

**Nether Alderley Annual Parish Council Meeting
Tuesday 10th May 2022 at 1.00 p.m.**

AGENDA FOR ANNUAL PARISH MEETING

1. Apologies for absence
2. Chairman's Report
3. Questions from the public
4. Any Other Business

**Nether Alderley Annual General Meeting (AGM)
Tuesday 10th May 2022**

AGENDA FOR AGM

1. To elect/approve a Member in the Office of Chairman of Nether Alderley Parish Council
2. To elect/approve a Member in the Office of Vice Chairman of Nether Alderley Parish Council
3. Declaration of Acceptance of Office – Forms signed and presented by the Chairman and Vice Chairman
4. To receive and approve apologies for absence
5. Register of Interests (which reflects the Code of Conduct) – Councillor's opportunity to review their forms
6. To elect 4 Parish Councillors to Burial Board
7. To elect a Chairman to the Burial Board
8. To elect 3 Councillors to the Parish Hall JMC
9. To elect 4 Councillors to Planning Committee
10. To elect a Chairman of the Planning Committee
11. To elect a Councillor to independently review the financial records of the Parish Council on a quarterly basis
12. To confirm representative to Alderley Park Liaison Committee
13. To approve Committee Terms of Reference

Nether Alderley Parish Council Meeting
Tuesday 10th May 2022
following the Annual Parish Meeting and AGM (Annual General Meeting)

AGENDA

1. To receive apologies for absence

2. To receive Declarations of Interests

2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items)

2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.

2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

3. To consider and approve Applications for Dispensations

4. To resolve to approve that the Minutes of the Nether Alderley Burial Board Meeting held on 12th April 2022 and the Nether Alderley Parish Council meeting held on 12th April 2022 are a true and accurate record.

5. 1.05 pm Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish

6. To resume the meeting

7. To exclude the public and press in the public interest for consideration of the following items where applicable:

a. Personal issues

b. Legal Issues

8. Current Matters.

To consider and agree actions relating to ongoing matters as follows

8.1 Cheshire East update by Ward Councillor

8.2 Parish Hall renovation update

8.2.1 Geological Survey

8.3 Neighbourhood Plan update

8.4 Highways Issues:

8.4.1 Artist's Lane update

8.4.2 CEC Launch of Satisfaction Survey

8.4.3 CEC Highways Winter Maintenance Top Up Scheme

8.5 Meeting with the Planning Officer re: Alderley Park

8.6 130 Bus service update

8.7 Ownership of the Parish Hall update

8.8 Plant a tree for the Queen's Jubilee

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 Parish Council meeting dates 2022/23

- 9.2 Parish Councillor Vacancy
- 9.3 New Clerk's Expenses
- 9.4 New Clerk's Pension
- 9.5 Police Report for April 2021 including Police Surgeries

10. Policies and Procedures

- 10.1 To receive a report on the quarterly inspection of Highways assets due at the end of June 2022
- 10.2 To consider results of internal audit and of Working Group's analysis of the results of internal audit, plan of audit, internal systems of control, annual governance statement, accounting statement and VAT reclaim
- 10.3 To approve Annual Governance and Accountability Return 2021/22 (Section 1 – Annual Governance Statement)
- 10.4 To approve Annual Governance and Accountability Return 2021/22 (Section 2 – Accounting Statements)
- 10.5 To confirm exercising of Electors Rights and dates in relation to accounts and external audit (2021/22)

11 Finance: Finance Schedule (Appendix A)

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payment as listed in schedule (A2)
- 11.3 To approve direct debit/standing order as listed in schedule (A3)
- 11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

12 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 12.1 Cheshire Ease Site Allocations and Development Policies Document: Main Modifications (19.04.22)
- 12.2 Service of Thanksgiving for Her Majesty's Platinum Jubilee (25.04.22)
- 12.3 Cheshire East Traffic Consolidation Order (Static) 2022 (27.04.22)
- 12.4 Cheshire Constabulary Stakeholder Bulletin – April 2022 (27.04.22)

13 Planning

13.1 To consider and approve responses to new planning applications:

Application No: 22/1512M
Proposal: Demolition of existing garage, replaced with two storey extension.
Location: The Pantiles, 40, CONGLETON ROAD, ALDERLEY EDGE, WILMSLOW, CHESHIRE, SK9 7AB
National Grid Ref: 384394.6702 377581.5404

13.2 To consider any other Planning matters including decisions to Planning Applications:

- 13.2.1 Land North-West of Mereside update (21/0630M)
- 13.2.2 Ruthven, Sand Lane, Nether Alderley, SK10 4TS (21/1929M and 20/01095E)

14 Burial Board

To consider communication and issues relating to the Burial Ground: None

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC)

15.2 To consider any other matters relating to the Parish Hall:

15.2.1 Government guidelines (COVID-19) update

15.2.2 ACRE Safeguarding Information and Model Hiring Agreement (incl. Safeguarding)

16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17 Next Parish Council meeting:

To confirm the next Parish Council meeting: 7.00 p.m. on Tuesday 14th June 2022 in Nether Alderley Parish Hall

**Nether Alderley Parish Council Meeting
Tuesday 10th May 2022 at 1.00 p.m.**

Schedule of Receipts and Payments

A1. Receipt of Income

None

A2. Invoices for payment

1603	Mrs. B.Thorpe	£1,508.67 Salary and expenses, May 2022	H
1604	Mr. D.Naylor	£1,135.32 Salary and expenses, May 2022	H
1605	HMRC	£708.10 Tax/NI, May 2022	H
1606	JDH Business Services Ltd.	£286.20 Internal Audit Fee 2021/22 (£238.50 plus £47.70 VAT)	I
1607	ChALC	£241.92 Annual affiliation (2021/22)	H

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£250.00	April 2022 pension contribution Debited on or after 15th April 2022	H
Utility Warehouse	£498.54	Parish Hall Electricity for March 2022 debited on or after 29 th April 2022 (£415.45 plus £83.09 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:		H
B.Thorpe	£470.71	
D.Naylor	£629.97	

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S