

## NETHER ALDERLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held at 7.00 pm on Monday 10<sup>th</sup> February 2014 at Nether Alderley Parish Hall.

In the Chair: Mr. Clarke

Also present: Mr. Colgan, Mrs. McKeown, Mrs. Reynolds, Mrs. Shufflebottom, Mrs. Walker, Mrs. Worthington, Cheshire East Councillor George Walton and Mrs. Langham (the Clerk)

Prior to the meeting, a local resident attended to present information to the Parish Council regarding the Parish Hall.

#### 1. **Apologies**

There were no apologies received

#### 2. **Approval of Minutes.**

The Minutes of the Parish Council meeting held on Thursday 9<sup>th</sup> January 2014, were confirmed as a true and accurate record and approved **by resolution of the Parish Council.**

#### 3. **Declarations of Disclosable Pecuniary Interests**

No declarations were made.

#### 4. **Declarations of Interests Conflicting with the Nolan Principles.**

No declarations were made.

#### 5. **Matters Arising.**

##### **5.1 Parish Hall**

Mrs. Walker explained details of investigations into installing hand dryers in the toilets.

Mr. Clarke explained recent communication with the treasurer of the PCC regarding the JMC Parish Hall accounts and budget.

##### **5.2 Cheshire East Core Strategy**

Parish Councillors had received correspondence from the Nether Alderley Rural Protection Association (NARPA) prior to the meeting, in relation to the Cheshire East pre-submission Core Strategy and the future of the Alderley Park site. The Clerk referred to all correspondence received.

The Clerk has sent a letter to Cllr. Michael Jones, Leader of Cheshire East Council, requesting further information about plans for the Alderley Park site, particularly in relation to the terminology 'Previously Developed Land' and the proposed use of land for development at Alderley Park.

***The Parish Council discussed the details of the Alderley Park prospectus and the Pre-submission Core Strategy, in relation to Alderley Park, and approved points to include in a detailed letter to Cllr. Jones, stating the Parish Council's position on development at the site and referring particularly to its objection to any development occurring outside brown field areas on the site and the need to protect the Parishes visual amenity.***

### 5.3 Sand Lane

Further to concerns raised by local residents regarding the state of the highway, as a result of building work on the Lane, and the tipping of bricks adjacent to a local footpath, the Clerk explained details of communication with the Local Area Highways Officer, Inspector Mitchell, the Planning Enforcement Officer, the Public Rights of Way Officer and other residents. All these departments have been involved in inspecting and monitoring the situation and monitoring/further action will continue.

***The Parish Council resolved that it will continue to monitor the issue.***

### 5.4 Nether Alderley Roundabout

An officer from Cheshire East Council has contacted the Clerk to explain that a policy is being drawn up in relation to permissions for roundabout sponsorship. Once the details have been finalised, she will contact the Parish Council to discuss the possibility of landscaping the Nether Alderley roundabout through a sponsorship scheme.

### 5.5 Site meeting with Highways Officer

The Parish Council has received written confirmation and information about the installation of speed devices on Congleton Road, further to the site visit with a Highways Officer in December 2013 and the request to address speed on Congleton Road, particularly in the vicinity of the Primary School. ***The Parish Council resolved to request that the devices operate at school beginning/end times.***

Confirmation was received that there are no plans to relocate the speed camera or to install one near to the Primary School. ***The Parish Council resolved that the Clerk should request contact details of the Officer responsible for location of speed cameras.***

***The Parish Council resolved that the Clerk should reinforce the request for signs to indicate and warn of the turning half way along Bollington Lane, to support safety on the Lane.***

Information was received, further to the Parish Council's request, that Bollington Lane does not meet criteria for double white lines to prohibit overtaking.

### 5.6 SID devices and Speed on local Lanes

The Clerk gave details of communication with Great Warford Parish Council regarding the source and operation of the SID that is often stationed in the Great Warford Parish. Mr. Clarke reported on a recent meeting of Local Parish Council Chairmen, that he had attended, and explained the agreement to form a local group, with representatives from a number of neighbouring parishes, to consider and address speed issues and concerns that are common to all the parishes.

***The Parish Council resolved to approve that Mrs. Worthington should represent Nether Alderley Parish Council on the group.***

### 5.7 Parish Plan.

Mrs. Shufflebottom reported the imminent printing of the completed Nether Alderley Parish Plan.

The Parish Council has received communication from all three Working Groups, instated as a result of the outcomes of the Parish Plan survey and the public meeting in November.

***The Parish Council resolved to approve a report to be sent to the Safety/Security group, giving an overview of all historical Parish Council action and communication relating to addressing of speed limits in the local area.***

***In relation to a request for information about a number of issues from the Planning, Infrastructure, recreation and communications Working Group, the Parish Council discussed the issues in detail and resolved the following:***

- ***that it would offer to fund a community notice board for use by the Working Group and specific to community issues***
- ***that it had concerns about a notice board being situated at the Welsh Row/Congleton Road junction due to the increasing amount of street furniture there and would recommend an alternative site***
- ***that the issue of powercuts has not been raised with the Parish Council for many years***
- ***that publication of minutes on the Alderleyedge.com site is not favoured but that publication on netheralderleyparish.com should continue***
- ***that the Parish Council could pass details of the uploading of new minutes and any significant additions to the website, to the Group to pass on to those on its mailing list if it felt appropriate***

#### **5.8 Alderley Edge/Nether Alderley Bypass**

A response from George Osborne with a letter from Mr. Kevin Melling, has been received by the Parish Council. The communication from Mr. Melling explains the current stage of the compensation process.

#### **5.9 Notice Board repairs**

***The Parish Council approved Mr. Lewis' work in treating the wood, purchasing new posts and pin board and fixings the lock of the notice board. The Parish Council approved for Mr. Moore to re-cement the board in to the ground.***

#### **5.10 Monks Heath bus shelter litter bin**

The Clerk has received confirmation that the original litter bin was inspected and removed due to state of repair. The Clerk has been informed that there are no funds to replace the bin at present, although the Parish can join a significant waiting list for allocation of a bin should funding, that has been applied for, be granted in the new financial year. The Clerk confirmed that the Parish Council is permitted to purchase litter bins and that other Parishes have used this power. Cheshire East Highways has offered to instate the bin should the Parish Council agree to purchase one. Cheshire East Council would also place the order and has passed on details of the bin styles regularly used in Cheshire East with a cost of £239 plus VAT. The Clerk presented the bin design to the Parish Council.

***The Parish Council resolved to approve that it would purchase the recommended litter bin at the cost of £239 plus VAT with the request that Cheshire East Council carries out the installation.***

### **6. Correspondence.**

#### **6.1 Hymans Robertson – Ill health pension contribution.**

Information has been received explaining that there will be a transfer of services from Hymans Robertson Financial Services to the parent company Hymans Robertson LLP. ***The Parish Council considered the transfer of services and resolved to accept the transfer and approve signing of the acceptance form.***

#### **6.2 Cheshire Community Action Community Awards.**

***The Parish Council considered the entry categories and resolved not to submit and entry this year but to consider a submission next year.***

### 6.3 Information from Inspector Mitchell.

Inspector Mitchell sent information regarding recent speed checks on Congleton Road and, further to attending the meeting in January, details of methods to reinforce speed limits including SIDS and community speed watch. The Parish Council considered and discussed the information.

### 6.4 Family History Weekend, St. Mary's Church

The Clerk passed on communication from Mrs. Youatt, St. Mary's Church. Mrs. Youatt is organising, on behalf of the Church, a family history weekend in September.

In respect of the WW1 centenary, the weekend will also include a WW1 focus with information and memorabilia. The Parish Council discussed the event and agreed that, in response to Mrs. Youatt's offer, it would be in support of the event also being a local community event. ***The Parish Council resolved that it will consider, further, involvement with the event.***

Mr. Clarke gave details of information he had received at a recent local Parish Council Chairman's meeting, where a Cheshire East WW1 memorial renovation funding scheme had been discussed.

The Parish Council agreed that the Clerk should find out more details of the scheme, to determine whether the Parish's commemoration plaques may benefit, and also pass information about the memorial scheme to Mrs. Youatt.

### 6.5 Consultation, Mobberley Primary School

***The Parish Council resolved that it would not send comments to the consultation for expansion of Mobberley Primary School.***

### 6.6 Soss Moss Units

Mrs. McKeown explained concerns expressed by local residents regarding outings in the local community by residents of the Units. The Parish Council agreed that the Clerk could confirm its understanding, with a local resident who had made enquiries, of the nature of visits out of the units, based upon discussion with the Clinical Manager last year.

***The Parish Council resolved that it should request a tour of the units and consider requesting another meeting with the Clinical manager, to maintain communication with the Unit.***

## 7. Finance.

### 7.1 Receipts

None

### 7.2 Payments to make

1072	Cheshire West and Chester – Cheshire Pension Fund contribution February 2014	£129.77	H	Pension
1073	Cheshire Association of Local Councils	Councillor workshop		£30.00
1074	Henshaws	Waste collection January 2014-03-06	£37.42	(£31.18 plus £6.24 VAT) A,C,E,F,G
1075	Clerk's salary, February 2014	£503.46	H	

### 7.3 Direct Debits to approve

Utility Warehouse Parish Hall electricity December 2013 £267.38  
(£222.82 plus £44.56 VAT) to be debited on or after 31<sup>st</sup> January 2014 E,F,G

***All financial matters were proposed by Mrs, Reynolds seconded by Mr. Clarke and approved by resolution of the Parish Council.***

### 7.4 Clerk's Expenses agreement

***The Parish Council considered and resolved to approve payment of broadband, e-mail, telephone line rental, land line telephone calls and mobile telephone calls by payment of 2/5 of the Clerk's monthly invoice.***

### 7.5 Clerk's expenses payment

The Clerk submitted expenses payments for the following:

Administration costs – ink cartridges and 100 first class stamps	£88.00
Telephone and broadband costs for 13 month period to 13.2.14	£251.38

Travel for period 12/9/13 to 10/2/14 199.2 miles	£116.93
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***The Parish Council considered and resolved to approve the payments being submitted to the payroll company.***

## 8. Planning.

**There were no new planning applications**

Application 13/4709M outcome

Conversion of stables, tack room, cart and hay store building to residential dwelling with small extension- resubmission of 13/2410M

The Stables, land off Welsh Row

The Clerk had identified that the Parish Council's response to this application had not been submitted to the delegated Planning officer or taken into account in the planning decision, although the response had been submitted within the required time frame and a receipt had been received from the Planning Department. The Clerk explained her communication with the delegated Planning Officer.

***The Parish Council resolved that the Clerk should write to the Planning department expressing disappointment over the situation and requesting assurance that measures are in place to prevent the situation occurring again.***

## 9. Policies and Procedures.

### 9.1 Review of Financial Regulation

The Parish Council considered the current Financial Regulations and the Annual Review document.

***The Parish Council resolved to approve the review comments and actions detailed on the Annual Review document.***

***The Parish Council resolved to approve that the current Financial Regulations are maintained without amendment***

### **9.2 Annual Review of Asset Register.**

***The Parish Council considered and resolved to approve the asset register as an accurate record of the assets owned by the Parish Council and their recorded values.***

### **9.3 Review of Bank Mandate and Banking Terms.**

The Parish Council considered the current banking arrangements, banking terms, signatory requirements, type of accounts, bank used and interest levels.

***The Parish Council resolved to continue banking with NatWest bank, under the current terms.***

### **9.3 Asset Inspection.**

The Parish Council discussed and appointed Councillors to check various items of street furniture for health and safety and state of repair.

***All resolutions regarding areas of policy were proposed by Mrs. McKeown, seconded by Mrs. Worthington and approved by resolution of the Parish Council.***

**Next Meeting:** Wednesday 12<sup>th</sup> March 2014.

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting on Wednesday 12<sup>th</sup> March 2014

Signed..... Date.....

Parish Council Powers:

#### **Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain **A**  
Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials **B**  
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to contribute towards expenses of cemeteries **C**  
Local Government Act 1972, s.214

#### **Bus Shelters**

Power to provide and maintain shelters **D**  
Local Government (Miscellaneous Provisions) Act 1953, s.4  
Parish Councils Act 1957, s.1

#### **Community Centres**

Power to provide and equip community buildings **E**  
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives **F**  
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities **G**  
Local Government (Misc Provisions) Act 1975 s19

**General Administration/Running Costs**

LGA 1972 s111 [H](#)

**Audit**

Audit Regulations 1996 [I](#)

**Parish Plans** [S141](#) LGA 1972 [J](#)

**Benches**

Power to provide roadside seats and shelters [Parish Councils Act 1957, s.1](#) [K](#)

**Section 137**

Local Government Act 1972. Power to do something that will benefit the community where there is no other specific power covering the action; it cannot be used retrospectively. Can spend up to £6.44 per elector in 2011 and 2012. Expenditure must be commensurate with the benefit