. P Langham	£520.03 Clerk's salary	October 2015	H
<i>Salary and expenditure reviewed and approved 9/3/15 Minute ref 9.5 Administration costs approved 27/7/15 ref 9.2 and 10/8/15 ref 9.4</i>				
1182	Cheshire West and Chester,	Cheshire Pension Fund	£132.63	Pension
contribution, October 2015		H		
<i>Pension contribution level reviewed and approved 9/3/15 Minute ref 9.5</i>				
1183	Cheshire Association of Local Councils	Planning seminar course for 3 Councillors		
£75.00 H				
<i>Approval 10/8/15 ref 7.5</i>				
1184	Henshaws	Waste collection	2 collections, September 2015	£39.28 (£32.74 plus
		A,C,E,F,G		
<i>Waste collection review and approval 15/9/14 Minute Ref 9.3 Service ordered 11/6/2009. Minuted approval 21/5/2009 ref 5.10</i>				

**A3. Direct Debits for approval**

None

**A4. Approval to send to Payroll Provider for inclusion in Payroll Report for Clerk's expenses/salary H**

Administration costs: None

Signed.....

**Chairman of Meeting**

Signed.....

**Clerk and Responsible Financial Officer**

**Parish Council Powers for expenditure and activity:**

**Audit**

Audit Regulations 1996 I

**Benches**

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

**Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C

Local Government Act 1972, s.214

**Bus Shelters**

Power to provide and maintain shelters D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

**Community Centres**

Power to provide and equip community buildings E

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G

Local Government (Misc Provisions) Act 1975 s19

**General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111 H

**Litter bins**

Provision of litter bins L

Litter Act 1983, ss 5, 6

**Research and collection of information**

**Power to carry out research**

LGA 1972 S 141 M

**Parish Plans S141 LGA 1972 J**

**Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N