

## NETHER ALDERLEY PARISH COUNCIL

### Minutes of the AGM (Annual General Meeting) held on Monday 13<sup>th</sup> May 2019 at 7.10 p.m. at Nether Alderley Parish Hall

<b>In the Chair:</b>	Cllr. J Shufflebottom
<b>Parish Councillors present:</b> <b>Also present:</b>	Y.Bentley, A.Farrell, N.Howick, S.Joseph, S.Lewis and J.Wilkinson Cheshire East Ward Councillor Mark Asquith and the Parish Council Clerk
<b>Public:</b>	None

**1. To elect/approve a Member in the Office of Chairman of Nether Alderley Parish Council**

**RESOLVED:** *The Parish Council resolved to unanimously approve that Cllr. Norman Howick is elected to the Office of Chair to the Parish Council for the next two years.*

**Proposed:** Cllr. J.Shufflebottom

**Seconded:** Cllr. S.Joseph

**2. To elect/approve a Member in the Office of Vice Chairman at Nether Alderley Parish Council**

No Member was proposed for the Office of Vice Chair which remains vacant. However, Councillors agreed to give the Chairman their full and ongoing support.

**3. Declarations of Acceptance of Office – Forms signed and presented by the Chairman and Members of Nether Alderley Parish Council**

Individual Declaration of Acceptance of Office were made and signed in the presence of the Parish Clerk (Proper Officer of the Council), who countersigned each Member's form.

N.B. Cllr. Clarke who was absent from the meeting completed and signed his Declaration of Acceptance of Office on 7<sup>th</sup> May 2019)

**4. To receive and approve apologies for absence: Cllr. D.Clarke**

**5. New Register of Interests Forms (which reflected the new Code of Conduct) – Forms signed by all Elected Member of Nether Alderley Parish Council.**

All Councillors present handed their Register of Interests Forms to the Clerk which will be copied and forwarded to Cheshire East Council and ChALC..

N.B. Cllr. Clarke who was absent from the meeting completed and signed his Register of Interests Form on 7<sup>th</sup> May 2019)

**6. To elect 4 Parish Councillors to the Burial Board**

**RESOLVED:** *The Parish Council resolved to approve that the following 4 Parish Councillors should continue as members of the Burial Board: Cllr. Bentley, Cllr. Lewis, Cllr. Shufflebottom and Cllr. Wilkinson*

**Proposed:** Cllr. S.Joseph

**Seconded:** Cllr. N.Howick

**7. To elect a Chairman of the Burial Board**

**RESOLVED:** *The Parish Council resolved to approve that Cllr. Lewis should remain as Chairman of the Burial Board.*

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

**8. To elect 3 Councillors to the Parish Hall Joint Management Committee (JMC)**

**RESOLVED:** *The Parish Council resolved to approve that the following 3 Parish Councillors should continue to represent the Parish Council on the JMC: Cllr. Farrell (Chairman 2019), Cllr. Joseph and Cllr. Shufflebottom*

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Wilkinson

**9. To elect 4 Councillors to the Planning Committee**

**RESOLVED:** *The Parish Council resolved to approve that the following Parish Councillors should continue as members of the Planning Committee: Cllr. Clarke, Cllr. Howick, Cllr. Lewis and Cllr. Shufflebottom*

Proposed: Cllr. S.Lewis

Seconded: Cllr. J.Wilkinson

**10. To elect a Chairman of the Planning Committee**

**RESOLVED:** *The Parish Council resolved to approve that Cllr. Shufflebottom remain as Chairman of the Planning Committee.*

Proposed: Cllr. Y.Bentley

Seconded: Cllr. J.Wilkinson

**11. To elect a Councillor to independently review the financial records of the Parish Council on a quarterly basis**

**RESOLVED:** *The Parish Council resolved to approve that Cllr. Wilkinson continues to independently review the financial records of the Parish Council on a quarterly basis.*

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. S.Lewis

**12. To confirm a representative to Alderley Park Liaison Committee**

**RESOLVED:** *The Parish Council resolved to approve that Cllr. Howick and Cllr. Bentley represent Nether Alderley Parish Council on the Alderley Park Liaison Committee.*

Proposed: Cllr. A.Farrell

Seconded: Cllr. S.Lewis

**13. To review and approve Committee Terms of Reference**

**RESOLVED:** *The Parish Council resolved to approve the Committee Terms of Reference without amendment.*

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. A.Farrell

Minutes taken by the Clerk.

Signed: .....

Date: .....