

Nether Alderley Parish Council

Prepared by: David Naylor
Name and Role (Clerk/RFO etc)

Date: 14th March 2023

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: 14th March 2023

A	Bank Reconciliation at 31/03/2023		
	Cash in Hand 01/04/2022		125,940.46
	ADD Receipts 01/04/2022 - 31/03/2023		86,782.81
	SUBTRACT Payments 01/04/2022 - 31/03/2023		212,723.27
			52,886.89
	Cash in Hand 31/03/2023 (per Cash Book)		159,836.38
B	Cash in hand per Bank Statements		
	Petty Cash 30/06/2022	0.00	
	Skipton Building Society 31/12/2022	85,000.00	
	Reserve Account Nat West Ac No. 31/03/2023	25,021.53	
	Current Account Nat West Ac No. 1 31/03/2023	54,727.81	
			164,749.34
	Less unrepresented payments		5,426.26
			159,323.08
	Plus unrepresented receipts		513.30
	Adjusted Bank Balance		159,836.38
	A = B Checks out OK		

Nether Alderley Parish Council

Expenditure and income to 31/3/23 and Budget for 2023/24


	Budget Heading	Actual 2021/22	Budget 2022/23	Actual 31/12/2022	Estimate to 31/03/2023 January Council Meeting	Actual to 31/03/2023	Budget 2023/24
	PAYMENTS						
1	Staff Costs						
	Clerks Salary		£13,250.00	£8,557.53	£11,277.78	£11,419.35	£12,125.00
	Employer Pension	£16,511.65	£3,000.00	£1,099.09	£1,099.09	£1,099.09	£0.00
	Employer NI		£689.00	£390.23	£465.23	£431.29	£200.00
	Overtime	£0.00	£0.00	£1,247.50	£1,547.50	£1,285.21	£1,500.00
	Back Pay	£0.00	£0.00	£604.55	£604.55	£604.55	£0.00
		£16,511.65	£16,939.00	£11,898.90	£14,994.15	£14,839.49	£13,825.00
2	Adminstration						
	Pension III Health Insurance	£0.00	£150.00	£124.12	£124.12	£124.12	£0.00
	Staff Training	£0.00	£180.00	£0.00	£50.00	£0.00	£180.00
	Payroll Services	196.00	£194.00	£246.50	£246.50	£246.50	£300.00
	Stationery		£250.00	£347.89	£422.89	£372.27	£450.00
	Staff Travelling Expenses	741.86	£400.00	£536.40	£736.40	£618.75	£750.00
	Staff Mobile Phone		£154.00	£100.11	£127.62	£127.62	£150.00
	Other Admin costs/Office Equipment	34.57	£625.00	£458.32	£518.32	£543.32	£460.00
	Insurance	1,179.80	£1,466.00	£1,053.18	£1,053.18	£1,053.18	£1,450.00
	Audit Fees	520.50	£573.00	£538.50	£538.50	£538.50	£600.00
	Annual Subscriptions	644.60	£593.00	£1,054.58	£1,054.58	£1,054.58	£1,200.00
	Honours Board	0.00	£150.00	£0.00	£150.00	£0.00	£150.00
	Bank Safety Deposit	25.00	£25.00	£0.00	£0.00	£0.00	£25.00
	Cloud Storage	£0.00	£0.00	£4.98	£4.98	£4.98	£0.00
		3,342.33	4,760.00	4,464.58	£5,027.09	£4,683.82	£5,715.00
3	Parish Hall						
	Hire of Hall (Public Events)	£0.00	£280.00	0.00	£0.00	£0.00	£0.00
	Parish Hall Expenses	£2,134.57	£3,769.00	416.23	£416.23	£416.23	£1,000.00
	Parish Hall Electricity	£0.00	£0.00	1,839.38	£3,839.38	£3,104.05	£5,500.00
		£2,134.57	£4,049.00	£2,255.61	£4,255.61	£3,520.28	£6,500.00
4	Parish Hall Re-development						
	Renovation Costs	£0.00	£25,664.00	2,736.65	5,604.49	£5,374.49	27,000.00
	Professional Fees			4,874.48	7,374.48	£14,604.53	
		£0.00	£25,664.00	£7,611.13	£12,978.97	£19,979.02	£27,000.00
5	Highways						
	Highways and ROW	£0.00	£3,000.00	£0.00	£0.00	£0.00	£4,000.00
6	Burial Ground Expenses	£2,304.35	£2,540.00	£1,524.72	£1,524.72	£1,524.72	£2,000.00
7	Cllr Expenses & Training						
	Cllr Training	£305.00	£180.00	£25.00	£125.00	£50.00	£180.00
	Chaiman's Allowance	£0.00	£100.00	£0.00	£100.00	£0.00	£100.00
	Cllr Travelling	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
		£305.00	£280.00	£25.00	£225.00	£50.00	£280.00
8	Neighbourhood Plan	£4,175.84	£3,500.00	£37.50	£3,537.50	1,020.06	£0.00
9	Community						
	Newsletter	£182.28	£760.00	£676.64	£760.00	£677.23	£400.00
	Community Fund Other			£1,230.00	£1,230.00	£1,456.21	£1,000.00
		£182.28	£760.00	£1,906.64	£1,990.00	£2,133.44	£1,400.00
	Skipton Building Society	£85,000.00	£0.00	£0.00	£0.00	£0.00	£0.00
14	Earmarked Reserves						
	Insurance Excess	£250.00	£250.00	£0.00	£0.00	£0.00	£250.00
	Asset Mangmnt Conting	£1,500.00	£1,500.00	£0.00	£0.00	£0.00	£1,500.00
	External Audit Conting	£200.00	£200.00	£0.00	£0.00	£0.00	£200.00
	Hall Contingency	£2,000.00	£2,000.00	£0.00	£0.00	£0.00	£0.00

Expenditure and income to 31/3/23 and Budget for 2023/24

The current precept of £90.08 will raise £59,412 in 2023/24. Each £1 of the precept raises £659.59

Nether Alderley Parish Council

Expenditure and income to 31/3/23 and Budget for 2023/24

	The budget is strong but there are uncertain pressures on next year's budget including inflation, energy costs and the Parish Hall refurbishment. Increases have been included in the budget lines and in the Ear Marked and General Reserves. The renovation costs will incur a significant VAT element which the Parish Council will need to recover within the special VAT recovery provisions for local councils. A VAT advisor from the National Association of Local Councils is advising the Parish Council.					
	The cash flow from the VAT payments and recovery will also need to be manage carefully with frequent section 126 VAT claims.					
	The General Reserve has been increased to £20,000 which equated to 4 months revenue spend.					
	David Naylor					
	Parish Clerk & Responsible Financial Officer					
						
	Dated					
	14th March 2023					

Nether Alderley Parish Council

Form 126 Schedule - VAT between 01/04/2022 to 31/03/2023

Invoice Date	Supplier VAT Reg No	Supplier	Desc	VAT
18/02/2022	569953277	Vodafone (Mobile Phone)	Clerk's Mobile Phone	3.00
01/03/2022	39237322	Microsoft	One Drive 100gb	0.33
01/04/2022	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity April	83.09
24/04/2022	407022835	Shires Payroll Services	Payroll Services	12.80
25/04/2022	771744412	JDH Business Services (Internal Aud	Internal Audit Fees	47.70
07/05/2022	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity May	58.11
10/05/2022	569953277	Vodafone (Mobile Phone)	Clerk's Mobile Phone	2.19
10/05/2022	39237322	Microsoft	One Drive Cloud Storage	0.33
10/05/2022	672523729	Ryman Stationery	Stationery	2.17
10/05/2022	220 4302 31	Tesco (Stationery)	Stationery	1.33
10/05/2022	569953277	Vodafone (Mobile Phone)	Clerk's Mobile Phone	2.00
10/05/2022	39237322	Microsoft	One Drive Cloud Storage	0.33
10/05/2022	220 4302 31	Tesco (Stationery)	Stationery	3.25
10/05/2022	135597879	The Works (Stationery)	Stationery	0.50
10/05/2022	672523729	Ryman Stationery	Stationery	3.82
10/05/2022	216412148	HP Inc UK Ltd	Clerk's Laptop	91.66
10/05/2022	39237322	Microsoft	365 Annual Subscription	13.33
11/05/2022	941745120	Scribe Starboard Systems Ltd	Annual Subscription - Accounts Soft	97.00
28/05/2022	250872112	The Cartridge People.com	Stationery	13.33
31/05/2022	874904195	WML Consulting and Geotechnical E	Geotechnical Work at Parish Hall	220.00
07/06/2022	874904195	WML Consulting and Geotechnical E	Third Party Costs re Geotechnical W	121.62
14/06/2022	778603785	O2 (Telefonica UK Ltd)	Clerks Mobile SIM Card	1.83
23/06/2022	2859315 22	Fire Queen	Fire Extinguisher Check - Mausoleur	32.55
23/06/2022	2859315 22	Fire Queen	Fire Extinguisher Check - Parish Hal	31.92
23/06/2022	874904195	WML Consulting and Geotechnical E	Geotechnical Testing at Parish Hall	43.71
06/07/2022	407022835	Shires Payroll Services	Payroll Services	7.80
09/07/2022	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity July	14.05
11/07/2022	375678541	Grasslands Nurseries	Jubilee Tree Purchased by Keith Fai	22.42
12/07/2022	778603785	O2 (Telefonica UK Ltd)	Clerks Mobile SIM Card	1.83
12/07/2022	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity - June	51.48
01/08/2022	887320890	Ideal 365 Ltd (via Amazon Business)	Paper Towels for Parish Hall	3.33
06/08/2022	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity August	14.35
09/08/2022	778603785	O2 (Telefonica UK Ltd)	Clerk Mobile SIM Card	1.83
05/09/2022	140922142	I AM Print Ltd Adelphi Mill Bollington	N.Plan Flyer Sept 2022	7.50
07/09/2022	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity - September F	60.94
09/09/2022	4400498250	PKF Littlejohn External Audit	External Audit Fee 21/22	60.00
13/09/2022	116654277	Dacrylate Paints Ltd	Paint for former BT Phone Box	11.16
13/09/2022	672523729	Ryman Stationery	Stationery Ryman	3.96
13/09/2022	778603785	O2 (Telefonica UK Ltd)	Clerks Mobile SIM Card	1.83
13/09/2022	778603785	O2 (Telefonica UK Ltd)	Clerks Mobile SIM Card	1.83
15/09/2022	250872112	The Cartridge People.com	Stationery	3.49
29/09/2022	327729968	KepczK Pearce Sanderson	Architects Fees (25%)	974.90
11/10/2022	407022835	Shires Payroll Services	Payroll Services	7.80
18/10/2022	672523729	Ryman Stationery	Stationery	3.75
25/10/2022	981248402	aE Atmosphere Environmental	Asbestos Assessment for Parish Hal	130.00
27/10/2022	874904195	WML Consulting and Geotechnical E	Structural Consultancy Services	162.00
31/10/2022	407022835	Shires Payroll Services	Payroll Services	20.90
08/11/2022	778603785	O2 (Telefonica UK Ltd)	Clerks Mobile SIM Card	1.83
09/11/2022	672523729	Ryman Stationery	Stationery Ryman	2.00
09/11/2022	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity December Pay	1.08
14/11/2022	250872112	The Cartridge People.com	Stationery Ink Cartridges	3.49
02/12/2022	327729968	KepczK Pearce Sanderson	Architects Fees Technical Design re	1,946.01
06/12/2022	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity January 23 Pa	7.16
13/12/2022	778603785	O2 (Telefonica UK Ltd)	Clerks Mobile SIM Card	1.83
31/12/2022	703903850	AEC (Airborne Environmental Consu	Fire Risk Assessment at the Parish H	73.57
09/01/2023	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity February for I	12.10
10/01/2023	672523729	Ryman Stationery	Stationery Ryman	1.17
10/01/2023	778603785	O2 (Telefonica UK Ltd)	Clerk's Mobile Sim Card	1.83
13/01/2023	842818316	Cartridge Discount	Ink Cartridges	3.33

Nether Alderley Parish Council**Form 126 Schedule - VAT between 01/04/2022 to 31/03/2023**

Invoice Date	Supplier VAT Reg No	Supplier	Desc	VAT
31/01/2023	317828189	Defib World	Replacement Defib Pads	11.67
08/02/2023	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity March Payment	94.19
13/02/2023	775205720	Greensplash Ltd	SSL Website Certificate Payment	17.00
14/02/2023	778603785	O2 (Telefonica UK Ltd)	Clerk Mobile SIM Card	1.83
27/02/2023	874904195	WML Consulting and Geotechnical E	Structural Contingency Work	324.00
07/03/2023	140922142	I AM Print Ltd Adelphi Mill Bollington	Neighbourhood Plan Banner	8.60
07/03/2023	135 5949 B6	U W Utility Warehouse	Parish Hall Electricity 31 March Payment	84.09
08/03/2023	548357708	Galloways Printers Ltd	Printing of N. Plan and Display Board	82.40
14/03/2023	778603785	O2 (Telefonica UK Ltd)	Clerks Mobile - SIM Card	1.83

Amount of VAT you can claim for this period is: £5,136.06