

8.1.1.2 Gullies – All areas have been affected by the excessive rainfall and will be cleared according to priority. Cllr. Asquith confirmed he will contact the resident from Welsh Row who had the Fire Service attend during the recent bout of heavy rainfall.

8.1.1.3 Artist Lane – Councillors raised their concern regarding water running towards Congleton Road which could turn to ice in freezing conditions.

8.1.2 Planning Application 18/5047W update – This application was scheduled to be discussed at the Strategic Planning Committee on 26th February 2020 but it is not currently showing on the agenda. Cllr. Asquith will continue to monitor any further developments and report back to the Parish Council.

8.1.3 Planning Application 19/0752M (Approved 19.09.19) update – The Parish Council were very disappointed with the outcome of this application and confirmed that any similar applications will be referred to the Ward Councillor to be called into Committee rather than delegated authority.

8.1.4 Safety concerns re: A34 Bypass update – A coroner has called for action to be taken by Cheshire East Council to prevent further deaths on the A34 Alderley Bypass. It was reported, Mrs. Jean Harkin, Assistant Coroner for Cheshire, has issued a Regulation 28: Report to Prevent Future Deaths to both Cheshire East Highways Dept. and the Chief Executive of Cheshire East Council following an investigation into the deaths of three members of the same family on the A34 Melrose Way in November 2018. Cllr. Asquith confirmed he is currently in discussion with Cllr. Craig Brown, deputy leader of Cheshire East Council and Ward Councillor for Alderley Edge, to arrange a meeting with the police re: hotspots where accidents are occurring. In addition, Cllr. Howick confirmed this item will be discussed at the next Parish Cluster Group meeting on Wednesday 12th February 2020.

8.1.5 Other matters:

8.1.5.1 Planning Application 20/0006M – Cllr. Asquith confirmed this application has been called into committee and informed the Parish Council this application lies within a No. 3 flood risk area and the Highways Department will not submit a comment until access has been determined.

8.2 Parish Hall renovation update:

8.2.1 Revised Plans – The Parish Hall Renovation Committee inspected and considered the revised plans at a recent meeting and recommend the Parish Council approve the final drawings which will allow detailed drawings to be prepared.

RESOLVED: The Parish Council resolved to approve the final drawings and instruct the architect to prepare detailed drawings.

Proposed: Cllr. N.Howick

Secoded: Cllr. J.Shufflebottom

8.2.2 KPS Invoice 1905/04

RESOLVED: The Parish Council resolved to approve payment of KPS Invoice 1905/04 (£2,000 plus £400 VAT) as per quotation.

Proposed: Cllr. A.Farrell

Secoded: Cllr. Y.Bentley

8.3 Newsletter update:

- The first newsletter had been successfully produced and distributed by volunteers. Cllr. Shufflebottom thanked everyone who had been involved.
- Feedback from residents had been very positive and there had been a good reaction on social media.
- Several residents had asked to be added to the electronic database.
- The deadline for submitting articles which will be included in the next edition is: **Wednesday 18th March 2020.**

8.4 Defibrillator update

8.4.1 Bradford Lane – The Headmaster of Nether Alderley Primary School confirmed he will make an application to a local Trust to relocate the defibrillator from the school to the telephone kiosk, including the cost of a new locked cabinet.

8.4.2 Monks Heath – The telephone kiosk has been fully refurbished and the Clerk is currently awaiting quotations to purchase a new defibrillator and locked cabinet, including installation costs.

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 Residents concerns of indiscriminate dumping of bags containing dog faeces** – Cllr. Bentley informed the Parish Council that bags containing dog faeces were being tied to gates in the local area. The National Trust were responsive to the situation and will endeavour to inspect the gates on a regular basis. In addition, there had been a positive response to raising awareness via social media. Councillors suggested an article/photograph should be included in the next newsletter.
- 9.2 Police Report for January 2020** – Noted. The details of the forthcoming Police Surgeries have been uploaded to the website.
- 9.3 Invitation to attend Manchester Airport update meeting** – Cllrs. Clarke and Joseph will represent the Parish Council at the meeting on Wednesday 11th March 2020 at 6.00 p.m. Councillors suggested uploading details to the website/social media, informing residents of the public drop-in presentation at Chelford Village Hall on Thursday 27th February (2.00 – 6.00 p.m.)

10. Policies and Procedures

- 10.1 To receive a report on the quarterly inspection of Highways assets** – Following the recent inspection, Cllr. Lewis reported the following:
- i) **All benches** – treatment required Spring/Summer 2020
 - ii) **Circular Bench** – currently awaiting quotations to replace the bench

The next inspection is due at the end of March 2020 and will be reported at the Parish Council meeting in April 2020 by Cllr. Simon Lewis.

- 10.2 Cheshire Community Action: Charity Employment Law training (12th February 2020)** – Cllr. Wilkinson has volunteered to attend this course.
- 10.3 Public Sector Bodies Accessibility Regulations** – The Clerk informed the Parish Council of the Government's Website Content Accessibility Guidelines (WCAG 2.1) which were introduced in 2018 to introduce measure to ensure that all public sector websites and mobile apps are accessible to all users, particularly those with disabilities. As the Parish Council website is relatively new, it has been suggested that some of its contents will be accessible already and a careful, planned approach is required. The Clerk has prepared an action plan to ensure the website becomes compliant and will form a working group when more information/training is available.
- 10.4 Shires Payroll Services Ltd. (Pension Delegate): Pension Re-enrolment date 01.07.20** – The Clerk informed the Parish Council of the Pension re-enrolment date which will be used.
- 10.5 Review Risk Assessment and Schedule of Reviews and Actions 2019/20**

RESOLVED: The Parish Council resolved to approve the Risk Assessment and Schedule of Reviews and Actions 2019/20 without amendment.

Proposed: Cllr. A.Farrell

Seconded: Cllr. J.Shufflebottom

- 10.6 Review of the Bank Mandate and banking terms**

RESOLVED: The Parish Council resolved to approve the Bank Mandate without amendment and noted there were some changes to the business account terms and fees which did not affect the Parish Council.

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. D.Clarke

- 10.7 Review of the use of Direct Debit for electricity** – The Parish Council considered and reviewed the current method of payment for electricity.

RESOLVED: The Parish Council resolved to approve to continue paying the utility company by monthly direct debit.

Proposed: Cllr. N. Howick

Seconded: Cllr. S.Lewis

- 10.8 Review of the use of Standing Order for pension contributions** - Councillors considered and reviewed the current method of payment for Cheshire Pension Fund Contribution.

RESOLVED: The Parish Council resolved to approve to continue paying the contribution to Cheshire East Pension Fund by monthly standing order and to correct the over/under payment in March 2020.

10.9 Review JMC accounts: Electricity and Waste disposal – The Clerk presented a summary of payments made during 2019 for electricity and waste disposal, in comparison to 2018.

10.10 Review of the following NAPC Policies (GDPR)

10.10.1 Review of Email Contact Privacy Policy

RESOLVED: The Parish Council resolved to approve the Email Contact Privacy Notice without amendment.

Proposed: Cllr. N.Howick

Seconded: Cllr. S.Lewis

10.10.2 General Privacy Notice

RESOLVED: The Parish Council resolved to approve the General Privacy Notice without amendment.

Proposed: Cllr. Y.Bentley

Seconded: Cllr. J.Shufflebottom

10.10.3 Information and Data Protection Policy

RESOLVED: The Parish Council resolved to approve the Information and Data Protection Policy without amendment.

Proposed: Cllr. A.Farrell

Seconded: Cllr. D.Clarke

10.10.4 Personal Data Management and Audit Policy

RESOLVED: The Parish Council resolved to approve the Personal Data Management and Audit Policy without amendment.

Proposed: Cllr. S.Joseph

Seconded: Cllr. J.Shufflebottom

10.10.5 Neighbourhood Plan Privacy Notice

RESOLVED: The Parish Council resolved to approve the Neighbourhood Plan Privacy Notice without amendment.

Proposed: Cllr. N.Howick

Seconded: Cllr. S.Lewis

10.10.6 New Councillor Privacy Notice

RESOLVED: The Parish Council resolved to approve the New Councillor Privacy Notice without amendment.

Proposed: Cllr. Y.Bentley

Seconded: Cllr. J.Wilkinson

10.10.7 Purchase of Exclusive Rights Privacy Notice

RESOLVED: The Parish Council resolved to approve the Exclusive Rights Privacy Notice without amendment.

Proposed: Cllr. A.Farrell

Seconded: Cllr. D.Clarke

10.10.8 Removable Media Policy (The Management of Transferable Data)

RESOLVED: The Parish Council resolved to approve the Removable Media Policy (The Management of Transferable Data) without amendment.

Proposed: Cllr. S.Joseph

Seconded: Cllr. J.Shufflebottom

10.10.9 Retention and Disposal of Documents

RESOLVED: The Parish Council resolved to approve the Retention and Disposal of Documents without amendment.

Proposed: Cllr. N.Howick

Seconded: Cllr. S.Lewis

10.10.10 Cookie Policy

RESOLVED: The Parish Council resolved to approve the Cookie Policy without amendment.

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. Y.Bentley

10.10.11 Social Media and Electronic Communication Policy

RESOLVED: The Parish Council resolved to approve the Social Media and Electronic Communication Policy without amendment.

Proposed: Cllr. A.Farrell

Seconded: Cllr. D.Clarke

10.10.12 Staff Privacy Notice

RESOLVED: The Parish Council resolved to approve the Staff Privacy Notice without amendment.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. S.Joseph

10.10.13 Subject Access Request Form (SAR)

RESOLVED: The Parish Council resolved to approve the Subject Access Request Form (SAR) without amendment.

Proposed: Cllr. S.Lewis

Seconded: Cllr. N.Howick

11. Finance: Finance Schedule (Appendix A)

11.1 The Parish Council noted receipts of income as listed in schedule (A1)

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council considered and resolved to approve payments as listed in Appendix A2

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. A.Farrell

11.3 To approve direct debit/standing order as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix A3

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Wilkinson

11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Shufflebottom

12 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 12.1 Cheshire East Council Strategic Planning Update (January 2020)) – Noted
- 12.2 Cheshire Fire Authority Draft Integrated Risk Management Plan 2020-2024 Consultation – Noted
- 12.3 Cheshire Pension Fund training – Noted
- 12.4 ACRE (Cheshire Community Action) 'Wonderful Villages' photo competition – Noted
- 12.5 Cheshire Police Funding Consultation 2020/21 – Noted
- 12.6 Police and Crime Commissioner for Cheshire: Invitation to meet with Parish/Town Council Representatives – Cllr. Howick will represent the Parish Council
- 12.7 CVS Training and New Networks for 2020 – Noted
- 12.8 Get ready for the Great British Spring Clean – The Great British Spring Clean starts on 20th March and runs to 13th April. Councillors noted that Alderley Edge in Bloom have a list of events planned - all volunteers welcome.

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 19/2200M

Proposal: Reserved matters application including details of access, layout, landscaping, appearance and scale for a residential development comprising 12 new dwellings, new internal roads, boundary treatments and associated landscaping and infrastructure.

Location: Alderley House and Car Park Sites, Alderley Park, Congleton Road, Nether Alderley, SK10 4TF

The Parish Council noted the reserved matters regarding this application.

Application No: 20/0340M

Proposal: Construction of a single-storey side extension and a detached double garage.

Location: OAK BARN, WELSH ROW, NETHER ALDERLEY, SK10 4TT

National Grid Ref: 383641 376460

NAPC Comment: No objection

Application No: 20/0494M

Proposal: Installation of standby generators

Location: MERESIDE, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TG

National Grid Ref: 384756 375642.2

NAPC Comment: No comment

13.2 To consider any other Planning matters including decisions to Planning Applications:

Application No: 20/0006M

Proposal: Erection of agricultural implement store.

Location: NETHERFIELD HOUSE, NURSERY LANE, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TX

National Grid Ref: 382690 375999

The Planning Officer has recommended refusal of this application.

14. Burial Board

To consider communication and issues relating to the Burial Ground:

- 14.1 Consideration and approval to re-open an existing grave for interment (OBG 85) – Part 2 Minutes (Appendix B 10.02.20)**

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC)

15.1.1 Presentation of the JMC Accounts (2019) – Cllr. Farrell presented the audited accounts for the year ended 31st December 2019 and suggested once the refurbishment has been completed the JMC accounting period should replicate that of the Parish Council i.e. 1st April – 31st March.

The Parish Council noted the JMC have approved the provisional budget for 2020 subject to amendment the following amendment: NAPC/PCC each contributing £750 rather than £1,000 as stated.

Cllr. Farrell confirmed the JMC will refund £1,375.71 to the Parish Council in accordance with the accounts for 2019.

RESOLVED: The Parish Council resolved to approve the JMC audited accounts for the year ended 31st December 2019.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. Y.Bentley

Mr. Alan Clark, who had prepared the accounts, commented a major saving had been made due to no longer employing a caretaker. Therefore, on behalf of the Parish Council, the Chair particularly wanted to thank Mr. Keith Farrell for volunteering to co-ordinate the bookings for the Parish Hall and his continued support. Cllr. Howick also wished to thank Cllr. Farrell and Cllr. Wilkinson and all those involved in the running of the Parish Hall, including the many successful events which has brought the local community together.

15.2 To consider any other matters relating to the Parish Hall:

- 15.2.1 The Events Committee** - Cllr. Wilkinson reported there had been a positive response to the 'Curry Night' on Tuesday 18th February 2020 and tickets were selling well.

16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making):

- Hall security
- Alderley Park Network Group

17 Next Parish Council meeting:

To confirm the next Parish Council meeting on Monday 9th March 2020

Minutes taken by: The Clerk

Signed..... Date 9th March 2020

Chairman of the Meeting

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 10th February 2020 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

13.01.20	BACS	£660.00	BB: Interment in an existing grave and additional inscription (OBG 101)
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A2. Invoices for payment

1467	Mrs. B.Thorpe	£679.52	<i>Salary and expenses, February 2020</i>	<i>H</i>
1468	Mr. N.Moore	£378.00	Grounds Maintenance	<i>A</i>
1469	Keppczyk Pearce Sanderson	£2400.00 (£2,000.00 plus £400.00 VAT)	RIBA Work Stage 3 (Phase 2)	<i>E</i>
1470	Mrs. S.M.Joseph	£76.77	Christmas Carol Event - Refreshments	<i>N</i>

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£185.00	November 2019 pension contribution Debited on or after 15 th January 2019	<i>H</i>
Utility Warehouse	£301.14	Parish Hall Electricity for December 2019 debited on or After 31 st January 2019 (£246.78 plus £54.36 VAT)	<i>E,F,G</i>

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Additional Hours, Travel and Administration/Stationery Costs:£534.56H

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit [Audit Regulations 1996]	I
Benches Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]	K
Burial Grounds, Cemeteries and Crematoria Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]	A
Power to agree to maintain monuments and memorials Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1	B
Power to provide and maintain and Power to contribute towards expenses of cemeteries Local Government Act 1972, s.214 Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))	C
Bus Shelters Power to provide and maintain shelters Local Government (Miscellaneous Provisions) Act 1953, s.4 Parish Councils Act 1957, s.1	D
Crime prevention Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000	Q
Community Centres Power to provide and equip community buildings [Local Government Act 1972, s.133]	E
Power to provide buildings for clubs having athletic, social or educational objectives Local Government (Miscellaneous Provisions) Act 1976 s.19	F
Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]	G
General Administration/Running Costs Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111	H
Parish Hall – public meetings	K
1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government	
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’	
3. LGA 1972 S111	
Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]	L
Neighbourhood Plans [Localism Act 2011 Sch 9]	R
Research and collection of information Power to carry out research [LGA 1972 S 141]	M
Parish Plans [LGA 1972 S 141]	J
Section 137 Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit	N
Websites Local Government Act 1972 s142	P