

Nether Alderley Parish Council

Clerk: Mr D Naylor
26 Barnside Way, Tytherington
Macclesfield,
Cheshire
SK10 2TZ
Email: clerk.napc@gmail.com
Tel: 07717 244 537

4th April 2024

Meeting Summons

Dear Councillors

I hereby give notice that the Parish Council Meeting will be held in the Glass House Alderley Parish Hall on:

Tuesday 9th April 2024 1.30pm
at The Glass House Alderley Park

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.



David Naylor
Clerk to Nether Alderley Parish Council

AGENDA

1. **To receive apologies for absence.**
2. **To receive Declarations of Interests**
 - 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
 - 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.
3. **To consider and approve Applications for Dispensations**
4. **To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting** held on 12th March 2024 as a true and accurate record of the meeting,
5. **1.35 pm Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish.
6. **To resume the meeting.**
7. **Budget Outturn 2023/24 and Parish Hall Renovation Progress plus Cost and resources of the renovation works to the end of the next financial year i.e. 31st March 2025.**
 - 7.1 The meeting to sign the Parish Hall Renovation contract was held on the 20th March attended by representatives of B & E Boyes, Cllr Angela Farrell and the Parish Clerk David Naylor. It was confirmed that the work would start on 15th April. A copy will be available at the meeting.
 - 7.2 This years' Budget Outturn plus the bank reconciliation and the reserves balance.

Plus, the cost and resources of the renovation works to the end of the next financial year i.e. 31st March 2025. The work will now be in the 2024/2025 financial year, and this is advantageous in budget terms and brings in increased resources see. **Enclosure 1 in the Documents Pack**
 - 7.3 VAT Registration. The Clerk will now apply for VAT Registration from this month (April). It will involve charging VAT at 20% on our so-called taxable supplies also referred to as output tax. This will almost exclusively related to Parish Hall letting costs and will not kick in until the Autumn. Scribe Accounts can cope with this and only needs new codes. We will pay and reclaim VAT monthly to manage cash flow. We will also try to do this electronically.

Our VAT claim October 1st 2023 to 31st March 2024 amounts to £1,879.06. The total Vat claim for the financial year was £7460.99. This is just within the HMRC range for Parish Councils to incur within a financial year. This £1,879.06 can be added to the Parish Hall resources for 2024/25.

7.4 Green Communities Grant Agreement for the Parish Hall Kitchen upgrade. We will need at some point to provide to CEC a list of fitting and equipment etc.

Enclose 2 in the Documents Pack

7.5 Update on progress with the Faculty Application. The deed of Agreement and deed of Covenant was signed by the Parish Council and the PCC on 18th of March and a copy was forwarded to the Church Faculty on 21st March guaranteed delivery by 1pm on the 22nd March. The Clerk has left messages and emailed the secretary of the Faculty to secure the start of the 28 day consultation. Surrey Hills Solicitors are now in the process of preparing the land Registry documents. [Here is link to the Faculty letter and Signed Deed](#)

8. **Neighbourhood Planning - [Here is a link to an updated version of the Nether Alderley Design Codes including a further section.](#)** Work will now start on the final design codes section.

9. **Further email to EDF Energy concerning a catalogue of errors and delays in rectifying the Parish Hall's electricity meterage and accurate billing.** Here is a link to [email and PDF meter reading images 16th August to 22nd March and EDF's Response email on 1st April .](#)

10. **BHIB Parish Hall Insurance Quotation 2024/25 (Note** BHIB have been taken over by Clear Councils Insurance - brokered at Lloyds)

Quotes from our current insurance company

Current year's cost for 12 months to 31st March **£2,538.06**

One year for 24/25 **£2,774.66**

Three years 24/27 **£2,648.44**

Difference **£126.22**

Ratification is sought for the decision taken by the Clerk in consultation with all members which was to purchase the three-year option of £2,648.44.

This year's budget projected outturn figure will be £5186.50 for Parish Hall Insurance.

This is because the 2023/24 premium of £2,538.06 was paid in April of this financial year and the £2,648.44 will also be paid in this financial year.

The Budget for next year is **£3,250.**

We are still awaiting on Clear Council's underwriters to quote for the one-off 24 weeks of Hall renovation insurance regarding their consequential liability in case anything happens between the contractor's liability and ours. They have copies of the contract and details of the work. This will be paid in 2024/25 and is unbudgeted, however, we will have surplus of £601.56 in this year between the forecast Hall insurance budget of £3,250 and the actual insurance cost of £2648.44. This surplus should fund additional Hall renovation insurance premium.

11. **Co-option of a Parish Councillor**

The decision to co-opt cannot be taken until 5th April after this Agenda has been sent out, because 10 electors of the Parish could request an election. CEC's elections department will notify the Clerk at close of play on the 5th. If it is a co-option a meeting of a subgroup of the Council with delegation from the April Council meeting could be held soon after the Council meeting. Alternatively, the Council could decide on 9th April if members are sure that they know the strengths of all the candidates.

12. Finance Schedule (Appendix A)

- 12.1 **To note receipt of income, as listed in schedule (A1)**
 Proposed Seconded
- 12.2 **To approve items for payments as listed in schedule (A2)**
 Proposed Seconded
- 12.3 **To approve direct debit/standing order as listed in schedule (A3)**
 Proposed Seconded
- 12.4 **To consider and approve the Clerk’s expenses as listed in schedule (A4)**
 Proposed Seconded

13. Approval of 2024/25 Risk Assessment and 2024 Asset Register

Enclosure 3 in the Documents Pack.

14. Safeguarding Policy for the Parish Hall

This was required for the Geen Communities Grant offer and was sent.

Enclosure 4 in the Documents Pack.

15 Internal Audit Checklist and date required during April for an Audit Working Group

to prepare for the forthcoming Annual Governance Review (**AGAR**) and Internal Audit requirements. **Enclosure 5 in the Documents Pack.**

16. Planning Applications

Application No:	24/0883M Determination (Telecoms Post 21/8/01)
Proposal:	Prior Approval for the installation of a new sharable 25m lattice mast which is collocated with one existing compound approximately 17m to the northeast of the site. The development will include a base station, 2.4m high palisade fencing, 6no. operator cabinets, 1 no. meter cabinet, 6no. antennas and ancillary development thereto. This is required to facilitate enhanced network coverage for the Mobile Network Operators. This multiuser structure with secure compound and upgraded power supply will enable a consolidation of equipment and in time lead to the removal of unused infrastructure from the wider site and cell area.
Location:	Land off Welsh Row, Nether Alderley, Macclesfield, SK9 4TZ
Response Deadline	16 th April 2024
Application No:	24/0679M Certificate Of Lawful Proposed Use/ Dev
Proposal:	Lawful Development Certificate for proposed creation of a new garage structure within the curtilage of the house
Location:	Crossfield, Congleton Road, Nether Alderley, SK10 4TP
Response Deadline	Decision Date 25 th April

The above were the only planning application published up to and including CEC’s Planning List 2413 (2nd April) There may be other applications on the next planning List 2414 published on Monday 8th April and if so they will be added to the Agenda at the meeting.

17. To consider any other Planning matters including decisions to Planning Applications:

23/3127M (and 23/3128M Listed Building Consent) Approved with Conditions
13th March 2024

Sandhurst, Congleton Road, Alderley Edge, Wilmslow, Cheshire, SK9 7AD

Alteration to lower cill on existing dormer window and the reinstatement of the original hidden loggia by the removal of an existing 1970's conservatory, rather than replacing with an approved new conservatory.

23/3341 Approved with Conditions

13th March.

Conversion of barn to 1 no. residential dwelling

Corbishley Farm, Nursery Lane, Nether Alderley, SK10 4TX

23/4734M REFUSED

13th March 2024

Demolition of existing dwelling, stables & feed store and replacement with a new dwelling

Bradford House Cottage, Bradford Lane, Nether Alderley, SK10 4TR

24/0384T Not Decided - (expired and approved by Default)

Works To Trees In Conservation Area

Willow (T1) Fell - Tree has two very large cavities on the main stem, both holding a large degree of rot. Tree is in close proximity to the property.

Whitcroft, Whitebarn Road, Alderley Edge, SK9 7AN

24/0420T Not Decided - (expired and approved by Default)

Works To Trees In Conservation Area

Tree Work To MAPLE - Dismantle In Sections The Large Leaning Maple Located At The Rear Left Hand Corner. Leave Stump As Close To Ground Level As Possible.

HOLLY - Reduce Down To Live Growth Due To The Crown Of The Tree Dying Back. Highlands, Congleton Road, Alderley Edge, SK9 7AD

24/0437M Approved with Conditions

28th March 2024

Rake out and grout all mortar joints - external pointing - mortar and carefully replace with a homogenous non hydraulic lime mortar mix carefully matched to the original mortar in composition and appearance. Installation of stainless steel retro-fit wall ties. Replacement plasterboard and polyisocyanurate insulation. Localised installation of meshed cavity drain wall membranes. Replacement of wall ties.

1 & 2 Waterloo Barn, Alderley Park, Congleton Road, Nether Alderley, SK10 4JW

18. Symphony Park – Decision by CEC's Strategic Planning Board on 28th February to approve the application. Application **23/3619M** Resubmission of Application **22/2819M**. Any further updates on community response and any proposed action will be reported at the Meeting.

19 Burial Board Matters – These were approved by the Burial Board but need formally proposing and seconding at this Council meeting:

1 Purchase of a new grave - 295N BG

2 Re-opening of existing grave No 297N BG

Please note the Date of next Burial Board meeting Monday 15th April at 5.30 for full burial ground inspection followed by a meeting in the Church.

20. Report from Cheshire East Ward Cllr. Anthony Harrison.

21. Councillor Reported Issues at the end of the March Meeting - Update from Minutes

- 21.1 Text Marketing Strategy for the Renovated Parish Hall. The Chairman, Cllr. Gleave, Keith Farrell and David Fairbottom help to prepare such a Strategy.
- 21.2 Fund Raising for the Hall and other issues. Cllr Raphael raised the issue of sponsorship on our boundary signs – there would be 5 in total (an extra 3 on the two already provided) It would be possible to add a rectangular sign beneath advertise a prominent local business with their logo. Cllr Raphael also called into the Churchill Tree, and they would be willing to have a regular advert out in our parish newsletter. The Clerk will find out the cost of appropriate advertising panels attached to the signage posts
- 21.3 Cllr. Farrel raised the issue that on 25th January at 6 – 7 pm a King’s Award for Voluntary Service talk will be given to recognise individuals in local communities who should receive such an award or be invited to a Royal Garden Party. She will listen to the talk. She felt that we did not do enough to recognise such individuals.
- 21.4 The Clerk raised the issue of the need to develop a local emergency response plan. This would be below CEC’s Plan and would assist in communication and secure contacts of local people in the Community who could assist with help especially if CEC was overwhelmed by a large-scale incident which could delay local help from them. Alderley Park has been contacted to understand the preparedness they have.

22. Councillor’s reports and items for future agenda.

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making at this meeting).

23. To confirm the next Council meeting is:

Tuesday 14th May 2024 1.30 pm
at
The Glass House Alderley Park

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 9th April 2024

Schedule of Receipts and Payments

A1. Receipt of Income - Month of March

Current Account Nil Interest

Reserve Account £28.20 Interest at 31st March.

Skipton Building Society £2,858.37 interest at 31st March.

Unity Trust Savings £138.65 interest at 31st March.

A2. Invoices for payment

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1739	David Naylor Parish Clerk	£711.75	£695.71	Clerk's Salary and Expenses October for December Payment	£11.36	H
17405	HMRC	£417.90	No VAT	Tax/NI for October for December Payment	£0.00	H

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
None. See Minute 9 on this Agenda	£0.00				

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 124 miles @ 45 pence per mile = £55.80

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

Sainsbury Postage Stamps £10.00 no VAT = £10.00

Rymans Paper £5.83 plus £1.16 VAT = £6.99

Rymans Slide on Spine Binders A4 Envelopes £10.82 plus 2.16 VAT = £12.98

Rymans Ringlet Folder Divisions £6.65 plus £1.33 VAT = £7.98

Sainsburys Coffee Tea biscuits at Parish Hall for Contract Meeting £15.50 no VAT = £15.50

Post Office Proof of delivery of Deed of Agreement to Church Faculty £8.15 no VAT =

£8.15

Total Expenses £121.92 plus £6.48 VAT = £128.40

Salary: Contracted 65 hours @ 14.95 per hour = £971.75 (Gross)

Total Salary Gross = £971.75

Total Gross including expenses = £1100.15

Total Less Tax of £388.40 = £711.75 (including VAT of £6.48)

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

K

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S