

# Nether Alderley Parish Council

## Minutes of the Parish Council Meeting held on Tuesday 9th December 2025 at 6.30pm at The Village Hall Church Lane Nether Alderley

**In the Chair** Cllr. Lesley Gleave .

**Parish Councillors present:** Sue Clarke, Melanie Connor, Angela Farrell, Rachel Horsefield, and Sue Joseph.

**Also present:** David Naylor Parish Council Clerk; Geoff Linnell

**Members of the Public:** None

**1. Apologies for absence:** Cheshire East Chelford Ward Councillor (which includes Nether Alderley) Cllr. Anthony Harrison.

**2. To receive Declarations of Interests**

- To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items). There were none.
- To declare interests conflicting with the Nolan principles/non-pecuniary interests. There were none.
- To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

**3. To consider and approve Applications for Dispensations.** There were none.

**4. To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting held on 11<sup>th</sup> November 2025.**

It was **RESOLVED** to approve the Minutes as correct record.

**5. Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish.  
**No members of the public were present and the meeting was not adjourned.**

**6. Filling the Vacancy for the Parish Clerk.** The Council considered the following options:

- Appoint a councillor, who had already applied for the position of Clerk, as an emergency provision until a new Clerk was appointed; **OR**
- Appoint the same councillor on the understanding that he stands down as a councillor and accepts that he cannot be paid other than expenses for 12 months (due to the Requirements of the Local Government Act 1972).**OR**
- Advertise the position again and appoint a locum aided by the Cheshire Association of Local Councils until the position is filled by a permanent Clerk

After a discussion it was **RESOLVED** to appoint Cllr. Geoff Linnell on the understanding that he immediately stands down as a councillor and he accepts that he cannot be paid other than reasonable expenses for 12 months.

**Proposed:** Cllr. Gleave **Seconded:** Cllr: Farrell

Cllr Linnell accepted this position on this understanding, having already confirmed in writing his understanding prior to meeting. It may be possible for him to carry out some paid consultancy work for the Council relating to his expertise. This would need to be work that would not normally be carried out by the Clerk and would need to be open to competition to secure the best price for the Council and must comply with the Council's Financial Regulations and Transparency Code.

## 7. Neighbourhood Plan Progress

The Plan had been undergoing an inspection by an independent Planning Inspector, prior to a local referendum. The Inspector had now sent his final report which requires a number of final amendments to the Plan. His report had been circulated to all councillors.

It was **RESOLVED** that David Naylor, the outgoing Clerk, will make the necessary amendments urgently and send the updated plan to Cheshire East's Neighbourhood Planning Team. They will confirm that the amendments meet the inspector's final recommendations and organise the local referendum.

## 8. 2025/26 Third Quarter Account Balance, Estimated Fourth Quarter, End of Year Outturn, Potential 2026/27 Draft Budget and Draft Precept Calculation. Circulated to all Councillors

It was **RESOLVED** to receive and note the contents of the above reports. It was also **RESOLVED** to notify Cheshire East Council that the precept for 2026/27 should remain the same as 2025/26 i.e. £69,790.

The details of the Budget for 2026/27 would again be discussed at the January Meeting to confirm its budget line items and earmarked reserves.

## 9. Approval of the VAT Claim for the month of October Enclosure 1 in the Agenda Documents Pack. It was **RESOLVED** to approve this claim of £343.43

**Proposed:** Cllr. Gleave **Seconded:** Cllr: Farrell

## 10. Feedback from the Christmas Fair held on Saturday 6<sup>th</sup> December

Members were asked to provide their feedback to Cllr. Farrell who would collate them and provide actual income and expenditure and report to the January Meeting. It was noted that the fair was very well attended and stall holders were very pleased with both the venue and the number of customers it attracted.

## 11. Finance Schedule (Appendix A)

### 11.1 To note receipt of income, as listed in schedule (A1)

**Proposed:** Cllr. Joseph **Seconded:** Cllr: Horsefield

### 11.2 To approve items for payments as listed in schedule (A2)

**Proposed:** Cllr. Gleave **Seconded:** Cllr: Joseph

### 11.3 To approve direct debit/standing order as listed in schedule (A3)

**Proposed:** Cllr. Connor **Seconded:** Cllr: Joseph

### 11.4 To consider and approve the Clerks expenses as listed in schedule (A4a and 4b)

**Proposed:** Cllr. Farrell **Seconded:** Cllr: Joseph

## 12. Church Car Park

Suggested terms by the Church for the Council's use of the Car Park £5k per annum quarterly in advance. The Council has always used the Car Park and is willing to make a proper contribution to its upkeep. However, the 5k appears to be an arbitrary figure. The matter has had a very vigorous airing on the Nether Alderley's Facebook. The Clerk as an "admin" on the site has now ended postings on this topic to enable the Parish Council and PCC to meet again and agree a reasonable solution. It was agreed to offer an annual contribution of £1500.

## 13. Planning Applications Click on the links in **Blue** to Access the Application Docs

Application No:	<a href="#">25/4042/OUT</a>
Proposal	Outline planning permission for the demolition of existing dwelling, garages and leisure building and the construction of 3nr detached dwellings, all matters reserved except for access and layout.
Location	Lower Fern Hill Chelford Road, Nether Alderley, Macclesfield, Cheshire East, SK10 4RT

Response Deadline	10-12-2025
NAPC Response	Not grey belt, poor access onto the main road, 12 extra cars for residents, potential flooding issues – recommended for refusal.
Application No:	<a href="#"><u>25/4381/PRIOR-1A</u></a>
Proposal:	Prior Approval for a single storey rear extension extending 4.90m beyond the rear wall, maximum height of 3.70m and eaves height of 3.70
Location:	Park End Bradford Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4TR
Response Deadline	08-12-2025
NAPC Response	No Objection
Application No:	<a href="#"><u>25/4380/PRIOR-1AA</u></a>
Proposal:	Prior Approval to construct one additional storey above the existing single-storey detached dwelling. Current height of dwelling is 4.89m whilst the proposal would raise the height to 7.65m.
Location:	Heewood Hall, The Bungalow Congleton Road, Nether Alderley, Cheshire East, Nether Alderley, SK10 4TN
Response Deadline	05-12-2025
NAPC Response	No Objection
Application No:	<a href="#"><u>25/4361/DSC</u></a>
Proposal:	Discharge of conditions 6 on approval 16/3354M: Change of Use of agricultural building and land to dwelling with alterations and provision of garden.
Location:	Wizard Tree Farm, Artists Lane, Nether Alderley, Macclesfield, SK10 4UE
Response Deadline	04-12-2025
NAPC Response	No Objection
Application No:	<a href="#"><u>25/4274/TPO</u></a>
Proposal:	Works to TPO Trees: T1 Birch, sympathetic prune over garden side to balance the canopy, pruning points no larger than 1",, reducing the spread of the tree by approximately 1.5m.
Location:	1 Asquith Grove, Nether Alderley, Macclesfield, Cheshire East, SK10 4ZJ
Response Deadline	No deadline provided with TPO Trees
NAPC Response	No Objection
Application No:	<a href="#"><u>25/4265/ADV</u></a>
Proposal:	Advertisement Consent: Advertisement consent for proposed free standing pole mounted aluminium sign to identify the availability of vacant office and laboratory floorspace at Alderley Park in addition to on site amenities. (Alderley Park Limited)
Location:	Alderley Park, Congleton Road, Nether Alderley, Macclesfield, SK10 4TG

Response Deadline	No Date Provided (Expires 31 <sup>st</sup> December)
NAPC	No Objection
Application No:	<a href="#"><u>25/4240/TPO</u></a>
Proposal:	Works to TPO Trees: T1 Oak - Reduce longer lateral limbs over the drive by 2-2.5 metres to control overhang drive side. T2 Horse Chestnut - Reduce lateral branches on the property side of the tree by 1.5-2 metres. To control overhang. T3 Oak - Reduce lateral branches on the property side of the tree by 2 metres. To control overhang. T4 Ash - Reduce approximately 5 limbs on the property side of the tree by up to 3 metres
Location:	5 Asquith Grove, Nether Alderley, Macclesfield, Cheshire East, SK10 4ZJ
Response Deadline	No deadline provided with TPO Trees
NAPC Response	No Objection

**14. To consider any other Planning matters including decisions on Planning Applications:**

[25/3905/CLEUD](#) – Positive Certificate

Proposal: Certificate of existing lawful development for Surface car park and associated access road  
Applicant:(Alderley Park Limited)

Location: Field Radnor Woods Car Park, Alderley Park Congleton Road, Nether Alderley, Cheshire East

Decision Date: 24<sup>th</sup> November 2025

**15. The Scribe Hall Booking System**

All customer codes with their discounts, venues and fees are now in the system, Stripe Payments has been acquired and the Clerk has made test payments to ensure they are paid into the Councils account, The Stripe Payments link is now part of the invoice generated by Scribe Accounts and includes the Council's new logo provided by Cllr. Horsefield. David Naylor the outgoing Clerk will ensure that all bookings are transferred from the Outlook Calendar into the new booking system by the January Council meeting.

**16. Village Hall Marketing Group.** There was nothing further to add except to maximise the exposure of the availability of the Village Hall as a local venue of choice. This did seem to be working.

**17. Appointment of a Lengthsperson.**

It was **RESOLVED** to appoint Mr Geoff Beeby to this role. He has been a long-term reliable self-employed handyman for the Parish Council who is passionate about Nether Alderley.

**18. Feedback on Progress with the development of the chosen Aubergine Website.** Mr. Linnell provided an image of the proposed front page of the website with its menu structure. He asked councillors to review and approve the policies attached to this agenda for uploading to the new website. Minutes and Agendas will be transferred from the existing website. The new Village Hall booking module and its Village Hall booking system and calendar will be embedded in the new website hence the reason to ensure that this element is live before the new website is launched. Mr Linnell will arrange for an Aubergine demonstration for councillors in mid-January. He is also driving Aubergine to deliver the gov.uk email addresses during January.

**19. Office 365 and SharePoint.** This will be progressed following work on the Aubergine Website. Further discussions will be held about alternatives such as a business cloud storage system.

**20. New Notice Boards.** This is being progressed with the Clerk, (in consultation with the PCC for the Parish Hall notice board). At the last meeting with the PCC, they felt that the suggestion of a "two bay" noticeboard similar to the one at Alderley Park was too small.

21. **New Boundary Signs (3).** These have been ordered and will be delivered before Christmas. The lengthsperson Mr Beeby will install them. Locations to be confirmed.
22. **New and Updated Policies to Approve (Enclosure 2 in the Agenda Documents Pack)**  
Code of Conduct  
Complaints  
Health & Safety  
Data Protection  
Media & Press  
Standing Orders  
Removable Media  
Document Retention  
Safeguarding  
Social Media  
Updated Financial Regulations (to Follow)

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## Part 2

23. The Council will move into Part 2 if any members of the public are present by resolution of the Council under Standing Order 3D due to the personal information likely to be discussed.  
**No members of the public were present**
24. **Burial Board Matters** (Enclosure 3 in the Agenda Enclosure Pack supplied to Councillors Only):  
**October Burial Board Minutes and Site Inspection**
  - The purchase of a Deed Book at £128 +VAT
  - Access to the Parish Council noticeboards for the Burial Board
  - The Burial Board will seek up-to-date costs for work to maintain the oak tree
  - The handyman will be asked to undertake minor work on one of the benches in the Burial Ground.

It was **RESOLVED** to receive and note the contents of the Minutes and Inspection Report and approve the proposed actions of the Board and the purchase of the Deed Book  
**Proposed:** Cllr. Connor **Seconded:** Cllr. Gleave
25. **Councillor's reports and items for future agenda**  
Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).
26. **To confirm the next Council meeting is:**  
**Tuesday 13<sup>th</sup> January 2026**  
**6.30pm at Nether Alderley Village Hall**

## APPENDIX A

### Nether Alderley Parish Council Meeting Tuesday 9<sup>th</sup> December 2025 Schedule of Receipts and Payments

#### A1. Receipt of Income - Month of November for December

##### Bank Interest

##### Current Account Interest Nil

##### Unity Trust Bank Quarterly (No Interest Statement until end December)

Reserve Account. end of November £0.38

Vat Claim Reclaim for October £343.43

#### A2. Invoices for payment Now all on line by NatWest BankLine

On-line Payment	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
December Salary & Expenses	D. Naylor Parish Clerk	£740.98	£734.01	Salary and Expenses see A4 below for a detailed breakdown	£6.97	H
Dec HMRC	HMRC	£512.23	£512.23	Clerk's Tax £418.00 & NI £94.23	£0.00	H
1 <sup>st</sup> Dec V. Hall Caretaker.	David Fairbotham	£241.60	£241.60	Village Hall Caretaking 1 <sup>st</sup> Oct Invoice	£0.00	H
20th Nov.V. Hall cleaner	Nicole Atherton Cleaning Maid Easy	£75.00	£75.00	Village Hall Cleaner	£0.00	H
4 <sup>th</sup> Dec V. Hall Cleaner	Nicole Atherton Cleaning Maid Easy	£75.00	£75.00	Village Hall Cleaner	£0.00	H
November Salary & Expenses	Gill Ayes	£907.88	£907.88	See A4b below for details	£0.00	H
November HMRC Tax & NI	Gill Ayres	£309.60	£309.60	Tax and NI	£0.00	H

12 Nov	Print IT	£394.00	£394.00	Set up and Print Winter Newsletter	£0.00	H
Nov 25 <sup>th</sup> Website Invoice	Aubergine	£1,761.60	£1,468.00	New Website	293.60	H
Purchase by and Refunded to the Clerk	Amazon	£199.98	£166.65	Sum Up Machines	£33.33	H
Purchase by and Refunded to the Clerk	Amazon	£40.29	£33.57	Toilet Rolls for Village Hall	£6.72	E
Purchase by and Refunded to the Clerk	Amazon	£38.00	£31.67	Paper Towels Village Hall	£6.33	E
Purchase by and Refunded to the Clerk	Sainsburys	£8.00	£6.67	Bin Bags and Washing Up Liquid	£1.33	E
Christmas Fair	Waitrose	£83.00	£69.17	Mulled Wine	£13.83	H

### A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
BT	£65.94	£54.95	November Broadband and Cloud Voice	£10.99	H
Scribe Accounts	£27.60	£23.00	Scribe Accounts Dec Invoice	£4.60	H
Gas Invoice Crown Gas & Power	£676.14	£563.45	Nov (Dec Bill)	£112.69 @ 5%	
Electric Invoice Crown Gas & Power	£111.33	106.03	Nov (Dec Bill)	£5.30 @ 5%	H

NatWest Bank Line 17 <sup>th</sup> Nov	£24.00	£24.00	Bank Charges	£0.00	H
Public Works Loans Board	£3,478.91	£3,478.91	Interest & Capital	£0.00	H
Public Works Loans Board	£4.963.77	£4,963.77	Interest & Capital	£0.00	H

**A4a David Naylor Clerk's November for December expenses/salary: Power H**

Travel 160 Miles @ 45 pence per mile = £72.00

Phone Sim monthly £13.19 plus £2.64 VAT = £15.83

Cartridge Discount £21.62 plus £4.33 VAT = £25.95

Total Expenses £106.81 + £6.97 VAT = £113.78

Plus Salary - Contracted 65 hours @ 16.08 per hour = £1,045.20 (Gross)

Total Gross including expenses = £1,152.01 plus £6.97 VAT = £1,158.98

Less £418.00 Tax = £1017.45 plus £41.78 = £740.98

**A4b Gill Ayres (clerk) October for November expenses/salary: Power H**

Travel 64 Miles @ 45 pence per mile = £32.80

Working from Home Allowance £24.00

Plus Salary 64 hours @16.62 = £1063.28 (Gross)

Plus Milage and Home Working Allowance = £1120.48 (Gross)

Less tax of £212.60 = £907.88



Signed..... Signed.....

**Chairman of Meeting**

**Former Clerk and Responsible Financial Officer**

**Parish Council Powers for Expenditure and Activity**

**Note that the Parish Council has adopted the Power of Competence**

**Audit**

[Audit Regulations 1996]

I

**Benches**

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

**Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

**Power to agree to maintain monuments and memorials**

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

**Power to provide and maintain and Power to contribute towards expenses of cemeteries**

Local Government Act 1972, s.214

C

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

**Bus Shelters**

Power to provide and maintain shelters

D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

**Crime prevention**

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

**Community Centres**

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

**General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions H  
LGA 1972 s111

Parish Hall – public meetings

K

1. LGA 1972 s 142 "arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 'Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings'
3. LGA 1972 S111

**Litter bins** Provision of litter bins [Litter Act 1983, ss 5, 6]

L

**Neighbourhood Plans** [Localism Act 2011 Sch 9]

R

**Research and collection of information**

Power to carry out research [LGA 1972 S 141]

M

**Parish Plans** [LGA 1972 S 141]

J

**Section 137**

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

**Websites** Local Government Act 1972 s142

P

**Life-saving appliances** – Power to provide life-saving appliances (e.g. life belts, defibrillators)  
[Public Health Act 1936, s234]

S