

## NETHER ALDERLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> January 2018 at 7.00 p.m. at Nether Alderley Parish Hall

**In the Chair:** Cllr. J Shufflebottom

**Parish Councillors present:** Y.Bentley, N.Howick, C.Walker and J.Wilkinson  
**Also present:** Cheshire East Councillor G.Walton and the Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: D.Colgan, S.Lewis and S.Shorland

2. **To receive Declarations of Interests**

2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.

2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** – No declarations were made.

2.3 **To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.

3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council meeting held on 11<sup>th</sup> December 2017 is a true and accurate record.**

**Proposed:** Cllr. J.Shufflebotom

**Seconded:** Cllr. N.Howick

5. **7.05 p.m. Public presentation** – None

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

a. Personal issues

b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 **Neighbourhood Plan Update** – There is an informal meeting on Monday 15<sup>th</sup> January 2018 at 2.00 p.m. in the Parish Hall with Great Warford, Tom Evans (Cheshire East Council) and other interested parties, to discuss and establish if there is enough interest/skill sets to take the Neighbourhood Plan forward.

8.2 **Parish Hall Renovation Update**

8.2.1 Revd. Jon Hale, Vicar of St. Mary's Church, has requested a letter from the Parish Council in support of an application to the Land Registry regarding ownership of the kitchen and upper room. The Parish

## Nether Alderley Parish Council, Meeting Monday 8<sup>th</sup> January 2018

Council had an informal meeting with Revd. Hale before the Parish Council meeting so that they could make an informed decision. However, the Parish Council had some concerns and were unable to make a decision based on the information Revd. Hale had provided. The Clerk was instructed to contact the Vice Chairman of the Parochial Church Council (PCC) to clarify why ownership needs to be formalised.

**8.2.2** The next meeting of the Fund Raising Group is Thursday 25<sup>th</sup> January 2018 at 2.30 p.m.

**8.2.3** The full Working Restoration Group will be meeting in the Parish Hall on Wednesday 28<sup>th</sup> February 2018 at 2.00 p.m.

**8.3 Contract and future use of the decommissioned BT Telephone Box update** – A working party will be formed to examine the contract of ownership and consider installing a defibrillator in the BT telephone box at Monks Health (Cllrs.: Shufflebottom, Wilkinson and Colgan). The working group will report back to the Parish Council. A provisional sum of £1500 has been put in the budget for 2018/19.

Councillors also raised concerns regarding access to the defibrillator at Nether Alderley Primary School and asked the Clerk to establish if there is access to the defibrillator when the school is closed.

**8.4 Highways: Road traffic and National Trust visitor issues, B5087 Alderley Edge** – The Parish Council agreed to support the road safety recommendations which have been suggested by Mr. Chris Widger, Countryside Manager for Cheshire and Wirral National Trust and will send a letter of support to Cheshire East Highways.

**8.5 Nether Alderley Primary School appeal update** – The Parish Council approved to donate the equivalent of two kits (£290.40) at its meeting in December 2017. However, the target to buy 10 Lego WeDo kits to develop pupils' coding, design and construction skills had been achieved. Councillors agreed the donation can be used to purchase two additional kits which will be used by the teacher to demonstrate and a spare.

## 9. New Matters

**To consider and agree actions relating to new matters as follows:**

**9.1 Nether Alderley Cross (Welsh Row/Congleton Road)** – The Parish Council had been informed by a resident of the area around Alderley Cross looking unkempt, the deteriorating condition of the fingerpost and the waste bin adjacent to the bus shelter. Councillors discussed photographs and asked the Clerk to contact Cheshire East Highways to report this matter.

**9.2 Church/Parish Hall car parking issues** – The Parish Council considered and discussed alternative parking arrangements for the Parish Hall. Councillor Shufflebottom reported that she had met informally with Will Ablett (PCC) who had suggested approaching the land owner adjacent to the Parish Hall to enquire if they would consider selling part of their field for car parking purposes. It was agreed that it would be inappropriate to approach the owner of said land as it could spoil the good relationship it currently enjoys re: informal access to the New Burial Ground. The location for this proposal was considered and deemed an inappropriate site for car parking. The access – a single gate is inadequate for both ingress and egress purposes. In previous discussions with the present owner it has been concluded that they would not wish to sell all or any part of the land.

**9.3 Manchester Airport flightpaths** – Wendy Sinfield, Community Relationship Manager at Manchester Airport, has agreed to attend a future Parish Council meeting when further updates are available.

Councillors reported an increase in air traffic flying over Nether Alderley during the Christmas period. Cllr. Walton informed the Parish Council that residents can contact Manchester Airport directly regarding any issues relating to flight paths i.e. noise, increased traffic, low flying aircrafts etc.

**9.4 General highways conditions in Nether Alderley** – Councillors discussed the conditions of the road surfaces in Nether Alderley. Councillors instructed the Clerk to contact Cheshire East Highways to reinforce the deteriorating road surface and establish if it is included in any future maintenance plans.

Cllr. Howick informed the Parish Council about an app (Fix My Street) which is available to report any highway issues to Cheshire East Council i.e. street lighting, pot holes etc.

## 10 Policies and Procedure

### 10.1 To receive a report on the quarterly inspection of Highways assets:

Cllr. Y. Bentley reported there were no major issues but the waste bin adjacent to the wooden bus shelter on Congleton Road/Welsh Row is broken and is abused by fly-tippers on a regular basis. The Clerk will report this to Cheshire East Highways.

The next inspection is due on 31<sup>st</sup> March 2018 – Cllr. Walker volunteered to do the next inspection and report back to the Parish Council at its meeting in April 2018.

- 10.2 External Auditors (PKF Littlejohn LLP) – Webinar: Tuesday 23<sup>rd</sup> January 2018** – The Parish Clerk will access this webinar.
- 10.3 ChALC Course: Year end audit and internal audit (Tuesday 6<sup>th</sup> February 2018)** – The Parish Clerk will attend this course
- 10.4 ChALC Course: Planning and enforcement for Local Councils (Planning 1 – 19<sup>th</sup> February 2018 Planning 2 – 19<sup>th</sup> March 2018)** – Councillors were invited to inform the Clerk if they wished to attend this course.

## 11 Finance

### 11.1 Receipts

The Parish Council noted receipts as listed in Appendix (A1)

### 11.2 To approve items for payment as listed in schedule (A2)

**RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)**

**Proposed: Cllr. Y.Bentley**

**Seconded: Cllr. N.Howick**

### 11.3 To approve direct debits/standing orders as listed in schedule (A3)

**RESOLVED: The Parish Council resolved to approve direct debit/standing orders as listed in Appendix (A3)**

**Proposed: Cllr. Y.Bentley**

**Seconded: Cllr. N.Howick**

### 11.4 To approve administration and expenses costs as listed in schedule (A4)

**RESOLVED: The Parish Council resolved to approve the administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. J.Wilkinson**

### 11.5 To consider and approve the bank reconciliation to 31<sup>st</sup> December 2017 – Councillors considered and discussed the bank reconciliation at 31<sup>st</sup> December 2017.

**RESOLVED: The Parish Council resolved to approve the bank reconciliation to 31<sup>st</sup> December 2017 together with analysis of receipts and payments to the current account and the bank statement for current and reserve accounts at 31<sup>st</sup> December 2017. The Clerk confirmed Cllr. Wilkinson's independent analysis of the bank reconciliation in conjunction with assessment of bank statements/cash book and her confirmation of the accuracy of the figures recorded.**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. J.Wilkinson**

### 11.6 To consider and approve the comparison of budget headings to receipts and payments at 31<sup>st</sup> December 2017 – Councillors considered and discussed the comparison of budget headings to receipts and payments at 31<sup>st</sup> December 2017.

**RESOLVED: The Parish Council resolved to approve Cllr. Wilkinson's independent analysis of receipt/payment amounts and accuracy of the figures recorded in comparison with the cash book.**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. J.Wilkinson**

### 11.7 To consider and approve the Precept for 2018/19 – Councillors considered and discussed the Precept for 2018/19.

**RESOLVED: The Parish Council resolved to approve the Precept of £21,000 for 2018/19. Councillors noted that residents' contributions will decrease in line with the additional housing currently being developed at Alderley Park.**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. C.Walker**

- 11.7.1. To consider and approve the Budget for 2018/19 - Councillors considered and discussed the proposed budget for 2018/19. A provisional sum of £1500 was added to the budget to purchase a defibrillator which will be installed in the decommissioned BT telephone box at Monks Heath.

**RESOLVED: The Parish Council resolved to approve the Budget for 2017/18**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. C.Walker**

## 12 Correspondence

**To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:**

- 12.1 CEC Chief Executives Office – Invitation to attend Cheshire East’s Holocaust Memorial Day Service (Friday 26<sup>th</sup> January 2018) - Cllr. Shorland will represent Nether Alderley Parish Council
- 12.2 CEC Neighbourhood Planning – Proposed plan submitted by Disley and Newtown Parish Council – Noted
- 12.3 Cheshire Community Action – Best Kept Village Competition 2018 – Noted

## 13 Planning

### 13.1 To consider and approve responses to new planning applications:

**Application No:** 17/6333M  
**Proposal:** Single agricultural barn 18m x 12m x 6m (Ridge) for sheep production and general purpose  
**Location:** LAND ADJACENT TO HILL HOUSE, NURSERY LANE, NETHER ALDERLEY, CHESHIRE, SK10 4TX  
**National Grid Ref** 382544.5 376183.8

**Comment: Nether Alderley Parish Council cannot support this application due to the following:**

- ***This would be an isolated barn which is not attached to a farm.***
- ***The land is currently pure grazing land in the green belt.***
- ***Access would be off a residential country lane which is unsatisfactory.***
- ***The size of the barn would be highly prominent which would be aesthetically incongruous.***
- ***The applicant gives great weight to the future of farming, as a consequence of Brexit which is irrelevant and should carry no weight.***

***In conclusion, the Parish Council has serious concerns about the future use of the barn, given that the applicant is not a farmer.***

**Application No:** 17/6382M  
**Proposal:** To use existing converted former agricultural building as a gymnasium/leisure purposes (Use Class D2) as alternative to authorised use for offices (Class B1a) (alternative to permission granted under 11/1902M)  
**Location:** UNIT A, IRON GATE FARM, CHELFORD ROAD, NETHER ALDERLEY, CHESHIRE  
**National Grid Ref** 384423 374207

**Comment: Nether Alderley Parish Council has no objection to this application**

### 13.2 To consider any other Planning matters including decisions to Planning Applications: None

13.2.1 **Update re: Sports Facilities at Alderley Park** – Discussions had taken place between Sport England, Cheshire East Council and the developer. The conclusion, based on detailed evidence, is there is more than sufficient capacity in the local area to accommodate the loss of squash facilities.

**14 Burial Board**

To consider communication and issues relating to the Burial Ground - None

**15 Parish Hall**

**15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC)** – Cllr. Walker reported the decrease in income due to fewer bookings to hire the Parish Hall.

**15.2 To consider any other matters relating to the Parish Hall** – Ladies Lane which is used to exit from the Church/Parish Hall is an unadopted road. Councillor Walker informed the Parish Council that the surface had badly deteriorated and the caretaker has recently filled in the potholes. The JMC have suggested a larger exit sign should be placed on the corner of Ladies Lane which will inform drivers of the maximum speed limit in order to reduce more damage to the surface. The Parish Council agreed the cost should be split 50/50 between the Church and the Parish Council.

***RESOLVED: The Parish Council resolved to approve the cost of a new exit sign on Ladies Lane should be split equally with St. Mary's Church.***

***Proposed: Cllr. J.Shufflebottom***

***Seconded: Cllr. J.Wilkinson***

**16 Councillor's reports and items for future agenda:**

**17 Next Parish Council meeting:**

To confirm the next Parish Council Meeting on Monday 12<sup>th</sup> February 2018

Minutes taken by: the Clerk.

Signed..... Date.....

**APPENDIX A**

**Nether Alderley Parish Council Meeting  
Monday 8<sup>th</sup> January 2018 at 7.00 p.m.  
Nether Alderley Parish Hall**

**Schedule of Receipts and Payments**

**A1. Receipt of Income**

04.12.17	100520	<b>£30.00</b>	Additional Inscription and repair to existing Memorial headstone
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**A2. Invoices for payment**

1336	Lloyd Evans Prichard Ltd	<b>£2,232.00</b>	(£1,860 plus £372 VAT)	<b>E</b>
1337	Mrs. B.Thorpe	<b>£690.58</b>	Salary and expenses, January 20018	<b>H</b>
1338	HMRC	<b>£74.06</b>	Tax/NI, January 2018	<b>H</b>
1339	Nether Alderley Primary School	<b>£290.40</b>	Donation re: Technology kit x 2	<b>E</b>

**A3. Direct Debits/Standing Orders for approval**

Cheshire Pension Fund	<b>£170.00</b>	December pension contribution (- £14.38) Debited on or after 15 <sup>th</sup> December 2017	<b>H</b>
Utility Warehouse	<b>£223.14</b>	Parish Hall Electricity for November 2017 debited on or after 29 <sup>th</sup> December 2017 (£185.95 plus £37.19 VAT)	<b>E,F,G</b>

**A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:**

Additional Hours, Travel and Administration/Stationery Costs:	<b>£214.82</b>	<b>H</b>
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**Signed.....  
Chairman of Meeting**

**Signed.....  
Clerk and Responsible Financial Officer**

Nether Alderley Parish Council, Meeting Monday 8<sup>th</sup> January 2018  
**Parish Council Powers for expenditure and activity**

**Audit**

Audit Regulations 1996 I

**Benches**

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

**Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain A  
Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B  
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C  
Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

**Bus Shelters**

Power to provide and maintain shelters D  
Local Government (Miscellaneous Provisions) Act 1953, s.4  
Parish Councils Act 1957, s.1

**Crime prevention** *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

**Community Centres**

Power to provide and equip community buildings E  
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F  
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G  
Local Government (Misc Provisions) Act 1975 s19

**General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions  
LGA 1972 s111 H

**Parish Hall – public meetings K**

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

**Litter bins** Provision of litter bins L  
Litter Act 1983, ss 5, 6

**Research and collection of information Power to carry out research**  
LGA 1972 S 141 M

**Parish Plans S141 LGA 1972 J**

**Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit N

**Websites** Local Government Act 1972 s142 P