

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 13th February 2024

Schedule of Receipts and Payments


A1. Receipt of Income - Month of December

Current Account Nil Interest

Reserve Account £33.15 Interest 31st January 2024

Unity Trust Savings Account Interest is quarterly – 31 December 2023 was £139.20 Interest

A2. Invoices for payment

| Ch. No. | Provider | Total Cost | Net of VAT | Service Provided | VAT | Power |
|------------------------------------------------------------------------------------------|------------------------------|------------|------------|---------------------------------------------------------------------------------------------|---------|-------|
| 1724 | David Naylor Parish Clerk | £693.58 | £693.58 | Clerk's Salary and Expenses October for December Payment | £0.00 | H |
| 1725 | HMRC | £418.30 | £418.30 | Tax/NI for October for December Payment | £0.00 | H |
| 1726 | Parkinson Partnership | £840.00 | 700.00 | VAT Consultancy Parish Hall | £140.00 | F |
| 1727 | Surrey Hills Solicitors | £3,000.00 | £2,500.00 | Parish Hall Legal Services | £500.00 | F |
| 1728 | PCC St Mary's | £228.00 | £190.00 | Maintenance of Parish Hall Exit Road (Ladies Lane) 1/3 of cost of £570 plus VAT | £38.00 | F |
| 1733 | Print it | £191.80 | £191.80 | Winter Newsletter 2023 Inv 26174 | £0.00 | H |
| Duplicate Invoice Paid in October 23 Cheque 1709 | | | | | | |
|  1729 | Print it | £285.25 | £285.25 | Autumn Newsletter 2023 Inv 25412 | £0.00 | H |
| 1730 | Geoff Beeby | £202.00 | £202.00 | Geoff Beeby Fitting of two Boundary Signs | £0.00 | H |

| | | | | | | |
|------|-------------------------|--------|--------|---------------------------------------------------------------|-------|---|
| 1731 | Greensplash Designs Ltd | £85.00 | £85.00 | Renewal of SSL Website Certificate | £0.00 | H |
| 1732 | EDF Energy | £1200 | £1000 | EDF Energy 23 August 2023 7 th February 2024 | £200 | H |

A3. Direct Debits/Standing Orders for approval

| Provider | Total Cost | Net of VAT | Service Provided | VAT | Power |
|-----------------------------------------------------------------|------------|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------|
| See Email to EDF Agenda Item 12 & Above A3 Cheque 1732 | | Smart Meter not sending to EDF | EDF visited on 23 rd November to replace their electricity meter because it was not paging through Day, Night & Weekend tariff reading - only providing total KWh and a total cost. It was not fixed, and a third new meter is now required but still not yet fitted. | | |

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 60 miles @ 45 pence per mile = £27.00

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

Rymans Lever Arch File and Dividers £7.07 plus £1.41 VAT = £8.48

Rymans Lever Arch File x 2 and Carry Folders £14.14 plus £2.83 VAT = £16.97

Cartridge Discount Ink Cartridges £16.81 plus £3.37 VAT = £20.18

Kitchen Works Alderley Park. Coffee at December Council Meeting £22.50 plus £4.50 VAT = £27.00

Total Expenses £96.69 plus £13.94 VAT = £110.63

Salary: Contracted 65 hours @ 14.95 per hour = £971.75 (Gross)

Total Salary Gross = £971.75

Total Gross including expenses = £1082.38

Total Less Tax of £388.80 = £693.58 (including VAT of £13.94)

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S