

## **Nether Alderley Parish Council Meeting**

**Tuesday 14<sup>th</sup> April 2020 at 5.00 p.m.**

**(This meeting will be accessed remotely via ZOOM – Please contact the Clerk to obtain details)**

### **AGENDA**

#### **1. To receive apologies for absence**

#### **2. To receive Declarations of Interests**

2.1 To declare Disclosable pecuniary interests (Councillors with Disclosable Pecuniary Interest must leave the room for the relevant items)

2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.

2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

#### **3. To consider and approve Applications for Dispensations**

**4. To resolve to approve that the Minutes of the Nether Alderley Parish Council meeting held on 16<sup>th</sup> March 2020 and the Burial Board meeting held on 9<sup>th</sup> April are a true and accurate record.**

#### **5. 7.05 pm Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

#### **7. To exclude the public and press in the public interest for consideration of the following items where applicable:**

a. Personal issues

b. Legal Issues

#### **8. Current Matters.**

**To consider and agree actions relating to ongoing matters as follows**

##### **8.1 Coronavirus (COVID-19)**

8.1.1 COVID-19 update

8.1.2 Change in Government Legislation to hold meetings remotely

8.1.3 Community plans/issues during the lockdown

8.1.4 Immediate aftermath

8.2 Cheshire East update by Ward Councillor

8.3 Parish Hall renovation update

#### **9. New Matters**

**To consider and agree actions relating to new matters as follows:**

9.1 Request to support the campaign for the Local Electricity Bill

9.2 Appoint a working group to review the Internal Audit, Internal Systems of Control, the Annual Governance and Accountability Return (AGAR) for External Audit 2019/20, the Statement of Accounts for 2019/20 and VAT reclaim for 2019/20

9.3 Vice Chair appointment for 2020/21

## 9.4 Police Report for March 2020

### 10. Policies and Procedures

- 10.1 To receive a report on the quarterly inspection of Highways assets which is due at the end of March 2020 and reported to the Parish Council at the meeting in April 2020.
- 10.2 Appointment of Internal Auditors 2019/20: JDH Business Services Ltd.
- 10.3 Notification of Smaller Authorities External Audit for 2019/20: PKF Littlejohn LLP
- 10.4 Councillors' declaration of conflict of interest:
  - 10.4.1 Internal Auditor
  - 10.4.2 External Auditor
- 10.5 Review and consider the annual report for Other Listed Assets
- 10.6 Review and consider the storage of documents at the National Westminster Bank and associated fee
- 10.7 Notification from Nat West Bank to decrease Business Reserve interest from 29<sup>th</sup> May 2020
- 10.8 Cheshire Pension Fund: Review and consider 2019 Triennial Valuation Results
- 10.9 Cheshire Pension Fund: Review and consider Parish Council authorised signatories
- 10.10 Cheshire Pension Fund: Review and consider employer designated contact
- 10.11 Review and consider the Employer Pension Discretions Policy

### 11. Finance: Finance Schedule (Appendix A)

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payment as listed in schedule (A2)
- 11.3 To approve direct debit/standing order as listed in schedule (A3)
- 11.4 To consider and approve Clerk's expenses as listed in schedule (A4)
- 11.5 To consider and approve the bank reconciliation to 31st March 2020
- 11.6 To consider and approve comparison of receipts/expenditure against budgeted amounts at 31st March 2020
- 11.7 To consider and approve cash book entries for 2019/20
- 11.8 To consider and approve the final accounts for 2019/20

### 12. Correspondence

**To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:**

- 12.1 CEC Town and Parish Council Conference (12<sup>th</sup> May 2020)
- 12.2 Notification of the Great British September Clean (11-27<sup>th</sup> September 2020)
- 12.3 HCLG Select Committee Devolution Inquiry
- 12.4 Police and Crime Commissioner for Cheshire: Policing and the Coronavirus pandemic

### 13. Planning

13.1 To consider and approve responses to new planning applications:

Application No:	<b>20/1390M</b>
Proposal:	Variation of conditions 4 & 6 of existing permission 19/1548M; Outline application for construction of two two-storey, detached infill dwellings with shared access
Location:	HOLME ACRE, CONGLETON ROAD, ALDERLEY EDGE, SK9 7AL
National Grid Ref:	384532 377335

13.2 To consider any other Planning matters including decisions to Planning Applications:

**Application No:** 20/1041M  
**Proposal:** Variation of Condition 2 and Removal of Condition 7 on approval 19/4420M for change of use & extension of an outbuilding to form a dwelling house  
**Location:** HEATHFIELD HOUSE, BOLLINGTON LANE, NETHER ALDERLEY, MACCLESFIELD, SK10 4TB  
**National Grid Ref:** 383358 375027

#### **14. Burial Board**

To consider communication and issues relating to the Burial Ground: None

#### **15. Parish Hall**

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

15.1.1 Change of insurance provider for 2020/21

15.2 To consider any other matters relating to the Parish Hall:

#### **16. Councillor's reports and items for future agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

#### **17. Next Parish Council meeting:**

To confirm the next Parish Council meeting on Monday 11<sup>th</sup> May 2020

APPENDIX A

Nether Alderley Parish Council Meeting  
Tuesday 14<sup>th</sup> April 2020 at 5.00 p.m.

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**Schedule of Receipts and Payments**

**A1. Receipt of Income**

02.04.20          BACS                                  **£26,700.00**          CEC 50% Precept 2020/21

**A2. Invoices for payment**

1475    Mrs. B.Thorpe                                  **£670.81**                                  *Salary and expenses, April 2020*                                  **H**

1476    Came & Company                                  **£1,142.11**                                  Annual Insurance Premium 2020/21                                  **H**

**A3. Direct Debits/Standing Orders for approval**

Cheshire Pension Fund                                  **£412.12**                                  March 2020 pension contribution (incl. end of year correction of under payment £185.00 + £227.12) Debited on or after 15th March 2020                                  **H**

Utility Warehouse                                  **£323.71**                                  Parish Hall Electricity for December 2019 debited on or after 28<sup>th</sup> March 2020 (£269.76 plus £53.95 VAT)                                  **E,F,G**

**A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:**

Additional Hours, Travel and Administration/Stationery Costs:                                  **£350.06**                                  **H**

Signed.....  
Chairman of Meeting

Signed.....  
Clerk and Responsible Financial Officer

## **Parish Council Powers for Expenditure and Activity**

### **Audit**

[Audit Regulations 1996]

I

### **Benches**

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

### **Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

### **Power to agree to maintain monuments and memorials**

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

### **Power to provide and maintain and Power to contribute towards expenses of cemeteries**

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

### **Bus Shelters**

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

### **Crime prevention**

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

### **Community Centres**

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

### **General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

### **Parish Hall – public meetings**

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

**Litter bins** Provision of litter bins [Litter Act 1983, ss 5, 6]

L

**Neighbourhood Plans** [Localism Act 2011 Sch 9]

R

### **Research and collection of information**

Power to carry out research [LGA 1972 S 141]

M

**Parish Plans** [LGA 1972 S 141]

J

### **Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

**Websites** Local Government Act 1972 s142

P