

Nether Alderley Parish Council

Minutes of the Parish Meeting, Annual General Meeting and Parish Council Meeting
held on Tuesday 13th May 2025 6.30pm
at The Village Hall Church Lane Nether Alderley

Parish Meeting Minutes

In the Chair Cllr. Lesley Gleave .

Parish Councillors present: Cllrs: Geoff Linnel, Susan Clarke, Angela Farrell, Sue Joseph, Rachel Horsefield, and Mandy Kirk.

Also present: David Naylor Parish Council Clerk.

Members of the Public: None

1. Apologies for absence: Cllr. Connor and Cheshire East Chelford Ward Councillor (which includes Nether Alderley) Cllr. Anthony Harrison.

2. Chairman's Report

I am very pleased to be able to present this my first annual report to the meeting Since becoming Chair in July 2024.

Activities, Achievements and Challenges

Without doubt our single biggest achievement of the last year has been the completion at last of the refurbished village hall, which Councillors past and present have worked so hard to deliver. Through a combination of grant funding S106, CIL, the precept and Public Works Loan Board funding and many generous donations from friends and residents we have been able to make this long-time aspiration a reality. We hosted an evening reception and open house weekend at the end of March and are now welcoming back old friends and many new users.

A challenge for the next 12 months and beyond will be to make sure we capitalise on this asset, that we make it pay its way and by doing so enable us to provide more community-based events of our own.

We have re-vamped our newsletter which goes out to over 500 hundred households, and I would like to thank those responsible for its production, but particularly to the small band of volunteers who deliver it!

We have also built a strong relationship with ward councillor Anthony Harrison who attends our PC meetings. He has helped us to raise issues such as the flooding which affected residents of Welsh Row, Gatley Green Farm and Artists Lane at the beginning of 2025 the broken 20 mile/hour warning light outside the school and a number of planning related issues with Cheshire East Council (CEC) directly. Adding weight to our own representations.

We need to rise to the challenge of remaining relevant to residents and be prepared to play an increasingly important role in addressing service gaps that might arise due to cuts in funding to CEC by maintaining strong oversight and control of our finances, which with the direction of our Parish Clerk David Naylor we have been able to do.

Councillor update

Following the resignation of councillors Ruth Morgan in November `24 and Marcus Raphael in January this year after their appointments in May `24 and November `23 respectively we have been very fortunate to appoint 2 new councillors in March this year which has enabled us to again meet our full complement of 8 councillors.

I would like to take this opportunity once more thank Ruth and Marcus for their inputs and to wish them well in their future endeavours.

New councillor Sue Clarke brings over 13 years of parish council experience and Rachel Horsefield strong business and entrepreneurial skills to the team and I really look forward to working with both of them.

Future Plans

Having now delivered the refurbished village Hall we have in this year's budget identified funding for a number of new projects and initiatives which will help us to maintain and enhance our estate. For example,

- We intend to appoint a lengthsman whose role it will be to undertake minor maintenance tasks around the parish such as path clearing, hedge trimming, weeding, clearing minor debris and reporting larger maintenance issues that might require professional attention.
- We are going to tidy and make usable the triangle of land which belongs to the PC outside the hall to provide some outdoor space for activities.
- Broadband is to be installed at the hall
- We will erect three new boundary signs and replace damaged notice boards.

In addition to which relationship building and partnerships will be another focus of the next 12 months. connecting with neighbouring Parish Councils to explore common issues on which we might work together and on the back of the connections we have made or reestablished through the work on the hall, exploring how we work with our fellow stakeholders; the School, the Church, National Trust and Bruntwood SciTech for our mutual benefit.

In conclusion I would like to thank all my council colleagues for their hard work and support. My predecessor Angela Farrell said in last year's Chairs report that for a small parish we have had a sizeable workload, I think we still do, and I am confident that as a team we will rise to the challenge of continuing to deliver for our community.

Thank you

Lesley Gleave

Chair NAPC

3. Questions from the public: No members of the public were present

4. Any Other Business: None

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[Annual General Meeting Minutes](#)

In the Chair Cllr. Lesley Gleave .

Parish Councillors present: Cllrs: Geoff Linnel, Susan Clarke, Angela Farrell, Sue Joseph, Rachel Horsefield, and Mandy Kirk.

Also present: David Naylor Parish Council Clerk.

Members of the Public: None

1. **Apologies for absence:** Cllr. Connor and Cheshire East Chelford Ward Councillor (which includes Nether Alderley) Cllr. Anthony Harrison.
2. To elect/approve a Member in the Office of Chairman of Nether Alderley Parish Council Cllr Lesley Gleave was nominated seconded and it was **RESOLVED** to reappoint her as Chairman for the forthcoming year.
3. To elect/approve a Member in the Office of Vice Chairman of Nether Alderley Parish Council Cllr Susan Clarke offered to be the Vice Chair. This was seconded and it was **RESOLVED** to appoint her as Vice Chairman for the forthcoming year.
4. Declaration of Acceptance of Office – forms to be signed by the Chairman and Vice Chairman.
5. To receive and approve apologies for absence
6. Register of Interests (which reflects the Code of Conduct). Councillors were given the opportunity to review their forms and Cllr. Clarke as a new member would be provided with a form to complete.
7. To elect 4 Parish Councillors to the Burial Board.
It was **RESOLVED** to appoint existing members: Cllr. Joseph, Cllr. Farrell, Cllr. Connor and Jaqueline Wilkinson
8. To elect a Chairman to the Burial Board.
It was **RESOLVED** to appoint Cllr. Farrell.
9. To elect 4 Councillors to the Planning Committee.
It was **RESOLVED** to appoint: Cllr. Horsefield, Cllr. Gleave, Cllr. Joseph and Cllr. Kirk
10. To elect a Chairman of the Planning Committee
It was **RESOLVED** to appoint Cllr. Gleave.
11. To elect 4 Councillors to the Village Hall Management Committee.
It was **RESOLVED** to appoint: Cllr. Gleave, Cllr. Horsefield and Cllr. Joseph. Other members may be added at the June meeting
12. To elect a Chairman to the Village Hall Management Committee. To be decided at the June meeting.
13. To elect a Councillor to independently review the financial records of the Parish Council on a quarterly basis.
It was **RESOLVED** to appoint Cllr. Joseph.
14. To confirm representative for Alderley Park Liaison. There was a short discussion regarding the apparent demise of the regular meetings arranged by Alderley Park with a wide range of representatives including Cheshire East Council. It may be possible to stimulate their return in some format.
It was **RESOLVED** to appoint Cllr. Clarke, and Cllr. Horsefield.
15. To approve or make changes to existing committee terms of reference. It was **RESOLVED** to approve the existing terms of reference but new terms of reference were required for the Village Hall Management Committee. These would be drafted and approved at a later meeting. Cllr. Farrell would provide a draft in due course.
16. Proposed 2025/26 Meeting Dates (attached) and **Enclosure 1 in the Agenda Documents Pack**

It was **RESOLVED** to approve the meeting dates with the caveat that we may wish to revisit the times of the meeting on the darker nights which may move to 1.30pm this is because of the needs of working people.

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Parish Council Meeting Minutes

In the Chair Cllr. Lesley Gleave .

Parish Councillors present: Cllrs: Geoff Linnel, Susan Clarke, Angela Farrell, Sue Joseph, Rachel Horsefield, and Mandy Kirk.

Also present: David Naylor Parish Council Clerk.

Members of the Public: None

- 1. Apologies for absence:** Cllr. Connor and Cheshire East Chelford Ward Councillor (which includes Nether Alderley) Cllr. Anthony Harrison.
- 2. To receive Declarations of Interests**
 - To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items). There were none.
 - To declare interests conflicting with the Nolan principles/non-pecuniary interests. There were none.
 - To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms. There were none except for Cllrs. Horsefield and Clarke who would be submitting forms which the Clerk had supplied.
- 3. To consider and approve Applications for Dispensations.** There were none.
- 4. To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting** held on 8th April 2025 as a true and accurate record. Cllr. Linnell raised the issue of Minute 7 Other Matters. *“Cllr Linnell wanted more clarity regarding the concessions given to the Church regarding their free use. This use is based on their use over many years and is enshrined in a legal agreement with them. When they use the toilets, church users are chaperoned by a member of the PCC. The key code is not shared with the individual users”.* **A copy of the relevant parts of that agreement are attached to these minutes.**

It was **RESOLVED** to approve the Minutes with this additional information.

5. Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish. No members of the public were present and the meeting was not adjourned.

- 6. Filling the Vacancy for the Parish Clerk.** The advertising campaign via ChALC and our Facebook and Website attracted one member of the public who had not followed through her initial interest plus one application from a current Nether Alderley Parish Councillor who would need to step down as a councilor if appointed to the role. The councilor would also be forbidden from receiving a salary for 12 months although could be provided with reasonable expenses such as

travel and technology to support the role.

A council panel comprising the Chairman, Cllr. Farrel and the current Clerk had interviewed the councillor the day before. Their findings were then reported to the whole council at this council meeting (the applicant had left the room for this).

After deliberating the matter the position was then offered to the applicant. However, a period to think more about it was requested. A maximum of two weeks was provided for an answer.

7. Net Budget Provision 01/04/25 to 13/05/25 Enclosure 2 in the Agenda Documents Pack

The Clerk introduced the Net Budget Provision report up to the 13th May 2025 and displayed it on the new AV system. He went through it line by line. It clearly showed the robustness of the 2025/26 budget and the defined ear marked reserves and the continued protection of the £20k general reserve kept for emergency purposes. There was also the potential for a further Community Infrastructure Levy (CIL) receipt in October. However this could only be spent on a defined infrastructure project.

Also Currie & Brown, the Quantity Surveyor will be submitting a final account for the Renovation Project circa £4k to £5k. They stated *“When B&E Boys submitted their last application it included numerous extra’s that we had not had costs for. We authorised 95% of the £108,675.17 (£103,241.41) on account to allow us to receive the back up. We just have the last few to check and will be issuing a further valuation for circa £5.4k shortly”*. This matter would be taken up with B&E Boys for clarification because they had had already submitted and been paid their final account except for the £50% of the known contract retention which was payable of the end of 2025/26 and had been budgeted for.

8. Report from the Audit Working Group (Minutes attached) and approval of the Annual Governance and Accountability Return (AGAR).

The Clerk provided an overview of the recommendations of Audit Working Group (Minutes attached). The Group traditionally meets before the May Council meeting to review the following items: .

Review of Internal Audit process

Review of the effectiveness of Internal Systems of Control & measures to prevent and detect fraud and corruption.

Section 1 - Annual Governance Statement 2024/25

Section 2 - Accounting Statements for 2024/25

It was **RESOLVED** to approve all these documents and sign Sections 1 and 2 to enable these and other documents requested by the External Auditor to be sent to them before the end of June.

These included the notice to confirm how electors can exercise their access rights see or have a copy of the internal auditors report and the 2024/25 accounts The relevant dates chosen for publishing this were Tuesday 3rd June – Monday 14th July 2025. This will be initiated by the Clerk on Monday 2nd June on notice boards and the Website.

A Copy of the Notice is attached and was in **Enclosure 4 in the Agenda Documents Pack**

Proposed: Cllr. Gleave **Seconded:** Cllr. Joseph

9. Broadband Supply Provider. Sky had been appointed to supply the Parish Council with Broadband following quotes presented to the January Meeting. Openreach had confirmed access to the adjacent full-fibre community scheme completed in 2021. Sky had, however, been unable to deliver the service and BT were subsequently signed up to provide it with Openreach.

Since signing up with BT their communication with Openreach has been inadequate. In spite of the known issue of the need for the installation of three poles to convey the fibre optic cable being constantly emphasised, Openreach had turned up on site several times by appointment and could not complete the work without the poles an obvious mix up at their end.

We now had another date 20th May when hopefully we will be able to make progress

10. Feedback from the Marketing Group. Another meeting of the Group was necessary. The Church had requested a brochure with pictures of the Hall outside and in and a list of hire prices. The Clerk

will help with that and has done a video and has a lot of pictures which can be used and so has the Caretaker David Fairbotham.

11. Finance Schedule (Appendix A)

11.1 To note receipt of income, as listed in schedule (A1)

Proposed: Cllr. Gleave Seconded: Cllr. Joseph

11.2 To approve items for payments as listed in schedule (A2)

Proposed: Cllr. Kirk Seconded: Cllr. Joseph

11.3 To approve direct debit/standing order as listed in schedule (A3)

Proposed: Cllr. Farrell Seconded: Cllr. Clarke

11.4 To consider and approve the Clerk's expenses as listed in schedule (A4)

Proposed: Cllr. Horsefield Seconded: Cllr. Gleave

12 Neighbourhood Plan Progress

The Planning Consultants (Kirkwells) had provided drafts of both the Basic Conditions and Consultation Statements and had also made amendments to the Plan.

In relation to the Consultation Statement more information had been requested about the history of developing the Plan back to 2017/18. The Clerk has found documentation which he was working on and it would be sent to Kirkwells.

After being significantly updated, following the recent Section 14 consultation and now with more (minor) amendments suggested by Kirkwells, Cllr. Gleave is reviewing it to accommodate the suggested changes, It is in PDF format and the Clerk will use his PDF editor to make the actual changes. It is accepted that progress needs to be made urgently to complete this whole process.

13. Planning Applications

Application No:	25/1046/HOUS
Proposal	Erection of garage and garden room and conversion of existing garage to habitable room
Location	12 Osprey Close, Nether Alderley, Macclesfield, Cheshire East, SK10 4ZP
Reponse from NAPC	No objection from the Parish Council
Response Deadline	05-05-2025
Application No:	25/1370/CLPUD
Proposal:	Lawful Development Certificate for proposed erection of homes leisure suite and garage incidental to the enjoyment of the existing dwelling Brynlow Farm.
Location:	Brynlow Farm Artists Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4UA
Response Deadline	21-05-2025

NAPC Response	<p>Concerns regarding:</p> <p>The definition of curtilage being applied to this application to include structures other than the land on which the dwelling house sits.</p> <p>The impact of construction traffic on neighbours in what is a narrow and in places a poorly maintained lane.</p> <p>The impact on neighbours of construction works during the build</p> <p>The structure is out of keeping with other buildings on the lane</p> <p>The apparent lack of screening of this large leisure facility to reduce its visual impact</p> <p>Is it appropriate development in the greenbelt?</p>
Application No:	25/1341/TCA
Proposal:	Works to trees in Conservation Area. Silver Birch – Fell to ground level due to extensive decay at the base.
Location:	Highlands Congleton Road, Alderley Edge, Cheshire East, SK9 7AD
Response from NAPC	No objection from the Parish Council
Response Deadline	No response deadline published for tree works

14. To consider any other Planning matters including decisions to Planning Applications:

[25/0368/FUL](#) Approved with conditions

Decision Date 25th April 2024

Alderley Park Conference Centre Congleton Road, Macclesfield, Cheshire East, SK10 4TG

Change of use to food and drink provision for sale and consumption on and off the premises (Use Class E) including provision of car parking.

[25/0338/CLPUD](#) Positive Certificate

Decision Date 2nd May 2025

Silverdale Sand Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4TS

Lawful Development Certificate for proposed erection of detached outbuilding to be used for incidental purposes to the main dwelling

16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

17. To confirm the next Council meeting is

Tuesday 10th June 2025

6.30pm at Nether Alderley Village Hall

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 13th May 2025

Schedule of Receipts and Payments

A1. Receipt of Income - Month of April

Bank Interest

Current Account Interest Nil

Unity Trust Bank quarterly next due in June

Reserve Account. April £0.52

A2. Invoices for payment

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1856	David Fairbotham (Wizzy Park Photos)	£156.00	£156.00	Hall Caretaking during April	£0.00	E
1857	Keith Farrell	£383.52	£319.60	Wine for Village Hall Opening Weekend	63.92	E
1858	Keith Farrell	£35.04	£29.20	Biscuits and Coffee for Village Hall Opening Weekend	£5.84	E
1859	Keith Farrell	£3,304.45	£2,753.71	Purchase of TV's and Soundbars for the Village Hall for the Ground and First Floor for business and recreational hires	£550.74	E
1860	Shires Accountants (Payroll)	£100.80	£84.00	Processing 6 th April 2025 – 5 th Oct 2025	16.80	H
1861	Clerk	£1,788.26	£1,627.84	Salary and for April see Expenses in A4 below	£160.42	H
1862	JDH Business Services	£556.80	£464.00	Internal Audi Fees 2024/25	£92.80	H

1863	J D Nixon	£1,120.00	£1,120.00	Concrete Footings for Gravestones 31m long 450mm wide & 150mm Deep	£0.00	C
1864	HMRC	£494.15	£0.00	Tax/NI for April May Payment	£0.00	H

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
Crown Gas and Power Gas Invoice	£352.93	£336.12	Gas Provision	£16.81 @5%	H
Public Works Loans Board Loan Repayment	£3,478.91	£3,478.91	May 2025 Payment	£0.00	Power of Competence

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 79 Miles @ 177 miles @45 pence per mile = **£79.65**
 Phone Sim monthly £9.17 plus £1.83 VAT = **£11.00**
 Ryman Postage Stamps £13.60 No VAT
 Village Hall Cleaning Payment of Cleaner 10th April and 24th April = **£125.00** No VAT
 Ryman Lever Arch Files and dividers £8.15 plus 1.63 VAT = **£9.78**
 Tesco Printing Paper £4.79 plus 0.96 VAT = **£5.75**
 Amazon First Aid kits Ground and First Floor £56.38 plus £11.28 VAT = **£67.66**
 Amazon wheeled TV trolley with electrical height adjust to enable storage under the corner ceiling in the First floor front room } £474.99 plus £95 VAT = **£569.99**
 Amazon wheeled TV trolley no height adjust for Main Hall } £209.99 plus £42 VAT = **£251.99**
 Amazon Laminating Pouches £7.00 plus £1.40 VAT = **£8.40**
 Cartridge Discount Ink £3.62 plus £6.32 VAT = **£37.94**

Total £1020.34 plus £160.42 VAT = **£1,180.76**
 Plus, Salary - Contracted 65 hours @ 15.58 per hour = £1012.70 (Gross)
 Total Gross including expenses = £2,195.46 plus £160.42 VAT = £2,193.46
 Less £405.20 Tax = £1,627.84 plus 160.42 VAT = **£1,788.26**

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s. 1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s. 1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s. 1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s. 133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s. 19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators) [Public Health Act 1936, s234]

S

WHAT SMALLER AUTHORITIES NEED TO DO TO ADVERTISE THE PERIOD DURING WHICH ELECTORS AND INTERESTED PERSONS MAY EXERCISE RIGHTS RELATING TO THE ANNUAL ACCOUNTS

The [Local Audit and Accountability Act 2014](#) and the [Accounts and Audit Regulations 2015](#) require that:

- 1) The accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July.
- 2) The period referred to in paragraph (1) starts with the day on which the period for the exercise of public rights is treated as having been commenced i.e. the day following the day on which all of the obligations in paragraph (3) below have been fulfilled.
- 3) The responsible financial officer for a relevant authority must, on behalf of that authority, publish (**which must include publication on the authority's website**):
 - a) the Accounting Statements (i.e. Section 2 of either Form 2 or 3, whichever is relevant, of the Annual Governance & Accountability Return (AGAR)), accompanied by:
 - i) a declaration, signed by that officer to the effect that the status of the Accounting Statements are unaudited and that the Accounting Statements as published may be subject to change;
 - ii) the Annual Governance Statement (i.e. Section 1 of either Form 2 or Form 3, whichever is relevant, of the AGAR); and
 - b) a statement that sets out—
 - i) the period for the exercise of public rights;
 - ii) details of the manner in which notice should be given of an intention to inspect the accounting records and other documents;
 - iii) the name and address of the local auditor;
 - iv) the provisions contained in section 26 (inspection of documents etc.) and section 27 (right to make objections at audit) of the Act, as they have effect in relation to the authority in question;

HOW DO YOU DO IT?

- 1) You will meet statutory requirements if you fully and accurately complete the notice of public rights pro forma in this document, and publish (**including publication on the smaller authority's website**) the following documents, the day before the public rights period commences:
 - a) the approved Sections 1 and 2 of either Form 2 or 3, whichever is relevant to your smaller authority, of the AGAR; and
 - b) the completed Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return. Please note that we have pre-completed it with the following suggested dates: Tuesday 3 June – Monday 14 July 2025. (The latest possible dates that comply with the statutory requirements are Tuesday 1 July – Monday 11 August 2025); and
 - c) the notes which accompany the Notice (Local authority accounts: a summary of your rights).

Where the authority has answered 'No' to any assertions on Section 1, as stated on the face of Section 1 of the AGAR, a sufficiently detailed explanation of the reasons must be published with the AGAR on the authority's website.

**Nether Alderley Parish Council
NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement Monday 2nd June 2025 (a)</p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2025, these documents will be available on reasonable notice by application to:</p> <p style="padding-left: 40px;">(b) David Naylor The Parish Clerk, 26 Barnside Way, Tytherington, Macclesfield, Cheshire, SK10 2TZ . Tel 07717 244537 Email clerk.napc@gmail.com</p> <p style="padding-left: 40px;">commencing on (c) Tuesday 3 June 2025</p> <p style="padding-left: 40px;">and ending on (d) Monday 14 July 2025</p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p style="padding-left: 40px;">PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-l.com)</p> <p>5. This announcement is made by (e) David Naylor Parish Clerk and Responsible Financial Officer</p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

Schedule - Schedule of Use by The Church

The following events shall be accommodated in the Parish Hall free of charge:

1. Church Council Meetings (4 per year)
2. Church AGM (1 per year)
3. Committee Meetings (max 8 per year)
4. Annual open weekend at Harvest Festival at the end of September
5. Annual Tea Party on Sunday afternoon in the summer
6. Carol service (2 per year, morning and evening)

In addition to the above, the following events shall also be accommodated free of charge:
Frequency to be agreed for 1 & 2.

- a. Mothers Union
- b. Sunday School, Mother and Baby groups
- c. A once-monthly "Messy Play"

Other events including weddings and funerals shall be booked through the normal booking process and be at commercial rates.

The Church shall have baptisms (normally at 12:40 on Sundays). Any fee-paying hirers of the hall at this time will only be accepted by the PC with the agreement of the Church. The Church shall provide its agreement or otherwise within 7 days. If there is a small baptism and any use of the hall will not cause disruption, the PC may proceed with the fee-paying hirer.

The Church shall have free access to the Parish Hall toilets for all church events. This shall normally be exclusive use; however, it may have to be with the agreement of the fee-paying hirers if they have booked the hall first. If the Parish Hall is booked, then the PC shall need to agree to usage with the hirers.

The Church shall continue to have access to the Parish Hall kitchens on Sunday mornings as at present. On occasions where there may be a paying hirer who requires access on Sunday mornings, for example, if there has been an event the day/night before and they need to clean and tidy up afterwards, the Church and PC shall work flexibly to find a suitable arrangement. For special Church events on Sunday mornings, such as Mothering Sunday, that the Church has booked, it shall have exclusive access.

The Church shall continue to have use of the Mausoleum for storage of Church owned equipment and materials subject to health & safety and risk assessment guidelines. A specific maximum has been agreed between the PC and the Church that is 6 metres x 3 metres floor area x 3 metres high immediately to the left of the entrance door. Also, the internal volume of two small cupboard, positioned in an alcove on the opposite wall will be used solely by the Church.

The Mausoleum was deeded to the Parish Council by Lord Stanley as a Mausoleum and not a place of storage and it is conceivable that this deed could be enforced, the PC and the Church should work together to provide alternative storage in due course to address this potential.

The PC and the Church agree to abide by the following working principles:

4.1. The PC has a responsibility to manage the Parish Hall in the best interests of the local community, including ensuring it does not become a financial burden. This principle has already been described in the Nether Alderley Parish Hall Operational Management Plan, which was produced by the Joint Management Committee (JMC) and agreed upon by both the PC and the Church.

4.2. The PC and the Church have a history of working together in a flexible and supportive relationship. Any changes in the management and use of the Parish Hall shall maintain this flexible and supportive relationship on both sides. The Church shall continue to support and promote Parish Hall events, and vice versa.

4.3. A principle agreed upon in the Nether Alderley Parish Operational Management Plan is that fee paying customers must take precedence to allow the Parish Hall to cover its running costs with as little precept support as possible. Both the PC and the Church shall work to accommodate this principle. The Schedule of Use outlined in the Schedule to this Agreement shall be incorporated into the Parish Hall's diary to facilitate proper planning and coordination.

4.4. The recent escalation in energy prices has highlighted the costs associated with running the Parish Hall. Therefore, it is reasonable for the Church to continue being responsible for energy costs related to their use of the Parish Hall, even if the Parish Hall is provided free of charge for certain events.

4.5. The Church shall be responsible for leaving the Parish Hall clean and tidy after use, as is the current practice.

4.6. The Church shall maintain a register of their authorised key holders and individuals with access to the entry system (e.g. Keypress) and shall keep the PC informed of any changes to the register. This will help ensure the security and controlled access to the Parish Hall.

4.7. The Church and the PC recognise that there may be instances where guaranteed access to Parish Hall facilities is not possible. For example, during any period of refurbishment or maintenance, access may be temporarily restricted. Both parties shall work together to find suitable alternative arrangements during such periods.

4.8. The PC shall establish a Parish Hall Management Group, comprising Parish Councillors, Parish Hall users, and residents with appropriate skills as defined in the Business Plan. The Parish Hall Management Group shall be responsible for overseeing the management and use of the Parish Hall. The PC may choose to form a Council Committee to which the Parish Hall Management Group will report, or the Parish Hall Management Group may report directly to the PC if the business conducted is not too time-consuming. A cost centre in the PC's budget shall be established for all receipts, payments, and capital investments related to the Parish Hall, and these shall be made publicly available.

5. Access to Hall Facilities

5.1 The Church shall have access to the Parish Hall facilities as per the Schedule of Use provided in this Agreement.

5.2 The PC shall ensure that access to Parish Hall facilities is guaranteed, except during any periods of refurbishment or maintenance, which may temporarily restrict access and at such time the PC will give advance notice of at least 3 weeks.

Parish Council & Burial Board Meeting Dates 2025/26

Burial Board

Monday 19th May 2025 5.30pm at the Village

Parish Council

Tuesday 10th June 2025 6.30pm The Village Hall

Tuesday 8th July 2025 6.30pm The Village Hall

Tuesday 12th August 2025 6.30pm The Village HaLL

Burial Board

Monday 1st September 2025 5.30pm at the Village Hall

Parish Council

Tuesday 9th September 2025 6.30pm The Village Hall

Tuesday 14th October 2025 6.30pm The Village Hall

Tuesday 11th November 2025 6.30pm The Village Hall

Tuesday 9th December 2025 6.30 pm Village Hall

Tuesday 13th January 2026 6.30 pm Village Hall

Tuesday 10th February 2026 6.30 pm Village Hall

Tuesday 10th March 2026 6.30 pm Village Hall

Burial Board

Monday 6th April 2026 5.30pm

Parish Council

Tuesday 14th April 2026 6.30pm Village Hall

Tuesday 12th May 2026 6.30 pm Village Hall