

**Nether Alderley Parish Council Meeting
Monday 8th April 2019 at 7.00 p.m.
Nether Alderley Parish Hall**

AGENDA

1. To receive apologies for absence

2. To receive Declarations of Interests

2.1 To declare Disclosable pecuniary interests (Councillors with Disclosable Pecuniary Interest must leave the room for the relevant items)

2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.

2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

3. To consider and approve Applications for Dispensations

4. To resolve to approve that the Minutes of the Nether Alderley Parish Council meeting held on 11th March 2019, are a true and accurate record.

5. 7.05 pm Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

7. To exclude the public and press in the public interest for consideration of the following items where applicable:

a. Personal issues

b. Legal issues

8. Current Matters

To consider and agree actions relating to ongoing matters as follows:

8.1 Parish Hall renovation update

8.2 Neighbourhood Plan update

8.3 Planting of the commemorative oak tree and time capsule in the New Burial Ground

8.4 Alderley News update

8.5 May Elections update

8.6 Great British Spring Clean (A34 Litter pick)

8.7 Manchester Airport Update Meeting for Clerks and Councillors (March 2019)

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 Chairman/Vice Chairman (2019)

9.2 Police Surgeries and March 2019 Report

9.3 Appoint a working group to review the Internal Audit, Internal Systems of Control, the Annual Governance and Accountability Return (AGAR) for External Audit 2018/19, the Statement of Accounts for 2018/19 and VAT reclaim for 2018/19

9.4 Speed gun – sale of

9.5 Proposed Social Housing on the Rector's field

10. Policies and Procedures

- 10.1 To receive a report on quarterly inspection of Highways Assets as at 31st March 2019
- 10.2 Review and consider the annual report for Other Listed Assets
- 10.3 Review and consider the Employer Pension Discretions Policy
- 10.4 Review and consider the storage of documents at the National Westminster Bank and associated fee
- 10.5 Review and consider an increase of charges for waste collection from 1st April 2019
- 10.6 Review and consider payroll provision for 2019/20: (Shires Pay Services Ltd.)
- 10.7 The National Joint Council for Local Government Services (NJC) new pay scales for 2019/20 from 1 April 2019
- 10.8 Review and consider the renewal of Ill Health Liability Insurance from 1st April 2019
- 10.9 Appointment of Internal Auditors 2018/19: JDH Business Services Ltd.
- 10.10 Notification of Smaller Authorities External Audit for 2018/19: PKF Littlejohn LLP
- 10.11 Councillors' declaration of conflict of interest:
 - 10.11.1 Internal Auditor
 - 10.11.2 External Auditor

11. Finance: Finance Schedule (Appendix A)

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payment as listed in schedule (A2)
- 11.3 To approve direct debits/standing orders as listed in schedule (A3)
- 11.4 To approve administration and expenses costs as listed in schedule (A4)
- 11.5 To consider and approve the bank reconciliation to 31st March 2019
- 11.6 To consider and approve comparison of receipts/expenditure against budgeted amounts at 31st March 2019
- 11.7 To consider and approve cash book entries for 2018/19
- 11.8 To consider and approve accounts for 2018/19

12. Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 12.1 Manchester Airport Community News

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 18/5047W

Proposal: It is proposed to import clean inert soil to infill several historical depressions within two linked fields for agricultural improvement. The works will be carried out under an exemption due to the above and under a separate Standard Environmental Permit to be issued by the Environment Agency, which allows for a maximum of 75,000 tonnes to be imported. Site access roads will be constructed of imported crushed demolition materials and highway planings - which will be excavated and removed off site on completion of the proposed works. A supporting document, including an ecological report will be submitted as part of this application - Ref: OE/1702/914/R1, dated September 2018

Location: YARWOODS FARM, BOLLINGTON LANE, NETHER ALDERLEY,
CHESHIRE, SK10 4TB
National Grid Ref: 383593 375021

Application No: 19/1296M
Proposal: Full planning application for external building alterations to facilitate the conversion of Block 26 to residential use (Use Class C3)
Location: BLOCK 26, Alderley Park, CONGLETON ROAD, NETHER ALDERLEY, SK10 4UN
National Grid Ref: 384756 375642.2

Application No: 19/1363M
Proposal: Part two storey, part single storey and enhancements to elevations
Location: LITTLE ORCHARD, WELSH ROW, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TY
National Grid Ref: 384002 376947

Application No: 19/1548M
Proposal: Outline application for construction of two two-storey, detached infill dwellings with shared access
Location: HOLME ACRE, CONGLETON ROAD, ALDERLEY EDGE, SK9 7AL
National Grid Ref: 384583 377403

Application No: 19/1616M
Proposal: Installation of domestic sewage treatment tank
Location: SNOWDROP, BOLLINGTON LANE, NETHER ALDERLEY, SK10 4TB
National Grid Ref: 383734 374842

13.2 To consider any other Planning matters including decisions to Planning Applications:

14. Burial Board

To consider communication and issues relating to the Burial Ground:

15. Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC)

15.2 To consider any other matters relating to the Parish Hall

16. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17. Next Parish Council meeting:

To confirm the next Parish Council meeting on Monday 13th May 2019

APPENDIX A

Nether Alderley Parish Council Meeting Monday 8th April 2019 at 7.00 p.m. Nether Alderley Parish Hall

Schedule of Receipts and Payments

A1. Receipt of Income

18.03.19	BACS	£60.00	BB - Additional Inscription (NBG Plot 248)
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A2. Invoices for payment

1416	Mrs. B.Thorpe	£808.13	<i>Salary and expenses, April 2019</i>	H
1417	Came & Company	£1,110.29	<i>Annual insurance premium 2019-20</i>	H
1418	Cheshire Community Action	£20.00	<i>Annual fee 2019-20</i>	H
1419	Henshaws Envirocare Ltd.	£42.58	<i>(£35.48 plus £7.10 VAT) 2 x waste collections – March 2019</i>	E,F,G
1420	Legal & General Assurance Society Ltd.	£66.10	<i>Ill Health Liability Insurance premium 2019-20</i>	H
1421	HMRC	£18.29	<i>Tax and NI, April 2019</i>	H

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£362.90	March 2019 pension contribution (incl. end of year correction of under payment £156.59 + £206.31) Debited on or after 15 th March 2019	H
Utility Warehouse	£456.14	Parish Hall Electricity for February 2018 debited on or after 29 th March 2019 (£380.12 plus £76.02 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£376.28	H
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Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P