

Nether Alderley Parish Council

Clerk: Mr D Naylor
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11th July 2024

Meeting Summons

Dear Councillors

I hereby give notice that the Parish Council Meeting will be held at the Glass House Alderley Park.

Tuesday 16th July 2024 at 1.30pm

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.



David Naylor
Clerk to Nether Alderley Parish Council

Nether Alderley Parish Council Meeting
Tuesday 16th July 2024
AGENDA

1. To receive apologies for absence.
2. **To receive Declarations of Interests**
 - 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
 - 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.
3. **To consider and approve Applications for Dispensations**
4. **To resolve to approve that the Minutes of the Parish Council Meeting** held on 11th June 2024 are a true and accurate record.
5. **Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish.

To resume the meeting.
6. **Neighbourhood Plan Progress including the Production of the AECOM Design Codes.** The Codes and Neighbourhood Plan are complete and ready to send to Cheshire East Council for the Planning Inspector. Click on the following Links:
[Neighbourhood Plan](#)
[AECOM Design Codes](#)
7. **Parish Hall Renovation Progress**

An update will be provided at the meeting reflecting the last Site Progress Meeting (10th July). The Table of meetings is shown below: Site visits (which all councillors can attend) are usually held weekly on Tuesdays at 9.30am except on Site Progress meeting days when they will precede the Site Progress Meeting.

Enclosure 1 in the Agenda Documents Pack.

The Site Progress Meeting dates are shown below.

 - Site Progress Meeting 02: Wednesday 10th July 2024, 10:00 am
 - Site Progress Meeting 03: Tuesday 13th August 2024, 10:00 am
 - Site Progress Meeting 04: Tuesday 10th September 2024, 10:00 am
 - Site Progress Meeting 05: Wednesday 9th October 2024, 10:00 am
 - Site Progress Meeting 06: Tuesday 5th November 2024, 10:00 am
8. **Quarterly Account Balance.** First Qtr. April – June inclusive. Plus an update on Parish Hall renovation costs and resources. **Enclosure 2 in the Agenda Documents Pack.**
9. **VAT Registration Approval.** **Enclosure 3 in the Agenda Documents Pack** and also an update on further progress from the Clerk at the meeting..

10. The Parish Council's Bank Holdings. Proposed distribution of funds to ensure continued protection under the Financial Services Compensation Scheme (£85.000 protection limit) and the ability for ready access to the funds. Also the potential for other community bank accounts in due course. **Enclosure 4 in the Agenda Documents Pack**

11. Finance Schedule (Appendix A)

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payments as listed in schedule (A2)
- 11.3 To approve direct debit/standing order as listed in schedule (A3)
- 11.4 To consider and approve the Clerk's expenses as listed in schedule (A4)

12. Adopting a “.gov.uk” address for emails and the website. This has now become an audit recommendation. The Clerk has attended an on line training session with the Cabinet Office's "Parishes On Line" and will provide an update on appropriate steps to achieve this.

13. Terms of Reference for the Parish Hall Marketing Group. Progress Report

14. Items for the Newsletter.

15. NAPC's Standing Orders. Link to [Website Copy](#)

16. NAPC's current Financial Regulations Link to [Website Copy](#)
New Model New Model Financial Regulations **Enclosure 5 in the Agenda Documents Pack**

17. The Clerk will if required provide a presentation about Standing Orders and Financial Regulations Date, time and venue to be decided. Potentially Alderley Park.

18. Our Social Media Platforms – how to make best use of them and a lead member to be identified for taking this forward. – Discussion.

19. Planning Applications

| | |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Application No: | 24/2362T |
| Proposal | Works To Trees In Conservation Area Silver birch has shed large limb We are looking to re shape the tree and reduce overall weight as tree is in decline. Bringing longer limbs back by 3m |
| Location | Fox Chase, Whitebarn Road, Alderley Edge, Wilmslow, Cheshire, SK9 7AN |
| Response Deadline | No response deadline provided for tree applications |
| Application No: | 24/2206M |
| Proposal: | Extension and conversion of barn to create 2 no. residential dwelling |
| Location: | Corbishley Farm, Nursery Lane, Nether Alderley, SK10 4TX |
| Response Deadline | 17 th July 2024 |
| Application No: | 24/2163M |

| | |
|-------------------|--------------------------------------------------------------------------------------------------------------|
| Proposal: | Replacement boundary treatment to the same height as existing, new garage with ancillary accommodation over. |
| Location: | Hillcrest, Congleton Road, Alderley Edge, SK9 7AD |
| Response Deadline | 18 th July 2024 |

20. To consider any other Planning matters including decisions on Planning Applications:

24/1485M – Refused

3rd July 2024

Bradford House Cottage, Bradford Lane, Nether Alderley, SK10 4TR

Demolition of existing dwelling, stables & feed store and replacement with a new dwelling.

Parish Council’s comments: “No objection” May Council meeting Minutes.

- 21. Report from Cllr. Anthony Harrison Cheshire East Chelford Ward Councillor which includes Nether Alderley.**
- 22. Councillor items for the August Agenda**
- 23. To confirm the next Council meeting is:**

Tuesday 13th August 2024
1.30pm at the Glass House Alderley Park

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 16th July 2024

Schedule of Receipts and Payments

A1. Receipt of Income - Month of June

Current Account: £2543.16 VAT Reclaim

£23,887.50 Alderley Edge Institute Trust Grant Half of Payment

£200.00 DYAS Transaction Payment – Clerk to identify what this is --seems to be wrongly credited

Reserve Account £28.30 Interest Payment

Unity Trust Bank £136.60 quarterly interest

A2. Invoices for payment

| Ch. | Provider | Total Cost | Net of VAT | Service Provided | VAT | Power |
|------|------------------------|------------|------------|--------------------------------------------------------------------------------------------|-----------|-------|
| 1767 | David Naylor | £670.68 | £670.68 | Salary & Expenses | £0,00 | H |
| 1768 | Information Commission | £40.00 | £40.00 | GDPR Registration | £0.00 | H |
| 1769 | B&E Boys | £57,124.58 | £47,603.82 | P Hall Contract Valuation 3 | £9,520.76 | E |
| 1770 | Currie & Brown | £707.15 | £589.29 | Site Progress Meeting & carry out Valuation | £117.86 | E |
| 1771 | KPS Architects | £4845.60 | £4038.00 | RIBA Work Stages 5 & 6. (First of six installments of £4025.40 plus travel costs plus VAT) | £807.60 | E |
| 1772 | Donn Management | £500.00 | £500.00 | Principal Designer Cost. Not VAT Registered | £0.00 | E |
| 1773 | Chalc Training | £30.00 | £30.00 | Training for Cllr. Kirk | £.00 | H |
| 1774 | Parish On Line Mapping | £57.60 | £48.00 | Mapping for NP and Design Codes | £9.60 | H |

| | | | | | | |
|------|------------------|------------|------------|---------------------------------------------------------------------------------------------------------------------|-------|---|
| 1775 | HMRC | £418.30 | £418.30 | Tax and NI Payments | £0.00 | H |
| 1776 | Unity Trust Bank | £12,867.68 | £12,867.68 | Transfer from Current Account to allow the Nat West Accounts to stay within the FS Compensation scheme's £85k limit | £0.00 | H |
| 1777 | RN & CW DYAS | £200.00 | £200 | Refund of online transaction wrongly credited to the Parsh Council's Current Account. | £0.00 | E |
| 1778 | ChALC | £25.00 | £25.00 | Training for Cllr. Gleave (Chairmanship) | £0.00 | H |

A3. Direct Debits/Standing Orders for approval

| Provider | Total Cost | Net of VAT | Service Provided | VAT | Power |
|----------|------------|------------|------------------|-----|-------|
| Nil | | | | | H |

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 90 Miles @ 45 pence per mile = £40.50

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

Rymans Printing £6,88 plus £1.37 VAT = £8.25

Ryman Printing Paper £6.66 plus £1.33 VAT = £7.99

Cartridge Discount £16.66 plus £3,33 VAT= £19.99

Total £79.87 plus £7.86 VAT = £87.73

Plus, Salary - Contracted 65 hours @ 13.95 per hour = £971.75 (Gross)

Total Gross including expenses = £1,059.48

Total Less Tax of £388.80 = £670.68 (£662.82 plus 7.86 VAT)

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S