

NETHER ALDERLEY PARISH COUNCIL

**Minutes of the Parish Council Meeting
held on Monday 10th August 2020 at 5.30 p.m.
The meeting was accessed remotely via ZOOM**

In the Chair: Cllr. N.Howick

Parish Councillors present: Y.Bentley, A.Farrell, S.Joseph, S.Lewis, J.Shufflebottom and J.Wilkinson

Also present: Cheshire East Councillor Marc Asquith (Chelford Ward) and the Parish Council Clerk

1. To receive apologies for absence – Cllr. D.Clarke
2. To receive Declarations of Interests
 - 2.1 To Declare Disclosable pecuniary interests – None
 - 2.2 To Declare interests conflicting with Nolan principles/non-pecuniary interests – No declarations were made.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary interest forms - No amendments were made.
3. To consider and approve Applications for Dispensations - No applications for dispensation were submitted.
4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council Meeting held on 13th July 2020 are a true and accurate record.**

Proposed: Cllr. Y.Bentley *Seconded: Cllr. J.Shufflebottom*
5. 5.05 p.m. Public presentation: None
6. Meeting resumed
7. To exclude the public and press in the public interest for consideration of the following items:
 - a. Personal issues
 - b. Legal Issues
8. Current Matters
To consider and agree actions relating to ongoing matters as follows:
 - 8.1 Cheshire East update by Ward Councillor: Cllr. Asquith reported the following:
 - 8.1.1 Planning application (18/5047W) is listed to be considered by the Strategic Planning Committee on 23rd September 2020. The delay has been due to COVID-19.
 - 8.1.2 Cheshire East Council is barely functioning during these unprecedented times.

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- 8.1.3** Anti-social behaviour – Cllr. Asquith informed the Parish Council there has been an increased police presence in Alderley Edge at the weekends. However, Councillors welcomed the intervention but noted this has not resolved high-performance cars racing on the A34 by-pass/Nether Alderley/ Alderley Edge circuit. Cllr. Howick confirmed this subject will be a priority when the Parish Cluster meetings resume and hoped that local residents had completed the online survey (alderleyedge.com). Cllr. Asquith asked to be included in any future discussions concerning this matter.

8.2 Parish Hall renovation update: Cllr. Howick reported the following:

- 8.2.1** The planning application has been submitted to Cheshire East Council.
8.2.2 The Architect had indicated there may be no planning fees to pay as the renovation incorporated disabled access and toilet facilities which the parish hall does not currently have.
8.2.3 A meeting with the quantity surveyor will be scheduled to discuss the scope of the renovation in context with funds which are available.
8.2.4 The Parish Hall Renovation Committee will meet to prioritise the order of work.
8.2.5 Cllr. Howick will contact Nick Hynes (Bruntwood) for an accurate indication of s106/CIL associated with the additional 25 dwellings which have been approved by CEC.

8.3 Neighbourhood Plan update:

- 8.3.1** The consultant has re-activated the application to ensure the Parish Council receives the higher grant of £10k.
8.3.2 The consultant will guide the Parish Council through the new approaches which have been put in place for the consultation stages..

- 8.4 Update of the 130 Bus Service Subsidy** – Councillors agreed the Parish Council should contribute towards the subsidy of the bus service and suggested dividing the contribution equally with Henbury Parish Council. Cllr. Wilkinson was asked to contact Cllr. Craig Brown to propose the above and will report back at the next Parish Council meeting in September.

- 8.5 Update of the Community Speed Watch (CSW)** – PCSO Julia Short suggested Parish Council's in the Chelford Ward should contact local residents requesting more volunteers are required as speeding is one of the top priorities in the Ward. Councillors agreed to put the request on the website and social media.

Cllr. Marc Asquith left the meeting

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 Request from Hope House Children's Hospice for a grant application** – Councillors considered and discussed the request and agreed they were unable to provide a grant due to the parish hall refurbishment commitment. Cllr. Lewis suggested helping in some other way i.e. advertising their lottery and asked the Clerk to contact them.
9.2 Website Accessibility and formation of a working group to ensure compliance – All Parish/Town Council websites should be compliant by 23rd September 2020. Cllrs. Bentley, Howick, Lewis and Shufflebottom volunteered to form a working group and will report their findings and recommendations back to the Parish Council at the next meeting in September. (Date to be confirmed)
9.3 Police Report for July 2020 – Noted.

10. Policies and Procedures

- 10.1 To receive a report on the quarterly inspection of Highways assets which is due at the end of September 2020 and reported to the Parish Council at the meeting in October 2020** – Cllr. Lewis volunteered to do the inspection which would ensure consistency.
10.2 The Pensions Regulator: Acknowledgement of re-declaration of compliance – Noted.
10.3 Review Ill Health Pension Insurance (IHPI) – Councillors noted the current rate (1.25%) will remain until March 2021 when it will be reviewed.

11. Finance: Finance Schedule (Appendix A)

- 11.1 The Parish Council noted receipts of income as listed in schedule (A1)**

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: *The Parish Council considered and resolved to approve payments as listed in Appendix A2*

Proposed: *Cllr. N.Howick*

Seconded: *Cllr. J.Shufflebottom*

11.3 To approve direct debit/standing order as listed in schedule (A3)

RESOLVED: *The Parish Council resolved to approve direct debit/standing order as listed in Appendix A3*

Proposed: *Cllr. N.Howick*

Seconded: *Cllr. J.Shufflebottom*

11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

RESOLVED: *The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.*

Proposed: *Cllr. N.Howick*

Seconded: *Cllr. J.Shufflebottom*

12 Correspondence:

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 Cheshire Constabulary Stakeholder Update (10th July 2020) - Noted

12.2 Police and Crime Commissioner's invitation to a remote meeting with Town/Parish Council representative (30th July 2020) – Cllr. Howick represented the Parish Council and informed Councillors the meeting was centred on speeding issues.

12.3 Communities Framework and Devolution White Paper (NALC Policy Consultation e-briefing) - Noted

12.4 Mindful Chef Coast Clean event (19th September 2020) – Councillors noted the date and suggested it will be reviewed nearer the time re: COVID-19 Government guidelines

12.5 CEC Walking and Cycling Schemes to boost Cheshire East's COVID-19 recovery – Noted

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 20/2787M

Proposal: *Proposed two storey and basement extension to dwelling and extension to existing detached garage.*

Location: *MILLERS GATE, CONGLETON ROAD, ALDERLEY EDGE, ALDERLEY EDGE, CHESHIRE, SK9 7AD*

National Grid Ref: 384398 377329

NAPC Comment: *No objections.*

Application No: 20/2968M

Proposal: *Rear single storey extension to an existing property with new landscaped garden.*

Location: *FOXHILLS, BOLLINGTON LANE, NETHER ALDERLEY, CHESHIRE, SK10 4TB*

National Grid Ref: 383377 375086

NAPC Comment: *No objections.*

Application No: 20/2987M
Proposal: Variation of condition 2 & 5 on approved application 16/3354M - Change of use of agricultural building and land to dwelling with alterations and provision of garden
Location: Wizard Tree Farm, Artists Lane, Nether Alderley, SK10 4UE
National Grid Ref: 385775 377201

NAPC Comment: No objections.

Application No: 20/3024M
Proposal: Single Storey rear extension
Location: 4, OVAL PLACE, NETHER ALDERLEY, SK10 4YT
National Grid Ref: 384509 374646

NAPC Comment: No comment

Application No: 20/3025M
Proposal: Listed building consent for single storey rear extension
Location: 4, OVAL PLACE, NETHER ALDERLEY, SK10 4YT
National Grid Ref: 384509 374646

NAPC Comment: The Parish Council respectfully refers this application to the knowledge of the Listed Buildings officer.

13.2 To consider any other Planning matters including decisions to Planning Applications:

13.2.1 Update on Planning Application 20/2000M – On a routine inspection by Northwest Electricity it was proved that due to the raising of the levels on the Loco Shed site, the distance between ground level and overhead wires didn't meet the required safety measures and as a result the lines were disabled and the local residents of Bollington Lane are now being powered by temporary generators for the foreseeable future. The Planning and Enforcement Office were informed of this new development, as this site is subject to on-going investigations and it was intimated by Matthew Keen (CEC Planning Officer) that the developer was likely to submit a planning application to address the site levels.

14. Burial Board

To consider communication and issues relating to the Burial Ground:

- 14.1 Consideration to replace a memorial headstone including one existing inscription and one additional inscription (NBG 217) – Part 2 Minutes (Appendix B 10.08.20)
- 14.2 Consideration to amend an inscription to an existing memorial which was approved at the Parish Council meeting on 13th July 2020 (OBG 85) – Part 2 Minutes (Appendix C 10.08.20)
- 14.3 Consideration to add an inscription to an existing memorial and permission to inter the ashes in front of the memorial (NBG 279) – Part 2 Minutes (Appendix D 10.08.20)

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC) – The JMC has not held a meeting due to COVID-19 social distancing.

15.2 To consider any other matters relating to the Parish Hall:

- 15.2.1 **Government guidelines (COVID-19) update** – The Parish Councillor continues to adhere to Government guidelines which are constantly being updated.
- 15.2.2 **To consider a request from Revd. Jon Hale to open the toilet facilities in the Parish Hall for the benefit of the parishioners on Sundays** – The Parish Council were very reluctant to re-open the

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Parish Hall but agreed to make the toilet facilities available on Sundays subject to Revd. Hale accepting the following terms and conditions:

- Revd. Hale, as Church leader, to take responsibility for overseeing the rules and regulations outlined below:
 - A risk assessment provided by the Church would need to be approved by the Parish Council and signed by both NAPC and St. Mary's.
 - Adhere to a strict cleaning regime which will be specific to the toilet facility.
 - Provide a list of volunteers to police the guidelines and cleaning of the toilet facility both before and after use.
 - The Parish Council will equip the toilet with all required items at the opening but these must be replaced by the Church.
 - Cold water will be available as the heater switch is in the kitchen which is currently out of bounds.
 - A disclaimer must be signed on behalf of the Church to confirm the Parish Council will not take any responsibility for anyone using the toilet facilities.

Cllr. Farrell will arrange a meeting of the JMC to discuss the above and report back to the Parish Council in September.

RESOLVED: The Parish Council resolved to approve to open the toilet facilities for use by the St. Mary's Church subject to Revd. Hale, as leader of the Church, accepting the above terms and conditions without amendment. The Parish Council reserve the right to withdraw the toilet facilities at any time.

Proposed: Cllr. S.Joseph

Seconded: Cllr. J.Shufflebottom

16 Councillor's reports and items for future agenda:

16.1 Grant application for faster broadband

16.2 Proposed changes to the Planning process

17 Next Parish Council meeting:

To confirm the next Parish Council meeting on Monday 14th September 2020 (via ZOOM)

Minutes taken by: The Clerk

Signed..... Date 14th September 2020

Chairman of the Meeting

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 10th August 2020 at 5.30 p.m.**

(This meeting will be accessed remotely via ZOOM – Please contact the Clerk to obtain details)

Schedule of Receipts and Payments

A1. Receipt of Income

None

A2. Invoices for payment

1493	Mrs. B.Thorpe	£844.38	Salary and expenses, August 2020	H
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1494	HMRC	£27.37	Tax/NI, August 2020	H
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A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£200.00	July 2020 pension contribution Debited on or after 15th July 2020	H
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Utility Warehouse	£4.56	Parish Hall Electricity for June 2020 debited on or after 31 st July 2020 (£4.05 plus £0.51 VAT)	E,F,G
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A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£222.52	H
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**Signed.....
Chairman of Meeting**

**Signed.....
Clerk and Responsible Financial Officer**

Parish Council Powers for Expenditure and Activity

Audit [Audit Regulations 1996]	I
Benches Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]	K
Burial Grounds, Cemeteries and Crematoria Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]	A
Power to agree to maintain monuments and memorials Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1	B
Power to provide and maintain and Power to contribute towards expenses of cemeteries Local Government Act 1972, s.214 Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))	C
Bus Shelters Power to provide and maintain shelters Local Government (Miscellaneous Provisions) Act 1953, s.4 Parish Councils Act 1957, s.1	D
Crime prevention Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000	Q
Community Centres Power to provide and equip community buildings [Local Government Act 1972, s.133]	E
Power to provide buildings for clubs having athletic, social or educational objectives Local Government (Miscellaneous Provisions) Act 1976 s.19	F
Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]	G
General Administration/Running Costs Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111	H
Parish Hall – public meetings	K
1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government	
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’	
3. LGA 1972 S111	
Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]	L
Neighbourhood Plans [Localism Act 2011 Sch 9]	R
Research and collection of information Power to carry out research [LGA 1972 S 141]	M
Parish Plans [LGA 1972 S 141]	J
Section 137 Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit	N
Websites Local Government Act 1972 s142	P