**Nether Alderley Parish Council**

## Clerk: Mr D Naylor

**26 Barnside Way, Tytherington Macclesfield,**

**Cheshire SK10 2TZ**

**Email:** **clerk.napc@gmail.com**

**Tel: 07717 244 537** 13th May 2025

Meeting Summons

Dear Councillors

I hereby give notice that the Parish Meeting, the Annual General Meeting and the Parish Council Meeting will be held at the Nether Alderley Village Hall.

Tuesday 13th May 2025 at **6.30pm**

 **Note the New Time**

All members of the Council are hereby summoned for the purpose of discussing and resolvingupon the business to be transacted at the Meeting as set out hereunder.



David Naylor

Clerk to Nether Alderley Parish Council

**Nether Alderley Annual Parish Council Meeting**

**Tuesday 13th May 2025 at 6.30pm.**

**Annual Parish Meeting**

**AGENDA**

1. **Apologies for absence**
2. **Chairman’s Report**
3. **Questions from the public**
4. **Any Other Business**

**Nether Alderley Annual General Meeting (AGM)**

**Tuesday 13th May 2025**

**Annual General Meeting (AGM)**

**AGENDA**

1. To elect/approve a Member in the Office of Chairman of Nether Alderley Parish Council
2. To elect/approve a Member in the Office of Vice Chairman of Nether Alderley Parish Council
3. Declaration of Acceptance of Office – Forms signed and presented by the Chairman and Vice Chairman
4. To receive and approve apologies for absence
5. Register of Interests (which reflects the Code of Conduct) – Councillors opportunity to review their forms
6. To elect 4 Parish Councillors to Burial Board
7. To elect a Chairman to the Burial Board
8. To elect 4 Councillors to Planning Committee
9. To elect a Chairman of the Planning Committee
10. To elect 4 Councillors to the Village Hall Management Committee
11. To elect a Chairman to the Village Hall Management Committee
12. To elect a Councillor to independently review the financial records of the Parish Council on a quarterly basis
13. To confirm representative to Alderley Park Liaison Committee
14. To approve or make changes to existing Committee Terms of Reference
15. To approve the terms of reference to the Village Hall Management Committee **(to be circulated)**
16. Proposed 2025/26 Meeting Dates **Enclosure 1 in the Agenda Documents Pack**

**Nether Alderley Parish Council Meeting**

**Tuesday 13th May 2025**

**(Following the Annual Parish Meeting and AGM (Annual General Meeting)**

**Parish Council Meeting**

**AGENDA**

1. To receive apologies for absence.
2. **To receive Declarations of Interests**
	1. To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
	2. To declare interests conflicting with the Nolan principles/non-pecuniary interests.
	3. To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.

## To consider and approve Applications for Dispensations

1. **To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting**

held on 8th April 2025 are a true and accurate record.

1. **Public Presentation**

To *adjourn* the meeting to receive representation from members of the Nether Alderley Parish.

**To resume the meeting.**

1. **Filling the Vacancy for the Parish Clerk**. The advertising campaign via ChALC and our Facebook and website attracted one member of the public who has not followed through her initial interest plus one application from a current Nether Alderley Parish Councillor who would need to and be prepared to step down as a councilor if appointed to the role. However, there are restrictions on an existing councillors becoming the clerk within 12 months of resigning from the council in terms of the Council not being able to pay him or her for the duration of those 12 months. It is intended to interview the Councillor on the morning of the Council meeting to discuss all the issues and report to the Council meeting
2. **Neighbourhood Plan Progress**

Update on the Consultation Statement and Bisic Conditions Statement

1. **Net Budget Provision 01/04/25 to 13/05/25 Enclosure 2 in the Agenda Documents Pack**

**Also** Currie & Brown, the Quantity Surveyor will be submitting a final account for the Renovation Project. They State “*When B&E Boys submitted their last application it included numerous extra’s that we had not had costs for. We authorised 95% of the £108,675.17 (£103,241.41) on account to allow us to receive the back up. We just have the last few to check and will be issuing a further valuation for circa £5.4k shortly”.*

1. **Draft - Report from the Audit Working Group and Annual Governance and Accountability Return (AGAR).** Draft Completed AGAR and Minutes and recommendations of the working Group are attached as **Enclosure 3 in the Agenda Documents Pack**.
2. Results of the Internal Audit 2024/25 and report/recommendations made.
3. Review of Internal Audit
4. Review of the effectiveness of Internal Systems of Control & measures to prevent and detect fraud and corruption.
5. Section 1 - Annual Governance Statement 2024/25
6. Section 2 - Accounting Statements for 2024/25

**All these documents are to be approved and “signed off” at the Council meeting to enable the set of AGAR papers to be submitted to the External Auditor.**

The notice to confirm exercising of Electors Rights and dates in relation to the accounts and internal audit 2024/25 is attached. The relevant dates chosen for display are Tuesday 3rd June – Monday 14th July 2025 (a Copy of the Notice is in **Enclosure 4 in the Agenda Documents Pack**

1. **Broadband Supply Provider.** Sky had been appointed to supply the Parish Council with Broadband following quotes presented to the January Meeting. Openreach had confirmed access to the adjacent full-fibre community scheme completed in 2021.

Since signing up with BT their communication with Openreach has been inadequate in spite of the issue with the three poles being emphasized and that the Parish Council being prepared to fund the this work if necessary. Openreach turned up on site by appointment and could not complete the work without the poles.

We now have another date 20th May when hopefully we will be able to make progress

**11. Finance Schedule (Appendix A)**

11.1 **To note receipt of income**, **as listed in schedule (A1)**

11.2 **To approve items for payments as listed in schedule (A2)**

11.3 **To approve direct debit/standing order as listed in schedule (A3)**

11.4 **To consider and approve the Clerk’s expenses as listed in schedule (A4)**

##

## 12. Planning Applications

|  |  |
| --- | --- |
| Application No: | [**25/1046/HOUS**](https://pa.cheshireeast.gov.uk/planning/index.html?fa=getApplication&id=399507) |
| Proposal | Erection of garage and garden room and conversion of existing garage to habitable room |
| Location | 12 Osprey Close, Nether Alderley, Macclesfield, Cheshire East, SK10 4ZP |
| Response Deadline | 05-05-2025 |
| Application No: | [**25/1370/CLPUD**](https://pa.cheshireeast.gov.uk/planning/index.html?fa=getApplication&id=399771) |
| Proposal: | Lawful Development Certificate for proposed erection of homes leisure suite and garage incidental to the enjoyment of the existing dwelling Brynlow Farm. |
| Location: | Brynlow Farm Artists Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4UA |

|  |  |
| --- | --- |
| Response Deadline | 21-05-2025 |

|  |  |
| --- | --- |
| Application No: | [**25/1341/TCA**](https://pa.cheshireeast.gov.uk/planning/index.html?fa=getApplication&id=399721) |
| Proposal: | Works to trees in Conservation Area. Silver Birch – Fell to ground level due to extensive decay at the base. |
| Location: | Highlands Congleton Road, Alderley Edge, Cheshire East, SK9 7AD |
| Response Deadline | No response deadline published for tree works  |

**13. To consider any other Planning matters including decisions to Planning Applications:**

**[25/0368/FUL](https://pa.cheshireeast.gov.uk/planning/index.html?fa=getApplication&id=398748) Approved with conditions**

Decision Date 25th April 2024l

Alderley Park Conference Centre Congleton Road, Macclesfield, Cheshire East, SK10 4TG

Change of use to food and drink provision for sale and consumption on and off the premises (Use Class E) including provision of car parking.

**[25/0338/CLPUD](https://pa.cheshireeast.gov.uk/planning/index.html?fa=getApplication&id=398743) Positive Certificate**

Decision Date 2nd May 2025

Silverdale Sand Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4TS

Lawful Development Certificate for proposed erection of detached outbuilding to be used for incidental purposes to the main dwelling

## 14. Feedback from the Marketing Group

##  15 Councillor’s reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

## 16. To confirm the next Council meeting is

**Tuesday 10th June 2025**

**6.30pm at Nether Alderley Village Hall**

# **APPENDIX A**

**Nether Alderley Parish Council Meeting**

**Tuesday 13th May 2024**

## Schedule of Receipts and Payments

**A1. Receipt of Income -** Month of April

Bank Interest

Current Account Interest Nill

Unity Trust Bank quarterly next due in June

Reserve Account. April £0.52

## A2. Invoices for payment

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  **Ch.** **No.** | **Provider** | **Total Cost** | **Net of VAT** | **Service Provided** | **VAT** | **Power** |
| 1856 | David Fairbotham(Wizzy Park Photos) | £156.00 | £156.00 | Hall Caretaking during April | £0.00 | E |
| 1857  | Keith Farrell | £383.52 | £319.60 | Wine for Village Hall Opening Weekend | 63.92 | E |
| 1858 | Keith Farrell  | £35.04 | £29.20 | Biscuits and Coffee for Village Hall Opening Weekend  | £5.84 | E |
| 1859 | Keith Farrell | £3,304.45 | £2,753.71 | Purchase of TV’s and Sounbars for the Village Hall for the Ground and First Floor for business and recreational hires | £550.74 | E |
| 1860 | Shires Accountants (Payroll) | £100.80 | £84.00 | Processing 6th 6th April 2025 – 5th Oct 2025  | 16.80 | H |
| 1861 | Clerk | £1,788.26 | £1,627.84 | Salary and for April see Expenses in A4 below | £160.42 | H |
| 1862 | JDH Business Services | £556.80 | £464.00 | Internal Audi Fees 2024/25 | £92.80 | H |
| 1863 | J D Nixon  | £1,120.00 | £1,120.00 | Concrete Footings for Gravestones 31m long 450mm wide & 150mm Deep  | £0.00 | C |
| 1864 | HMRC | £494.15 | £0.00 | Tax/NI for April May Payment  | £0.00 | H |

 **A3. Direct Debits/Standing Orders for approval**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Provider** | **Total Cost** | **Net of VAT** | **Service Provided** | **VAT** | **Power** |
| Crown Gas and Power Gas Invoice  | £352.93 | £336.12 | Gas Provision | £16.81 @5% | H |
| Public Works Loans Board Loan Repayment  | £3,478.91 | £3,478.91 | May 2025 Payment  | £0.00  | Power of Competence |

**A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk’s expenses/salary: Power H**

Travel 79 Miles @ 177 miles @45 pence per mile = **£79.65**

Phone Sim monthly £9.17 plus £1.83 VAT = **£11.00**

Ryman Postage Stamps £13.60 No VAT

Village Hall Cleaning Payment of Cleaner 10th April and 24th April = **£125.00** No VAT

Ryman Lever Arch Files and dividers £8.15 plus 1.63 VAT = **£9.78**

Tesco Printing Paper £4.79 plus 0.96 VAT **= £5.75**

Amazon First Aid kits Ground and First Floor £56.38 plus £11.28 VAT **= £67.66**

Amazon wheeled TV trolley with electrical height adjust to enable storage under the corner ceiling in the First floor front room

£474.99 plus £95 VAT = **£569.99**

Amazon wheeled TV trolley no height adjust for Main Hall

£209.99 plus £42 VAT **= £251.99**

Amazon Laminating Pouches £7.00 plus £1.40 VAT = **£8.40**

Cartridge Discount Ink £3.62 plus £6.32 VAT = **£37.94**

Total £1020.34 plus £160.42 VAT = **£1,180.76**

Plus, Salary - Contracted 65 hours @ 15.58 per hour = £1012.70 (Gross)

Total Gross including expenses = £2,195.46 plus £160.42 VAT = £2,193.46

Less £405.20 Tax = £1.627.84 plus 160.42 VAT = **£1,788.26**

## Signed…………………………… Signed……………………………

## Chairman of Meeting Clerk and Responsible Financial Officer

**Parish Council Powers for Expenditure and Activity**

**Note that the Parish Council has adopted the Power of Competence**

**Audit**

**[**Audit Regulations 1996] **I**

**Benches**

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1] **K**

**Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10] **A**

**Power to agree to maintain monuments and memorials B**

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

**Power to provide and maintain and Power to contribute towards expenses of cemeteries C**

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

**Bus Shelters**

Power to provide and maintain shelters **D**

Local Government (Miscellaneous Provisions) Act 1953, s.4 Parish Councils Act 1957, s.1

**Crime prevention Q**

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

**Community Centres**

Power to provide and equip community buildings [Local Government Act 1972, s.133] **E**

Power to provide buildings for clubs having athletic, social or educational objectives **F**

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19 **G**

**General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions **H**

LGA 1972 s111

Parish Hall – public meetings **K**

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’

3. LGA 1972 S111

**Litter bins** Provision of litter bins [Litter Act 1983, ss 5, 6] **L**

**Neighbourhood Plans** [Localism Act 2011 Sch 9] **R**

**Research and collection of information**

Power to carry out research [LGA 1972 S 141] **M**

**Parish Plans [**LGA 1972 **S** 141] **J**

**Section 137 N**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

**Websites** Local Government Act 1972 s142 **P**

**Life-saving appliances** – Power to provide life-saving appliances (e.g. life belts, defibrillators) **S**

[Public Health Act 1936, s234]