

Nether Alderley Parish Council Meeting

Monday 12th April 2021 at 6.00 p.m.

(This meeting will be accessed remotely via ZOOM – Please contact the Clerk to obtain details)

AGENDA

1. To receive apologies for absence

2. To receive Declarations of Interests

2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items)

2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.

2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

3. To consider and approve Applications for Dispensations

4. To resolve to approve that the Minutes of the Nether Alderley Parish Council meeting held on 8th March 2021 are a true and accurate record.

5. 6.05 pm Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

7. To exclude the public and press in the public interest for consideration of the following items where applicable:

a. Personal issues

b. Legal Issues

8. Current Matters.

To consider and agree actions relating to ongoing matters as follows

8.1 Cheshire East update by Ward Councillor

8.2 Parish Hall renovation update

8.3 Neighbourhood Plan update

8.3.1 Approve invoices for payment re: Neighbourhood Plan Consultant (URBME/43 and URBME/44)

8.4 Highways Issues:

8.4.1 Highways Group update

8.5 Alderley Park Liaison Committee Meeting update

8.6 130 Bus service update

8.7 Newsletter

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 Review the date of the May meetings re: Annual Parish Meeting, Annual General Meeting (AGM) and Parish Council Meeting

9.2 Appoint a working group to review the Internal Audit, Internal Systems of Control, the Annual

Governance and Accountability Return (AGAR) for External Audit 2020/21, the Statement of Accounts for 2020/21 and VAT reclaim for 2020/21

9.3 Over Alderley Neighbourhood Plan

9.4 Police Report for March 2021

10. Policies and Procedures

10.1 To receive a report on the quarterly inspection of Highways assets which is due at the end of March 2021

10.2 ChALC Virtual Training Session: (CCA) Neighbourhood Planning Training - £25.00 per session 30th March or 27th April 2021)

10.3 Appointment of Internal Auditors 2020/21 and associated fee: JDH Business Services Ltd.

10.4 Notification of Smaller Authorities External Audit for 2020/21 and associated fee: PKF Littlejohn LLP

10.5 Councillors' declaration of conflict of interest:

i) Internal Auditor

ii) External Auditor

10.6 Review and consider the annual report for Other Listed Assets

10.7 Review and consider the storage of documents at the National Westminster Bank and associated fee

10.8 Review Utility Warehouse electricity tariffs

10.9 Review and consider the Employer Pension Discretions Policy

11 Finance: Finance Schedule (Appendix A)

11.1 To note receipt of income, as listed in schedule (A1)

11.2 To approve items for payment as listed in schedule (A2)

11.3 To approve direct debit/standing order as listed in schedule (A3)

11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

11.5 To consider and approve the bank reconciliation to 31st March 2021

11.6 To consider and approve comparison of receipts/expenditure against budgeted amounts at 31st March 2021

11.7 To consider and approve cash book entries for 2020/21

11.8 To consider and approve the final accounts for 2020/21

12 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 Cheshire Constabulary: Stakeholder Update (March 2021)

13 Planning

13.1 To consider and approve responses to new planning applications:

Application No: 21/0598M
Proposal: Creation of covered area with retractable roof
Location: APARTMENT 17 WATER GARDEN, Alderley Park, CONGLETON ROAD, NETHER ALDERLEY, SK10 4JY
National Grid Ref: 384525.3515 374885.4511

Application No: 21/1457M
Proposal: Construction of first floor side extension
Location: 11, VALE CRESCENT, NETHER ALDERLEY, SK10 4LU
National Grid Ref: 384761.7497 374827.1105

Application No: 21/1567M
Proposal: Proposed erection of an oak-frame carport outbuilding.
Location: 4, PAVILION DRIVE, NETHER ALDERLEY, SK10 4YU
National Grid Ref: 384436.8 374630.74

Application No: 21/1608M
Proposal: Demolition of the existing garage and its replacement with a part single storey and part two storey side extension and new detached garage.
Location: 3 OAK HOUSE, The Woodlands, BOLLINGTON LANE, NETHER ALDERLEY, SK10 4TB
National Grid Ref: 383131.22 375267.05

13.2 To consider any other Planning matters including decisions to Planning Applications:

13.2.1 Loco-shed, Bollington Lane update

13.2.2 New Street Name Proposal (20/2717M)

13.2.3 Land North-West of Mereside (21/0630M) – CEC Decision whether this planning application will be determined by committee or delegated authority

14 Burial Board

To consider communication and issues relating to the Burial Ground: None

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

15.1.1 Parish Hall Insurance

15.1.2 Consideration to re-open the Parish Hall

15.2 To consider any other matters relating to the Parish Hall:

15.2.1 PCC update

15.2.2 Government guidelines (COVID-19) update

16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17 Next Parish Council meeting:

To confirm the next Parish Council meeting: Date to be confirmed (please refer to 9.1)

APPENDIX A

Nether Alderley Parish Council Meeting

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Schedule of Receipts and Payments

A1. Receipt of Income

04.03.21 A.R.Slack Ltd. BACS **£330.00** BB: Re-open an existing plot and inscription (NBG 267)

A2. Invoices for payment

1536 Mrs. B.Thorpe **£1,025.32** *H*
Salary and expenses, April 2021

1537 HMRC **£137.08** *H*
Tax/NI, April 2021

1538 ChALC **£30.00** *H*
Training 04.03.21

1539 ChALC **£25.00** *H*
Training 25.03.21

1540 Came & Company **£1,179.80** *H*
Annual Insurance Premium (2021/22)

1541 ChALC **£200.60** *H*
Annual affiliation and Local Council Review Magazine (2021/22)

1542 D.A.Proudlove **£500.00** *R*
Neighbourhood Plan (URBME/44)

1543 D.A.Proudlove **£3,500.00** *R*
Neighbourhood Plan (URBME/43)

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund **£1028.90** *H*
March 2021 pension contribution (incl. end of year Correction of under payment (£200 + £828.94) Debited on or after 15th March 2021

Utility Warehouse **£146.80** *E,F,G*
Parish Hall Electricity for February 2021 debited on or after 31st March 2021 (£122.33 plus £24.47 VAT)

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs: **£466.67** *H*

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S