

**Nether Alderley Parish Council Meeting  
Monday 7<sup>th</sup> February 2022 at 1.00 p.m.  
Nether Alderley Parish Hall**

**AGENDA**

**1. To receive apologies for absence**

**2. To receive Declarations of Interests**

2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items)

2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.

2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

**3. To consider and approve Applications for Dispensations**

**4. To resolve to approve that the Minutes of the Parish Council meeting held on 10<sup>th</sup> January 2022** are a true and accurate record.

**5. 1.05 pm Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

**7. To exclude the public and press in the public interest for consideration of the following items where applicable:**

a. Personal issues

b. Legal Issues

**8. Current Matters.**

**To consider and agree actions relating to ongoing matters as follows**

8.1 Cheshire East update by Ward Councillor

8.1.1 Parish Council funding works request re: Ward Councillor (Highways budget)

8.2 Parish Hall Renovation update

8.3 Neighbourhood Plan update

8.4 Highways Issues:

8.4.1 Meeting with representatives from Cheshire Highways (2<sup>nd</sup> February 2022)

8.5 Draft Funding Agreement between Cheshire East Borough Council and Nether Alderley Parish Council update

8.6 Formal response to ownership of the Parish Hall

**9. New Matters**

**To consider and agree actions relating to new matters as follows:**

9.1 The Queen's Platinum Jubilee 2022

- 9.2 New CEC Policy for Allocation of the Financial Contributions (Commutated sums) in lieu of Affordable Housing Funding
- 9.3 Personnel Committee
- 9.4 Development Proposals at Alderley Park: Invitation to public consultation
- 9.5 New PCSO for Nether Alderley
- 9.6 Police Report for January 2022 and future dates of police surgeries

## **10. Policies and Procedures**

- 10.1 To receive a report on the quarterly inspection of Highways Assets due at the end of March 2022
- 10.2 Virtual Training: The Essentials of being a Good Employer (Wednesday 2<sup>nd</sup> February 2022 at 10.00 a.m.)
- 10.3 Buildings Valuation and Insurance
- 10.4 Insurance renewal as from 1<sup>st</sup> April 2022
- 10.5 Review of the Asset Register (incl. disposals/additions) and Website publication
- 10.6 CCA: PAT training course (Thursday 10<sup>th</sup> March 2022 from 1.00 until 4.00 p.m.)
- 10.7 Review of NAPC Risk Assessment and Schedule of Reviews and Actions 2021/22
- 10.8 Review of the Bank Mandate and banking terms
- 10.9 Review of the use of Direct Debit for electricity
- 10.10 Review of the use of Standing Order for pension contributions
- 10.11 Review of the following NAPC Policies (GDPR):
  - 10.11.1 Email Contact Privacy Policy
  - 10.11.2 General Privacy Notice
  - 10.11.3 Information and Data Protection Policy
  - 10.11.4 Personal Data Management and Audit Policy
  - 10.11.5 Neighbourhood Plan Privacy Notice
  - 10.11.6 New Councillor Privacy Notice
  - 10.11.7 Purchase of Exclusive Rights Privacy Notice
  - 10.11.8 Removable Media Policy (The Management of Transferable Data)
  - 10.11.9 Retention and Disposal of Documents
  - 10.11.10 Cookie Policy
  - 10.11.11 Social Media and Electronic Communication Policy
  - 10.11.12 Staff Privacy Notice
  - 10.11.13 Subject Access Request Form (SAR)

## **11 Finance: Finance Schedule (Appendix A)**

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payment as listed in schedule (A2)
- 11.3 To approve direct debit/standing order as listed in schedule (A3)
- 11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

## **12 Correspondence**

**To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:**

- 12.1 CEC Medium Term Financial Strategy (MTFS) Consultation (17<sup>th</sup> and 20<sup>th</sup> January 2022)
- 12.2 NALC Policy Consultation Briefing: OFCOM Postal Regulation Consultation
- 12.3 Co-option to the ChALC Board
- 12.4 Cheshire Constabulary Stakeholder update (January 2022)

## 12.5 Jodrell Bank Planning Input (Gawsworth PC)

### 13 Planning

#### 13.1 To consider and approve responses to new planning applications:

**Application No:** 21/6172M  
**Proposal:** Advertisement consent for hoarding sign for housing site  
**Location:** WALLED GARDEN & KITCHEN GARDEN, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE,  
**National Grid Ref:** 384406.8716 374512.7648

**Application No:** 21/6403M  
**Proposal:** Demolition of existing house and erection of replacement dwelling.  
**Location:** THE WARREN, HEAWOOD HALL, CONGLETON ROAD, NETHER ALDERLEY, SK10 4TN  
**National Grid Ref:** 383737.082 375690.643

**Application No:** 21/6415M  
**Proposal:** Two-storey rear and side extension to existing dwelling  
**Location:** HIGHCLERE, CONGLETON ROAD, ALDERLEY EDGE, CHESHIRE, SK9 7AL  
**National Grid Ref:** 384507.3862 377274.5363

**Application No:** 22/0040M  
**Proposal:** Retention of existing garage and gates  
**Location:** RUTHVEN, SAND LANE, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TS  
**National Grid Ref:** 384225.6066 376382.2016

**Application No:** 22/0125M  
**Proposal:** Listed building consent for removal, repair and reinstatement of roof including minor localised timber repairs  
**Location:** Old Hall, Congleton Road, Nether Alderley, SK10 4TW  
**National Grid Ref:** 384327.8814 376308.349

#### 13.2 To consider any other Planning matters including decisions to Planning Applications:

13.2.1 Land North-West of Mereside update (21/0630M)

13.2.2 Ruthven, Sand Lane, Nether Alderley, SK10 4TS (21/1929M and 20/01095E)

13.2.3 1 Oval Place, Alderley Park, SK10 1YT (21/4096M)

13.2.4 New Street Name Proposal (Jones Homes, Alderley Park)

### 14 Burial Board

To consider communication and issues relating to the Burial Ground: None

## **15 Parish Hall**

**15.1** To receive reports from members of the Parish Hall Joint Management Committee (JMC)

**15.2** To consider any other matters relating to the Parish Hall:

15.2.1 Government guidelines (COVID-19) update

15.2.2 Parish Hall bookings

15.2.3 Events

## **16 Councillor's reports and items for future agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

## **17 Next Parish Council meeting:**

To confirm the next Parish Council meeting: 1.00 p.m. on Tuesday 8<sup>th</sup> March 2022 in Nether Alderley Parish Hall

## APPENDIX A

### Nether Alderley Parish Council Meeting Monday 7<sup>th</sup> February 2022 at 1.00 p.m. Nether Alderley Parish Hall

#### Schedule of Receipts and Payments

##### A1. Receipt of Income

None

##### A2. Invoices for payment

|      |                         |                  |   |          |
|------|-------------------------|------------------|---|----------|
| 1584 | Mrs. B.Thorpe           | <b>£1,009.57</b> | Salary and expenses, February 2022                                | <b>H</b> |
| 1585 | HMRC                    | <b>£120.23</b>   | Tax/NI, February 2022   | <b>H</b> |
| 1586 | Shires Accountants Ltd. | <b>£46.80</b>    | Payroll Services: 3 <sup>rd</sup> Quarter (£39.00 plus £7.80 VAT) | <b>H</b> |

##### A3. Direct Debits/Standing Orders for approval

|                       |                |  |              |
|-----------------------|----------------|--|--------------|
| Cheshire Pension Fund | <b>£285.00</b> | December 2021 pension contribution<br>Debited on or after 15th January 2022  | <b>H</b>     |
| Utility Warehouse     | <b>£482.32</b> | Parish Hall Elec. for December 2021 debited on<br>or after 31 <sup>st</sup> January 2022 (£401.93 plus £80.39 VAT) | <b>E,F,G</b> |

##### A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs: **£348.03** **H**

Signed.....  
Chairman of Meeting

Signed.....  
Clerk and Responsible Financial Officer

## **Parish Council Powers for Expenditure and Activity**

### **Audit**

[Audit Regulations 1996]

I

### **Benches**

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

### **Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

### **Power to agree to maintain monuments and memorials**

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

### **Power to provide and maintain and Power to contribute towards expenses of cemeteries**

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

### **Bus Shelters**

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

### **Crime prevention**

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

### **Community Centres**

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

### **General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions  
LGA 1972 s111

H

### **Parish Hall – public meetings**

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

**Litter bins** Provision of litter bins [Litter Act 1983, ss 5, 6]

L

**Neighbourhood Plans** [Localism Act 2011 Sch 9]

R

### **Research and collection of information**

Power to carry out research [LGA 1972 S 141]

M

**Parish Plans** [LGA 1972 S 141]

J

### **Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

**Websites** Local Government Act 1972 s142

P

**Life-saving appliances** – Power to provide life-saving appliances (e.g. life belts, defibrillators)  
[Public Health Act 1936, s234]

S