

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 14th March 2023 6.30pm Nether Alderley Parish Hall

In the Chair Cllr. Angela Farrell

Parish Councillors present: Cllrs: Jenny Shufflebottom, Sue Joseph and Dave Clarke
Also present: David Naylor Parish Council Clerk

Member of the Public: None

1. **To receive apologies for absence** Cllrs. Simon Lewis, Geoff Linnell, Lesley Gleave, Jackie Wilkinson and Cheshire East Ward Cllr. Marc Asquith.
2. **To receive Declarations of Interests**
 - 2.1 **To Declare Disclosable pecuniary interests.** None.
 - 2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests.** None.
 - 2.3 **To allow Councillors to consider amendments to their Declaration of Pecuniary Interest forms.** There were no amendments.
3. **To consider and approve Applications for Dispensations.** None.
4. **RESOLVED: The Parish Council resolved to approve the minutes of the Parish Council Meeting held on 14th February 2023 as a true and accurate record.**

Proposed: Cllr. Joseph and Seconded: by Cllr. Shufflebottom
5. **To adjourn the meeting to receive representation from members of the Nether Alderley Parish.** There were no members of the public present.
6. **To Resume the Meeting:** The meeting was not adjourned.
7. **The Neighbourhood Plan (NP)**

- 7.1 The Clerk had collected 60 copies of the Neighbourhood Plan from the printers and provided each member with a copy. There was an agreement that the document looked very good and read very well. Also collected were the 13xA1 Display Boards and the Clerk had arranged to borrow frames and easels to support them at the public drop-in sessions on 17th and 18th March.

The newsletters had also been delivered informing residents about the Neighbourhood Plan with an enclosed flyer advising them of the drop-in sessions. The clerk would also be erecting a banner on the fence outside the Parish Hall advertising the event. There was agreement that all was now in place to host successful drop-in sessions which would mark the start of the Section 14 six-weeks consultation, during which all responses would be documented and considered and used to make any amendments to the Plan prior to its submission to Cheshire East as the Inspector version.

Still to be added for the Inspector version would be the executive summary and the design guides.

- 7.2 Printing Costs for the NP, the Display Boards, the Newsletters and the Flyers. Three quotations had been sought and two were received. The Clerk needed to progress this work without delay and in consultation with the Chairman awarded the work for the NP and display board to Galloways Printers Ltd of Poynton for their best price. Print IT Ltd of Wilmslow, was awarded the work for the Newsletter and Flyers due to their long service in providing the Parish's newsletters and Flyers. A Banner was also sourced from I Am Print in Bollington. The Quotations and invoices were supplied to the meeting. The cost of all these items was supported by a Groundwork NP Locality Grant which including the inclusion of the £240 room hire. However,

subsequently £72.94 of the £1,290 was unclaimed and under the conditions of the Grant will be repaid to Locality. April onwards is a new grant application year and the Parish Council will be submitting a bid for the printing of the amended inspector version of the NP with the Executive Summary, and Design Guides (produced by Aecom and supported by this grant).

It was **RESOLVED** that the actions of the Clerk and Chairman be supported.

Proposed: Cllr. Joseph

Seconded: Cllr. Shufflebottom

8. The Parish Hall Renovation & Alternative Accommodation during the renovation

- 8.1** A Quantity Surveyor (QS) has been secured from Cheshire East's pre-tendered Framework Agreement. Currie and Brown Ltd was the Framework's first ranked company for this work. A meeting took place on 2nd March with the Chris Bailey, Currie Brown QS who would provide the service. Also present were KPS Architects, Cllr Farrell, Keith Farrell and the Parish Clerk. The aim was to ensure that the prospective QS was familiar with work on a Grade II listed building. The meeting was satisfied that Chris Bailey would be appropriate for the project.

It was **RESOLVED** to ratify the appointment of Currie and Brown to provide this service for the framework fee of £550,000 @ 1.25% =£6,875.00 +VAT.

Proposed: Cllr. Joseph **and Seconded:** Cllr. Farrell

- 8.2** Alternative accommodation during the renovation work. Cllr Linnell was not present but had advised that the Parish Council should be able to host its meetings at Alderley Park but the Hall's other users would have to find alternative accommodation.
- 8.3** St Mary's Church has indicated that they will provide toilets at their cost situated at the front of the Hall and will maintain them.

9. Fund Raising

- 9.1 Progress with the Lottery Bid.** This had been submitted and a survey questionnaire has been issued which was being completed. No further details were available at that moment.
- 9.2** The Chairman advised that the bid to the Alderley Edge Committee for May was required before the end of April and needed to be considered at a reconvened meeting of the Funding Working Group. She also felt that Cllr Jackie should be involved. There was a JMC meeting planned for the following week. It was proposed and accepted that the funding meeting could follow the JMC.
- 9.3 Promoting the Parish Council's Just Giving Initiative:** It has been advertised in the March newsletter and would be renewed regularly on Facebook and on the parish Council's website.

10. Current Matters

Cheshire East Council had issued a letter circulated by the Clerk which advised that it would be reviewing the Local Plan for the period up to 2040. This was noted.

11. Finance Schedule (Appendix A)

11.1 To note and approve receipt of income, as listed in schedule (A1)

The Parish Council considered and **RESOLVED** to approve receipts of income as listed in Appendix A1. **Proposed:** Cllr. Farrell **and Seconded:** Cllr. Shufflebottom

11.2 To approve items for payments as listed in schedule (A2)

The Parish Council considered and **RESOLVED** to approve the items for payment as listed in Appendix A2. **Proposed:** Cllr. Shufflebottom **and Seconded:** Cllr. Farrell

11.3 To approve direct debit/standing order as listed in schedule (A3)

The Parish Council considered and **RESOLVED** to approve the direct debit/standing orders listed in Appendix A3. **Proposed:** Cllr. Shufflebottom **and Seconded:** Cllr. Clarke

11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

The Parish Council considered and **RESOLVED** to approve the Clerk's expenses as listed in Appendix A4. **Proposed:** Cllr. Joseph **and Seconded:** Cllr. Shufflebottom

12. VAT Position of the Council

12.1 The Parish Council can recover unlimited VAT for non-business activities and is limited to less than £7,500 per annum recovery for what is known as exempt business activities (this includes most but not all room hire). There is no recovery for other business activities. The Parish Hall's renovation costs will support all of these activities and the proportion is important. Therefore, the VAT recovery issues are complex. They need to be professionally assessed by a VAT expert. Some of this VAT could be recovered by Cheshire East Council by paying directly the s106 monies to contractors.

One of the options is for the Parish Council to become VAT registered and then able to recover unlimited VAT. However, the Parish Council would then have to levy VAT (known as output tax) on its services and pay that to HMRC. That may only involve the Parish Hall lettings and Burial Board activities which would rise by 20%.

The Clerk had contacted Steve Parkinson from NALC and he has agreed to provide professional advice on how the Parish Council can manage the VAT recovery on the refurbishment costs. This would be via Zoom meetings and the fee would be £700. He would not be making any visits to Nether Alderley.

It was **RESOLVED** to accept his offer for this fee and the Clerk would arrange an appropriate date and time when most or all Cllrs could be logged in. He will be able to provide appropriate advice when he knows more about our Hall usage etc.

13. Budget Reports

13.1 The year-end was approaching and all of March payments were now in the Scribe Accounts system. The accounts for the year were circulated including a banks reconciliation report, a payments and receipt report and a whole year Section 126 VAT Claim all up to the end of March.

The figures were in line with the forecast provide in January when the 2023/24 budget and supporting precept were approved.

13.2 The January Direct Debit electricity bill is for approval at this meeting in Appendix A3. The February Bill is £420.44 plus £84.09 VAT = £504.53. This will be deducted from our current account on 31st March and consequently falls within the 2022/23 accounting period and is included in the Budget reports. However, it will be approved at the 11th April meeting

The Parish Council considered and **RESOLVED** to receive and approve the Budget Reports and VAT Claim.

Proposed: Cllr. Joseph and Seconded: Cllr. Clarke

14. Planning Applications

Application No:	23/0585M
Proposal	Proposed garage extension
Location	2 Birch House, The Woodlands, Bollington Lane, Nether Alderley, SK10 4TB
Response by	8 th March 2023
NAPC Response	No objections from the Parish Council. However, any comments submitted directly to Cheshire East from the occupant of number 3 should be considered.

Application No:	21/3951M Successful Appeal for Non-Determination
Proposal:	Permission in Principle granted for erection of 2 dwellings with associated works
Location:	Land Adjacent To Nethins And The Stables, Welsh Row, Nether Alderley, Cheshire, SK10 4TY
	View Appeal Letter

NAPC Response	It is disappointing that CEC did not determine this July 2021 planning application in a reasonable time and generated this successful appeal against non-determination in. However, the Parish Council will comment in due course on the detailed planning application which will follow.
Application No:	23/0908M
Proposal:	Proposed single-storey rear kitchen extension
Location:	4, Pavilion Drive, Nether Alderley, SK10 4YU
Response by	5th April 2023
NAPC Response	The Parish Council raised no objection to this application

15. To consider any other Planning matters including decisions to Planning Applications:

[22/2408M](#) Approved with conditions

Decision Date 3rd March 2023

The Stables, Welsh Row, Nether Alderley, SK10 4TY

The proposal seeks approval for a first-floor extension over an existing single storey side extension.

[22/2607M](#) Refused

Decision Date: 13th February 2023

Little Paddocks, Congleton Road, Alderley Edge, Cheshire, SK9 7AD

Proposed construction of a new single dwelling

At the February Meeting this application below was also refused

[21/6323M](#) – Refused

Decision Date 20th January

Little Paddocks, Congleton Road, Alderley Edge, Cheshire, SK9 7AD

Erection of single dwelling

Link to [decision notice](#)

[21/395M](#) Approved via successful Appeal against Non-Determination

View [Appeal Letter](#) See Current Applications Above

Decision Date 15th February 2023

Land Adjacent To Nethins And The Stables, Welsh Row, Nether Alderley, Cheshire, SK10 4TY

Application for Permission in Principle for erection of 2 dwellings with associated works

[22/4392M](#) Refused

Decision Date 17th February

Field Southwest off, Bollington Lane, Nether Alderley

Hay & fodder shelter

[22/3188M](#) Negative Certificate

Decision Date 20th February 2023

Netherfield House, Nursery Lane, Nether Alderley, Macclesfield, Cheshire, SK10 4TX

Certificate of lawful development for proposed single storey annexe ancillary to dwellinghouse.

[22/2890M](#) Positive Certificate

Decision Date 20th February 2023

Beacon Lodge, Macclesfield Road, Nether Alderley, SK10 4UB

Certificate of proposed lawful development for single storey outbuildings and associated hardstanding

[22/3537M](#) Approved with conditions

Decision Made 10th February 2023

Soss Moss House, Nursery Lane, Nether Alderley, SK10 4TX

Replacement of existing dwelling and associated landscaping works

23/0336M Prior Approval is not required in this case.

Decision Date 23rd February 2023

Land At Soss Moss Wood, Nursery Lane, Nether Alderley

Agricultural Determination for a forestry management and machinery storage building

22/3222M Approved with conditions

Decision Made 23rd February 2023

3, Pavilion Drive, Nether Alderley, SK10 4YU

Single storey side extensions

22/4306M Approved with conditions

Decision Made 31st January Jan-2023

Block 30 Mereside, And Entrance to Glasshouse, Alderley Park, Congleton Road, Nether Alderley, SK10 4TF

Advertisement consent for the display of one fascia sign at the entrance of Mereside Building and one totem signage on the roundabout approach to Glasshouse Building.

16. Alderley Park “Billboards”

The two “billboards” had planning permission in 2018 for a 12 months period, but remains erected until the present day. The Parish Council advised Cheshire East and Alderley Park that the permission had lapsed. Cheshire East Enforcement wrote to Alderley Park asking them to remove them or to apply for permission by the end of February. One month had passed and according to planning enforcement an application had not yet been submitted but one was expected imminently. This matter would be placed on the Parish Councils April Council meeting to review progress.

17. Progress with the Newsletter

The newsletter was well presented with good content. Delivery went according to plan with the right number of printed copies and all residents received one. See **Minute 7** above for more details.

18. Parish Hall Management Committee (JMC)

The next meeting is 1st April. Progress is apparent in terms of the future use agreement of the Parish Hall but the words “**in perpetuity**” were still wanted by the PCC. The Clerk advised that there would be no democratic deficit in Nether Alderley in the future whatever local government reorganisation occurred and any agreement by NAPC could commit any successor to that agreement. There was absolutely no desire by Nether Alderley Parish Council to prevent or restrict the Church using the hall as the draft agreement states and it was now time to consult the legal profession for a form of words which would get this agreement across the line to the satisfaction of both parties. The Clerk would source a quote from an appropriate lawyer.

There was also the opportunity to host a meeting between the full council and the PCC.

19. The Boundary Signage

The Clerk had distributed images of boundary signage and it was hoped to be able to decide that evening on the new signage. However, due to the unavoidable absence of some Councillors it was thought best to postpone a decision until the April meeting. The Black and Gold signs were currently the favourite probably with the Parish Hall as the picture on them.

20. Elections in May

20.1 All existing Parish Councillors who wished to remain a parish council would need to submit nomination papers and the Clerk would help and ensure they were submitted correctly before the closing date of 4th April at 4pm. There will be changes this year in terms of identification of voters at polling stations. The circulated list of dates for Cllrs briefings were very worthwhile.

At the April Council meeting the Clerk would provide details of the number of nominations. If the number was 8 or less there would not be an election in May. Any shortfall there would have to be dealt with by co-options.

20.2 The Clerk had attended a Clerk’s briefing in Macclesfield on 6th March and had brought back enough nomination packs for all members and any prospective new members. Alternatively, members could collect their own at a briefing. It was imperative that Cllr. nomination papers were submitted correctly a few days before the 4th April deadline to correct any errors, The Clerk would help with that. The Clerk will also have an up-to-date copy of the register of electors to add the voter numbers to the proposes and seconders.

21. Nat West Bank Safety Deposit Scheme is Closing.

<https://supportcentre.natwest.com/Banking-near-me/Safe-Custody/913232552/What-is-Safe->

The Parish Council has such a box for its deeds etc. The Clerk will need to make alternative arrangements.

22. Burial Board Matter (No members of the public were present)

Two issues to be approved: No personal details are included in these minutes.

a) Interment of ashes ref 187

b) New Interment for a parishioner in May. No plot number yet identified.

23. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

The Next Agenda will include:

- Congleton Road just past Ladies Lane the road is potholed. The Clerk to notify Josh the local Highways Inspector.
- Litter Picking on the bypass and other areas.
- Alderley Park "Billboard"
- Election Nominations.
- The election of a Council Vice Chairman.

21 The Next Parish Council meeting is:

Tuesday 11th April 2023 6.30 pm at Nether Alderley Parish Hall

APPENDIX A

Nether Alderley Parish Council Meeting
14th March 2023

Schedule of Receipts and Payments**A1. Receipt of Income**

£17.26 Automated Credit - Bank Interest - Reserve Account
 £1,290 Groundwork Locality Neighbourhood Plan Grant for Printing Automated Credit
 £180.00 Automated Credit Lightfoot Funerals

A2. Invoices for payment

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1655	Greensplash Ltd	£102.00	85.00	Website SSL Certificate	£17.00	H
1656	Print IT	£84.24	£84.24	May 2022 Newsletter	£0.00	H
1656	Print IT	£84.24	£84.24	December 2022 Newsletter	£0.00	H
1656	Print IT	£93.60	£93.60	March 2023 Newsletter	£0.00	H
1656	Print IT	£54.96	£54.96	Neighbourhood Plan Flyer	£0.00	H
1659	I AM Print	£51.60	£43.00	Neighbourhood Plan Banner	£8.60	H
1658	WML Consulting	£1,944.00	£1,620.00	February 2023 Structural Consultancy	£324.00	K
1659	David Naylor Parish Clerk	£710.70	£700.27	Clerks Salary and Expenses February March Payment	£10.43	H
1660	HMRC	£458.18	£458.18	Tax/NI for February March Payment	£0.00	H
1661	Galloways Printers	£873.40	£791.00	Np Plan Printing and Display Boards	£82.40	H

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
Utility Warehouse	£565.15	£470.96	Electricity at Parish Hall for January Period.	£94.19	E F G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 45 Miles @ 45 pence per mile = £20.25

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

I AM Print NP Banner £43.00 plus £8.60 VAT = £51.60

Total £72.42 plus £10.43 VAT = £82.85

Plus Salary - Contracted 65 hours @ 13.95 per hour = £906.75 (Gross)

Plus Overtime 10 hours @ 13.95 per hour = £139.50 (Gross)

Total Gross including expenses = £1,129.10

Total Less Tax of £418.40 = £700.27 plus £10.43 VAT = £710.70

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

CommunityCentres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators) [Public Health Act 1936, s234]

S