

Nether Alderley Parish Council

Clerk: Mr D Naylor
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Cheshire
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10th August 2023

Meeting Summons

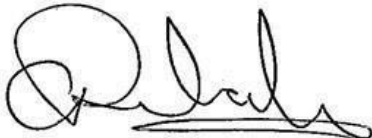
Dear Councillors

I hereby give notice that an extra Parish Council Meeting will be held in August on:

Tuesday 15th August 2023 at 6.30pm **VIA ZOOM**
The Clerk will send members a Zoom Invite.

Members of the public can receive an invite on request to
David the Parish Clerk via his contact details above.

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.



David Naylor
Clerk to Nether Alderley Parish Council

AGENDA
Nether Alderley Parish Council - Extra Council Meeting
Tuesday 15th August 2023
By ZOOM at 6.30pm

AGENDA

1. **To receive apologies for absence.**
2. **To receive Declarations of Interests**
 - 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
 - 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.
3. **To consider and approve Applications for Dispensations**
4. **6.35 pm Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish.
5. **To resume the meeting.**
6. **Parish Hall Renovation Progress.** The Clerk has provided members with a link to a recording of the discussions on all the following items at the Council meeting held on 8th August. particularly for two members who could not be present at that meeting.
 - 6.1 Results of the tender process, this will end at noon on 15th August when the tenders will be opened, and the Clerk will provide details of the tendered costs of the renovation work. The figures will allow a full debate on the following matters:
 - 6.2 Draft Community Consultation regarding the potential to apply for a Public Works Loans Board loan. Current PWLB rates/loan periods for £200k and £250K loan and a spreadsheet of the Parish Council's budget and affordability criteria are attached. **Enclosure 1 in Documents Pack.**

The decision on this matter is to be taken at this extra Council meeting armed with the tender costs and affordability options. The loan period and amount can then be added to the consultation document. **Note:** the reverse side of the consultation document will promote the co-option of two new Councillors as shown in the draft.
 - 6.3 VAT Options for the Parish Council - summary from Steve Parkinson. The decision will be taken at this Extra Council meeting. **Enclosure 2 in the Documents Pack.**
 - 6.4 Progress with the Heads of Terms and Faculty Application. The Clerk has emailed three solicitors requesting their estimates for Land Registration work and work in drawing up the Heads of Agreement between the Parish Council and the PCC into a legally binding document. **Enclosures 3 in the Documents Pack.** The Clerk had already sent documents to the PCC to help with the Faculty Application - **Link to the**

Faculty Application Documents (after clicking on the highlighted link you can click on the photos and documents to view them in full definition)

- 6.5 Section 106 communication from Judith Cosgrove CEC Section 106 Officer and promised Zoom meeting.

Dear David

I'm happy to have a quick Zoom meeting and can propose some dates for next week. Leave it with me and I'll come back to you.

In brief, the monies are held by CEBC and upon completion of the works, these will be reimbursed to you using the s106 sum.

In the meantime, could you please send through relevant extracts of the s106 together with a detailed proposal of the works so that we can check it's all policy compliant and meets the requirements of the Legal obligation(s).

We will also need to raise a Purchase Order Number (PON) in the name of the Parish Council (it'll also be simpler as you'll already be set up as a supplier), so that upon completion of the project you will invoice the Council on behalf of the Contractor(s) so that the total amount can be reimbursed. Both the Parish Council and CEBC needs to be satisfied that the works comply with the terms of the s106 Agreement in order that the final payment can be made. Could you please contact the Council's Finance Team – Clare Nicholls or Samantha Oakden to enquire about the VAT.

As you will be aware, the final invoice must be in PDF format and include details of the works and most importantly the PON.

The Clerk will respond to her requests, contact the Finance Team, and advise of the ZOOM date.

7. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

8. To confirm the next Council meeting is:

Tuesday 12th September 2023

6.30pm at Nether Alderley Parish Hall