

**Nether Alderley Parish Council Annual Parish Meeting**  
**Monday 13<sup>th</sup> May 2019 at 7.00 p.m.**  
**Nether Alderley Parish Hall**

**AGENDA FOR ANNUAL PARISH MEETING**

1. Apologies for absence
2. Chairman's Report
3. Questions from the public
4. Any Other Business

**Nether Alderley Parish Council AGM (Annual General Meeting)**  
**Monday 13<sup>th</sup> May 2019**  
**Nether Alderley Parish Hall**

**AGENDA FOR AGM**

1. To elect/approve a Member in the Office of Chairman of Nether Alderley Parish Council
2. To elect/approve a Member in the Office of Vice Chairman of Nether Alderley Parish Council
3. Declaration of Acceptance of Office – Forms signed and presented by the Chairman, Vice Chairman and Members
4. To receive and approve apologies for absence
5. New Register of Interests (which reflects the new Code of Conduct) – Forms signed by all Elected Members of Nether Alderley Parish Council
6. To elect 4 Parish Councillors to Burial Board
7. To elect a Chairman to the Burial Board
8. To elect 3 Councillors to the Parish Hall JMC
9. To elect 3 Councillors to Planning Committee
10. To elect a Chairman of the Planning Committee
11. To elect a Councillor to independently review the financial records of the Parish Council on a quarterly basis
12. To confirm representative to Alderley Park Liaison Committee
13. To approve Committee Terms of Reference

**Nether Alderley Parish Council Meeting**  
**Monday 13<sup>th</sup> May 2019**  
**following 7.00 p.m. Annual Parish Meeting and AGM (Annual General Meeting)**  
**Nether Alderley Parish Hall**

**AGENDA**

**1. To receive apologies for absence**

**2. To receive Declarations of Interests**

- 2.1 To declare Disclosable pecuniary interests (Councillors with Disclosable Pecuniary Interest must leave the room for the relevant items)
- 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
- 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

**3. To consider and approve Applications for Dispensations**

**4. To resolve to approve that the Minutes of the Nether Alderley Parish Council meeting held on 8<sup>th</sup> April 2019, the Nether Alderley Burial Board Meeting held on 10<sup>th</sup> April 2019, the Extra-ordinary Parish Council Meeting held on 12<sup>th</sup> April 2019 and the Extra-ordinary Parish Council Planning Meeting held on 24<sup>th</sup> April 2019, are a true and accurate record.**

**5. 7.05 pm Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

**6. To resume the meeting**

**7. To exclude the public and press in the public interest for consideration of the following items where applicable:**

- a. Personal issues
- b. Legal Issues

**8. Current Matters.**

**To consider and agree actions relating to ongoing matters as follows**

- 8.1 Parish Hall renovation update
- 8.2 Neighbourhood Plan update
- 8.3 Parish freesheet newsletter
- 8.4 Alderley Park Liaison meeting

**9. New Matters**

**To consider and agree actions relating to new matters as follows**

- 9.1 CEC Community Clean Up Funding
- 9.2 ChALC Employment/Recruitment Manual
- 9.3 Parish Council meeting dates 2019/20
- 9.4 Police Cluster Meeting for Gawsworth and Chelford Wards
- 9.5 Police Surgeries for Gawsworth and Chelford Wards and April 2019 Report
- 9.6 Funding: Just Giving
- 9.7 Introduction of Parish Cluster Meetings
- 9.8 File Notes

## **10. Policies and Procedures**

- 10.1 To receive report on quarterly inspection of Highways assets – The next inspection is due at the end of June and will be reported in July.
- 10.2 To consider results of internal audit and of Working Group’s analysis of the results of internal audit, plan of audit, internal systems of control, annual governance statement, accounting statement and VAT reclaim
- 10.3 To approve Annual Governance and Accountability Return 2018/19 (Section 1 – Annual Governance Statement)
- 10.4 To approve Annual Governance and Accountability Return 2018/19 (Section 2 – Accounting Statements)
- 10.5 To confirm exercising of Electors Rights and dates in relation to accounts and external audit (2018/19)
- 10.6 To consider and adopt the new Member Code of Conduct
- 10.7 Northwich Town Council Course: Transfer Granting and Exercising of Burial Rights (30.05.19) – Cllr. Bentley to attend
- 10.8 ChALC Training Course: Chairmanship 1 (05.06.19) – Cllr. Howick to attend

## **11. Finance: Finance Schedule (Appendix A)**

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payment as listed in schedule (A2)
- 11.3 To approve direct debit/standing order as listed in schedule (A3)
- 11.4 To consider and approve Clerk’s expenses as listed in schedule (A4)

## **12. Correspondence**

**To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:**

05.04.19 – Cheshire Constabulary: Stakeholder Bulletin April 2019

24.04.19 – Proposed Expansion to Park Lane School: Representation period 24.04.19 – 22.05.19

## **13. Planning**

13.1 To consider and approve responses to new planning applications:

**Application No:** 19/1440M  
**Proposal:** Proposed modified proposal for plot 1  
**Location:** Sales Office At Alderley Park Development, CONGLETON ROAD, NETHER ALDERLEY  
**National Grid Ref:** 384485.17 374952.03

**Application No:** 19/1737M  
**Proposal:** Proposed single-storey extension to the rear of the existing detached dwelling  
**Location:** 2, SERPENTINE SQUARE, NETHER ALDERLEY, SK10 4HQ  
**National Grid Ref:** 384744 374732

**Application No:** 19/1753M  
**Proposal:** Advertisement consent for one V-board and one hoarding sign  
**Location:** LAND OFF, CONGLETON ROAD, NETHER ALDERLEY  
**National Grid Ref:** 384164 374912

**Application No:** 19/1770M  
**Proposal:** Single story rear extension.  
**Location:** 10, VALE CRESCENT, NETHER ALDERLEY, SK10 4LU  
**National Grid Ref:** 384715 374766

**Application No:** 19/1895M  
**Proposal:** New residential dwelling  
**Location:** LAND ADJACENT TO, The Pantiles, 40, CONGLETON ROAD, ALDERLEY EDGE  
**National Grid Ref:** 384402 377569

**Application No:** 19/2201M  
**Proposal:** Variation of condition 3 (approved plans) to planning application 16/1378M - Proposed demolition of existing industrial unit and construction of 2 detached dwellings with detached garages with associated parking and landscaping  
**Location:** Locoshed, BOLLINGTON LANE, NETHER ALDERLEY, SK10 4TB  
**National Grid Ref:** 383294 375144

13.2 To consider any other Planning matters including decisions to Planning Applications:

#### **14. Burial Board**

To consider communication and issues relating to the Burial Ground

14.1 To consider and approve the Annual Burial Ground Inspection (10.04.19)

#### **15. Parish Hall**

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC)

15.2 To consider any other matters relating to the Parish Hall:

#### **16. Councillor's reports and items for future agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

#### **17. Next Parish Council meeting:**

To confirm the next Parish Council meeting on Monday 10<sup>th</sup> June 2019

## APPENDIX A

### Nether Alderley Parish Council Meeting Monday 13<sup>th</sup> May 2019 at 7.00 p.m. Nether Alderley Parish Hall

#### Schedule of Receipts and Payments

##### A1. Receipt of Income

12.04.19	BACS	<b>£23,000.00</b>	Cheshire East Council	50% Precept
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##### A2. Invoices for payment

1422	Northwich Town Council	<b>£162.50</b>	<i>Burial training course (£130.00 plus £32.50 VAT)</i>	<b>H</b>
1423	ChALC	<b>£35.00</b>	<i>Training course 12.06.19</i>	<b>H</b>
1424	Henshaws Envirocare Ltd	<b>£44.98</b>	<i>(£37.48 plus £7.50 VAT) 2 x waste collections – April 2019</i>	<b>E,F,G</b>
1425	JDH Business Services Ltd	<b>£214.20</b>	<i>(£178.50 plus £35.70 VAT) Internal Audit Fee 2018/19</i>	<b>I</b>
1426	Mrs. B.Thorpe	<b>£827.79</b>	<i>Salary and expenses, May 2019</i>	<b>H</b>
1427	HMRC	<b>£18.49</b>	<i>Tax/NI, May 2019</i>	<b>H</b>
1428	ChALC	<b>£200.60</b>	<i>Annual affiliation and Local Council Review Magazine 2019/20</i>	<b>H</b>
1429	ChALC	<b>£35.00</b>	<i>Training course 05.06.19</i>	<b>H</b>
1430	Mr. N.Moore	<b>£609.00</b>	<i>Burial Grounds maintenance</i>	<b>A</b>

##### A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	<b>£185.00</b>	March 2019 pension contribution Debited on or after 15 <sup>th</sup> April 2019	<b>H</b>
Utility Warehouse	<b>£437.77</b>	Parish Hall Electricity for March 2018 debited on or after 30 <sup>th</sup> April 2019 (£364.81 plus £72.96 VAT)	<b>E,F,G</b>

##### A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	<b>£383.60</b>	<b>H</b>
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Signed.....  
Chairman of Meeting

Signed.....  
Clerk and Responsible Financial Officer

## **Parish Council Powers for Expenditure and Activity**

### **Audit**

[Audit Regulations 1996]

I

### **Benches**

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

### **Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

### **Power to agree to maintain monuments and memorials**

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

### **Power to provide and maintain and Power to contribute towards expenses of cemeteries**

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

### **Bus Shelters**

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

### **Crime prevention**

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

### **Community Centres**

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

### **General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

### **Parish Hall – public meetings**

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

**Litter bins** Provision of litter bins [Litter Act 1983, ss 5, 6]

L

**Neighbourhood Plans** [Localism Act 2011 Sch 9]

R

### **Research and collection of information**

Power to carry out research [LGA 1972 S 141]

M

**Parish Plans** [LGA 1972 S 141]

J

### **Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit

N

**Websites** Local Government Act 1972 s142

P