

Nether Alderley Parish Council Annual Parish Meeting
Monday 14th May 2018 at 7.00 p.m.
Nether Alderley Parish Hall

AGENDA FOR ANNUAL PARISH MEETING

1. Apologies for absence
2. Chairman's Report
3. Questions from the public
4. Any Other Business

Nether Alderley Parish Council AGM (Annual General Meeting)
Monday 14th May 2018
Nether Alderley Parish Hall

AGENDA FOR AGM

1. To elect/approve a Member in the Office of Chairman of Nether Alderley Parish Council
2. To receive and approve apologies for absence
3. To receive Declarations of Interests
4. To consider requests for dispensations
5. To allow Councillors to review Register of Interests Forms of Elected Members of Nether Alderley Parish Council
6. To approve a Member in the Office of Vice Chairman of Nether Alderley Parish Council
7. To elect 4 Parish Councillors to Burial Board
8. To elect a Chairman to the Burial Board
9. To elect 3 Councillors to the Parish Hall JMC
10. To elect 3 Councillors to Planning Committee
11. To elect a Chairman of the Planning Committee
12. To elect a Councillor to independently review the financial records of the Parish Council on a quarterly basis
13. To confirm representative to Mere Farm Quarry Liaison Committee
14. To confirm representative to Alderley Park Liaison Committee
15. To approve Committee Terms of Reference

Nether Alderley Parish Council Meeting
Monday 14th May 2018
following 7.00 p.m. Annual Parish Meeting and AGM (Annual General Meeting)
Nether Alderley Parish Hall

AGENDA

1. To receive apologies for absence

2. To receive Declarations of Interests

- 2.1 To declare Disclosable pecuniary interests (Councillors with Disclosable Pecuniary Interest must leave the room for the relevant items)
- 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
- 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

3. To consider and approve Applications for Dispensations

4. To resolve to approve that the Minutes of the Nether Alderley Parish Council meetings held on 9th April 2018 are a true and accurate record.

5. 7.05 pm Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

7. To exclude the public and press in the public interest for consideration of the following items where applicable:

- a. Personal issues
- b. Legal Issues

8. Current Matters.

To consider and agree actions relating to ongoing matters as follows

- 8.1 Update – Neighbourhood Plan (including approval to produce a Neighbourhood Plan)
- 8.2 Update – Parish Hall renovation
- 8.3 Update – Highways/Potholes - Meeting with Senior Highways Officer
- 8.4 Alderley Park Liaison meeting

9. New Matters

To consider and agree actions relating to new matters as follows

- 9.1 Little Eagles request to advertise their facility on the bus shelters on Congleton Road and Alderley Park
- 9.2 News of PCSO Julie Short (Rural Crime Team) and PC Garry Charnock (Rural Crime and Wildlife Officer) taking over the Chelford Ward
- 9.3 New Councillor advertisement for two vacancies
- 9.4 Introduction of General Data Protection Regulation (GDPR)

10. Policies and Procedures

- 10.1 To receive report on quarterly inspection of Highways assets – Cllr. Shufflebottom will carry out the next inspection at the end of June and report back to the Parish Council at the meeting in July.
- 10.2 To consider and review the Asset Register
- 10.3 To consider results of internal audit and of Working Group’s analysis of the results of internal audit, plan of audit, internal systems of control, annual governance statement, accounting statement and VAT reclaim
- 10.4 To approve Annual Governance and Accountability Return 2017/18 (Section 1 – Annual Governance Statement)
- 10.5 To approve Annual Governance and Accountability Return 2017/18 (Section 2 – Accounting Statements)
- 10.6 To confirm exercising of Electors Rights and dates in relation to accounts and external audit (2017/18)
- 10.7 To consider and approve Ill Health Liability Insurance 2018/19
- 10.8 To consider and approve the Clerk’s 2018/19 National Salary Award with effect from 1st April 2018
- 10.9 To consider and approve future payments to HMRC/PAYE electronically

11. Finance: Finance Schedule (Appendix A)

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payment as listed in schedule (A2)
- 11.3 To approve direct debit/standing order as listed in schedule (A3)
- 11.4 To consider and approve Clerk’s expenses as listed in schedule (A4)

12. Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 25.04.18 – Cheshire East Council: Local Transport Plan (LTP) Consultation 1st May – 25th June 2018
- 08.05.18 – Building Control SCA Proposal Survey

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: **18/1612M**
Proposal: Variation of Condition 2 on 16/5453M - Demolition of the existing buildings and the erection of a single dwelling and other associated works.

Location: Horticultural Packing Shed, BOLLINGTON LANE, NETHER ALDERLEY
National Grid Ref: 383734 374842

Application No: **18/1676M**
Proposal: To erect an oak framed open fronted 3 bay car port under a slate on a concrete raft.

Location: BAGBROOK BARN, CHELFORD ROAD, NETHER ALDERLEY, CHESHIRE, SK10 4SZ

National Grid Ref: 383283 374279

Application No: **18/1773M**
Proposal: Demolition of existing garage and erection of new garage
Location: Tall Trees, CHELFORD ROAD, GREAT WARFORD, SK9 7TL
National Grid Ref: 382345 376875

Application No: **18/1897M**
Proposal: Variation of Condition 3 on approved Planning Applications 17/4551M and 17/4552M (LBC) to incorporate the addition of a short section of garden wall between the extensions.
Location: Beech Tree Lodge, Hocker Lane, Over Alderley, Macclesfield, Cheshire, SK10 4SE
National Grid Ref: 385103 376144

13.2 To consider any other Planning matters including decisions to Planning Applications:

14. Burial Board

To consider communication and issues relating to the Burial Ground

14.1 To consider and approve an inscription to a new memorial tablet

14.2 To consider and approve a request to clean/replace a memorial headstone

15. Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee and to consider the re-structuring of the workings of the JMC

15.2 To consider any other matters relating to the Parish Hall:

16. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17. Next Parish Council meeting:

To confirm the next Parish Council meeting on Monday 11th June 2018

APPENDIX A

Nether Alderley Parish Council Meeting Monday 14th May 2018 at 7.00 p.m. Nether Alderley Parish Hall

Schedule of Receipts and Payments

A1. Receipt of Income

05.04.18	BACS	£10,500.00	Cheshire East Council	50% Precept
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A2. Invoices for payment

1361	Legal and General	£65.44	<i>Annual Ill Health insurance premium 2018-19</i>	<i>H</i>
1362	ChALC	£75.00	<i>Training course</i>	<i>H</i>
1363	Henshaws Envirocare Ltd	£41.62	<i>(£34.68 plus £6.94 VAT) 2 x waste collections – March 2018</i>	<i>E,F,G</i>
1364	JDH Business Services Ltd	£205.20	<i>(£171.00 plus £34.20 VAT) Internal Audit Fee</i>	<i>I</i>
1365	Mrs. B.Thorpe	£786.30	<i>Salary and expenses, May 2018</i>	<i>H</i>
1366	HMRC	£16.59	<i>Tax/NI, May 2018</i>	<i>H</i>
1367	Shires Pay Services Ltd.	£50.00	<i>Payroll - 1st quarter 2018/19 and Pension Delegate</i>	<i>H</i>
1368	Henshaws Envirocare Ltd	£42.58	<i>(£35.48 plus £7.10 VAT) 2 x waste collections – April 2018</i>	<i>E,F,G</i>

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£170.00	March 2018 pension contribution Debited on or after 15 th April 2018	<i>H</i>
Utility Warehouse	£463.64	Parish Hall Electricity for March 2018 debited on or after 30 th April 2018 (£386.37 plus £77.27 VAT)	<i>E,F,G</i>

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£656.25	<i>H</i>
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Signed.....
Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer
Parish Council Powers for expenditure and activity
Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Crime prevention *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

Community Centres

Power to provide and equip community buildings E

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G

Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins L

Litter Act 1983, ss 5, 6

Research and collection of information Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit N

Websites Local Government Act 1972 s142 P