#### **NETHER ALDERLEY PARISH COUNCIL**

# Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> February 2019 at 7.00 p.m. at Nether Alderley Parish Hall

In the Chair: Cllr. N.Howick (Vice Chairman)

Parish Councillors present: D.Clarke, A.Farrell, S.Joseph and J.Wilkinson

Also present: The Parish Council Clerk

- 1. To receive apologies for absence The Parish Council received apologies for absence from Nether Alderley Parish Councillors: J Shufflebottom, Y.Bentley, S.Lewis and Cheshire East Councillor G.Walton
- 2. To receive Declarations of Interests
  - 2.1 To Declare Disclosable pecuniary interests No declarations were made.
  - 2.2 To Declare interests conflicting with Nolan principles/non-pecuniary interests No declarations were made.
  - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary interest forms No amendments were made.
- To consider and approve Applications for Dispensations No applications for dispensation were submitted.
- 4. RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council meeting held on 7<sup>th</sup> January 2019 and the Extra-ordinary Planning Meeting held on 1<sup>st</sup> February 2019, are a true and accurate record.

Proposed: Cllr. N.Howick Seconded: Cllr. A.Farrell

- **5. 7.05 p.m. Public presentation –** Two architects from Studio SDA attended the meeting on behalf of clients who have purchased an historic building within Nether Alderley. The building requires substantial remedial works and the architects would welcome the opportunity to give a presentation to the Parish Council prior to a planning application (date to be confirmed).
- 6. Meeting resumed
- 7. To exclude the public and press in the public interest for consideration of the following items:
  - a. Personal issues
- b. Legal Issues

8. Current Matters

To consider and agree actions relating to ongoing matters as follows:

#### 8.1 Parish Hall renovation update

- The Mechanical and Electrical survey was carried out on Wednesday 6<sup>th</sup> February 2019 and the Parish Council is awaiting the report.
- Three quotations to carry out the measurement survey of the Parish Hall have been received in line with the Parish Council's Standing Orders. Further to advice from LEP and Simon Fenton, the quantity survey, they recommended appointing CPLS Ltd.

RESOLVED: The Parish Council resolved to approve to appoint CPSL Ltd. to produce a measurement survey of the Parish Hall, subject to their quotation of £2310 plus VAT.

Proposed: Clir. A.Farrell Seconded: Clir. S.Joseph

- The working group's next meeting is on 15<sup>th</sup> February 2019 and will be looking at the draft business plan in order to:
  - Finalise the marketing plan
  - Complete the customer satisfaction survey
  - Look at the website with a view to a new booking system/marketing
- Simon Fenton is currently reworking the cost plan to include actual costs of recent surveys and the proposed extension to the rear of the Parish Hall.

#### 8.2 Neighbourhood Plan update

- The working group met Thursday 17<sup>th</sup> January 2019 and had recently met with the Consultant. A number
  of policies have been suggested and the Parish Council are awaiting a proposal and associated costs
  which will facilitate a request to CEC for the Neighbourhood Plan funding grant.
- A web page with be added to the main menu on the Parish Council website which will keep residents fully informed about the Neighbourhood Plan.

#### 8.3 Highways update

- **A34 Bypass** –Cllr. Shufflebottom, Cllr. Howick and Cllr. Walton met with representatives from the Highways Department on Friday 25<sup>th</sup> January 2019 to discuss the following issues:
  - Landscape planting Councillors asked if anything further could be done to mitigate noise
    and light pollution at certain points where planting was sparse. CEC were uncertain if any
    further funding would be available for further planting or additional fencing but would look into
    this request.
  - **Damaged fence panels** CEC agreed the damaged fence panels could prove dangerous if the wind were to lift and carry them onto the by-pass and confirmed they will be repaired.
  - **Significant litter** CEC suggested the Parish Council contact Charlie Griffiths at CEC, who would arrange for the litter to be removed.
  - **Unused tree protectors** A significant number of tree protectors have been removed from around the trees and have accumulated in piles along the by-pass. It was noted they could be reused and CEC agreed to have them collected.
  - Ongoing maintenance re: tarmac CEC are to establish who will be responsible for in the long term.
  - Artists Lane A drive up and down Artists Lane high-lighted incredibly poor road surfaces in parts, pot holes and flood areas. CEC agreed to have the verges swept in the first instance so that drainage points could be identified and improved where necessary. It was agreed pot holes are an ongoing issue and will be dealt with when reported. (CEC link to report highway issues: <a href="https://www.cheshireeasthighways.org/report-it-general.aspx">https://www.cheshireeasthighways.org/report-it-general.aspx</a>)
  - **Bollington Lane** An area at the top end of Bollington Lane (near to the traffic lights) was high-lighted as the road has started to collapse by the verge. CEC agreed to have a structural highways officer look into this.
  - Nether Alderley Boundary Sign at Soss Moss The original sign has been unofficially removed and CEC confirmed it is the responsibility of the Parish Council to replace it. Councillors considered replacing the boundary using a different model which incorporated a pictorial design. Cllr. Howick suggested the possibility of funding the replacement sign using the money which had been earmarked for the notice board at Alderley Park, subject to a cost appraisal and consultation with CEC re: production guidelines.

#### 8.4 Telephone Kiosk at Monks Heath

Northwich Town Council have offered their services to local Parish/Town Councils at a competitive rate.
 The Clerk has arranged for them to provide a quotation to repair and bring the telephone kiosk up to standard.

- In addition to transforming decommissioned BT telephone kiosks, Northwich Town Council are fully experienced in the installation of defibrillators which would include a maintenance programme. The Clerk will request a separate quotation for this service.
- **8.5 Alderley Park Liaison Meeting** Cllr. Shufflebottom and Cllr. Walton attended the recent meeting and reported the following:

#### - Science update:

- Two major new companies from India and America are due to take up space shortly. They will
  initially set up with 20/30 employees but hope to expand quite quickly.
- There is a growing need to convert more office space to laboratories.
- £1 million funding (over 3 years) has just been secured for the Incubator companies on site.
- Over the last 5 years, of the 20 companies that have come to Alderley Park only 2 companies have failed.
- Astra Zenca are to stay longer than anticipated due to further delays with the Cambridge site.
- There are circa 2000 employees currently on site.
- CEC are arranging careers days for 6 local schools to encourage and promote science orientated careers.

#### - General update:

- PJ Livesey have only 4/5 houses left to sell in the Historic Quarter.
- Royal London will provide an extra 40,000 sq ft with their new extension to Parklands and are aiming for June 2019 occupancy.
- The Glass House is undergoing an internal fit out. Companies such as Gaming apps, tech and health apps are looking at taking space within this building.
- The multi storey car park will provide 2,300 more spaces.
- Two preferred users had recently withdrawn their interest in the Gastro Pub. However, Alderley Park Ltd. (APL) are still hoping the pub will be open in November this year.

#### Footpaths:

 APL are aware there have been some issues regarding people walking around the Park and agree that defined routes should be published. It was suggested a Resident's Handbook should be produced and available to all Nether Alderley residents.

#### NAPC Notice Board:

APL have kindly agreed to purchase and install a new notice board for the benefit of Alderley
Park residents and visitors to the Park. In addition to usual information which is posted in the
notice board, it was suggested a plan of the local footpaths could be displayed.

#### - New Developer:

 A new developer has asked to present their residential scheme to the Parish Council in the near future (date to be confirmed).

#### - Block 26 (Prior Notice Approval):

- It is a government directive which allows existing offices to be converted into residential apartments.
- The proposed plans allow for 81 apartments including communal dining and social areas.
- APL were asked with only 2000 employees on site, was this application premature? Their response was there is a specific requirement to encourage young scientists from all over the country/world to work in the Science Hub which would bring a requirement for short term accommodation (up to 3 months). The apartments will be owned, managed and serviced by APL and the original 14 key worker houses which were designated on the Bellway Homes site at Heavily Woods will be incorporated into the 81 apartments.
- APL confirmed there are many redundant offices on site which are single or 2 storey which could be increased should the demand for additional office space be required in the future and confirmed no green space would be involved.
- The Parish Council submitted a comment to CEC on Monday 4<sup>th</sup> February 2019 following an extra-ordinary planning meeting.

Councillors noted that the farm shop had not been discussed at the meeting and suggested Cllr. Shufflebottom raise it at the next meeting.

#### 8.6 Planting of the commemorative oak tree in the New Burial Ground -

- The Headteacher, Mr. Craven, has confirmed that the local school wishes to be involved in this event and suggested the Head Boy, Head Girl and winner of the competition attend the planting ceremony.
- The competition will be run by the school, however Cllr. Howick will liaise with the Headteacher to establish the boundaries of the competition for which a prize will be awarded.

- In addition to Norman Moore and his family and friends, Councillors discussed inviting other people from the local community to this event.
- Councillors were asked to consider items which could be included in the time capsule and bring anything which is appropriate to the next Parish Council meeting in March.
- Councillors considered and discussed a variety of plaques to commemorate the planting of the oak tree/time capsule and the Clerk will make further enquiries and report back at the next meeting.
- Cllr. Joseph and Farrell have kindly offered to co-ordinate the catering for the event.

#### 9. New Matters

To consider and agree actions relating to new matters as follows:

- **9.1 Police Surgery and January Report** Councillors noted the forth coming dates of the police surgeries and the January Incident Report. The Clerk confirmed the police surgery dates will be added to the Parish Council website.
- **9.2** Additional Councillor required for the Planning Committee Councillor Clarke joined the Parish Council in January and has been asked to join the Planning Committee.

RESOLVED: The Parish Council resolved to approve to appoint Cllr. Dave Clarke to the Planning Committee with immediate effect.

Proposed: Cllr. J. Wilkinson Seconded: Cllr. A. Farrell

- 10. Policies and Procedures
- 10.1 To receive a report on quarterly inspection of Highways Assets which is due to be carried out in March 2019 and reported at the Parish Council meeting in April 2019 Cllr. Lewis has volunteered to do the inspection to ensure consistency.
- **10.2** Review of use of Direct Debit for Electricity 2019/20 The Parish Council considered and reviewed the current method of payment for electricity.

RESOLVED: The Parish Council resolved to approve to continue paying the utility company by monthly direct debit.

Proposed: Clir. S.Joseph Seconded: Clir. D.Clarke

**10.3** Review of use of Standing Order for payment of the Cheshire Pension Fund Contribution – Councillors considered and reviewed the current method of payment for Cheshire Pension Fund Contribution.

RESOLVED: The Parish Council resolved to approve to continue paying the contribution to Cheshire East Pension Fund by monthly standing order and to correct the over/under payment in March 2019.

Proposed: Cllr. J. Wilkinson Seconded: Cllr. A. Farrell

10.4 To consider and approve amendments to the bank mandate

RESOLVED: The Parish Council resolved that the Authorised Signatories in the current Mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories and the current Mandate will continue as amended.

Proposed: Cllr.N.Howick Seconded: Cllr. J.Wilkinson

10.5 Review of Risk Assessment – The working group met on Thursday 31st January 2019 to consider in detail and review the Risk Assessment with reference to the Data Protection Act 2018 and introduction of the GDPR and recommended making amendments to the existing Risk Assessment.

RESOLVED: The Parish Council considered and resolved to approve the amendments to the Risk Assessment to comply with Data Protection and GDPR.

Proposed: Cllr. N.Howick Seconded: Cllr. J.Wilkinson

**10.6** Review of Risk Assessment Schedule 2018/19 – The Parish Council considered and reviewed the Risk Assessment and Schedule of Reviews and Actions.

RESOLVED: The Parish Council resolved to approve the Risk Assessment and Schedule of Reviews and Actions without amendment.

Proposed: Cllr. D.Clarke Seconded: Cllr. J.Wilkinson

10.7 Review Complaints Procedure

RESOLVED: After due consideration, the Parish Council resolved to approve to continue using the Nether Alderley Parish Council Complaints Procedure without amendment.

Proposed: Cllr. N.Howick Seconded: Cllr. A.Farrell

- **10.8** Review of Data Protection Act 2018 and General Data Protection Regulations (GDPR) The working group met on Thursday 31<sup>st</sup> January 2019 to consider in detail and discuss the following with reference to the Data Protection Act 2018 and introduction of the GDPR. The working group made the following recommendations to the Parish Council for approval:
  - **10.8.1 Proposed Website changes** Greensplash Ltd., the website designers, were asked to make some changes to the website. The Clerk confirmed there is no cost involved as credits will be used to make the following changes:
    - Addition of a 'Cookie' banner to the home page of the website
    - Reorganisation and addition of pages/sub-menus

RESOLVED: The Parish Council resolved to appoint Greensplash Ltd. to make the proposed changes to the website in order to comply with GDPR.

Proposed: Cllr. J. Wilkinson Seconded: Cllr. S. Joseph

**10.8.2** Approval to purchase an SSL Certificate – Greensplash Ltd., the website designers, have quoted £90 to purchase a two-year renewable license which will ensure the Parish Council website is secure in line with GDPR.

RESOLVED: The Parish Council resolved to approve to purchase an SSL Certificate from Greensplash Ltd. which will ensure the website is secure in order to comply with GDPR.

Proposed: Cllr. N.Howick Seconded: Cllr. D.Clarke

**10.8.3** Review General Privacy Notice – The General Privacy Notice was adopted in 2018 and was due to be reviewed in June 2019. However, subject to the proposed website changes, an additional paragraph has been inserted regarding 'Cookies'.

RESOLVED: The Parish Council resolved to approve to add information about 'Cookies' to the General Privacy Notice in order to comply with GDPR.

Proposed: Clir. A.Farrell Seconded: Clir. S.Joseph

10.8.4 Adopt Email Privacy Notice

RESOLVED: The Parish Council resolved to approve to adopt the Email Privacy Notice in order to comply with GDPR.

Proposed: Cllr. J.Wilksinon Seconded: Cllr. D.Clarke

10.8.5 Adopt Neighbourhood Plan Privacy Notice

RESOLVED: The Parish Council resolved to approve to adopt the Neighbourhood Plan Privacy Notice in order to comply with GDPR.

Proposed: Cllr. A.Farrell Seconded: Cllr. J.Wilksinon

10.8.6 Adopt New Councillor Privacy Notice

RESOLVED: The Parish Council resolved to approve to adopt the New Councillor Privacy Notice in order to comply with GDPR.

Proposed: Cllr. S.Joseph Seconded: Cllr. N.Howick

10.8.7 Adopt Staff Privacy Notice

RESOLVED: The Parish Council resolved to approve to adopt the Staff Privacy Notice in order to comply with GDPR.

Proposed: Cllr. D.Clarke Seconded: Cllr. J.Wilksinon

10.8.8 Adopt Purchase of Exclusive Rights Privacy Notice

RESOLVED: The Parish Council resolved to approve to adopt the Purchase of Exclusive Rights Privacy Notice in order to comply with GDPR.

Proposed: Cllr. A.Farrell Seconded: Cllr. N.Howick

**10.8.9** Adopt FOI Disclosure Log – The working group recommended the Disclosure Log should be reported annually to the Parish Council.

RESOLVED: The Parish Council resolved to approve to adopt the Disclosure Log which should be reported annually to the Parish Council in order to comply with GDPR.

Proposed: Clir. D.Clarke Seconded: Clir. S.Joseph

10.8.10 Adopt Subject Access Request Form

RESOLVED: The Parish Council resolved to approve to adopt the Subject Access Request Form in order to comply with GDPR.

Proposed: Cllr. J. Wilkinson Seconded: Cllr. A. Farrell

10.8.11 Review Retention and Disposal of Documents Policy

RESOLVED: After due consideration, the Parish Council resolved to approve amendments to the Retention and Disposal of Documents Policy in order to comply with GDPR.

Proposed: Clir. A.Farrell Seconded: Clir. S.Joseph

10.8.12 Adopt Social Media and Electronic Communication Policy

RESOLVED: The Parish Council resolved to approve to adopt the Social Media and Electronic Communication Policy in order to comply with GDPR.

Proposed: Cllr. J. Wilkinson Seconded: Cllr. D. Clarke

10.8.13 Adopt Removal Media Policy

RESOLVED: The Parish Council resolved to approve to adopt the Removal Media Policy in order to comply with GDPR.

Proposed: Cllr. J. Wilkinson Seconded: Cllr. D. Clarke

**10.8.14** Adopt Cookie Policy – The Clerk pointed out that although the Cookie Policy was brief, it included a link to 'About Cookies' website which explains in more detail how to delete and control cookies.

RESOLVED: The Parish Council resolved to approve to adopt the Cookie Policy in order to comply with GDPR.

Proposed: Cllr. S.Joseph Seconded: Cllr. A.Farrell

The working group recommended that all the Privacy Notice's, Policies and FOI Disclosure Log should be reviewed annually.

RESOLVED: The Privacy Notice's and Policies will be reviewed annually by the Parish Council

Proposed: Cllr. N.Howick Seconded: Cllr. J.Wilkinson

- 11. Finance: Finance Schedule (Appendix A)
- 11.1 To note receipt of income, as listed in schedule (A1) Noted
- 11.2 To consider and approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)

Proposed: Clir. S.Joseph Seconded: Clir. A.Farrell

11.3 To consider and approve direct debits/standing orders as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix (A3)

Proposed: Cllr. N.Howick Seconded: Cllr. J.Wilkinson

11.4 To consider and approve administration and expenses costs as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. N.Howick Seconded: Cllr. J.Wilkinson

**11.5** To consider and approve the bank reconciliation to 31<sup>st</sup> December 2018 – Councillors considered and discussed the bank reconciliation at 31<sup>st</sup> December 2018.

RESOLVED: The Parish Council resolved to approve the bank reconciliation to 31<sup>st</sup> December 2018 together with analysis of receipts and payments to the current account and the bank statement for current and reserve accounts at 31<sup>st</sup> December 2018. The Clerk confirmed Cllr. Wilkinson's independent analysis of the bank reconciliation in conjunction with assessment of bank statements/cash book and her confirmation of the accuracy of the figures recorded.

Proposed: Cllr. N.Howick Seconded: Cllr. J.Wilkinson

**11.6** To consider and approve the comparison of budget headings to receipts and payments at 31<sup>st</sup> December 2018 – Councillors considered and discussed the comparison of budget headings to receipts and payments at 31<sup>st</sup> December 2018.

RESOLVED: The Parish Council resolved to approve Cllr. Wilkinson's independent analysis of receipt/payment amounts and accuracy of the figures recorded in comparison with the cash book.

Proposed: Cllr. N.Howick Seconded: Cllr. J.Wilkinson

12. Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions

## Nether Alderley Parish Council, Meeting Monday 11<sup>th</sup> February 2019 to take in response to the following communication:

- 12.1 08.01.19: Stakeholder Bulletin Cheshire Residents to be consulted on Police Funding Noted. Cllr. Bentley completed the survey on behalf of Nether Alderley Parish Council.
- 12.2 08.01.19: Local Industrial Strategy Event (1st March 2019) Cllr. Joseph volunteered to attend the event and the Clerk will confirm a place.
- 12.3 23.01.19: Invitation to Manchester Airport Update Meeting for Clerks and Councillors The Clerk's meeting is on Tuesday 12<sup>th</sup> February 2019 and the Councillor's meeting is on Tuesday 5<sup>th</sup> March 2019. Cllr. Howick volunteered to represent the Parish Council at the meeting.
- 12.4 31.01.19: NW Air Ambulance Charity (Donation request) Noted. Unfortunately, the Parish Council is unable to make a donation at this time due to their commitment to the Parish Hall refurbishment.

#### 13. Planning

#### 13.1 To consider and approve responses to new planning applications:

Application No: 18/5047W

Proposal: It is proposed to import clean inert soil to infill several historical

depressions within two linked fields for agricultural improvement. The works will be carried out under an exemption due to the above and under

a seperate Standard Environmental Permit to be issued by the

Environment Agency, which allows for a maximum of 75,000 tonnes to be imported. Site access roads will be constructed of imported crushed demolition materials and highway planings - which will be excavated and removed off site on completion of the proposed works. A supporting document, including an ecological report will be submitted as part of this

application - Ref: OE/1702/914/R1, dated September 2018

Location: YARWOODS FARM, BOLLINGTON LANE, NETHER ALDERLEY,

CHESHIRE, SK10 4TB

National Grid Ref: 383593 375021

This application has been referred to CEC Strategic Committee. The Parish Council has been given an extension of time for comments, subject to a site meeting (date to be confirmed). An extra-ordinary Planning Meeting will be tabled to consider and discuss this application following a site meeting with Cllr. Shufflebottom, the Planning Officer, Highways Officer, Environmental Officer, residents (and their representatives).

Application No: 19/0065M

Proposal: Listed Building Consent for addition of oak framed entrance

porch

Location: 3, GATLEY GREEN FARM, WELSH ROW, NETHER

ALDERLEY, MACCLESFIELD, SK10 4TT

National Grid Ref: 383629 376416

NAPC Comment: The Parish Council have no objections to this application.

Application No: 19/0194M

Proposal: Single storey pitched roof storage unit. The unit will be used for

garden machinery

Location: Tall Trees, CHELFORD ROAD, GREAT WARFORD, SK9 7TL

National Grid Ref: 382345 376875

NAPC Comment: The Parish Council have no objections to this application.

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the

confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

Application No: 19/0359M

Proposal: Detached Garage

Location: The Stables, WELSH ROW, NETHER ALDERLEY, SK10 4TY

National Grid Ref: 383766 376864

NAPC Comment: The Parish Council have no objections to this application.

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

Application No: 19/0384M

Proposal: Replacement dwelling, associated garage and landscaping Location: BROOK COTTAGE, CHELFORD ROAD, GREAT WARFORD,

CHESHIRE, SK9 7TL

National Grid Ref: 382454 376785

NAPC Comment: The Parish Council recommends refusal of the proposed plans for the following reasons:

- it is an inappropriate form of development in the Green Belt
- it would constitute an overdevelopment of the site which would have a significantly greater impact upon the openness of the Green Belt
- the proposed design is not in keeping with the rural setting it currently enjoys
- the varied architectural style is incongruous and overall aesthetically displeasing

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

13.2 To consider any other Planning matters including decisions to Planning Applications:

Application No: 18/3814M (APPEAL)

Proposal: Demolition of existing dwelling and erection of a 2-storey

replacement detached dwelling with associated leisure facilities,

garage and external landscaping works

Location: OVER SPINNEY, WHITEBARN ROAD, ALDERLEY EDGE, SK9

7AN

NAPC Comment: Further to Nether Alderley Parish Council's meeting on Monday 11th February 2019, the Parish Council discussed and considered this appeal and support Cheshire East Council's decision and defer to their expertise in this application.

#### 14. Burial Board

To consider communication and issues relating to the Burial Ground: None

#### 15 Parish Hall

#### 15.1 To receive reports from members of the Parish Hall Joint Management Committee

- The AGM meeting was on Monday 21st January 2019
- Cllr. Farrell was appointed as Chair
- Janet Adamson was appointed as Vice Chair
- Cllr. Farrell reported that bookings are low
- The JMC are currently working on their Terms of Reference

#### 15.2 To consider any other matters relating to the Parish Hall - None

#### 16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

- To discuss the formation of the JMC in more detail

#### 17 Next Parish Council meeting:

To confirm the next Parish Council meeting on Monday 11th March 2019

finutes taken by: the Clerk			
Signed	Date		

#### **APPENDIX A**

## Nether Alderley Parish Council Meeting Monday 11<sup>th</sup> February 2019 at 7.00 p.m. Nether Alderley Parish Hall

## **Schedule of Receipts and Payments**

<b>A1.</b> Receipt of Income - Non
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#### A2. Invoices for payment

1402	Mrs. B.Thorpe	£705.28 Salary and expenses, February 2019	Н
1403	Henshaws Envirocare Ltd.	<b>£42.58</b> (£35.48 plus £7.10 VAT) 2 x waste collections –December 2018	E,F,G
1404	Nether Alderley Parish Hall JMC	£30.00 Hire of the hall – Chelford Ward Cluster Meeting	K
1405	Greensplash Ltd.	£108.00 (£90.00 plus £18.00 VAT) SSL Certificate for website (2 yrs)	P
1406	Henshaws Envirocare Ltd.	£21.29 (£17.74 plus £3.55 VAT)  1 x waste collections – January 2019	E,F,G
1407	Lloyd Evans Prichard Ltd.	£300.00 (£250.00 plus ££50.00 VAT) Professional Services – Complete feasibility study	E

A3. <u>Direct Debits</u>	<u>/Standing Orders f</u>	or approval

Cheshire Pension Fund	£170.00	December 2018 pension contribution Debited on or after 15 <sup>th</sup> January 2019	Н
Utility Warehouse	£497.31	Parish Hall Electricity for November 2018 debited on or a 31st January 2019 (£414.43 plus £82.88 VAT)	fter , <b>F,G</b>

**A4.** Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Additional Hours, Travel and Administration/Stationery Costs: £462.00 *H* 

Signed Chairman of Meeting
Signed Clerk and Responsible Financial Officer

Local Government Act 1972 s142

Websites

## Parish Council Powers for Expenditure and Activity

Audit [Audit Regulations 1996]	Ī
Benches Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]  K	ζ.
Burial Grounds, Cemeteries and Crematoria Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]  A	1
Power to agree to maintain monuments and memorials Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1	3
Power to provide and maintain and Power to contribute towards expenses of cemeteries  Local Government Act 1972, s.214  Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))	
Bus Shelters  Power to provide and maintain shelters Local Government (Miscellaneous Provisions) Act 1953, s.4  Parish Councils Act 1957, s.1	)
Crime prevention Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000	)
Community Centres Power to provide and equip community buildings [Local Government Act 1972, s.133]	Į.
Power to provide buildings for clubs having athletic, social or educational objectives Local Government (Miscellaneous Provisions) Act 1976 s.19	ĭ
Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19] G	ì
<b>General Administration/Running Costs</b> Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions HGA 1972 s111	ł
Parish Hall – public meetings  1. LGA 1972 s 142 " arrange for the delivery of lectures and addresses and the holding of discussions on such matter provision of information etc relating to matters affecting local government  2. s133 'Power to provide buildings for public meetings and assemblies or contribute towards the expenses of provides such buildings'  3. LGA 1972 S111	ers -
<b>Litter bins</b> Provision of litter bins [Litter Act 1983, ss 5, 6]	,
Neighbourhood Plans [Localism Act 2011 Sch 9]	ł
Research and collection of information Power to carry out research [LGA 1972 S 141]  M	<b>1</b>
Parish Plans [LGA 1972 S 141]	
Section 137  Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherw authorised. Power to do something that will benefit the community where there is no other specific power cover the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit	vise

P