

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 10th January 2023 6.30pm Nether Alderley Parish Hall

In the Chair Cllr. Angela Farrell

Parish Councillors present: Cllrs: Geoff Linnell, Lesley Gleave, Jenny Shufflebottom, Sue Joseph and Jackie Wilkinson.

Also present: David Naylor Parish Council Clerk

Member of the Public: None

1. **To receive apologies for absence** Cllrs. Simon Lewis, Dave Clarke and Cheshire East Ward Cllr. Marc Asquith.
2. **To receive Declarations of Interests**
 - 2.1 **To Declare Disclosable pecuniary interests**
Cllr. Angela Farrell in relation to Planning Application [22/5055M](#) Corbishley Farm.
 - 2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests.** None.
 - 2.3 **To allow Councillors to consider amendments to their Declaration of Pecuniary Interest forms.** There were no amendments.
3. **To consider and approve Applications for Dispensations.** None.
4. **RESOLVED: The Parish Council resolved to approve the minutes of the Parish Council Meeting held on 13th December 2022 as a true and accurate record.**

Proposed: Cllr. Shufflebottom and Seconded: by Cllr. Linnell

5. **To adjourn the meeting to receive representation from members of the Nether Alderley Parish.** There were no members of the public present.
6. **To Resume the Meeting:** The meeting was not adjourned.
7. **The Neighbourhood Plan (NP)**
 - 7.1 The aim at the last Council meeting was to hold a series of working group meetings with Mr Proudlove, the NP Co-ordinator, with a smaller number of councillors and to make rapid progress for the February Council meeting. Mr. Proudlove, was available for a meeting that week on Wednesday 11th or Friday 13th. It was decided to hold the first meeting on 11th January at 2 pm at the Chairman's home. Attendees would be the Chairman, the Clerk, Cllr. Shufflebottom, Cllr. Wilkinson, Cllr. Gleave and Mr Keith Farrell. The aim at the meeting would also be to set a firm timetable which would enable the Plan to progress to its public consultation stage. Attendees should bring to this meeting their recommended changes to the Plan. Future meeting dates for the group would be confirmed at the meeting. The Clerk had already sent to everyone the current Plan. Cllr. Gleave advised that she had someone in mind who was a senior designer and may be able to apply her expertise to the Plan in terms of layout and presentation. She would confirm that at the meeting.
 - 7.2 The letters to stakeholders had been delivered. One response had been received to date which asked could landowners put land forward for development. The Site Allocation & Development Policy Document (SADPD) had included a call for sites and had now been adopted by Cheshire East Council. However, it may still be possible for the Plan to identify suitable sites. This would be discussed at Working Group meeting.

8. Parish Hall Renovation Project

- 8.1** A meeting with the Church (PCC) was planned for Wednesday the following week to keep them informed of progress.
- 8.2** Richard Briggs, a potential Quantity Surveyor (QS) for the project, had been difficult to contact regarding a quote for the work. The Clerk advised he would pursue this. All such quotes would be based on a percentage of the value of the project. It was noted that the Architect had already provided a quote, but the Parish Council needed three to satisfy the value for money provisions in its Standing Orders, the aim being to accept the lowest quote commensurate with the contractor being able to provide the right quality of service within the contract period. It was important to have accurate estimates for the various elements of the program to support applications for various grants and the QS would be important in this regard.

Cllr. Gleave advised that Cheshire East Council had a Property & Consultancy Framework Agreement which was pre-tendered and could be used to secure the services of a QS. Selecting one of them for a quote would satisfy the Parish Council's Standing Orders in terms of acquiring three quotes because they had already been exposed to competition within the Framework. The due diligence had also already been carried out within the Framework process to ensure the contactors were of the right quality etc. The Framework quote could be compared with the quote from Mr Briggs and the Architect, or if Mr Briggs did not provide a quote the Council could choose just the single Framework quote. The Clerk would confirm access to Framework. Cllr. Gleave had advised that it could be used for community buildings.

- 8.3** The Chairman would be meeting the architect and would enquire about some elements of the work being done earlier than others which could help in terms of protecting the first tranche of the s106 money which technically expired on 31st January. The Clerk would also continue to pursue Cheshire East's section 106 Officer who had offered a ZOOM meeting in November but had not responded to many subsequent requests. The Parish Council was looking for a letter of comfort from Cheshire East and Alderley Park (Bruntwood) to enable a short extension from 31st January, given the very significant progress made by the Parish Council in preparing for the start of the Parish Hall refurbishment work in late May/early June. This progress had been made despite the Covid Pandemic. Nick Hind and Planners Adrian Crowther and David Malcolm would be copied in on the next letter to her.

9. Fund Raising

- 9.1 Just Giving Crowd Funding.** This had been live for over a month on the Website, Facebook and on the parish noticeboards. The Clerk advised that it was being re-posted on a weekly basis on social media. It would also be in the Parish Council newsletter in March. Cllr Linnell would ask Alderley Park to send it to all their businesses. The Clerk would check if it could also be on Alderleyedge.com. The clerk would also produce a draft banner for approval.
- 9.2 The Lottery Bid.** The Architect had been sent a copy of the draft bid to ensure nothing had been missed and a response was awaited. He was expected to respond that week. This element of the bid did not require accounts it was more of a sifting process and a more detailed application would follow.
- 9.3 Platinum Jubilee Fund.** The Clerk advised that the Platinum Jubilee Fund was now open for bids. He would submit a bid. He would use the Lottery Bid information.
- 9.4 The Alderley Edge Trust Fund.** Their 23 January deadline was not realistic for the Parish Council. Their next submission would be confirmed. The bid to this fund needed to be specific and the intention was to target the heating costs. The QS resource mentioned in Minute 8.2 above was important to inform this bid.
- 9.5 Opportunities via the Press.** There was no local newspaper as such, but it would be possible to write an interesting and informative article for the Macclesfield Express or Knutsford Guardian with photos and plans, information about the Hall, its history, its use and the need for its refurbishment. The Chairman and the Clerk would pursue this.

10. Current Matters

To consider and agree actions relating to ongoing matters.

- 10.1** Cllr Marc Asquith was not present but as requested had sent an email response to a question from the Clerk regarding Cheshire East's withdrawal of winter gritting from Artists Lane. He advised that he had raised an objection with the ruling group, but this saving was still pursued by the Council.

10.2 Draft email to Cheshire East Planners concerning the “billboards” at Alderley Park at the A34 roundabout and at the South Entrance. These related to Planning Application **18/1209M** Alderley Park, Congleton Road, Nether Alderley, SK10 4TF. The date Registered was 09/03/2018 and date decided 11/06/2018. The Permission was for a 12-month period. No renewal application could be found. The email which sought their removal was approved and Cllr Linnell would send a copy to the Alderley Park Liaison Committee and Over Alderley Parish Council for courtesy.

11. Finance Schedule (Appendix A)

11.1 To note and approve receipt of income, as listed in schedule (A1)

The Parish Council considered and **RESOLVED** to approve receipts of income as listed in Appendix A1. **Proposed:** Cllr. Joseph **and Seconded:** Cllr. Linnell

11.2 To approve items for payments as listed in schedule (A2)

The Parish Council considered and **RESOLVED** to approve the items for payment as listed in Appendix A2. **Proposed:** Cllr. Shufflebottom **and Seconded:** Cllr. Farrell

11.3 To approve direct debit/standing order as listed in schedule (A3)

The Parish Council considered and **RESOLVED** to approve the direct debit/standing orders listed in Appendix A3. **Proposed:** Cllr. Farrell **and Seconded:** Cllr. Gleave

11.4 To consider and approve Clerk’s expenses as listed in schedule (A4)

The Parish Council considered and **RESOLVED** to approve the Clerk’s expenses as listed in Appendix A4. **Proposed:** Cllr. Joseph **and Seconded:** Cllr. Linnell

12. The Budget 2023/24 & Setting the Precept for 2023/24

12.1 Report from Budget Meeting held 4th January 2023

A Budget Working group had taken place on 4th January when the draft reports from the Clerk/Responsible Financial Officer (RFO) had been scrutinised and recommendations were made to this Council meeting concerning 2023/24 spend areas. (All Relevant Budget Reports Attached)

12.2 Bank Reconciliation Report to 31st December 2022

A bank reconciliations report was presented to the meeting up to the end of December showing the Council’s Bank and Building Society resources including all receipts and payments to that date.

12.3 Cheshire Easts Tax Base Notification

Cheshire East Council had provided Nether Alderley’s 2023/24 tax base for the current precept of £90.08 per Band D Equivalent. Each £1 on the precept in 2023/24 would raise £659.59 and bring in £59,412. This increase was mainly due to additional homes and would be £4,762 than the precept income for the current year of £54,650.

12.4 Budget Comparison Report 2020/21 – 2022/23 (Attached)

The Clerk/Responsible Financial Officer (RFO) had provided a report showing the actual payments and receipts for each quarter of 2022/23 up to the end of the third quarter and a forecast for the fourth quarter. This provided the likely outturn for the year end at 31st of March 2023. Also provided was a comparison report showed the past budget for 2021/22 (actual outturn) and the current for 2022/23. The reports allowed decisions to be made regarding 2023/24 budget matters as detailed below:

12.5 Approval of the 2023/24 Budget

The 2023/24 payments budget was approved, excluding Earmarked Reserves, in the sum of £60,720 this compared with £61,492 for the current year.

The 2023/24 expected income budget was £62,927 compared with the current years budgeted income of £61,492 but a forecast outturn income of £78,326.84 largely due to a £15,070.21 Community Infrastructure Levy (CIL) receipt in the year.

Proposed: Cllr. Linnell **and Seconded:** Cllr. Shufflebottom

12.6 Approval of Earmarked Reserves

The Earmarked Reserves were approved in the sum of £139, 950 - the breakdown is as shown in the attached report.

Proposed: Cllr. Joseph **and Seconded:** Cllr. Linnell

12.7 Approval of General Reserves

The General Reserves were approved in the sum of £20,000 as shown in the attached report. This provides a prudent four month unallocated spend contingency.

Proposed: Cllr. Joseph **and Seconded:** Cllr. Shufflebottom

12.8 Confirmation of Precept 2023/24 for Notification to Cheshire East Council

The Precept was confirmed as being unchanged from the current year amounting to £90.08 Band D equivalent bringing £59,412.

Proposed: Cllr. Farrell Joseph **and Seconded:** Cllr. Shufflebottom

13. Planning Applications

Application No:	22/5055M Note the withdrawn application 22/2664M 16th December on next page for conversion of barn to dwelling.
Proposal:	Restoration of existing barn following storm damage including reconstruction of part of the roof and some walls.
Location:	Corbishley Farm, Nursery Lane, Nether Alderley, SK10 4TX
Response Deadline	1 st February
Parish Council Response	The Parish Council asks Cheshire East Council to place a condition on any approval to ensure that this building is restricted to its current agricultural use in this greenbelt location. The history of applications and the current design of the building suggests that this application is a mechanism to pave the way for a habitable use for this building in the future.

Application No:	22/3518M
Proposal:	Retention of existing carport - Amended Plans Received
Location:	Ruthven, Sand Lane, Nether Alderley, Macclesfield, Cheshire, SK10 4TS
Response Deadline	11 th January
Parish Council Response	The Parish Council is of the opinion that this development is over large, with little design merit, in a prominent position and out of keeping with its surroundings. The application should be refused.

Application No:	22/5009M
Proposal:	Single storey side and rear extension to existing property
Location:	Highclere, Congleton Road, Alderley Edge, Cheshire, SK9 7AL
Response Deadline	2 nd February
Parish Council Response	No Objection

14. To consider any other Planning matters including decisions to Planning Applications:

[22/4440D](#) - Approved

Decision Date 16th December 2022

Sandleheath Farm, Bollington Lane, Nether Alderley, Cheshire

Discharge of Condition 09 on existing permission [21/5719M](#): Replacement dwelling (amended [21/2628M](#) Scheme)

[22/4622M](#) – Refused

Decision Date 16th December 2022

Land At, Soss Wood Moss, Nursery Lane, Nether Alderley, SK10 4TX

Prior notification of a forestry management and machinery storage building.

[22/2664M](#) - Withdrawn

Date: 16th December 2022

Corbishley Farm, Nursery Lane, Nether Alderley, SK10 4TX

Conversion of barn to 1 no. residential dwelling

15 Progress with the Newsletter

The newsletter would go out four times per year – in March, July, in the autumn, and in December by which time Christmas events at the Hall should be able to be included. There had been a few issues recently with two people writing to the Parish Council, about the delivery and the content. Both came from people who helped with the deliveries. Holding emails had been sent. These points had been accepted as valid. Better informative content was needed with more precise delivery address listings. When it was set up it was hoped there would be more interaction with the community and they would send articles to the editor but that has not happened. The delivery has caused confusion with some duplications and gaps. The Parish Council will be giving a lot of thought to future content and how the newsletter will be sent out. The logistics of delivering some by email and some by a paper version are quite difficult and to build an email database would require consent but this is under investigation.

16 Airport Rerouting – National Future Airspace Initiative

Modern technology such as satellite navigation allows aircraft to follow very precise routes, save fuel burn, maximise safety and to minimise noise to residents. Manchester Airport is involved in this process and will be reviewing routes under 7000 feet. **Click on this link:**

<https://www.manchesterairport.co.uk/community/living-near-the-airport/futureairspace/>

It has reached the end of Stage 2. How it will affect communities is a stage 3 process which will involve consultation. This report was noted, and Stage 3 will be monitored for issues affecting Nether Alderley.

17 Correspondence

17.1 Police - Commissioner's Survey of Cheshire Residents – This was received and noted,

17.2 Police - End of Month Report. This was received and noted,

18 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

The Next Agenda will include:

- The location of alternative accommodation during the closure of the Parish Hall for its refurbishment (mid-May to the end of November 2023)
- The JMC as a standing item
- The election of a Council Vice Chairman.
- Burial Board Matters

19. The Next Parish Council meeting is:

Tuesday 14th February 2023
6.30 pm at Nether Alderley Parish Hall

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 10th January 2023

Schedule of Receipts and Payments

A1. Receipt of Income

£16.42 Automated Credit - Bank Interest - Reserve Account

A2. Invoices for payment

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1647	David Naylor Parish Clerk	£575.20	£573.37	Clerks Salary and Expenses December - January Payment	£1.83	H
1648	HMRC	£383.33	383.33	Tax/NI for December January Payment	0	H

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
Utility Warehouse	£144.50	£137.34	This follows a refund last month and there again a mistake a recorded which will result in a circa £42 refund from the January Bill	£7.16	E F G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 45 Miles @ 45 pence per mile = £20.25

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

Total £29.42 plus £1.83 VAT = £31.25

Plus Salary - Contracted 65 hours @ 13.95 per hour = £906.75 (Gross)

Total Gross including expenses = £938

Total Less Tax of £362.80 = £573.37 plus £1.83 VAT = £575.20

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

CommunityCentres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S