

Nether Alderley Parish Council

Clerk: Mr D Naylor
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SK10 2TZ
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8th June 2023

Meeting Summons

Dear Councillors

I hereby give notice that the Parish Meeting, the Annual General Meeting and the Parish Council Meeting will be held in the Nether Alderley Parish Hall on:

Tuesday 13th June 2023 at 6.30pm

Note the time 6.30pm

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.



David Naylor
Clerk to Nether Alderley Parish Council

Nether Alderley Parish Council Meeting

Tuesday 13th June 2023
at the Parish Hall 6.30pm

AGENDA

1. **To receive apologies for absence.**
2. **To receive Declarations of Interests**
 - 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
 - 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.
3. **To consider and approve Applications for Dispensations**
4. **To resolve to approve that the Minutes of the Nether Alderley Parish Meeting, Annual General Meeting and Parish Council Meeting** held on 9th May 2023 are a true and accurate records.
5. **6.35 pm Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish.
6. **To resume the meeting.**
7. **Neighbourhood Plan (NP) Progress**
 - 7.1 Production of the Design Guides by AECOM - update from the Clerk.

This will involve an application for a technical assistance grant from Groundwork (Locality) and AECOM will produce them for a fee (Circa £8k). Over Alderley has already engaged with them. Click [HERE](#) to view their Design Guides.

The Clerk has spoken to Greg Woolridge of Cheshire East Council's (CEC's) Neighbourhood Planning Team. He recommends including them and noted that NAPC's Policy HD1 addresses local design and character. Introducing locally specific detail in a design code would certainly complement this policy and the NP as a whole.

The Clerk has asked AECOM for a firm quote and will apply for a grant for that figure.
 - 7.2 NAPC's Section 14 Consultation Responses (closing date was 29th May).

Link to the [Section 14 Responses File including Cheshire East's response.](#)
8. **The Parish Hall Renovation Progress**
 - 8.1 Review of the Quantity Surveyor's progress in producing an accurate costing for the project via a Bill of Quantities and feedback on discussions with the Architects

regarding possible work phasing and prioritisation.

- 8.2** Heads of Terms following the Clerk's meeting with Mr Kershaw and two members of the PCC. **Document 1 in the Enclosures Pack.**

9. Fund Raising Matters

9.1 The Alderley Edge Trust Bid has been approved.

9.2 The re-issued Just Giving fund-raising appeal attached as **Document 2 in the Enclosures Pack** is now on the Website, noticeboards and Facebook. The noticeboards are also required at this time for the public rights to view the unaudited accounts and the only noticeboard which will have space for an A3 version of the Just Giving notice is Alderley Park the others will be A4 at least until 14th July see Agenda Item 10 below.

- 10. Confirming exercising of Electors Rights and dates** in relation to the accounts and external audit (2022/23) is attached **Document 3 in the Enclosures Pack.** The relevant dates chosen for display are Monday 5th June – Friday 14th July 2023. Evidence of photographic noticeboard images, website image and Council Resolution for audit and transparency purposes will be recorded by the Clerk.

11. Finance Schedule (Appendix A)

11.1 To note receipt of income, as listed in schedule (A1)

11.2 To approve items for payments as listed in schedule (A2)

11.3 To approve direct debit/standing order as listed in schedule (A3)

11.4 To consider and approve the Clerk's expenses as listed in schedule (A4)

- 12. Bank Reconciliation and Reserves Balance as of 31st May 2023** **Document 4 in the Enclosures Pack**

13. VAT Position of the Parish Council.

Progress with identifying a Zoom meeting start date with The Stephen Parkinson LLP Partnership, which works with NALC, to carry out a review of the Parish Council's VAT recovery for the Parish Hall renovation work. This was accepted at the March Council meeting and the engagement letter and terms were signed at the May Council meeting. Mr. Parkinson has been supplied with information requested attached as **Document 5 in the Enclosures Pack**

- 14 The April direct debit electricity bill** (deducted on 31st May and paid in June is for note at this meeting in Appendix A3). It is £766.14 (£638.45 plus £127.69 VAT). It constitutes a significant overcharge because of wrongly entered readings by UW and should be £392.54 plus £78.51 VAT - an overpayment of £295.09. The Clerk has asked for a refund.

The May UW electricity bill should be £159.51 plus £31.90 VAT and if UW respond quickly to the refund there should be no payment required in July.

- 15. Potential to change Energy Suppliers.** The Clerk has been checking energy tariffs with an energy comparison organisation. EDF energy is offering the best tariffs at the moment.

Current rates with UW are a standing charge of 45.649 pence per day and with **EDF 25 pence per day:**

Day Rate formerly with the Energy Discount Scheme (EDS) were 21.1 pence per unit and are now 92.908ppu. With **EDF 32.7ppu.**

Weekend Rate formerly with the EDS were 21.1ppu and are now 47.051ppu. With **EDF 31.1ppu**

Night Rate: formerly with the EDS were 21.1ppu and are now 47.051ppu. With **EDF 28.4ppu.**

16. Skipton Building Society

There is a need to add the current Clerk to the account as the primary contact for the receipt of correspondence and statements but not for him to authorise withdrawals or transfers. The existing four Cllr. signatories to authorise transfers to the Current Account will remain unchanged unless the meeting wishes to make any amendments. The completed Mandate will be provided at the Council meeting for approval and signatures.

17. Treasury Management. As mentioned in the Internal Audit Report there is a need to adopt a strategy to review and maximise the return on funds – known as Treasury Management. An example is attached **Document 6 in the Enclosures Pack.**

To keep all the Council's funds within the Financial Services Compensation Scheme of £85,000, another bank is required.

Options for Parish Councils requiring 2 signatories are:

- Unity Trust Bank Savings Account for Parish Councils 2.31% interest and there is an on-line option.
- Barclays offer a Club Account similar to the existing Nat West Account, but the Wilmslow and Macclesfield branches are closing, and the nearest will be Stockport.
- Lloyds Bank Treasurers Account for Parish Councils would be a current account with no interest and no charges and it could be linked to a savings account with a 0.75% interest rate.
- Co-op Business Account - 30 months free banking then £7 per month if at least £1000 is kept in the account. Business customers can then open a savings account with a 1.28% interest rate.
- NS&I Direct Saver 2.85% variable with instant withdrawals. The withdrawals would be by letter containing two authorised signatories and be transferred to the Council's current account with NatWest. Also £1,444.03 will need to be transferred from the Skipton account to keep it at £85,000.

Because of the impending Parish Hall Renovation, the repository for such funds would need to be an easy access Account such as the one the Parish Council has with the Skipton Building Society, but this is at its maximum level of the Financial Services Compensation Scheme.

With Grants and potential borrowing, the Council could have significant funding in this account for a time which gives NS&I the edge since it is not limited to the £85,000 compensation scheme. It should be noted that Councils are forbidden to borrow for the sole purpose of investing, but we would not be doing that.

Recommended

That NSI&I becomes the Council's third bank and a cheque for £25,000, payable to NS&I is written and signed at the Council meeting for the establishment of an account and also the list of signatories is confirmed.

18. Planning Applications

Application No:	23/2106M
Proposal:	Demolition of existing gate pillars and construction of new pillars and gate. Construction of new car port and erection of security fencing
Location:	Shortacre, Whitebarn Road, Alderley Edge, Wilmslow, Cheshire, SK9 7AN
Response Deadline	5 th July 2023

Application No:	23/1968D
Proposal:	Discharge of conditions 4,6a,9 and 11 on application 22/0739M: Demolition of existing dwelling in a conservation area and its replacement with a detached dwelling, garage, landscaping and associated works.
Location:	Millers Gate, Congleton Road, Alderley Edge, SK97AD
Response Deadline	19 th June 2023

Application No:	23/1864M
Proposal	Reserved Matters Following Outline Approval Reserved Matters Application As Required By Condition 2 Of Outline Consent 20/1390m. Layout, Scale, Appearance, Landscaping - Construction Of 2no. Two-Storey Detached Infill Dwellings
Location	Holme Acre, Congleton Road, Alderley Edge, SK9 7AL
Response Deadline	21 st June 2023

Application No:	22/2607M
Proposal:	Proposed construction of a new single dwelling Decision Currently Under Appeal
Location:	Little Paddocks, Congleton Road, Alderley Edge, Cheshire, SK9 7AD
Response Deadline	21 st June for appeal Information Appeal letter in Document 7 in the Enclosures Pack

Application No:	22/2437M
Proposal:	None Material Amendment to 20/1970M - Full planning application for residential development (Use Class C3) with associated infrastructure, landscaping and access.

Location:	Walled Garden & Kitchen Garden, Alderley Park, Congleton Road, Nether Alderley, SK10 4TF
Response Deadline	17-May-2023 Decision Date 12th June

Application No:	23/1967M
Proposal:	Variation of Conditions 2,5,4,6a,9 &11 on 22/0739M - Demolition of existing dwelling in a conservation area and its replacement with a detached dwelling, garage, landscaping and associated works.
Location:	Millers Gate, Congleton Road, Alderley Edge, SK9 7AD
Response Deadline	29 th June 2023

Application No:	23/1864M
Proposal:	Reserved matters application as required by condition 2 of outline consent 20/1390M . Layout, Scale, Appearance, Landscaping - Construction of 2no. two-storey detached infill dwellings
Location:	Holme Acre, Congleton Road, Alderley Edge, SK9 7AL
Response Deadline	21 st June 2023

Application No:	23/0845M
Proposal:	Demolition of car wash, port cabin office, valet building and the creation of charging zones, erection of EV chargers, erection of canopy, sub-station enclosure, two jet wash bays and associated forecourt works.
Location:	Monks Heath Garage, Chelford Road, Nether Alderley, Macclesfield, Cheshire, SK10 4SZ
Response Deadline	07-Jun-2023

19. To consider any other Planning matters including decisions to Planning Applications:

[22/3767M](#) Approved with Conditions

Decision Date 16th May 2023

Crossfield, Congleton Road, Nether Alderley, SK10 4TP

Replacement dwelling and associated works

[22/3851M](#) Approved with Conditions

Decision Date 16th May 2023

The Old Hall, Congleton Road, Nether Alderley, SK10 4TW

Listed building consent for internal alterations including a replacement ground floor slab and the reconfiguration of second and floor layouts

[23/0044M](#) Withdrawn

Decision Date 10th May 2023

4, Pavilion Drive, Nether Alderley, SK10 4YU

Variation of condition 2 on approved application [21/1567M](#) - Proposed erection of an oak-frame carport outbuilding.

20. Boundary Signage

The Clerk has obtained 3 prices for the sign design chosen at the April Meeting attached as **Document 8 Enclosures Pack.**

21. Co-option of two new Nether Alderley Councillors

The Clerk has confirmed with Cheshire East Council (CEC) that the Parish Council will need to co-opt because no new election will be held so close to the 4th of May elections. The Parish Council is free to proceed without any further recourse CEC.

22. The Collapsing fencing on Melrose Way and the pot- holed road surface on Congleton Road adjacent to and South of the Eagle & Child. The Clerk has submitted highways requests to Cheshire East Council via their on-line reporting system.

23 Current Website Content. The Clerk has updated the Website and loaded a new plug in which allows regular postings to be duplicated and edited as new ones. He is also looking at archiving old items.

24. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

25. To confirm the next Council meeting is

Tuesday 11th July 2023
6.30pm at Nether Alderley Parish Hall

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 13 June 2023

Schedule of Receipts and Payments

A1. Receipt of Income - Month of May 2023

Current Account

£19,507.97 Automated Credit CIL Payment 1/10/22 – 31/03/23 from Cheshire East Council

£30.00 Cheque Payment - Burial of ashes CP11 18/05/2023

£300.00 Automated Payment J W Brocklehurst Funeral Directors 19/05/2023

Reserve Account.

£24.34 Interest 31st May 2023

A2. Invoices for payment

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
Ch 1676	David Naylor Parish Clerk	£678.07	£673.07	Clerks Salary and Expenses April May Payment	£5.00	H
1677	Currie & Brown	£1,200	£1,000.00	QS Pre-Contract Services	£200.00	E
1678	Shires Accountants	£117.00	£97.50	Payroll Processing	£19.50	H
1679	Greensplash Ltd.Website Hosting 1 July 2023–31 st March 2024	£189.00	£189.00	Internal Audit year end 2023	£00.00	H
1680	HMRC	£420.55	£420.55	Tax/NI for May June Payment	£0.00	H
1681	NS&I	£25,000.00	£25,000.00	Opening NS&I Account Subject Approval at the June Council Meeting	£00,00	H

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
Utility Warehouse	£766.14	£638.45	Electricity at Parish Hall for April period - May Invoice	£127.69	E F G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 118 Miles @ 45 pence per mile = £53.10

Rymans Lever Arch File and Printing Paper (plus 10p bag) £10.07 plus £2.01 VAT = £12.08

Rymans Plastic File Folders £5.83 plus £1.16 VAT = £6.99

Postage Stamps £8.80 (No VAT= £8.80

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

Total Expenses £86.97 plus £5.00 VAT = £91.97

Plus, Salary - Contracted 65 hours @ 13.95 per hour = £906.75 (Gross)

Plus Overtime 5 hours @ 13.95 per hour = £69.75 (Gross)

Total Gross including expenses = £1,068.47

Total Less Tax of £390.40 = £678.07 (£673.07 plus 5.00 VAT)

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S