

**Nether Alderley Parish Council Meeting
Monday 9th April 2018 at 7.00 p.m.
Nether Alderley Parish Hall**

AGENDA

1. To receive apologies for absence

2. To receive Declarations of Interests

- 2.1 To declare Disclosable pecuniary interests (Councillors with Disclosable Pecuniary Interest must leave the room for the relevant items)
- 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
- 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

3. To consider and approve Applications for Dispensations

4. To resolve to approve that the Minutes of the Nether Alderley Parish Council meeting held on 12th March 2018 and the Burial Board Meeting and Inspection on 4th April 2018 are a true and accurate record.

5. 7.05 pm Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

7. To exclude the public and press in the public interest for consideration of the following items where applicable:

- a. Personal issues
- b. Legal issues

8. Current Matters

To consider and agree actions relating to ongoing matters as follows:

- 8.1 Neighbourhood Plan update
- 8.2 Parish Hall renovation update
- 8.3 Highways and pot holes update
- 8.4 Councillors visit to Nether Alderley Primary School re: Lego WeDo Kits update
- 8.5 B5087 Highways issues

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 Review and consider the Joint Management Committee (JMC) accounts for 2017
- 9.2 Appoint a working group to review the Internal Audit, Internal Systems of Control, the Annual Governance and Accountability Return (AGAR) for External Audit 2017/18, the Statement of Accounts for 2017/18 and VAT reclaim for 2017/18

10. Policies and Procedures

- 10.1 To receive a report on quarterly inspection of Highways Assets – March 2018
- 10.2 Review and consider the annual report for Other Listed Assets

- 10.3 Review and consider the supply of electricity to the Parish Hall - update
- 10.4 Notification of the External Auditor's requirements for 2017/18 (PKF Littlejohn LLP)
- 10.5 Review and consider the Pensions Discretion Policy
- 10.6 Review and consider NAPC Standing Orders (Published 2014 – amended 12.1.16)
- 10.7 Review and consider NAPC Financial Regulations (New Regulations: 6.10.15 amended 6.1.16) bound by the Transparency Code for Smaller Authorities
- 10.8 Review and consider ChALK affiliation and associated fee for 2018/19
- 10.9 Annual Insurance Policy (Aviva: Came and Company) – Approval to renew the final year of a 3 year agreement
- 10.10 Review and consider the storage of documents at the National Westminster Bank and associated fee

11. Finance: Finance Schedule (Appendix A)

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To consider and approve items for payment as listed in schedule (A2)
- 11.3 To consider and approve direct debits/standing orders as listed in schedule (A3)
- 11.4 To consider and approve administration and expenses costs as listed in schedule (A4)
- 11.5 To consider and approve the bank reconciliation to 31st March 2018
- 11.5 To consider and approve comparison of receipts/expenditure against budgeted amounts at 31st March 2018
- 11.6 To consider and approve cash book entries for 2017/18
- 11.7 To consider and approve accounts for 2017/18

12. Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 12.1 South East Manchester Multi Modal Study (SEMMS) Issues and Options Consultation
- 12.2 Cheshire East Council Spatial Planning Update (February/March 2018)
- 12.3 Age UK Cheshire East – online survey for stakeholders
- 12.4 Consultation on proposals to bring in charges for new or replacement bins
- 12.5 CEC: Site Allocations and Development Policies Document (SADPO) – Invitation to discuss the progress made across the various workstreams that will feed into the first draft of the SADPO

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 18/1209M
Proposal: Advertisement consent for two freestanding signs at land at the Bollington Lodge entrance to Alderley Park, and at the Alderley Park site boundary, adjacent to the A34 roundabout
Location: Alderley Park, Congleton Road, NETHER ALDERLEY, SK10 4TF
National Grid Ref: 384200 374930

Application No: 18/1317M
Proposal: Variation of condition 8 on application 15/4117M
Location: LAND ADJACENT TO HIGHLANDS, CONGLETON ROAD, ALDERLEY EDGE, WILMSLOW, CHESHIRE, SK9 7AD

13.2 To consider any other Planning matters including decisions to Planning Applications:

- 13.1 Correspondence regarding Planning Application 17/5334M
- 13.2 Update on 18/0868M

14. Burial Board

To consider communication and issues relating to the Burial Ground

- 14.1 None

15. Parish Hall

- 15.1 To receive reports from members of the Parish Hall Joint Management Committee:

- 15.2 To consider any other matters relating to the Parish Hall:

- 15.2.1 Appoint a Councillor to the JMC to replace Cllr. D.Colgan

- 15.2.2 Consider and approve quotation for electrical inspection report and certificate

- 15.2.3 Consider and discuss a request from Revd. J.Hale for a letter of support in an application to register the Old School House with the Land Registry by St. Mary's Church, Alderley

16. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17. Next Parish Council meeting:

To confirm the next Parish Council meeting on Monday 14th May 2018

APPENDIX A

Nether Alderley Parish Council Meeting Monday 9th April 2018 at 7.00 p.m. Nether Alderley Parish Hall

Schedule of Receipts and Payments

A1. Receipt of Income

| | | | |
|----------|--------|----------------|--------------------------------------------|
| 07.03.18 | 100523 | £600.00 | BB - Purchase of new ashes (OBG 28) |
| 22.03.18 | BACS | £60.00 | BB - Additional Inscription (NBG Plot 200) |

A2. Invoices for payment

| | | | | |
|------|---------------------------------|---------------------------------------------------|---------------------------------------------------------------------|----------|
| 1354 | Came & Company | £1,056.44 | <i>Annual insurance premium 2018-19</i> | H |
| 1355 | ChALC | £35.00 | <i>Training course</i> | H |
| 1356 | ChALC | £184.04 | <i>Annual affiliation and Local Council Review Magazine 2018/19</i> | H |
| 1357 | Wem Town Council | £198.00 (<i>£165.00 plus £33.00 VAT</i>) | <i>Training Course (2 x Councillors and the Clerk)</i> | H |
| 1358 | Mrs. B.Thorpe | £609.53 | <i>Salary and expenses, April 2018</i> | H |
| 1359 | Cheshire Community Action | £20.00 | <i>Annual fee 2018-19</i> | H |
| 1360 | Nether Alderley Parish Hall JMC | £344.06 | <i>Parish Council contribution to running of the hall 2017</i> | K |

A3. Direct Debits/Standing Orders for approval

| | | | |
|-----------------------|----------------|----------------------------------------------------------------------------------------------------------------------------------|--------------|
| Cheshire Pension Fund | £204.99 | February 2018 pension contribution (end of year correction of overpaid £3.68) Debited on or after 15 th March 2018 | H |
| Utility Warehouse | £222.84 | Parish Hall Electricity for February 2018 debited on or after 29 th March 2018 (£185.70 plus £37.14 VAT) | E,F,G |

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

| | | |
|---------------------------------------------------------------|----------------|----------|
| Additional Hours, Travel and Administration/Stationery Costs: | £357.17 | H |
|---------------------------------------------------------------|----------------|----------|

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer
Parish Council Powers for expenditure and activity

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Crime prevention *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

Community Centres

Power to provide and equip community buildings E

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G

Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins L

Litter Act 1983, ss 5, 6

Research and collection of information Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J**Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit N

Websites Local Government Act 1972 s142 P