

Nether Alderley Parish Council

Clerk: Mr D Naylor
26 Barnside Way, Tytherington
Macclesfield,
Cheshire
SK10 2TZ
Email: clerk.napc@gmail.com
Tel: 07717 244 537

9th June 2022

Meeting Summons

Dear Councillors

I hereby give notice that the next Meeting of Nether Alderley Parish Council will be held in the Nether Alderley Parish Hall on:

Tuesday 14th June 2022 at 1.00 p.m.

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.



David Naylor
Clerk to Nether Alderley Parish Council

Nether Alderley Parish Council Meeting

Tuesday 14th June 2022

AGENDA

1. To receive apologies for absence

2. To receive Declarations of Interests

- 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items)
- 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
- 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

3. To consider and approve Applications for Dispensations

4. To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting held on 12th May 2022 are a true and accurate record.

5. 1.05 pm Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

7. To Interview and choose for co-option a Parish Councillor from candidates that have applied.

7.1 If there are more than two candidates there will be series of voting rounds and the one scoring the least votes will drop out until there is a clear winner.

7.3 The chosen candidate will then sign the Declaration of Acceptance Office and the Clerk will also sign it.

8 The Neighbourhood Plan. Dave Proudfoot will be attending the meeting to provide an account of progress and to provide a future timetable and milestones.

9 Current Matters.

To consider and agree actions relating to ongoing matters as follows:

- 9.1 Cheshire East update by Cllr Asquith CEC Ward Councillor
- 9.2 Response to CEC's Highways Satisfaction Survey from the Clerk
- 9.3 The Clerk has written to Cllr Craig Browne at Cheshire East Council asking him for any further information he has concerning the work to be scheduled on the Congleton Road surface which has now deteriorated to a very poor level bordering on dangerous. The Clerk also raised this matter in the above Highways Satisfaction Survey. Early indications are that work may start soon.
- 9.3 Response to CEC's Highways Winter Maintenance Top Up Scheme. The suggestion that Artists Lane may have to be a road funded by the Parish for winter gritting at a cost of

£2500 per annum has been strongly resisted. This road would present a highway safety issue without appropriate gritting, and this should be a Highways Authority responsibility.

- 9.4 Feedback from the meeting with the Planning Officer re: Alderley Park on 10th June - Cllrs Clarke and Linnell
- 9.5 130 Bus service update – Email from Richard Hibbert of Cheshire East Council. The Government has provided additional funding and the planned subsidy from Councils along the route has been deferred for the current financial year. £2k had been allocated by Nether Alderley PC in its 2022/23 budget.
- 9.6 Plant a tree for the Queen’s Jubilee - Progress Report

10 New Matters

To consider and agree actions relating to new matters as follows:

- 10.1 A Local photographer, a member of the History Group would like to post extracts from the video “Treasures of Nether Alderley” of which the Parish Council owns the Copyright

11 Policies and Procedures

- 11.1 To confirm exercising of Electors Rights and dates in relation to accounts and external audit (2021/22): Evidence of website and notice board postings to be sourced on Friday 10th June and will be provided to the meeting

- 12. **Finance - Bank Mandate** – Resolution sought for the notification to the Council’s bank of updated and approved authorised signatories and the change of Parish Clerk to David Naylor as its Proper Officer.

13 Finance Schedule (Appendix A)

- 13.1 To note receipt of income, as listed in schedule (A1)
- 13.2 To approve items for payment as listed in schedule (A2)
- 13.3 To approve direct debit/standing order as listed in schedule (A3)
- 13.4 To consider and approve Clerk’s expenses as listed in schedule (A4)

14 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 14.1 PCSO – [PCSO Information and Survey Request – Gawsworth and Chelford Wards](#)
- 14.2 [Cheshire East Countryside Forum](#). Anyone who has an interest in, and experience of, countryside issues is invited to apply to join the forum. Members of the group would be expected to start, and contribute to, discussions about countryside access, and come up with imaginative solutions to any problems they may face.

15 Planning

To consider and approve responses to new planning applications:

Application No:	22/1453D
Proposal:	Discharge of Condition 7 – on permission 20/1971M Repair of Listed Kitchen Garden Wall
Location:	Zeneca, Alderley Park, Congleton Road, Nether Alderley, SK10 4TF
National Grid Ref:	

Application No:	22/1771M
Proposal:	Lawful development certificate for the existing use of ancillary outbuildings and land for residential purposes
Location:	Swiss Cottage, Stubby Lane Nether Alderley SK10 4SZ
National Grid Ref:	383251.4122 374665.4598

Application No:	21/3945M
Proposal:	Proposed conversion of 3 existing barns to 2 dwellings with garaging and associated works
Location:	Cross Farm Barns Welsh Row Nether Alderley Macclesfield SK10 4TY
National Grid Ref:	

Application No:	21/3946M
Proposal:	Listed Building Consent for the conversion of 3 existing barns to 2 dwellings with garaging and associated works
Location:	Cross Farm Barns Welsh Row Nether Alderley Macclesfield SK10 4TY
National Grid Ref:	

Application No:	22/2309M
Proposal:	Proposed single storey side and rear extension to existing detached dwelling
Location:	1, Oval Place, Nether Alderley, SK10 4YT
National Grid Ref:	384468.7903 374609.5315

16.1 To consider any other Planning matters including decisions to Planning Applications:

- 16.1.1 [21/0630M](#) **Withdrawn**: North-West of Mereside (Senior Football Pitch and ancillary Buildings) This application has been withdrawn
- 16.1.2 [21/4856M](#) **Withdrawn 1/6/22**: Locoshed, Bollington Lane Nether Alderley SK10 4TB. Non-material amendment to approved application [20/5659M](#) - Variation of condition 2 on [20/2000M](#) - Variation of conditions 2 & 11 on approved application [19/4864M](#) - Variation of condition 3 (approved plans) to planning application [16/1378M](#) - Proposed demolition of existing industrial unit and construction of 2 detached dwellings with detached garages with associated parking and landscaping
- 16.1.3 [21/4682M](#) – **Approved with conditions 30/5/22**: I Maisterson Drive Nether Alderley SK10 4HN. Replace Existing Kitchen Window with a Glazed Oriel Bay Window. Construct an Oak Framed
- 16.1.4 [221051M](#) Cllr Shufflebottom has been approached regarding a new telecoms mast on Welsh Row requesting it be moved to the other side of the railway. **Note this has been approved by CEC. [Link to Decision Notice.](#)**

17 Burial Board

To consider communication and issues relating to the Burial Ground:

See Part 2 Item at Item 19 later in this Agenda.

18 Parish Hall

- 18.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC) particularly regarding the agreement concerning the PCC's ongoing use of the Hall
- 18.2 To consider any other matters relating to the Parish Hall:
 - 18.2.1 Government guidelines (COVID-19) No new update
 - 18.2.2 ACRE Safeguarding Information and Model Hiring Agreement (incl. Safeguarding) – to be referred to the JMC.
 - 18.2.3 England's village halls are set to benefit from a major new renovation fund launched by the Government (28 May 2022) to mark Her Majesty's Platinum Jubilee. The Clerk has been asked to submit an expression of interest, which includes the estimated cost of the Project and the likely sum the bid would include. Guidance is requested on this latter sum.
 - 18.2.4 The Clerk has written to Judith Cosgrove Section 106 Officer and Adriane Crowther Alderley Park Planning Officer at Cheshire East concerning CIL/section106 contribution from the Alderley Park Development. The aim is to confirm the various amounts, triggers and caveats to ensure that the Parish Council does everything to ensure it is compliant with the process. Both have promised to provide a meeting date very soon.
 - 18.2.4 To discuss reinstating a Fundraising Committee

Part 2 Item

19 Exclusion of the public by resolution in accordance with Standing Order 3(d)

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reason. The public's exclusion from part, or all of the meeting, shall be by a resolution of the Council and reasons shall be given.

Reason for the exclusion: The matters likely to be discussed will be of a personal nature.

19.1 Plot BB NBG 298 (NP). Re-opening of the grave and burial 7th June at 1pm. The Funeral Director is Albert Slack Ltd. £600 will be paid on 8th July. Councillors have given their approval by email. Formal ratification is sought at this Council meeting from 2 Burial Board Councillors.

19.2 In view of the relative infrequency of Burial Board meetings, formal delegated authority is requested to enable Barbera Thorpe, in consultation with Cllr Jenny Shufflebottom to take action relating to burials and to seek ratification from Burial Board Councillors at the next meeting

20 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

21 Next Parish Council meeting: To confirm the next Parish Council meeting:

1.00 pm Tuesday 12th July 2022

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 14th June 2022

Schedule of Receipts and

Payments **A1. Receipt of Income**

None

A2. Invoices for payment

1608	Mr. D. Naylor Parish Clerk	£666.67 - Salary and expenses for May 2022. 15 th June payment	<i>H</i>
1609	HMRC	£349.40 Tax/NI, for May 2022. June Payment	<i>H</i>
1610	SCRIBE	£582 Accounting Software Invoice 2901 2022/23 (£485 plus £197 VAT)	<i>H</i>
1611	Printit North West - £168.48	£84.24 Invoice dated (29/11/21) Ref 21576 Christmas Newsletter	<i>H</i>
		£84.24 Invoice dated (29/01/22) Ref 21879 Feb 2022 Newsletter	<i>H</i>

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£Nil		<i>H</i>
Utility Warehouse	£348.68	Parish Hall Electricity for April 2022 debited on or after 29th May 2022 (£290.57 plus £58.11 VAT)	<i>E,F, G</i>

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for

Clerk's expenses/salary:

Travel and Administration/Stationery Costs (No overtime)		<i>H</i>
Mr D. Naylor	£161.72	

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators) [Public Health Act 1936, s234]

S

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Annual Parish Meeting held on Tuesday 10th May 2022 at 1.00 p.m. Nether Alderley Parish Hall

In the Chair	Vice Chairman Cllr. A Farrell
Parish Councillors present:	D. Clarke, S. Joseph, J. Shufflebottom, J. Wilkinson, G. Linnell and Cheshire East Cllr M Asquith
Also present:	Parish Council Clerk David Naylor and outgoing Parish Clerk Barbara Thorpe
Public:	A member of the public was present.

- 1. To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Chairman Cllr Norman Howick and Cllr S.Lewis.

2. Chairman's Report

Things, it would seem, are returning to normal in all walks of life, and we welcome this normality in the light of not-insignificant demands facing the Parish Council in the coming year. Everyone in our community has had their own challenges throughout these tough times, and the Parish Council is proud to play its part in support of all parishioners and their families. It is these things that bind us in the long run.

The building of community assets is vital, and to this end we are making good progress with plans for the Parish Hall refurbishment. As you know from my last statement, we have now secured planning consent from Cheshire East Council and look forward to working with the Diocese in taking the works to the next stages. Our architect and project managers are busy with the procurement process also, and we will be announcing schedules of work as soon as we can. Unfortunately, because building costs have risen dramatically over the last year or so, we will need to embark on a fund-raising effort and a working group has been set up to tackle this urgent issue. Parishioners will hear more about this over the ensuing year.

The Neighbourhood Plan is now back on track. We had our first consultation in February where the draft policies were presented for comment. Considering the dreadful weather, turnout was reasonable, but more importantly the quality of feedback was excellent - so much so that we can move on swiftly to the next consultation stage. There is still a long way to go, but the initial signs are extremely positive.

Our newsletter continues to be a great success and is read avidly. It has been so successful that it is now attracting advertisers which is helping to cover the cost of the new and improved format. As ever, we thank Councillors Jenny Shufflebottom and Sue Joseph for their hard work and dedication

As ever, Alderley Park serves our economy and community and always supports parishioners and the Parish Council. We thank them for this and for the added opportunities to challenge and discuss activity and development within the Park.

2022 is, and will be, a year of significant change for the Parish Council. Councillor Yvonne Bentley has stepped down, and I would like to thank her on behalf of the Parish Council for her many years of service and invaluable input - she will be sorely missed. Also, our Clerk and Responsible Financial Officer, Barbara Thorpe is retiring as of the end of April. Her place will be taken by David Naylor, who has vast experience at local and regional government level. Again, on behalf of the Parish Council I would like to express our extreme gratitude for Barbara's exemplary conduct and depth of expertise in carrying out this challenging role for so many years. We are more than sad to see her leave and wish her all good luck and fortune for the future.

Our Rector, Jon Hale is also retiring, and we thank him for his many years at St. Mary's and also wish him well for the future.

Nether Alderley Annual Parish Council, Meeting Tuesday 10th May 2022

And finally, as well as ending my tenure as Chair, I am stepping down from the Parish Council. I would like to convey my gratitude to all who have supported me throughout this time both on a Parish Council and a personal level. The succeeding Chairman, Councillor Angela Farrell has already proven that she is going to be an excellent Chairman and leader and I send her all best wishes and success for the future from everyone on the Parish Council.

Cllr. Norman Howick (Chairman) Nether Alderley Parish Council

Thanks was echoed by Cllr Angela the newly elected Chairman and all members of the Council to Barbara the outgoing Clerk for the excellence of her work for the Parish.

The incoming Clerk also added that his handover from Barbara had been very impressive and had provided him with an excellent launch into his new role.

Grateful thanks were also given to Norman the outgoing Chairman for his excellent chairmanship, leadership and dedication to the Parish. He could not attend the meeting today and is also standing down as a Parish Councillor.

3. Questions from the Public – There were no questions.

4. Any Other Business – None

There being no further business the Annual Parish Meeting closed at 1.15 pm

Minutes taken by the Clerk.

Signed..... Date 14th June 2022

NETHER ALDERLEY PARISH COUNCIL

**Minutes of the AGM (Annual General Meeting)
held on Tuesday 10th May 2022 at 1.15 p.m.
Nether Alderley Parish Hall
Following the Parish Meeting**

In the Chair	Vice Chairman Angela Farrell
Parish Councillors present:	S. Joseph, J. Shufflebottom, J. Wilkinson, D. Clarke and Geoff Linnell
Also present:	Parish Council Clerk David Naylor and Outgoing Clerk Barbara Thorpe
Public:	One member of the public was present.

1. To elect/approve a Member in the Office of Chairman of Nether Alderley Parish Council

RESOLVED: The Parish Council resolved to unanimously approve that Cllr. Angella Farrell is duly elected, unopposed, to the Office of Chairman to the Parish Council for the next two years.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. Sue Joseph

2. To elect/approve a Member in the Office of Vice Chairman at Nether Alderley Parish Council

There were no councillors willing to take on this role at the present time and the position would be left vacant and would be filled later in the year.

3. Declarations of Acceptance of Office – Forms were signed at the meeting by the Chairman and Cllr Geoff Linnell. Both were then countersigned by the Clerk David Naylor.

4. To receive and approve apologies for absence: Cllr. S. Lewis and outgoing Chairman Norman Howick.

5. Register of Interests Forms (which reflected the new Code of Conduct) – Councillor's reviewed their forms and no amendments were made.

6. To elect 4 Parish Councillors to the Burial Board

RESOLVED: The Parish Council resolved to approve that the following 4 Parish Councillors as members of the Burial Board: Cllr. S. Lewis, Cllr. J Shufflebottom and Cllr. J Wilkinson and Cllr Angela Farrell

Proposed: Cllr. S. Joseph

Seconded: Cllr. J. Shufflebottom

7. To elect a Chairman of the Burial Board

RESOLVED: The Parish Council resolved to approve that Cllr. S Lewis should remain as Chairman of the Burial Board.

Proposed: Cllr. S. Joseph

Seconded: Cllr. J. Shufflebottom

8. To elect 3 Councillors to the Parish Hall Joint Management Committee (JMC)

RESOLVED: *The Parish Council resolved to approve that the following 3 Parish Councillors should continue to represent the Parish Council on the JMC: Cllr. A. Farrell (Chairman), Cllr. S. Joseph and Cllr. J. Shufflebottom*

Proposed: Cllr. D. Clarke

Seconded: Cllr. S. Joseph

The current chairman advised that the chairmanship of this Committee would be discussed at their next meeting.

9. To elect 4 Councillors to the Planning Committee

RESOLVED: *The Parish Council resolved to approve that the following Parish Councillors should be members of the Planning Committee: Cllr. D. Clarke, Cllr. S. Lewis, Cllr. J. Shufflebottom and Cllr. G. Linnell.*

Proposed: Cllr. S. Joseph

Seconded: Cllr. J. Wilkinson

10. To elect a Chairman of the Planning Committee

RESOLVED: *The Parish Council resolved to approve that Cllr. J. Shufflebottom remain as Chairman of the Planning Committee.*

Proposed: Cllr. A. Farrell

Seconded: Cllr. D. Clarke

11. To elect a Councillor to independently review the financial records of the Parish Council on a quarterly basis

RESOLVED: *The Parish Council resolved to approve that Cllr. J. Wilkinson continues to independently review the financial records of the Parish Council on a quarterly basis.*

Proposed: Cllr. A. Farrell

Seconded: Cllr. S. Joseph

12. To confirm a representative to Alderley Park Liaison Committee

RESOLVED: *The Parish Council resolved to approve that Cllr represent of Nether Alderley Parish Council on the Alderley Park Liaison Committee be Cllr G. Linnell and Cllr D. Clarke.*

Proposed: Cllr. A. Farrell

Seconded: Cllr. J. Shufflebottom

13. To review and approve the Terms of Reference of the above Committees.

RESOLVED: *The Parish Council resolved to approve the above Committee's Terms of Reference without amendment.*

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. D. Clarke

Minutes taken by the Clerk.

The meeting ended at 1.35pm

Signed:

Date: 14th June 2022

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 10th May 2022 at 1.40 p.m. Nether Alderley Parish Hall

Following the Annual Parish Meeting and Annual General Meeting (AGM)

In the Chair	Cllr Angela Farrell
Parish Councillors present:	D. Clarke, S. Joseph, J. Shufflebottom, J. Wilkinson and Geoff Linnell
Also present:	David Naylor Parish Council Clerk and outgoing Parish Clerk Barbara Thorpe
Member of the Public:	One

1. **To receive apologies for absence** – Cllr. S. Lewis and Cllr N Howick
2. **To receive Declarations of Interests**
 - 2.1 **To Declare Disclosable pecuniary interests** – None
 - 2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** - None
- 2.3 **To allow Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.
3. **To consider and approve Applications for Dispensations** – None
4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Burial Board Meeting held on 12th April 2022 and the Nether Alderley Parish Council Meeting held on 12th April 2022 as a true and accurate record.**

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. J.Shufflebottom

5. **1.45 p.m.- Public presentation** – There were no public presentations and the meeting was not adjourned for this item.
8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

 - 8.1 **Cheshire East update by Ward Councillor** – There was no update due to Cllr. Asquith's absence. He had attended earlier parts of the Parish and AGM meetings but had left before this meeting.
 - 8.2 **Parish Hall renovation update:**

WML Construction Ltd, Structural engineers, had carried out a Geotechnical survey last week on Wednesday 4th May. Their report had not yet been received. Cllr Angela, the Chairman, will chase up the Architect (who will probably be the project manager) regarding ongoing progress. It was reassuring, however, that some progress is now being made. The Clerk was also pursuing Judith Cosgrove Cheshire East's 106 Monitoring Officer. The issue is the expiry of the s106 funding in January next year. Another tranche of funding should be allocated to the Parish Council in August when a house building trigger is reached but the Parish Council needs to protect this funding against expiry next year either by having a firm contractual commitment to the Hall renovations or an assurance from Judith or the developer. It was also noted that Cheshire East holding the money on behalf of the Parish would allow them to deal with the VAT issue rather than the Parish Council.

- 8.3 Neighbourhood Plan update** – The Neighbourhood Plan consultant who is developing the Plan has been delayed by illness and the pandemic has also been a factor, but he is now back on the task and understands that progress needs to be made following the consultation phase on draft policies. Cllr Linnell asked about the timetable and milestones which should be available to the Council. These were now being pursued. The Clerk advised that he would also be able to attend some meeting and actioning some issues. This was accepted. **An urgent meeting will be sought with the consultant by Cllrs Linnell and Clarke.**
- 8.4 Highways Issues:**
- 8.4.1 Artists Lane/Flooding in Welsh Row:** Josh Holden the local highways inspector had organised the jetting of surface water drains in Artists Lane and had been in contact with local landowners regarding ensuring their water courses were clear. It was still work in progress, but he hoped that this will alleviate the problem.
- 8.4.2 Launch of Cheshire East Highways Survey.** This is due before 31st May. The Clerk would complete the survey. Cllrs are asked to email the Clerk with issues. The Clerk would be adding known issues such as the terrible state of the former A34 (Congleton Road) surface and the intention to withdraw winter gritting from Artists Lane. **It was suggested that Cllr Craig Brown at Cheshire East should also be contacted directly about Congleton Road.**
- 8.4.3 Regarding the Winter Gritting.** A dedicated response to Cheshire East's proposed scheme is due by 27th May. The scheme will enable the Parish to pay for the roads to be gritted at an annual £725 per km standing charge and £8.47 per km per visit. Artists Lane is 1.77km long which would be quite expensive for the Parish given there could 30-45 gritting visits during the winter period. The point was made that this road is steep and narrow with blind bends. Gritting on this road it is not just "a nice to have" but presents a genuine road safety issue without it and Cheshire East as the highways authority needs to address it.
- 8.5 Alderley Park Meeting with Planning Officer.** Further to the 28th April meeting at St Catherine's Church Birtles. Another meeting had been promised following Adrian Crowther's (Cheshire East Council Alderley Park Planner) meeting with the Alderley Park developers. Adrian would be asked for a date for this new meeting. **Cllrs Linnell and Clarke would chase this up.**
- 8.6 130 Bus service update** – Cheshire East Council had increased its annual subsidy to this service from £75k to £200k. This has happened after an agreement had been made for councils along the route to fund it (£2k per annum from Nether Alderley). The question remained whether this new injection of funds would reduce pro rata Nether Alderley's and the other councils' contributions? A response had been requested from Cllr Craig Brown - not yet received but would be pursued.
- 8.7 Ownership of the Parish Hall Update** – Still awaiting the PCC to respond back to the Parish Council regarding the Council's changes to their suggested updated Heads of Terms. It was important to resolve this issue because it was critical to the issue of ownership of the Hall which would allow grants to be obtained.
- 8.8 Plant a Tree for the Queen's Jubilee** – A planter was originally proposed but a tree is now being suggested. It was resolved to accept the tree proposals and that this be a hard wood tree with longevity. Potentially a horn beam. The Angela the Chairman would come back with options.

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 Parish Council meeting dates 2022/23** – Councillors noted the proposed dates of the Parish Council meetings and Burial Board meetings for 2022/23 which will be placed in the notice boards and uploaded to the Parish Council website.

There was a discussion regarding evenings at 7pm or afternoon at 1pm for the Council meetings.

RESOLVED: The Parish Council resolved to approve the Council and Burial Board meeting dates for 2022/23. These are: Council meetings at 1pm Tuesdays. The Burial Board at 6pm on Mondays. The dates and times will be placed in the notice boards and uploaded to the Parish Council website.

Proposed: Cllr. S Joseph

Seconded: Cllr. G Linnell

- 9.2 Parish Council Vacancy-** The vacancy occasioned by Cllr Howick standing down will be advertised on the Parish Council's 3 notice boards on 12th May and on the Website informing local people of the vacancy.

There is a statutory 14 days' notice period ending on 31st May for ten electors to request to Cheshire East's Returning Officer that an election be held. If no such request is received, then the Parish Council will co-opt a suitable person. A member of the public was present at the meeting interested in being a Parish Councillor

Standing Orders 3 - Meetings General item d - Exclusion of the Public

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part, or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Reason for exclusion: the personal nature of the business being discussed.

RESOLVED that the public be excluded for agenda items 9.3 and 9.4 All details of the issues and decisions made would be recorded in the Council's records for audit purposes.

Proposed: Cllr. J. Shufflebottom

Seconded by Cllr. S. Joseph

- 9.3 Clerk's Expenses.**

RESOLVED that the expenses be approved as listed in Appendix A4

Proposed by Cllr. J. Shufflebottom

Seconded by Cllr. S. Joseph

- 9.4 Clerks Pension**

RESOLVED that the situation be noted

Proposed by Cllr. J. Shufflebottom

Seconded by Cllr. S. Joseph

- 9.5 Police Report for April 2022** – Councillors noted the forthcoming dates of the police surgeries which will be uploaded to the Parish Council website and the April Incident Report.

10. Policies and Procedures

- 10.1 The quarterly inspection of Highways assets will be due at the end of June 2022 and presented to the July meeting**

- 10.2 The results of The Internal Audit & The analysis of the Internal Audit and Internal Systems of Control by the Working Group held on 4th May of the Internal Audit, the Plan of Audit, the Internal Systems of Control, the Annual Governance Statement, the Accounting Statement and the VAT Reclaim:**

10.2.1 Results of the Internal Audit 2021/22 - No issues to address were raised by Internal Audit

RESOLVED: The Parish Council resolved to approve the internal auditor's report and the recommendations of the Working Group's analysis.

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. S. Joseph

10.2.2 Review of the Parish Council's Internal Audit

The Parish Council considered and reviewed its plan of internal audit.

RESOLVED: The Parish Council resolved to approve that the scope and coverage of the internal audit is adequate, appropriate and effective for Nether Alderley Parish Council and that

it has fulfilled its responsibilities in relation to internal audit and statutory expectations, including scope, independence, competence, relationships, audit planning and reporting.

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. S. Joseph

10.2.3 Review of Effectiveness of Systems of Internal Control

RESOLVED: The Parish Council resolved to approve the Statement of Internal Control and considers that the Parish Council has an adequate system of internal control with mechanisms to prevent and detect fraud and corruption.

Proposed: Cllr. J. Shufflebottom Seconded: Cllr. S. Joseph

10.2.4 VAT Reclaim 2021/22

Resolved: The Parish Council resolved to approve the proposed VAT amounts for 2021/22

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. S. Joseph

10.3 To approve Annual Governance and Accountability Return 2021/22 (Section 1 – Annual Governance Statement)

The Parish Council considered and discussed each Governance Statement of the Annual Return and the report from the Internal Audit and Internal Systems of Control Working Group.

RESOLVED: The Parish Council resolved to approve agreement to each statement on the Annual Governance Statement except statement 9 (trust funds) which does not apply.

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. S. Joseph

10.4 To approve Annual Governance and Accountability Return 2021/22 (Section 2 – Accounting Statements)

The Parish Council considered and discussed the analysis of significant variances in comparison with last year's accounts and the detailed analysis of accounting figures.

RESOLVED: The Parish Council resolved to approve the Accounting Statements as presented in Section 2 of the Annual Governance and Accountability Return 2021/22.

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. S. Joseph

10.5 To confirm exercising of Electors Rights and dates in relation to accounts and external audit (2021/22)

The Clerk confirmed the dates set for external audit, return of the Annual Return, period for exercise of elector's rights and mechanisms for publication of the Annual Return and elector's rights notices. The dates are 13th June until 22nd July. The Notice will be posted on Friday 10th June.

RESOLVED: The Parish Council resolved to approve that the Clerk and Chairman's contact details are included on the Elector's Rights notice.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. S. Joseph

11. Finance: Finance Schedule (Appendix A)

11.1 The Parish Council noted receipts of income as listed in schedule (A1)

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council considered and resolved to approve payments as listed in Appendix A2

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. S. Joseph

11.3 To approve direct debit/standing order as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix A3

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. S. Joseph

11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. J. Shufflebottom

Seconded: Cllr. S. Joseph

12 Correspondence:

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 12.1** 19.04.22 - Cheshire East's Site Allocations and Development Policies Document (SADPD) Main Modifications (19.04.22). Noted.
- 12.2** 25.04.22- Service of Thanksgiving for Her Majesty's Platinum Jubilee at Chester Cathedral 2nd June **Cllr S. Joseph will attend.**
- 12.3** 27-04-22- Cheshire East Council's Traffic Consolidation Order. Noted
- 12.4** 27-04-22- Cheshire Constabulary Stakeholder Bulletin. Noted

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: [22/1512M](#)

Proposal: Demolition of existing garage, replaced with two-storey extension.

Location: The Pantiles, 40 CONGELTON ROAD NETHER ALDERLEY, WILMSLOW CHESHIRE SK9 7AB

National Grid Ref 384394.6702 377581.5404

The Parish Council was concerned that the proposed extension is very dramatic with its glass and steel cladding to the front and rear elevations. It is felt that its design should be more in keeping with these historic villa houses in this conservation area and particularly with its connected neighbour.

The Parish Council would like to see the front elevation rendered to match the rest of the frontage for the two attached dwellings. The steel cladding would be an inappropriate material change and out of character for the dwellings and location.

13.2 to consider any other planning matters decisions to Planning Applications

13.2.2 Land North-West of Mereside ([21/0630M](#)) update – CEC decision whether this planning application will be determined by committee or delegated authority This application is not now going to Committee as previously requested and appears to have been withdrawn by the applicants for the time being.

13.2.1 Ruthven Sand Lane Nether Alderley SK10 4TS.

No further update has been received from the planning officer. A new retrospective application is expected but has not yet been submitted and received by the Parish Council. **Cllr Mark Asquith has been asked to call it in when it has been submitted.**

14. Burial Board

To consider communication and issues relating to the Burial Ground: None

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

Nether Alderley Parish Council, Meeting Tuesday 10th May 2022

An art exhibition will be held July 15th – 17th by the Macclesfield Art Group. Refreshments will be provided. It is a welcome continuation of events at the Parish Hall after COVID and will help with much needed income.

- 15.2 Government guidelines (COVID-19) update** – All legal restrictions have now been removed but the Parish Council will continue to adhere to any Government guidelines and will continue to provide hand gel.
- 15.3 Acre (Action in Rural Communities England) - Safeguarding Information and Model Hiring Agreement.** Cllr. J. Wilkinson attended the last meeting and has circulated the notes. The Chair advised that it would be appropriate to hold another JMC meeting to sort out a few outstanding issues including the Hiring Agreement.
- 15.4** Thanks to be conveyed to Helen the cleaner of the Parish Hall who is doing an excellent job and had recently spent a lot of time on the small panel windows which now look very good.

16 Councillor's reports and items for future agenda:

- i) Cllr. D. Clarke will be attending a meeting at Manchester Airport at the end of the month
- ii) Cllr J. Shufflebottom had been approached regarding a telecom mast which has been erected on Welsh Row and whether it could be moved to the other side of the railway.
- iii) A local photographer, a member of the History Group would like to post extracts from the video "Treasures of Nether Alderley" of which the Parish Council has the Copyright

These items will be on the next meeting for discussion and a decision

17 Next Parish Council meeting:

To confirm the next Parish Council Meeting on:

Thursday 14th June 2022
at 1.00 p.m. in Nether Alderley Parish Hall.

The meeting ended at 3.15pm

Minutes taken by: The Clerk

Signed.....
Chairman of the Meeting

Date: 14th June 2022

APPENDIX A

**Nether Alderley Parish Council Meeting
Tuesday 10th May 2022
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1 Receipt of Income

None

A2 Invoices for Payment

1603	Mrs B Thorpe	£1,508.67 Salary and Expenses May 2022	H
1604	Mr D Naylor	£1,135.32 Salary and Expenses May 2022	H
1605	HMRC	£708.10 Tax & NI May 2022	H
1606	JDH Business Services	£286.20 Internal Audt Fee 2021/22 (£238.50 plus £47.70 VAT)	I
1607	Chalc	£241.92 Annual Affiliation (2021/22)	H

A3 Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£250.00	April 2022 pension contribution Debited on or after 15 th April 2022	H
Utility Warehouse	£498.54	Parish Hall Electricity for March 2022 Debited on or after 29 th April 2022 (£415.45 plus £83.09 VAT)	E,F,G

A4 Approval to forward to payroll provider for inclusion in payroll report for Clerk's expenses/salary

Additional Hours, Travel and Administration/Stationery Costs

B Thorpe	£485.29
D Naylor	£629.97

Signed.....
Chairman of the meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government

2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’

3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)

[Public Health Act 1936, s234]

S