

Nether Alderley Parish Council

Clerk: Mr G Linnell

Village Hall

Church Lane

Nether Alderley

Cheshire

SK10 4TW

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8th January 2026

Meeting Summons

Dear Councillors

I hereby give notice that the Parish Council Meeting will be held at the Nether Alderley Village Hall.

Tuesday 13th January 2026
at 6.30pm

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.

A handwritten signature in blue ink that reads "Geoff Linnell". The signature is written in a cursive style with a horizontal line underneath the name.

Geoff Linnell

Clerk to Nether Alderley Parish Council

Nether Alderley Parish Council Meeting

Tuesday 13th January 2026

AGENDA

1. To receive apologies for absence.
2. To receive Declarations of Interests
 - 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
 - 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.
3. To consider and approve Applications for Dispensations
4. To RESOLVE to approve that the Minutes of the Parish Council Meeting held on 9th December 2025 as a correct record.
5. Public Presentation

To *adjourn* the meeting to receive representation from members of the Nether Alderley Parish.

To resume the meeting.

MATTERS FOR DECISION

1. **New NAPC Website – 2025 Policies approval.** **Separate enclosures sent in advance of the Agenda Documents Pack.** Existing policies have been reformatted into a standard format. There are still some improvements needed to remove duplicated areas, cross reference with each other and to ensure supporting documents exist. This will be done in 2026. These documents are presented for approval so they can be published with the new website launch:
 - a. **STANDING ORDERS**
 - b. **Code of Conduct**
 - c. **Complaints**
 - d. **Health and Safety**
 - e. **Information Data Protection**
 - f. **Media Press**
 - g. **Removeable Media**
 - h. **Retention and disposal**
 - i. **Safeguarding**
 - j. **Social Media**
2. **New NAPC Website - Councillor Photographs.** At the last meeting Councillors indicated no photos for the website. With the Parish serving the community Aubergine indicated most Council do publish photos of Councillors and recommends we follow suit.
3. **Village Hall improved security.** Front door is being left open during Church services. This needs to be raised formally at the next PCC meeting. Extra combination lock to be installed

on the second door into the Village Hall to enhance security of the building. Checks have been made with the Fire Officer, David who approved that the lock could be fitted. To be installed immediately if approval obtained by Lengthsman.

4. **Village Hall Postal Address.** Documents need a postal address. In the past Clerk home address has been used. It would be more appropriate to use the Village Hall address. This would mean a post box is needed. Is this wanted?
5. **Village Hall Booking.** There are four approved rates for the Main Hall and three for the Upstairs Room. Need to approve these rates and level of delegation to Facilities Manager, when recruited, to selected appropriate rates. Any variation from these rates needing Council approval.

MATTERS FOR APPROVAL

10. Finance Schedule. [Enclosure 1 in the Agenda Documents Pack.](#)

- 11.1 **To note receipt of income, as listed in schedule (A1)**
- 11.2 **To approve items for payments as listed in schedule (A2)**
- 11.3 **To approve direct debit/standing order as listed in schedule (A3)**
- 11.4 **To consider and approve the Clerk's expenses as listed in schedule (A4)**

11. Net Budget Report 01/04/25 to 31/12/25 and Bank Reconciliation. [Enclosure 2 in the Agenda Documents Pack.](#)

12. Approval of the VAT Claim for the month of November. [Enclosure 3 in the Agenda Documents Pack](#)

13. Community Flood support. NAPC feels it should help the local community in time of emergency and potentially following an emergency. Use of the lengthsman is an option need to verify if further support permissible with Cheshire East. Sent formal request 5 January 2026. Update to be given at meeting.

14. Planning Applications. Click on the links in [Blue](#) to Access the Application Docs:

Application No:	APP/R0660/X/25/3375428
Proposal	Lawful Development Certificate Appeal. Response deadline before meeting. Confirmation to Council of agreed response. Lawful Development Certificate for proposed erection of homes leisure suite and garage incidental to the enjoyment of the existing dwelling Brynlow Farm.
Location	Brynlow Farm, Artists Lane, Nether Alderley, Cheshire, SK10 4UA
Response Deadline	12-1-2026

15. To consider any other Planning matters including decisions on Planning Applications:

25/4240/TPO – Approved with Conditions

Decision Date: 19-12-2025

Decision: Consent for works in TPO with conditions

Proposal: Permission to lop 4 trees.

25/4029/PRIOR-1A – Withdrawn (two related planning also withdrawn)

Decision Date: 19-12-2025

Decision: Withdrawn

Proposal: Prior approval for relace of existing single storey rear extension with new kitchen extension extending to 7.00 metres from the rear of the original dwelling and includes windows and doors to match the existing.

MATTERS OR INFORMATION

- 20. Precept Request 2026/27.** Formally sent to Cheshire East on 2 January 2026. Confirmed same budget as 2025/26 - £69,790.
- 21. Neighbourhood Development Plan (NDP) Progress.** Dave Naylor the former Clerk has amended the Plan following the independent inspector's final recommendations. Cheshire East has confirmed the amendments fully accord with the inspector's recommendations and is now in the process of organising the Local Referendum. These referendums are local votes where residents and sometimes businesses in designated areas decide if their NDP should be adopted, giving it legal weight as part of the Local development Plan in our case Cheshire East Local Plan Strategy (CELPs to guide future planning decisions. This referendum requires a simple majority in favour to pass and come into force. These referendums are managed by the local authority, in our case Cheshire East Council, and happen after the independent inspector's examination of the plan, ensuring it aligns with strategic policies. Further details on the timing of the local referendum will be provided at the meeting.
- 22. St. Mary's Church Car Park.** Discussion on the best way forward to resolve matters with the PCC concerning any potential payment for the use or maintenance of the Car Park.
- 23. Formal Complaint to Cheshire East Monitoring Officer.** The matter above had a vigorous airing on Nether Alderley's Facebook which the former Clerk ended and removed to enable the Parish Council and PCC to meet again and conclude a fair and reasonable outcome to this issue. A formal complaint was raised with the Monitoring Officer of Cheshire East about the Chair. This contained a significant number of incorrect facts. The Chair has responded to the Monitoring Officer in detail. Update will be given to the meeting.
- 24. The Scribe Hall Booking System Diary**
All customer codes with their discounts, venues and fees are now in the system, Stripe Payments had been acquired and the David Naylor, who has made test payments to ensure they are paid into the Councils account, The Stripe Payments link is now part of the invoice generated by Scribe Accounts and includes the Council's new logo provided by Cllr Horsefield. David Naylor to give a progress report on transferring all the bookings data into the new booking system. The Clerk will provide an update on progress and a potential go

live date replacing the booking form on the current NAPC website.

25. **Village Hall Marketing Group.** A progress report will be provided.
26. **Development status of the Aubergine Website** – A Clerk will update the meeting on the status of the website development, proposed launch date. Update on the implementation of the Gov.UK email address noting the date from which all Councillors must only use these email addresses for NAPC correspondence.
27. **Office 365 and SharePoint.** Amount in budget, initial options too costly. Need to verify what was purchased by Gill Aryes. Will approach Aubergine for advice after launch of website.
28. **Village Hall Business Rates enquiry status.** Update for meeting.
29. **New Notice Boards.** Progress has been difficult with the PCC in relation to the Parish Hall notice board. A larger joint notice Board would be appropriate finalising the agreement will take place following resolution of the Car Park issues.
30. **New Boundary Signs.** Arrived 23 December 2025. The lengthsman has collected and is ready to install. Can we please confirm the exact locations?
31. **Vacancies for two Parish Councillors.** Vacancy notices on Facebook, website, notice boards for over a month ago. One response received. More proactive approach needed, define proposed next steps.
32. **Clerk Transition.** Last meeting for David Naylor, appreciate his offer of support when needed going forward. Propose filing cabinet/storage for all Council files in upper kitchen area, potentially a fireproof box for storage of archive files. Need approval to purchase solution in keeping with Village Hall quality. Several “add-ons” have been purchased from Curry’s by Gill Ayres with the laptop. Need to establish a list of these and the status of each. Document laminator needed, should we purchase A3 or A4?
33. **Report on Cheshire East matters, Cllr. Anthony Harrison.** Chelford Ward Councillor which includes Nether Alderley.
34. **Councillor’s reports and items for future agenda.** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).
35. **To confirm the next Council meeting is**

Tuesday 10th February 2026
6.30pm at Nether Alderley Village Hall