

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 11th June 2018 at 7.00 p.m. at Nether Alderley Parish Hall

In the Chair: Cllr. J Shufflebottom

Parish Councillors present: Y.Bentley and J.Wilkinson

Also present: Cheshire East Councillor G.Walton and the Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: N.Howick, S.Lewis and S.Shorland

2. **To receive Declarations of Interests**

2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.

2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** – No declarations were made.

2.3 **To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.

3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Annual Parish meeting, Annual General meeting (AGM) and the Parish Council meeting held on 14th May 2018 and the Extra-ordinary Parish Council Planning meeting held on 18th May 2018, are a true and accurate record.**

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. Y.Bentley

5. **7.05 p.m. Public presentation** – The Parish Council warmly welcomed PC Garry Charnock (Beat manager and Wildlife Rural Crime officer) and PCSO Julia Short (Rural Crime Team) currently cover 58 square miles which includes 15 Parishes. Cllr. Shufflebottom offered them the use of the Parish Hall for any future police surgeries/events. Both Garry and Julia confirmed they would be happy to attend any local events to raise awareness and promote the following: rural watch, horse watch, speed watch, Selecta DNA, Cheshire Alerts etc.

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

a. Personal issues

b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 **Neighbourhood Plan update** – The proposed meeting had been delayed and will be rescheduled.

8.2 Parish Hall renovation update:

- The Parish Council formally invited Martyn Bale to lead the Parish Hall Restoration Committee as Chairman on behalf of Nether Alderley Parish Council in order to take the refurbishment of the Parish Hall forward. They would like to thank him for his efforts and input to-date and for his guidance with the working party.
- The Parish Council formally asked Martyn, as Chairman of the Parish Hall Restoration Committee to 'scale down' the proposed plans and proceed with the following repairs/upgrades: structural repairs, timber repairs, disabled access, upgrade the heating system/toilet facilities and redecoration within the scope of the s106 monies. Storage was also identified as a problem and can hopefully be addressed as part of the refurbishment. It was agreed at a previous meeting that the best solution would be to obtain planning for a small extension on the site of the existing external store room.

8.3 Highways and Potholes – The Parish Council noted that some 'simple' repairs had been done since the last meeting and a letter had been received from Ester McVey (MP for Tatton) confirming that she would write to Cheshire East Council in a bid to get Congleton Road higher up the priority list. The Parish Council had hoped that she would lobby the Chancellor for more money in order to achieve a better quality repair.

8.4 'Speed Watch' update – Although Cllr. Howick was unavailable, PC Charnock and PCSO Short reiterated that due to new legislation speed watch groups safety is a priority:

- Training is essential and will be carried out by Robin Johnson
- Hi-vis jackets must be worn.
- There should be a minimum of 2 people (incl. the co-ordinator) subject to location

8.5 Alderley Park Liaison meeting (Friday 8th June 2018) – Cllr. Shufflebottom had attended a meeting and reported the following:

- The Parklands building has been bought by Royal London and they intend to add an extension, subject to planning approval. It is envisaged that the building will be in use by 2020.
- The sports complex has received planning approval.
- The decision will be made in the next couple of weeks as to who will run the Gastro Pub.
- The roundabout at the top of the by-pass has been cut
- There are currently 2,000 employees working in the Science Hub. The target is 6-7000 employees.
- Following the fire at the laboratories at Christies Hospital, 400-500 employees transferred to temporary accommodation in Alderley Park.
- P.J.Livesey confirmed that 4 dwellings in the old courtyard are now occupied.
- The PH Alderley show home is almost complete and will be open to the public in the near future.
- Alderley Park have put on a private bus for its employees which runs between Alderley and Macclesfield Railway Stations.

8.6 New Councillor vacancies update - Cheshire East Council advertised the councillor vacancies for the requisite period and confirmed there have been no claim for an election to be held from 10 electors in writing, to fill the two casual vacancies. They confirmed that the Parish Council are free to fill the vacancies by co-option. The Clerk reported there have been three informal enquiries and an expression of interest form will be sent to each applicant who will be invited for an informal chat (date to be confirmed).

8.7 General Data Protection Regulations (GDPR) – The Clerk confirmed an email which linked to a consent form, had been sent to all residents who are currently on the Parish Council's data base asking them to update their preferences or unsubscribe.

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 Request to add a link 'Post Office Near Me' to the Parish Council website – Councillors discussed the request and concluded that local residents would know the location of the nearest Post Office and would probably use other search engines before looking at the Parish Council's website. The request was dismissed.

9.2 Manchester Airport Noise Action Plan 2019-2023 – The Parish Council noted the document.

10. Policies and Procedures

10.1 To receive a report on the quarterly inspection of Highways assets: Cllr. Lewis has volunteered to carry out the next inspection at the end of June and report back at the Parish Council meeting in July.

10.2 ChALC Course: Update on the Future for Cheshire Archives (Tuesday 10th July 2018) – Councillors were asked to contact the Clerk should they wish to attend this course.

10.3 Review and consider the supply of electricity to the Parish Hall (update) – Councillors considered the list of alternative suppliers and concluded that a review will be more appropriate as part of the upgrade to the Parish Hall.

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10.4 Review new model standing orders (NAPC 2018) – A working group was formed to consider the new model standing orders (Cllrs. Shufflebottom, Bentley and Wilkinson). A meeting will take place on Wednesday 27th June 2018 at 2.000 p.m. and the findings/recommendations will be reported at the next Parish Council meeting in July 2018.

10.5 Introduction of NAPC Privacy Notice – The Parish Council discussed and considered the Privacy Notice.

RESOLVED: The Parish Council resolved to approve the Privacy Notice which will be posted on Nether Alderley Parish Council's website.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. Y.Bentley

10.6 Introduction of NAPC Personal Data Management and Audit Policy – The Parish Council discussed and considered the Personal Data Management and Audit Policy.

RESOLVED: The Parish Council resolved to approve the Personal Data Management and Audit Policy which will be posted on Nether Alderley Parish Council's website.

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. Y.Bentley

10.7 Review and consider NAPC Information and Data Protection Policy – The Parish Council discussed and considered NAPC Information and Data Protection Policy.

RESOLVED: The Parish Council resolved to approve NAPC Information and Data Protection Policy which will be posted on Nether Alderley Parish Council's website.

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. J.Shufflebottom

11 Finance: Finance Schedule (Appendix A)

11.1 The Parish Council noted receipts as listed in Appendix (A1)

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. Y.Bentley

11.3 To approve direct debits/standing orders as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix (A3)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

11.4 To approve administration and expenses costs as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. C.Wilkinson

12 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

18.05.18 – Invitation to attend the Transport Strategy Consultation (Cheshire East: 28th June 2018) - Noted

13.1 To consider and approve responses to new planning applications:

Application No: 18/2301M
Proposal: Listed building consent for minor elevational alterations to upper courtyard buildings following the previous grant of Listed Building Consent reference 17/0210M to allow the conversion to residential dwellings
Location: UPPER COURTYARD BUILDINGS, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TF
National Grid Ref: 384458 374961

Comment: No comment

Application No: 18/2302M
Proposal: Listed building consent for minor elevational and internal alterations to lower courtyard buildings following the previous grant of Listed Building Consent reference 17/0211M to allow the conversion to residential dwellings
Location: LOWER COURTYARD BUILDINGS, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE
National Grid Ref: 384755.99 375642.17

Comment: No comment

Application No: 18/2653M
Proposal: Proposed German Wintergarden out of powder coated aluminium.
Location: Plot 23 The Serpentine, Congleton Road, Nether Alderley, Macclesfield SK10 4TF
National Grid Ref: 384663 374728

Comment: *The Parish Council suggest this application is premature as the house in the application has not been built and the occupants of the adjacent dwelling will lose their rights for consultation. Permitted development were removed from the site for the protection of all residents and future purchasers and should the planning department approve this application it would set a precedent.*

Application No: 18/2695M
Proposal: To use existing converted former agricultural building as a yoga studio/leisure purposes (Use Class D2) as alternative to authorised use for offices (Class B1a) (alternative to permission granted under 11/1902M)
Location: UNIT B, IRON GATE FARM, CHELFORD ROAD, NETHER ALDERLEY, CHESHIRE
National Grid Ref: 384447 374148

Comment: No objection

13.2 To consider any other Planning matters including decisions to Planning Applications:

13.2.1. Notification of changes to comments on Planning Application on CEC website – The Parish Council have been advised by Cheshire East Council that they will provide the address of 3rd party comments/representations made by the public on planning applications and not the name of the writer in order to comply with the new General Data Protection Regulations (GDPR).

14 Burial Board

To consider communication and issues relating to the Burial Ground:

Item 14.1 and 14.2 were excluded from the public and press in the public interest for consideration of the following items:

a. Personal issues

b. Legal issues

14.1 To consider and discuss an enquiry relating to the Burial Ground – Appendix B (11.06.18)

14.2 To consider and discuss an enquiry relating to the maintenance of the Burial Ground – Appendix C (11.06.18)

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

15.1.1 Update from the meeting with the Chair of the JMC (6th June 2018) re: restructuring of the JMC –

The Parish Council had agreed at the last meeting in May that the structure of the existing JMC was not working and that meetings needed to be held more frequently in order to sustain continuity. Cllr. Jenny Shufflebottom informally met with The Chairman of the JMC, Janet Adamson, who was receptive and open to the proposed changes required for the future marketing, management and caretaking of the hall in order to move forward.

15.2 To consider any other matters relating to the Parish Hall: None

16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17 Next Parish Council meeting:

The next Parish Council meeting is on Monday 2nd July 2018

Minutes taken by: the Clerk

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 11th June 2018 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

None

A2. Invoices for payment

1369	Henshaws Envirocare Ltd	£42.58 (£35.48 plus £7.10 VAT) <i>2 x waste collections - May 2018</i>	E,F,G
1370	Mrs. B.Thorpe	£1065.09 <i>Salary, backpay and expenses, June 2018</i>	H
1371	HMRC	£96.30 <i>Tax/NI, June 2018</i>	H
1372	The Society of Local Councils	£100.00 <i>Annual subscription to SLCC 2018/19</i>	H

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£170.00	May 2018 pension contribution Debited on or after 15 th May 2018	H
Utility Warehouse	£222.00	Parish Hall Electricity for April 2018 debited on or after 31 st May 2018 (£185.00 plus £37.00 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£385.65	H
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**Signed.....
Chairman of Meeting**

**Signed.....
Clerk and Responsible Financial Officer**

Parish Council Powers for expenditure and activity

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Crime prevention *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

Community Centres

Power to provide and equip community buildings E

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G

Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins L

Litter Act 1983, ss 5, 6

Research and collection of information Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit N

Websites Local Government Act 1972 s142 P