

Nether Alderley Parish Council

Minutes of the Parish Council Meeting held on Tuesday 9th December 2025 at 6.30pm at The Village Hall Church Lane Nether Alderley

In the Chair Cllr. Lesley Gleave .

Parish Councillors present: Sue Clarke, Melanie Connor, Angela Farrell, Rachel Horsefield, and Sue Joseph.

Also present: David Naylor Parish Council Clerk; Geoff Linnell

Members of the Public: None

1. **Apologies for absence:** Cheshire East Chelford Ward Councillor (which includes Nether Alderley) Cllr. Anthony Harrison.

2. **To receive Declarations of Interests**

- To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items). There were none.
- To declare interests conflicting with the Nolan principles/non-pecuniary interests. There were none.
- To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

3. **To consider and approve Applications for Dispensations.** There were none.

4. **To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting** held on 11th November 2025.

It was **RESOLVED** to approve the Minutes as correct record.

5. **Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish.

No members of the public were present and the meeting was not adjourned.

6. **Filling the Vacancy for the Parish Clerk.** The Council considered the following options:

- Appoint a councillor, who had already applied for the position of Clerk, as an emergency provision until a new Clerk was appointed; **OR**
- Appoint the same councillor on the understanding that he stands down as a councillor and accepts that he cannot be paid other than expenses for 12 months (due to the Requirements of the Local Government Act 1972). **OR**
- Advertise the position again and appoint a locum aided by the Cheshire Association of Local Councils until the position is filled by a permanent Clerk

After a discussion it was **RESOLVED** to appoint Cllr. Geoff Linnell on the understanding that he immediately stands down as a councillor and he accepts that he cannot be paid other than reasonable expenses for 12 months.

Proposed: Cllr. Gleave **Seconded:** Cllr: Farrell

Cllr Linnell accepted this position on this understanding, having already confirmed in writing his understanding prior to meeting. It may be possible for him to carry out some paid consultancy work for the Council relating to his expertise. This would need to be work that would not normally be carried out by the Clerk and would need to be open to competition to secure the best price for the Council and must comply with the Council's Financial Regulations and Transparency Code.

7. Neighbourhood Plan Progress

The Plan had been undergoing an inspection by an independent Planning Inspector, prior to a local referendum. The Inspector had now sent his final report which requires a number of final amendments to the Plan. His report had been circulated to all councillors.

It was **RESOLVED** that David Naylor, the outgoing Clerk, will make the necessary amendments urgently and send the updated plan to Cheshire East's Neighbourhood Planning Team. They will confirm that the amendments meet the inspector's final recommendations and organise the local referendum.

8. 2025/26 Third Quarter Account Balance, Estimated Fourth Quarter, End of Year Outturn, Potential 2026/27 Draft Budget and Draft Precept Calculation. Circulated to all Councillors

It was **RESOLVED** to receive and note the contents of the above reports. It was also **RESOLVED** to notify Cheshire East Council that the precept for 2026/27 should remain the same as 2025/26 i.e. £69,790.

The details of the Budget for 2026/27 would again be discussed at the January Meeting to confirm its budget line items and earmarked reserves.

9. Approval of the VAT Claim for the month of October Enclosure 1 in the Agenda Documents Pack. It was **RESOLVED** to approve this claim of **£343.43**

Proposed: Cllr. Gleave **Seconded:** Cllr: Farrell

10. Feedback from the Christmas Fair held on Saturday 6th December

Members were asked to provide their feedback to Cllr. Farrell who would collate them and provide actual income and expenditure and report to the January Meeting. It was noted that the fair was very well attended and stall holders were very pleased with both the venue and the number of customers it attracted.

11. Finance Schedule (Appendix A)

11.1 To note receipt of income, as listed in schedule (A1)

Proposed: Cllr. Joseph **Seconded:** Cllr: Horsefield

11.2 To approve items for payments as listed in schedule (A2)

Proposed: Cllr. Gleave **Seconded:** Cllr: Joseph

11.3 To approve direct debit/standing order as listed in schedule (A3)

Proposed: Cllr. Connor **Seconded:** Cllr: Joseph

11.4 To consider and approve the Clerks expenses as listed in schedule (A4a and 4b)

Proposed: Cllr. Farrell **Seconded:** Cllr: Joseph

12. Church Car Park

Suggested terms by the Church for the Council's use of the Car Park £5k per annum quarterly in advance. The Council has always used the Car Park and is willing to make a proper contribution to its upkeep. However, the 5k appears to be an arbitrary figure. The matter has had a very vigorous airing on the Nether Alderley's Facebook. The Clerk as an "admin" on the site has now ended postings on this topic to enable the Parish Council and PCC to meet again and agree a reasonable solution. It was agreed to offer an annual contribution of £1500.

13. Planning Applications Click on the links in **Blue** to Access the Application Docs

| | |
|-----------------|--|
| Application No: | 25/4042/OUT |
| Proposal | Outline planning permission for the demolition of existing dwelling, garages and leisure building and the construction of 3nr detached dwellings, all matters reserved except for access and layout. |
| Location | Lower Fern Hill Chelford Road, Nether Alderley, Macclesfield, Cheshire East, SK10 4RT |

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|-------------------|--|
| Response Deadline | 10-12-2025 |
| NAPC Response | Not grey belt, poor access onto the main road, 12 extra cars for residents, potential flooding issues – recommended for refusal. |
| Application No: | 25/4381/PRIOR-1A |
| Proposal: | Prior Approval for a single storey rear extension extending 4.90m beyond the rear wall, maximum height of 3.70m and eaves height of 3.70 |
| Location: | Park End Bradford Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4TR |
| Response Deadline | 08-12-2025 |
| NAPC Response | No Objection |
| Application No: | 25/4380/PRIOR-1AA |
| Proposal: | Prior Approval to construct one additional storey above the existing single-storey detached dwelling. Current height of dwelling is 4.89m whilst the proposal would raise the height to 7.65m. |
| Location: | Heawood Hall, The Bungalow Congleton Road, Nether Alderley, Cheshire East, Nether Alderley, SK10 4TN |
| Response Deadline | 05-12-2025 |
| NAPC Response | No Objection |
| Application No: | 25/4361/DSC |
| Proposal: | Discharge of conditions 6 on approval 16/3354M: Change of Use of agricultural building and land to dwelling with alterations and provision of garden. |
| Location: | Wizard Tree Farm, Artists Lane, Nether Alderley, Macclesfield, SK10 4UE |
| Response Deadline | 04-12-2025 |
| NAPC Response | No Objection |
| Application No: | 25/4274/TPO |
| Proposal: | Works to TPO Trees: T1 Birch, sympathetic prune over garden side to balance the canopy, pruning points no larger than 1"., reducing the spread of the tree by approximately 1.5m. |
| Location: | 1 Asquith Grove, Nether Alderley, Macclesfield, Cheshire East, SK10 4ZJ |
| Response Deadline | No deadline provided with TPO Trees |
| NAPC Response | No Objection |
| Application No: | 25/4265/ADV |
| Proposal: | Advertisement Consent: Advertisement consent for proposed free standing pole mounted aluminium sign to identify the availability of vacant office and laboratory floorspace at Alderley Park in addition to on site amenities. (Alderley Park Limited) |
| Location: | Alderley Park, Congleton Road, Nether Alderley, Macclesfield, SK10 4TG |

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|-------------------|---|
| Response Deadline | No Date Provided (Expires 31 st December) |
| NAPC | No Objection |
| Application No: | 25/4240/TPO |
| Proposal: | Works to TPO Trees: T1 Oak - Reduce longer lateral limbs over the drive by 2-2.5 metres to control overhang drive side. T2 Horse Chestnut - Reduce lateral branches on the property side of the tree by 1.5-2 metres. To control overhang. T3 Oak - Reduce lateral branches on the property side of the tree by 2 metres. To control overhang. T4 Ash - Reduce approximately 5 limbs on the property side of the tree by up to 3 metres |
| Location: | 5 Asquith Grove, Nether Alderley, Macclesfield, Cheshire East, SK10 4ZJ |
| Response Deadline | No deadline provided with TPO Trees |
| NAPC Response | No Objection |

14. To consider any other Planning matters including decisions on Planning Applications:

[25/3905/CLEUD](#) – Positive Certificate

Proposal: Certificate of existing lawful development for Surface car park and associated access road Applicant: (Alderley Park Limited)

Location: Field Radnor Woods Car Park, Alderley Park Congleton Road, Nether Alderley, Cheshire East

Decision Date: 24th November 2025

15. The Scribe Hall Booking System

All customer codes with their discounts, venues and fees are now in the system, Stripe Payments has been acquired and the Clerk has made test payments to ensure they are paid into the Council's account, The Stripe Payments link is now part of the invoice generated by Scribe Accounts and includes the Council's new logo provided by Cllr. Horsefield. David Naylor the outgoing Clerk will ensure that all bookings are transferred from the Outlook Calendar into the new booking system by the January Council meeting.

16. Village Hall Marketing Group. There was nothing further to add except to maximise the exposure of the availability of the Village Hall as a local venue of choice. This did seem to be working.

17. Appointment of a Lengthsperson.

It was **RESOLVED** to appoint Mr Geoff Beeby to this role. He has been a long-term reliable self-employed handyman for the Parish Council who is passionate about Nether Alderley.

18. Feedback on Progress with the development of the chosen Aubergine Website. Mr. Linnell provided an image of the proposed front page of the website with its menu structure. He asked councillors to review and approve the policies attached to this agenda for uploading to the new website. Minutes and Agendas will be transferred from the existing website. The new Village Hall booking module and its Village Hall booking system and calendar will be embedded in the new website hence the reason to ensure that this element is live before the new website is launched. Mr Linnell will arrange for an Aubergine demonstration for councillors in mid-January. He is also driving Aubergine to deliver the gov.uk email addresses during January.

19. Office 365 and SharePoint. This will be progressed following work on the Aubergine Website. Further discussions will be held about alternatives such as a business cloud storage system.

20. New Notice Boards. This is being progressed with the Clerk, (in consultation with the PCC for the Parish Hall notice board). At the last meeting with the PCC, they felt that the suggestion of a "two bay" noticeboard similar to the one at Alderley Park was too small.

21. **New Boundary Signs (3).** These have been ordered and will be delivered before Christmas. The lengthsperson Mr Beeby will install them. Locations to be confirmed.
22. **New and Updated Policies to Approve (Enclosure 2 in the Agenda Documents Pack)**
Code of Conduct
Complaints
Health & Safety
Data Protection
Media & Press
Standing Orders
Removable Media
Document Retention
Safeguarding
Social Media
Updated Financial Regulations (to Follow)
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Part 2

23. The Council will move into Part 2 if any members of the public are present by resolution of the Council under Standing Order 3D due to the personal information likely to be discussed.
No members of the public were present
24. **Burial Board Matters** (Enclosure 3 in the Agenda Enclosure Pack supplied to Councillors Only):
October Burial Board Minutes and Site Inspection
- The purchase of a Deed Book at £128 +VAT
 - Access to the Parish Council noticeboards for the Burial Board
 - The Burial Board will seek up-to-date costs for work to maintain the oak tree
 - The handyman will be asked to undertake minor work on one of the benches in the Burial Ground.
- It was **RESOLVED** to receive and note the contents of the Minutes and Inspection Report and approve the proposed actions of the Board and the purchase of the Deed Book
Proposed: Cllr. Connor **Seconded:** Cllr. Gleave
25. **Councillor's reports and items for future agenda**
Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).
26. **To confirm the next Council meeting is:**
Tuesday 13th January 2026
6.30pm at Nether Alderley Village Hall

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 9th December 2025 Schedule of Receipts and Payments

A1. Receipt of Income - Month of November for December

Bank Interest

Current Account Interest Nil

Unity Trust Bank Quarterly (No Interest Statement until end December)

Reserve Account. end of November £0.38

Vat Claim Reclaim for October £343.43

A2. Invoices for payment Now all on line by NatWest BankLine

| On-line Payment | Provider | Total Cost | Net of VAT | Service Provided | VAT | Power |
|--|------------------------------------|------------|------------|---|-------|-------|
| December Salary & Expenses | D. Naylor Parish Clerk | £740.98 | £734.01 | Salary and Expenses see A4 below for a detailed breakdown | £6.97 | H |
| Dec HMRC | HMRC | £512.23 | £512.23 | Clerk's Tax £418.00 & NI £94.23 | £0.00 | H |
| 1 st Dec V. Hall Caretaker. | David Fairbotham | £241.60 | £241.60 | Village Hall Caretaking 1 st Oct Invoice | £0.00 | H |
| 20th Nov.V. Hall cleaner | Nicole Atherton Cleaning Maid Easy | £75.00 | £75.00 | Village Hall Cleaner | £0.00 | H |
| 4 th Dec V. Hall Cleaner | Nicole Atherton Cleaning Maid Easy | £75.00 | £75.00 | Village Hall Cleaner | £0.00 | H |
| November Salary & Expenses | Gill Ayes | £907.88 | £907.88 | See A4b below for details | £0.00 | H |
| November HMRC Tax & NI | Gill Ayres | £309.60 | £309.60 | Tax and NI | £0.00 | H |

| | | | | | | |
|---|------------|-----------|-----------|------------------------------------|--------|---|
| 12 Nov | Print IT | £394.00 | £394.00 | Set up and Print Winter Newsletter | £0.00 | H |
| Nov 25 th Website Invoice | Aubergine | £1,761.60 | £1,468.00 | New Website | 293.60 | H |
| Purchase by and Refunded to the Clerk | Amazon | £199.98 | £166.65 | Sum Up Machines | £33.33 | H |
| Purchase by and Refunded to the Clerk | Amazon | £40.29 | £33.57 | Toilet Rolls for Village Hall | £6.72 | E |
| Purchase by and Refunded to the Clerk | Amazon | £38.00 | £31.67 | Paper Towels Village Hall | £6.33 | E |
| Purchase by and Refunded to the Clerk | Sainsburys | £8.00 | £6.67 | Bin Bags and Washing Up Liquid | £1.33 | E |
| Christmas Fair | Waitrose | £83.00 | £69.17 | Mulled Wine | £13.83 | H |

A3. Direct Debits/Standing Orders for approval

| Provider | Total Cost | Net of VAT | Service Provided | VAT | Power |
|------------------------------------|-------------------|-------------------|------------------------------------|--------------|--------------|
| BT | £65.94 | £54.95 | November Broadband and Cloud Voice | £10.99 | H |
| Scribe Accounts | £27.60 | £23.00 | Scribe Accounts Dec Invoice | £4.60 | H |
| Gas Invoice Crown Gas & Power | £676.14 | £563.45 | Nov (Dec Bill) | £112.69 @ 5% | |
| Electric Invoice Crown Gas & Power | £111.33 | 106.03 | Nov (Dec Bill) | £5.30 @ 5% | H |

| | | | | | |
|---|-----------|-----------|--------------------|-------|---|
| NatWest Bank Line 17 th Nov | £24.00 | £24.00 | Bank Charges | £0.00 | H |
| Public Works Loans Board | £3,478.91 | £3,478.91 | Interest & Capital | £0.00 | H |
| Public Works Loans Board | £4,963.77 | £4,963.77 | Interest & Capital | £0.00 | H |

A4a David Naylor Clerk's Novembrer for December epenses/salary: Power H

Travel 160 Miles @ 45 pence per mile = £72.00

Phone Sim monthly £13.19 plus £2.64 VAT = **£15.83**

Cartridge Discount £21.62 plus £4.33 VAT = **£25.95**

Total Expenses £106.81 + £6.97 VAT = £113.78

Plus Salary - Contracted 65 hours @ 16.08 per hour = £1,045.20 (Gross)

Total Gross including expenses = £1,152.01 plus £6.97 VAT = £1,158.98

Less £418.00 Tax = £1017.45 plus £41.78 = **£740.98**

A4b Gill Ayres (clerk) October fori November expenses/salary: Power H

Travel 64 Miles @ 45 pence per mile = £32.80

Working from Home Allowance **£24.00**

Plus Salary 64 hours @16.62 = £1063.28 (Gross)

Plus Milage and Home Working Allowance = £1120.48 (Gross)

Less tax of £212.60 = **£907.88**

Signed.....

Chairman of Meeting

Signed.....

Former Clerk and Responsible Financial Officer



Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries

C

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters

D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Crime prevention

Q

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 " arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 'Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings'
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S