

APPENDIX A

Alderley Parish Council Meeting Tuesday 8th August 2023

Schedule of Receipts and Payments

A1. Receipt of Income - Month of July 2023

Current Account

Nil

Reserve Account.

£28.24 Interest 31st July 2023

Unity Trust Savings Account £20,000 transfer from Current Account (Ch No.1686 July Council)

A2. Invoices for payment

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
Ch 1692	David Naylor Parish Clerk	£660.91	£651.43	Clerks Salary and Expenses July August payment	£9.48	H
1693	HMRC	£383.33	£383.33	Tax/NI for July August Payment	£0.00	H

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
REFUND Utility Warehouse	£-248.41	NA	Refund for over payment	NA	E F G

Note: EDF Energy has supplied the Parish Hall Electricity from 7th July and their Direct Debit payment will be reported to the September Council Meeting. There may be a small residual payment to Utility Warehouse due to the transfer timing, but the Clerk has full meter readings and photos of the meters to validate any residual bill.

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 102 miles @ 45 pence per mile = £45.90

Amazon Business Paper Towels for Parish Hall £17.38 plus 3.48 VAT = £20.86

Non reflective Glass Sheet for photographing 1908 Deed of Gift from Lord Stanley of Parish Hall £20.83 plus £4 17 VAT = £25.00

Stamps £8.80 no VAT = £8.80

Disinfectant for Parish Hall Toilets £5.40 no VAT = £5.40

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

Total Expenses £81.33 plus £8.16 VAT = £116.96

Plus, Salary - Contracted 65 hours @ 13.95 per hour = £906.75 (Gross)

Total Gross including expenses = £1,023.71

Total Less Tax of £362.80 = £660.91 (£651.43 plus 9.48 VAT)

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

DRAFT