

**Nether Alderley Burial Board**

**REGULATIONS**  
**relating to the**  
**Nether Alderley Burial Board**

**September 2019**

## **BURIAL GROUND REGULATIONS**

- 1. In the construction of these Regulations the following words have the meanings hereinafter respectively assigned to them, unless such meanings be repugnant to, or inconsistent with, the context or subject matter in which such words occur, that is to say:**
    - (A) "The Council" means the Nether Alderley Parish Council.
    - (B) "The Burial Board" will consist of four members who shall be appointed by the Parish Council at its Annual Meeting and who will serve for a 12 month period: one of these to be appointed Chairman; at least three of the members to be members of the Council.
    - (C) "The Clerk" appointed by The Burial Board as clerk.
    - (D) "Burial Ground" is the area to the left and right of the Mausoleum, clearly marked by the boundary stones 'B.G'. Also the area of the 'new' burial ground beyond the wall.
    - (E) "Private Grave" means a grave space, the exclusive right of burial wherein has been granted by the Council subject to these rules and regulations.
    - (F) "Memorial" means any gravestone, cross, vase, tablet, scroll or any other monumental work.
    - (G) "Body" means the human remains whether a body or ashes after cremation.
  - 2. Persons entitled to be buried in the Burial Ground:**
    - (A) "Parishioners": Persons who are resident within the Civil Parish of Nether Alderley or who are on the current Electoral Roll of St. Mary's Church, Alderley.
    - (B) "Non-Parishioners": Anyone who lives outside the Civil Parish of Nether Alderley but within the Ecclesiastical Parish of St. Mary, Alderley.
    - (C) "Non-Parishioners": Anyone who lives outside the Civil Parish of Nether Alderley but who has lived within the Civil Parish of Nether Alderley for a period of no less than 10 years at any stage.
    - (D) "Non-Parishioners": Anyone who has been on the Electoral Roll of St. Mary's Church, Alderley, for a period of no less than 10 years at any stage.
    - (E) "Non-Parishioners". Anyone who has lived within the St. Mary's Ecclesiastical Parish area of Great Warford or Civil Parish area of Great Warford for a period of no less than 10 years at any stage.
    - (F) Any person who has served on the Parish Council for more than 5 years continuously.
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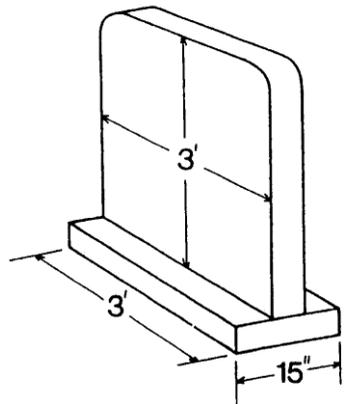
**Please note:** Persons under 18 whose parents fulfil the above criteria, are also deemed to be Parishioners.

3. The Burial Board, through the Clerk, have an annual list of persons who have a minimum period of ten years on the Electoral Roll of St. Mary's Church.
  4. Orders for interments must be given to the Clerk two days before the time fixed for burial.
  5. All the fees must be paid to the Clerk by the undertaker in care of interment, and the full name and address of the purchaser must be declared in writing.
  6. The fees payable to the Board for the burial of the body of any person who was not a Parishioner at the time of death, shall be double those payable in the case of a Parishioner.
  7. The Clerk may require the production of the Grant of Right, or the written permission of the owner before giving instructions for a grave to be opened.
  8. No person will be allowed to purchase a burial plot unless needed for immediate requirements.
  9. No burial plot will be sold out of rotation, and all interments will take next order of place on the Plan of the Burial Ground.
  10. A Plan of the Burial Ground showing the position and number of every grave space shall be kept and may be inspected without charge by arrangement with the Clerk.
  11. No encroachment shall be allowed for burial purposes of any ground marked on the existing Plan of the Burial Ground as allotted to paths, buildings etc.
  12. The Certificate of Disposal issued by the Registrar of Deaths or in cases where an inquest has been held, the Coroner's Order for Burial, or a written Declaration in the prescribed form by the person procuring the disposal by burial of the body of a deceased person that a Certificate of the Registrar of Deaths or Order of the Coroner has been issued in respect of the deceased, must be handed to the Clerk or the officiating Minister before the burial takes place. This applies to children stillborn.
  13. No interments are permitted on Sunday, Christmas Day, Good Friday or on any other day declared by the Board.
  14. The normal depth of a grave is 9ft, and no coffin may be buried at a greater depth than 12ft. In the case of cremation, a casket of ashes must be placed at a minimum depth of 18". No coffin may be at a depth of less than 3ft from the surface. No cremated human remains shall be scattered without the permission of the Burial Board.
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15. All graves are required to have headstones within one year from the first interment. The headstone must comply with the Burial Board's Plans of Memorials as detailed below; no other type of memorial will be allowed to be erected. A sketch of the headstone, together with dimensions and details of the stone which it is proposed to use, together with details of the type of lettering and its proposed colouring, must be submitted to the Burial Board for approval or otherwise, and no such erection may be carried out without the Board's approval.
16. All memorials should be made from one of the listed stones in a polished or honed (non-reflective) finish, or from a grey stone that may be an imported stone (polished or honed finish) similar to those listed below:
  - a) Hard Yorkshire stone
  - b) Cornish granite, honed finished (non-reflective)
  - c) Westmorland green slate
  - d) Karin grey, honed finished (non-reflective)
  - e) Creetown Light or Dark Grey, honed finished (non-reflective)
  - f) Kerridge stone

**Restriction on the type of Memorial to be allowed in the new extension of the Burial Ground and applying to graves acquired after 5th August 1969**

All Memorials to be of the Lawn Type, ie. headstones only, which must not exceed 3ft in height nor 3ft in width and must not exceed 7.5 sq ft overall. Headstones must be securely doweled to a base not exceeding 3ft x 15in. All graves must be left flat and turfed over. Headstones must be fixed according to current NAMM guidelines.



***These are the maximum measurements***

17. All inscriptions to be cut on the stones must receive the approval of the Board, as must any proposed cleaning of the stones.
  18. The grave number must be cut on the headstone in letters not more than one inch high. The name only of the stonemason may be cut on the headstone similarly in one inch letters.
  19. The Board's approval is required before any memorial vase or flower container of any description is placed on a grave or headstone. If any such item is placed, against the approval of the Board, the owner will be notified to remove same, and if not removed within seven days of notification, the Board reserves the right to remove the same.
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20. On lawn type graves, no trees, shrubs, plants, flower containers or separate memorials of any description will be permitted on the grassed area.
  21. Every memorial or monument must be kept in good repair and in a tidy and safe condition by the owner. The Burial Board reserve the right to remove same without recompense of any kind.
  22. All memorials, of whatever description, admitted into the Burial Ground or permitted to be erected therein shall remain there at the owner's sole risk and the Burial Board shall not be held responsible for any damage that might occur to same.
  23. Nether Alderley Burial Board will carry out inspections of memorials periodically. Where memorials are deemed to be unsafe and in need of repair, the Burial Board will, in the first instance make contact with the owner of the grave or family member, whose responsibility it will be to ensure that the memorial is properly repaired according to current NAMM guidelines.  
Where there is no point of contact, in Burial Board records, the Burial Board will place a notice of the grave requesting contact by family visiting the grave.  
If no contact is made with the owner of the grave, or family member, within a period of 6 months, the Burial Board reserves the right to make safe the memorial by whatever means it deems appropriate.  
Where contact is made with the owner of the grave, or family member, and advice is given by the Burial Board that the memorial should be repaired but the repair is not effected within a six month period of the first point of contact, the Burial Board reserves the right to make safe the memorial by whatever means it deems appropriate.
  24. No dogs (except under strict control) are allowed into the Burial Ground.
  25. No unauthorised fee or gratuity will be accepted by the Clerk or any other member of the Burial Board.
  26. On the purchase of the exclusive rights of burial in a grave, a Deed of Grant shall be issued to the person by whom or on whose behalf the said exclusive right of burial is purchased and such person shall be registered in the books of the Burial Board as the owner of same. Whenever any interment takes place in a private grave the Deed of Grant (other than for a new grave) shall be produced to the Clerk before any work or preparation of the grave for interment can be permitted to take place.
  27. In cases where the Deed of Grant has been lost or mislaid, the grave will be opened on the application of any person whom the Burial Board or the Clerk consider entitled thereto.
  28. Under no circumstances will a duplicate Deed of Grant be issued, but a photostat copy of the Original Deed may be obtained from the Clerk by appointment.
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29. No transfer of the exclusive right of burial in a grave will be valid unless such transfer has been registered with the Burial Board.
30. In the event of a grave being required for interment where a memorial has been erected, the grave owner will be required to have the memorial re-erected within nine months from the date of interment, otherwise the Burial Board shall be at liberty to remove and dispose of the same without recompense of any kind in accordance with regulation 21.
31. The Burial Board reserve the right to alter these regulations and fees at any time as may be considered necessary without notification.
32. The Clerk will at all times keep an up-to-date copy of these regulations and table of charges.
33. A copy of these regulations shall be given to all local undertakers and monumental masons. Purchasers of grave spaces shall be given a copy if requested.
34. No extraordinary funeral will be allowed within the Burial Ground except by special permission from the Burial Board and the officiating Minister.
35. No Artificial flowers, except in Christmas wreaths, will be allowed on any grave or memorial within the Burial Ground. Christmas wreaths must be removed by Feb 1st.

### **The area for exclusive interment of ashes following cremation**

36. An area along the inside of the east boundary wall has been set aside for the exclusive interment of ashes, following cremation.

In relation to the New Burial Ground only, Interment of ashes in full graves should be placed behind the memorial and as close to the memorial as possible, taking account of graves positioned behind. Where a decision is permitted for ashes to be placed within the grave, advice will be given that further burials cannot take place in the grave.

37. The plots measuring 24" x 18" are available subject to Rule 2, in strict numerical order as required for immediate requirements. Regulations 26, 27, 28 and 29 apply.
  38. Caskets are to be buried at a minimum depth of 18" from the surface.
  39. All plots are required to have a memorial stone measuring 21" x 15" wide in hard Yorkshire stone or granite in any shade of grey (honed finish/non-reflective only), lying flat and set on a 24" x 18" slab, the top of the slab being level with the grass. The inscription on the stone to be filled in black. The memorial stone is to be fixed in place within three months of interment.
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40. The inscription on the stone must receive the approval of the Burial Board.
41. The option of a flower container may be incorporated in the memorial stone. Flowers etc. will only be allowed in the approved container set in the stone. No flowers, plants or containers will be allowed on, or set in the grass around the stone.
42. Graves that exceed 75 years grant of rights.  
The Nether Alderley Burial Board confirms that all graves transfer to Nether Alderley Parish Council's ownership, once the 75 year grant of rights period is ended.

Where the owner of a grave wishes to continue with ownership beyond 75 years, the owner may apply to the Nether Alderley Burial Board for re-purchase of the grave for a further 75 year period, once the original ownership has ceased or is close to ceasing. Where consent is granted by the Burial Board for re-purchase, a fee shall be paid to Nether Alderley Parish Council for re-purchase of the grave. The fee owed will be the cost of purchase of a new grave at the rate charged, at that point in time. In the event that a grave is recorded as 'full' in the Register of purchased graves, or is otherwise proved to be full, the grave owner may re-purchase the grave for future ashes interments. The fee owed in this instance will be the cost of purchase of a new ashes plot at the current rate charged. The appropriate Parishioner and non-Parishioner rates will be applicable to the purchase.

A new Grant of Rights Deed will be issued by the Nether Alderley Burial Board on re-purchase of the grave, commencing from the agreed date of re-purchase.

Burials or interments that take place in the re-purchased grave, further to re-purchase, will be charged at the usual rate depending upon whether a full burial or ashes interment takes place and depending upon the Parishioner/non-Parishioner status of the deceased.

Burials/interments may only take place in re-purchased graves with the authority of the Nether Alderley Burial Board and according to the approved general regulations and regulations relating to eligibility for burial.

43. The fee for conferring a new exclusive right for purchase of graves exceeding 75 years for ashes interments only should be at the Parishioner level for all interments.
  44. Any person offending against these regulations may, during the pleasure of the Parish Council, be prohibited from entering, remaining or working within the cemeteries in any manner whatsoever, and for such periods as the Council may in each instance from time to time determine.
  45. In the foregoing regulations, in the case of any controversial point, the decision as to the interpretation thereof shall rest with the Board through the Clerk.
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46. These regulations are subject to alteration without notification by the Council at anytime as may be considered necessary, and all grave spaces sold and memorials erected are subject to these regulations and any others that may be made from time to time.
  47. Any other relevant information may be obtained from the Clerk.
  48. In cases that are unusual or are not covered by the Burial Board regulations and where an urgent decision requires making in relation to a Burial Board matter or permission and there is not the required time frame or opportunity to hold a meeting, power is passed to the Clerk, in consultation and consensus with the Chairman of the Burial Board, to reach a decision and implement an action. The decision and action shall be reported to the first meeting after the decision and action have been taken.
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**Burial Regulation Amendments, further to the production of 2019 booklet**