

Nether Alderley Parish Council

Clerk: Mr D Naylor
26 Barnside Way, Tytherington
Macclesfield,
Cheshire
SK10 2TZ
Email: clerk.napc@gmail.com
Tel: 07717 244 537

6th April 2023

Meeting Summons

Dear Councillors

I hereby give notice that the next Meeting of Nether Alderley Parish Council will be held in the Nether Alderley Parish Hall on:

Tuesday 11th April 2023 at 6.30pm

Note the time 6.30pm

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.



David Naylor
Clerk to Nether Alderley Parish Council

Nether Alderley Parish Council
Meeting Tuesday 11th April 2023
AGENDA

1. To receive apologies for absence.
2. **To receive Declarations of Interests**
 - 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
 - 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.
3. **To consider and approve Applications for Dispensations**
4. **To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting held on 14th March 2023 are a true and accurate record.**
5. **Election of Council Vice Chairman** – Ballot to be held of the Nominations Received.
6. **6.35 pm Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish.

To resume the meeting.
7. **Neighbourhood Plan**
 - 7.1 Feedback from the Drop-in Sessions 17th & 18th March.
 - 7.2 Production of the Design Guides which will be in the inspector version of the Plan.
 - 7.3 Section14 Statutory Consultees.
8. **The Parish Hall Renovation Progress**
 - 8.1 The Quantity Surveyor's progress in producing an accurate costing for the project via a Bill of Quantities.
 - 8.2 The Clerk's Report on current resources, funding and affordability options.
Enclose 1 in the Enclosures Pack
9. **Fund Raising Matters**
 - 9.1 Feedback from the recent Fundraising Working Group.
 - 9.2 Feedback concerning the turned down lottery bid – lessons learned.
 - 9.3 Progress with the Alderley Trust Bid
 - 9.3 Promoting the Parish Council's Just Giving Initiative.
10. **Nominations received by CEC for the May 4th Parish and CEC Chelford-Ward Elections.**

The Parish: six nominations have been received by CEC for the eight seats and, therefore, these six nominees will be elected unopposed and there will be no election

for the Parish. The two vacant seats will have to be advertised by the Parish as “Casual Vacancies” and the two new councillors will be co-opted.

Click on this link to view [Statement of persons nominated](#)

Chelford Ward: three nominations for the single seat.

Click on this link to view [Statement of persons nominated](#)

11. Finance Schedule (Appendix A)

11.1 To note receipt of income, as listed in schedule (A1)

11.2 To approve items for payments as listed in schedule (A2)

11.3 To approve direct debit/standing order as listed in schedule (A3)

11.4 To consider and approve the Clerk’s expenses as listed in schedule (A4)

12. VAT Position of the Parish Council.

12.1 The £700 quote from the Stephen Parkinson LLP Partnership, which works with NALC, to carry out a review of the Parish Council’s VAT recovery for the Parish Hall renovation work was accepted at the March meeting. Mr. Parkinson has advised the Clerk that he will be in touch concerning dates for the Zoom meeting(s) just after Easter.

13. Insurance Provision for the Parish Hall and including all the other Council assets and liabilities.

It is three years since the last review and an opportunity has been taken to source quotations for a single policy for all the Council’s assets and liabilities instead of having separate policies for the Parish Hall and the Council’s other assets and liabilities.

As expected, the quotation from each of the two providers for a combined policy, with each using the insurance schedule of the other, with the premiums redacted, offers the Council a more economical option. Zurich Insurance did not quote because the Parish Council was considered too small.

BHIB provided the most economically advantageous quote of £2,538.06, a saving of £1,127.60. on having separate policies. **The Quotations will be circulated at the meeting.**

14. Budget and Audit Reports

14.1 Budget Reports:

AGAR Trial Balance, Banks Reconciliation, Payments & Receipt Report, Reserves and VAT s126 Claim. **Enclosure 2 in the Enclosures Pack**

14.2 Internal Audit process and timetable with John Henry JDH Business Services

This year the Internal Audit will be by remote means with JDH having read access to the Council’s SCRIBE accounting system, with Minutes, Agendas and Enclosures documents accessed from the Website. Any other documents will be scanned and sent by “WE” transfer.

The Clerk has agreed with JDH the Internal Audit timetable. The aim is for the documents to be provided to JDH will be confirmed at the 9th May Council meeting having first been scrutinized at a **Working Group to Review Internal Audit and Internal Systems of Control on 25th April** (date to be confirmed at the April Council Meeting). This Working Group will review:

a) JDH Internal Audit Plan

- b) Audit Checklist
- c) JDH Internal Audit 2021/22 Report
- d) Effectiveness of NAPC's current Systems of Control
- e) 2022/23 AGAR: Section 1
- f) 2022/23 AGAR: Section 2
- g) 2022/23 An explanation of significant variances and reserves
- h) 2022/23 VAT Claim
- i) Insurance Provision
- j) Risk Assessment
- k) Asset Register

14.3 Highways Assets Assessment from Cllr Shufflebottom. To be circulated at the Meeting

The Clerk also reports that the Parish Hall Notice Board is unstable in that the joint at the top has come loose and when the access panel is opened it detaches and pulls the heavy wooden top forward. When closed it is restrained but it is now in urgent need of repair or replacement. The Clerk will meet Mr. Beeby to see if can repair it.

14.4 The February direct debit electricity bill (paid on 31st March and for note at this meeting in Appendix A3) is £420.44 plus £84.04 VAT. The March direct debit for note at the May Council meeting from the Clerk's supplied readings will be circa £450.00 plus VAT. It will be deducted from our current account on 31st April.

15. Skipton Building Society

There is a need to add the current Clerk to the account as the primary contact for the receipt of correspondence and statements but not for him to authorize withdrawals or transfers. The existing four Cllr. signatories to authorize transfers to the Current Account will remain unchanged unless the meeting wished to make any amendments. **The completed Mandate will be provided at the Council meeting for approval and signatures.**

16. Planning Applications

Application No:	<u>23/1142M</u>
Proposal	First floor extension and alterations
Location	Brydge Cottage, Nursery Lane, Nether Alderley, SK10 4TX
Response Deadline	19 th April 2023

Application No:	<u>23/0958M</u>
Proposal:	Demolition of existing dwelling and additional extensions and their replacement with a single detached dwelling.
Location:	Bradford House Cottage, Bradford Lane, Nether Alderley, SK10 4TR
Response Deadline	19 th April 2023

Application No:	<u>23/1012M</u>
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Proposal:	Consent to display an advertisement
Location:	Land adjoining the Bollington Lodge (South Alderley Park, Congleton Road, Nether Alderley, Macclesfield, SK10 4TG)
Response Deadline	6 th April 2023

17. To consider any other Planning matters including decisions to Planning Applications:

23/0225T Consent with Conditions

Decision Date 22nd March 2023

Royal London House, Alderley Park\, Congleton Road Nether Alderley SK104EL

Tree works to Oak tree (T1) to prune back by up to 1.5m to appropriate branch junctions.

22/3856M Approved with Conditions

Decision Date: 13th March 2023

Silverwood, Congleton Road, Alderley Edge, Alderley Edge, Cheshire, SK9 7AL

Single storey extension to side and front elevations. Dark slates to roof

At the February Meeting this application below was also refused

22/3529M – Approved with Conditions

Decision Date 16th March 2023

Block 35, Alderley Park, Congleton Road, Nether Alderley, SK10 4TF

Full application for amendments to the external elevations of Block 35 for the installation of windows.Link to decision notice

23/0074M Conditions Discharged

Decision Date 16th March 2023

April House, Congleton Road, Alderley Edge, Cheshire, SK9 7AL

Discharge of conditions 4, 5 & 6 on existing permission 22/3619M; construction of new infill dwelling including landscaping, infrastructure and access works.

22/2819M Refused

Decision Date 17th March 2023

Land At Heatherley Woods, Alderley Park, Congleton Road, Nether Alderley, Macclesfield, Cheshire, SK10 4TG

Full planning application proposing redevelopment of the Site to create a single Integrated Retirement Community (Use Class C2) comprising 159 no. Extra Care units; associated healthcare, wellbeing, support and amenity facilities; pedestrian and vehicular access; with associated parking, landscaping, utility infrastructure and other associated works.

23/0069M Approved with Conditions

Decision Date 8th March 2023

Cross Farm Barns, Welsh Row, Nether Alderley, Macclesfield, Cheshire, SK10 4TY

Variation of condition 2 on application 21/3945M - Proposed conversion of 3 existing barns to 2 dwellings with garaging and associated works

[23/0253M & 23/0254M](#) (Listed Building) Both Approved with Conditions

Decision Date 8th March 2023

Fern Hill Farm, Chelford Road, Nether Alderley, Cheshire, SK10 4RT

Alterations and extensions.

18. Parish Hall Joint Management Committee (JMC)

Issues and feedback from discussions with the PCC

19. Boundary Signage

The Clerk circulated examples of boundary signs to the February Meeting and will also display them around the table at this meeting. The aim is to provide new signs, potentially to commemorate the coronation of King Charles III in May. **Images to be circulated at the Meeting.** There is a 2023/24 budget provision of £3,000.

20. Litter Picking – discussion and proposed dates

21. NatWest Bank's Safety Deposit Scheme is closing

For Information and FAQ answers click on this link

<https://supportcentre.natwest.com/Banking-near-me/Safe-Custody/913232552/What-is-Safe-Custody.htm>

The Parish Council has such a box for its deeds etc. It will need to make alternative arrangements. The Clerk will collect the Box and find an alternative local provider.

Almost all banks are withdrawing this service; The current NAPC cost with NatWest is £25 per annum. Dedicated providers charge much more and are located in the cities.

Today, there's just one major bank with a high-street presence, Metro Bank, that still offers this service. The location would be Manchester and the cost £30 per month = £360 per annum. <https://www.metrobankonline.co.uk/safe-deposit-boxes/>

The Clerk is making arrangements to collect the contents of the box from the Wilmslow branch of NatWest.

22. Burial Board Matters – Minutes and Inspection Report from the Burial Board Meeting of 3rd April. Note: the meeting will move into Part 2 and the public will be excluded if matters to be discussed are likely to involve personal information. This will be by a resolution passed by the Council in accordance with Standing Order 3d. **Enclosure 3 in the Enclosures Pack**

23 Chloe Shore will be our new PCSO her contact details are:

PCSO Chloe Shore 24074

PCSO of High Legh & Mobberley

Cheshire Constabulary| Knutsford LPU| Beat Management

Work Mobile: 07815973705

Email: Chloe.Shore@cheshire.police.uk

High Legh & Mobberley Police Facebook

23. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

24. The Next Parish Council meeting is the Annual Council Meeting:

Tuesday 9th May 2023
6.30 pm at Nether Alderley Parish Hall

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 11th April 2023

Schedule of Receipts and Payments

A1. Receipt of Income

£21.25	Automated Credit - Bank Interest - Reserve Account
£212.62	Just Giving Transfer of current funds to Current Account
£100.00	On-line donation to the Parish Hall Project to Current Account
£1,444.03	Skipton Building Society Interest
£313.30	Pension Overpayment 2022/23 to Current Account.
£75.00	Cash payment banked by the Clerk for Newsletter Adverts Voucher No 35 - The Beeches Golf Range - Current Account

A2. Invoices for payment

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1662	Greensplash Ltd	£75.60	£63.00	Website Hosting 1/4/23 – 30/6/23	£12.60	H
1663	BHIB Insurance	£2,538.06 Including £25 Admin Fee	£2,243.80	Insurance for Hall and other PC Assets and Liabilities 2023/24	£269.26	H
1664	Currie & Brown	£605.00	£605.00	QS Pre-Contract Services	£0.00	E
1665	Scribe Accounts	£345.60	£288.00	Annual Subscription	£57.60	H
1666	KPS Architects	£5,841.80	£4,868.17	Fees for work completed to date less previously paid	£973.63	E
1667	David Naylor Parish Clerk	£729.25	£717.27	Clerks Salary and Expenses March April Payment	£11.98	H
1668	Groundwork Locality Grant End of Grant Refund of Residue not Spent	£72.92	£72.92	Clerks Salary and Expenses March April Payment	£0.00	R
1669	HMRC	£382.93	£382.93	Tax/NI for March April Payment	£0.00	H

1670	John Book	£7000.00	£7000.00	Consultancy Fee in the design and specification of the mechanical and electrical services at the Parish Hall as per confirmation from KPS 8/2/22	£0.00	E
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A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
Utility Warehouse	£504.53	£420.44	Electricity at Parish Hall for February Period March 31 st Invoice	£84.09	E F G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 251 Miles @ 45 pence per mile = £112.95

Rymans Velcro and Tippex Mouse £13.31 plus £2.66 VAT = £15.97

Rymans Printing Paper £5.83 plus £1.16 VAT = £6.99

The Cartridge People Ink Cartridges £31.66 plus £6.33 VAT = £37.99
(Their own cheaper own Cannon alternative)

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

Total £172.93 plus £11.98 VAT = £184.90

Plus, Salary - Contracted 65 hours @ 13.95 per hour = £906.75 (Gross)

Total Gross including expenses = £1,091.65

Total Less Tax of £362.40 = £729.25 (£717.27 plus 11.98 VAT)

Signed.....

Signed.....

Chairman of Meeting

Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government

2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’

3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators) [Public Health Act 1936, s234]

S