

**Nether Alderley Parish Council Meeting
Monday 11th February 2019 at 7.00 p.m.
Nether Alderley Parish Hall**

AGENDA

1. To receive apologies for absence

2. To receive Declarations of Interests

- 2.1 To declare Disclosable pecuniary interests (Councillors with Disclosable Pecuniary Interest must leave the room for the relevant items)
- 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
- 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

3. To consider and approve Applications for Dispensations

4. To resolve to approve that the Minutes of the Nether Alderley Parish Council meeting held on 7th January 2019 and the Extra-Ordinary Planning Meeting on 1st February 2019, are a true and accurate record.

5. 7.05 pm Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

7. To exclude the public and press in the public interest for consideration of the following items where applicable:

- a. Personal issues
- b. Legal issues

8. Current Matters

To consider and agree actions relating to ongoing matters as follows:

- 8.1 Parish Hall renovation update
- 8.2 Neighbourhood Plan update
- 8.3 Highways update
- 8.4 Telephone Kiosk at Monks Heath
- 8.5 Alderley Park Liaison Meeting
- 8.6 Planting of the commemorative oak tree in the New Burial Ground

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 Police Surgery and January 2019 report
- 9.2 Additional Councillor required for Planning Committee

10. Policies and Procedures

- 10.1 To receive a report on quarterly inspection of Highways Assets which will be carried out in March 2019 and reported in April 2019

- 10.2 Review of use of Direct Debit for Electricity 2019/20
- 10.3 Review of use of Standing Order for payment of the Cheshire Pension Fund Contribution
- 10.4 To consider and approve amendments to the bank mandate
- 10.5 Review of Risk Assessment
- 10.6 Review of Risk Assessment Schedule 2018/19
- 10.7 Review Complaints Procedure
- 10.8 Review of Data Protection and GDPR – Working group recommendations:
 - 10.8.1 Proposed Website changes
 - 10.8.2 Approval to purchase an SSL Certificate
 - 10.8.3 Review General Privacy Notice
 - 10.8.4 Adopt Email Privacy Notice
 - 10.8.5 Adopt Neighbourhood Plan Privacy Notice
 - 10.8.6 Adopt Councillor Privacy Notice
 - 10.8.7 Adopt Staff Privacy Notice
 - 10.8.8 Adopt Purchase of Exclusive Rights Privacy Notice
 - 10.8.9 Adopt FOI Disclosure Log
 - 10.8.10 Adopt Subject Access Request Form
 - 10.8.11 Review Retention and Disposal of Documents Policy
 - 10.8.12 Adopt Social Media and Electronic Communication Policy
 - 10.8.13 Adopt Removal Media Policy
 - 10.8.14 Adopt Cookie Policy

11. Finance: Finance Schedule (Appendix A)

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payment as listed in schedule (A2)
- 11.3 To approve direct debits/standing orders as listed in schedule (A3)
- 11.4 To approve administration and expenses costs as listed in schedule (A4)
- 11.5 To consider and approve the bank reconciliation to 31st December 2018
- 11.6 To consider and approve the comparison of budget headings to receipts and payments at 31st December 2018

12. Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 12.1 08.01.19: Stakeholder Bulletin - Cheshire Residents to be consulted on Police Funding
- 12.2 08.01.19: Local Industrial Strategy Event (1st March 2019)
- 12.3 23.01.19: Invitation to Manchester Airport Update Meeting for Clerks and Councillors
- 12.4 31.01.19: NW Air Ambulance Charity – Donation request

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 18/5047W

Proposal: It is proposed to import clean inert soil to infill several historical depressions within two linked fields for agricultural improvement. The works will be carried out under an exemption due to the above and under a separate Standard Environmental Permit to be issued by the Environment Agency, which allows for a maximum of 75,000

tonnes to be imported. Site access roads will be constructed of imported crushed demolition materials and highway planings - which will be excavated and removed off site on completion of the proposed works. A supporting document, including an ecological report will be submitted as part of this application - Ref: OE/1702/914/R1, dated September 2018

Location: YARWOODS FARM, BOLLINGTON LANE, NETHER ALDERLEY, CHESHIRE, SK10 4TB
National Grid Ref: 383593 375021

Application No: 19/0065M
Proposal: Listed Building Consent for addition of oak framed entrance porch
Location: 3, GATLEY GREEN FARM, WELSH ROW, NETHER ALDERLEY, MACCLESFIELD, SK10 4TT
National Grid Ref: 383629 376416

Application No: 19/0194M
Proposal: Single storey pitched roof storage unit. The unit will be used for garden machinery
Location: Tall Trees, CHELFORD ROAD, GREAT WARFORD, SK9 7TL
National Grid Ref: 382345 376875

Application No: 19/0359M
Proposal: Detached Garage
Location: The Stables, WELSH ROW, NETHER ALDERLEY, SK10 4TY
National Grid Ref: 383766 376864

Application No: 19/0384M
Proposal: Replacement dwelling, associated garage and landscaping
Location: BROOK COTTAGE, CHELFORD ROAD, GREAT WARFORD, CHESHIRE, SK9 7TL
National Grid Ref: 382454 376785

13.2 To consider any other Planning matters including decisions to Planning Applications:

Application No: 18/3814M (APPEAL)
Proposal: Demolition of existing dwelling and erection of a 2-storey replacement detached dwelling with associated leisure facilities, garage and external landscaping works
Location: OVER SPINNEY, WHITEBARN ROAD, ALDERLEY EDGE, SK9 7AN

14. Burial Board To consider communication and issues relating to the Burial Ground: None

15. Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC)

15.2 To consider any other matters relating to the Parish Hall

16. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17. Next Parish Council meeting:

To confirm the next Parish Council meeting on Monday 11th March 2019

APPENDIX A

Nether Alderley Parish Council Meeting Monday 11th February 2019 at 7.00 p.m. Nether Alderley Parish Hall

Schedule of Receipts and Payments

A1. Receipt of Income - None

A2. Invoices for payment

1402	Mrs. B.Thorpe	£705.28 <i>Salary and expenses, February 2019</i>	H
1403	Henshaws Envirocare Ltd.	£42.58 (£35.48 plus £7.10 VAT) <i>2 x waste collections -December 2018</i>	E,F,G
1404	Nether Alderley Parish Hall JMC	£30.00 <i>Hire of the hall - Chelford Ward Cluster Meeting</i>	K
1405	Greensplash Ltd.	£108.00 (£90.00 plus £18.00 VAT) SSL Certificate for website (2 yrs)	P
1406	Henshaws Envirocare Ltd.	£21.29 (£17.74 plus £3.55 VAT) <i>1 x waste collections -January 2019</i>	E,F,G
1407	Lloyd Evans Prichard Ltd.	£300.00 (£250.00 plus £E50.00 VAT) Professional Services - Complete feasibility study	E

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£170.00	December 2018 pension contribution Debited on or after 15 th January 2019	H
Utility Warehouse	£497.31	Parish Hall Electricity for November 2018 debited on or after 31 st January 2019 (£414.43 plus £82.88 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£462.00	H
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Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P