

## NETHER ALDERLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> August 2019 at 7.00 p.m. at Nether Alderley Parish Hall

**In the Chair:** Cllr. N.Howick

**Parish Councillors present:** Y.Bentley, A.Farrell, S.Lewis, J.Shufflebottom and J.Wilkinson

**Also present:** Cheshire East Councillor Marc Asquith (Chelford Ward) and the Parish Council Clerk

1. **To receive apologies for absence** – Cllrs. D.Clarke and S.Joseph
2. **To receive Declarations of Interests**
  - 2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.
  - 2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** – No declarations were made.
  - 2.3 **To allow Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.
3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.
4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council Meeting held on 1<sup>st</sup> July 2019 and the Extra-ordinary Planning Meeting held on 18<sup>th</sup> July 2019 are a true and accurate record.**

*Proposed: Cllr. N.Howick*

*Seconded: Cllr. J.Shufflebottom*

5. **7.05 p.m. Public presentation** – No public present
6. **Meeting resumed**
7. **To exclude the public and press in the public interest for consideration of the following items:**
  - a. Personal issues
  - b. Legal Issues
8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:
- 8.1 **Parish Hall renovation update:**
  - 8.1.1 **WML Consulting revised fee proposal and agreement for remedial work, including approval of Memorandum of Agreement (Civil and Structural Consultancy) [Rev A – 5th July 2019]**

**RESOLVED: The Parish Council resolved to approve the Memorandum of Agreement Civil and Structural Consultancy [Rev A – 5th July 2019]. The Chairman signed the agreement.**

**Proposed: Cllr. Y.Bentley**

**Seconded: Cllr. J.Wilkinson**

Mark Pearce (KPS) confirmed a meeting has been arranged with a representative from Historic England and CEC Conservation Officer in September 2019, prior to submitting a full planning application. Cllr. Howick will be obtaining more detail, including dates from KPS in order to update members of the working group.

- 8.2 Introduction of a Parish Cluster Group meeting** – The Clerk was delighted to report that all five neighbouring Parish Councils (Alderley Edge, Chorley, Great Warford, Chelford and Over Alderley) are keen to re-establish a Parish Cluster Group meeting which will discuss common issues. The first meeting will be held at the Festival Hall in September (date and time to be confirmed).
- 8.3 Parish freesheet newsletter** – Councillors agreed in principal to the newsletter, subject to further information. Cllrs. Shufflebottom and Farrell will arrange a further meeting with Revd. Jon Hale to formalise the practicalities of producing/distributing the newsletter.
- 8.4 Website update** – Cllrs. Howick and Clarke recently met with a representative from Alderley Park to discuss the development of a new Parish Council Website. The Parish Council hope to make use of their expertise in this area but as Nick Hynes was unable to attend the meeting, a further meeting will be arranged to discuss Alderley Park's commitment to the project.
- 8.5 Community Speed Watch update** – Due to the lack of interest and volunteers coming forward to operate the scheme, Councillors agreed it was no longer viable. Councillors agreed as the speed gun is no longer required it should be offered for sale to Local Parish Councils at 50% of the original cost.
- 8.6 Highways:**
- 8.6.1 Macclesfield Road (Speed assessment results)** – Further to the 2018/19 Area Highways Group Meeting, funding had been granted to carry out a speed reduction assessment along Macclesfield Road, Nether Alderley. In conjunction with the speed assessment, CE Highways also introduced bollards by the Wizard Inn to remove parked vehicles and improve visibility. The Parish Council were notified of *“the outcome of the assessment which was based on the analysis of the latest available 5 year injury collision data, and the CEC Speed Management Strategy, with average speeds presently below 40mph, ultimately it is recommended that no change is made to the current situation as motorists are driving to the prevailing conditions and the road is self-enforcing in its current state.”* Councillors expressed their disappointment with the outcome and recommendation.
- 8.6.2 Rubbish dumping (Welsh Row/Congleton Road)** – The Parish Council had received a report from a resident who had witnessed an individual dumping a large bag of rubbish in the waste bin at the junction of Welsh Row/Congleton Road. Councillors noted that this bin is often over flowing and instructed the Clerk to report the incident to the Police/CEC, including vehicle registration details.

## **9. New Matters**

**To consider and agree actions relating to new matters as follows:**

- 9.1 Alderley Edge Neighbourhood Development Plan – 1<sup>st</sup> Draft for Consultation** – The Chair will formulate a response and distribute it to all Councillors before submitting a formal reply.
- 9.2 Selecta DNA presentation on Wednesday 28<sup>th</sup> August 2019 from 7.00 – 8.00 p.m. at Plumley Village Hall** – The Parish Council agreed it would not take part in the Selecta DNA presentation as there are approximately 4 packs available.
- 9.3 Police Surgeries for Gawsworth/Chelford Wards** – Councillors noted the dates of the forthcoming surgeries which the Clerk will upload to the Parish Council website.
- 9.4 Police Report for June 2019** – Noted
- 9.5 Police Report for July 2019** – Noted
- 9.6 Police Cluster Group meeting** – Cllr. Farrell volunteered to attend the next meeting (Thursday 21<sup>st</sup> November 2019 from 7.00 – 8.00 p.m.)
- 9.7 Proposed water main works re: Monument/oak tree (Welsh Row/Congleton Road)** – The Parish Council have been informed of some water main works which were originally scheduled for 2018. The Clerk has requested confirmation of the proposed date when the work will commence and duration.

**9.8 Cheshire Community Buildings Network Membership 2019/20**

**RESOLVED: The Parish Council resolved to approve 2019/20 membership of the Cheshire Community Buildings Network.**

**Proposed: Cllr. A.Farrell**

**Seconded: Cllr. N.Howick**

**9.9 Planting of Summer/Wild flowers in Nether Alderley** – Cllr. Joseph requested this item be added to the agenda. However, due to her absence it will be deferred to the Parish Council meeting in September 2019.

**10. Policies and Procedures**

**10.1 To receive a report on the quarterly inspection of Highways assets** – The next inspection is due at the end of September 2019 and will be reported at the Parish Council meeting in October 2019. Cllr. Lewis volunteered to carry out the inspection for consistency.

**10.2 Consideration for the Clerk to attend SLCC Cheshire Branch Conference on Wednesday 9<sup>th</sup> October 2019** (Memorial Court, Northwich 9.00 a.m. – 4.30 p.m.)

**Resolved: The Parish Council resolved to approve the Parish Council Clerk should attend the SLCC Cheshire Branch Conference on Wednesday 9<sup>th</sup> October 2019 (Cost: £30)**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. Y.Bentley**

**10.3 Revised Model Financial Regulations 2019 bound by the Transparency Code for Smaller Authorities** – Formation of a working group – Cllrs. Shufflebottom, Wilkinson, Bentley and Farrell volunteered to form a working party and will meet on Wednesday 18<sup>th</sup> September 2019 at 2.00 p.m.

**10.4 Cheshire Pension Fund: To consider and approve the Monthly Interfacing 3<sup>rd</sup> Party Payroll Provider Delegation Form**

**Resolved: The Parish Council resolved to approve the new Monthly Interfacing 3<sup>rd</sup> Party Payroll Provider Delegation Form.**

**Proposed: Cllr. Y.Bentley**

**Seconded: Cllr. S.Lewis**

**11. Finance: Finance Schedule (Appendix A)**

**11.1 To note receipt of income, as listed in schedule (A1)** – Noted

**11.2 To consider and approve items for payment as listed in schedule (A2)**

**RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)**

**Proposed: Cllr. Y.Bentley**

**Seconded: Cllr. A.Farrell**

**11.3 To consider and approve direct debits/standing orders as listed in schedule (A3)**

**RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix (A3)**

**Proposed: Cllr. N.Howick**

**Seconded: Cllr. J.Shufflebottom**

**11.4 To consider and approve administration and expenses costs as listed in schedule (A4)**

**RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.**

**Proposed: Cllr. N.Howick**

**Seconded: Cllr. J.Shufflebottom**

**11.5 To consider and approve the bank reconciliation to 30<sup>th</sup> June 2019** - The Clerk presented the bank reconciliation to 30<sup>th</sup> June 2019 together with analysis of receipts and payments to the current account and the bank statement for current and reserve accounts at 30<sup>th</sup> June 2019. The Clerk confirmed Cllr.

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Wilkinson's independent analysis of the bank reconciliation in conjunction with assessment of bank statements and the cash book and her confirmation of the accuracy of the figures recorded.

**RESOLVED: The Parish Council considered and resolved to approve the bank reconciliation to 30th June 2019**

**Proposed: Cllr. N.Howick**

**Seconded: Cllr. J.Wilkinson**

- 11.6 To consider and approve the comparison of budget headings to receipts and expenditure at 30<sup>th</sup> June 2019** - The Clerk confirmed Cllr. Wilkinson's independent analysis of receipts/expenditure amounts and accuracy of the figures recorded in comparison with the cash book.

**RESOLVED: The Parish Council considered and resolved to approve the comparison of receipts and expenditure to budgeted amounts at 30th June 2019.**

**Proposed: Cllr. N.Howick**

**Seconded: Cllr. J.Wilkinson**

**12 Correspondence**

**To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:**

01.07.19 – Proposed Expansion of Park Lane School – Public Drop-in Session (Monday 15<sup>th</sup> July 2019 between 9.30 a.m. and 1.00 p.m.) – Noted

01.08.19 - Cheshire Events 2019/20 – Councillors noted the calendar which will be uploaded to the website <https://marketingcheshire.co.uk/wp-content/uploads/2019/06/Cheshire-Events-Calendar-2.pdf>

**13. Planning**

**13.1 To consider and approve responses to new planning applications:**

**Application No: 19/3214M**  
Proposal: Reserved Matters application for the extension and change of use of Blocks 113 and 114 (Tenants' Hall from conference centre (Use ClassC1/ Sui Generis) to a restaurant/ gastropub (Use Class A3/A4) including car parking, landscaping, boundary treatments and other associated works  
Location: UPPER HISTORIC COURTYARD, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, CHESHIRE, SK10 4TF  
National Grid Ref: 384562 374970

The Parish Council considered and discussed this application and agreed that further clarification is required and have respectfully requested an extension of time to comment.

**Application No: 19/3286M**  
Proposal: Outline application with all matters reserved except for access for a residential development of up to 25 dwellings with associated landscaping and infrastructure.  
Location: Heatherley Woods, Alderley Park, CONGLETON ROAD, NETHER ALDERLEY  
National Grid Ref: 385029 375223

The Parish Council considered and discussed this application and agreed that further clarification is required and have respectfully requested an extension of time to comment.

**Application No:** 19/3628M  
**Proposal:** Advertisement consent for temporary signage in regards to Heatherley Wood, Alderley Park  
**Location:** ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, SK10 4TG  
**National Grid Ref:** 384213 375135

***NAPC Comment: The Parish Council recommend that the number of signs be reduced to the entrances to Alderley Park (North and South) and roundabout which should be displayed no more than a week before the event and removed the day after.***

**13.2 To consider any other Planning matters including decisions to Planning Applications:**

- 13.2.1 19/0056E – Loads of soil and rubble tipped on land, Bollington Lane, Nether Alderley (update) –**  
A representative from CEC visited the site and photographed the rubble which had been dumped. Once ownership has been established, a letter will be sent for it to be cleared and if this is not done Enforcement action will be considered and a notice will be delivered to the owner of the land.

**14. Burial Board**

**To consider communication and issues relating to the Burial Ground:**

- 14.1** Consideration and approval to purchase a burial plot in the New Burial Ground and grant an Exclusive Right of Burial (NBG 299A) – See Appendix B (12.08.19)

**15 Parish Hall**

**15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC)**

- Cllr. Farrell will contact a local resident who has kindly volunteered to go on the rota for cleaning the Parish Hall.
- Revd. Jon Hale had raised several issues in a recent email which will be addressed by the relevant committee/working group.

**15.2 To consider any other matters relating to the Parish Hall:**

Further to the meeting of the Events Committee on Monday 8<sup>th</sup> July 2019, the following was reported:

- **Afternoon Teas:** Following the success of the 'Golden Triangle Afternoon Teas' which took place each Sunday throughout June, two further dates have been confirmed (Sunday 18<sup>th</sup> and 25<sup>th</sup> August 2019) to serve 'teas'. Cllr. Farrell will co-ordinate a list of volunteers which will be circulated.
- **Art Exhibition:** Volunteers are required to serve refreshments at the Art Exhibition during the weekend of 7<sup>th</sup>/8<sup>th</sup> September 2019.
- **Quiz Night (Friday 13<sup>th</sup> September 2019):** Tickets/A5 posters have been printed for distribution and Councillors were delighted to report that several local businesses have provided prizes for the raffle.

**16 Councillor's reports and items for future agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

**17 Next Parish Council meeting:**

To confirm the next Parish Council meeting on Monday 9<sup>th</sup> September 2019

**Minutes taken by: The Clerk**

**Signed..... Date.....**

**Chairman of the Meeting**

**APPENDIX A**

**Nether Alderley Parish Council Meeting  
Monday 12<sup>th</sup> August 2019 at 7.00 p.m.  
Nether Alderley Parish Hall**

**Schedule of Receipts and Payments**

**A1. Receipt of Income**

01.07.19	100530	<b>£60.00</b>	BB: (NP)Additional inscription to an existing memorial (NBG 361)
01.07.19	100531	<b>£600.00</b>	BB: (P) Purchase an exclusive right of burial (NBG 299B)
09.07.19	BACS	<b>£1,657.74</b>	HMRC – VAT refund 2018/19

**A2. Invoices for payment**

1442	Mrs. B.Thorpe	<b>£704.41</b>	<i>Salary and expenses, August 2019</i>	<b>H</b>
1443	Cheshire Community Action	<b>£45.00</b>	Cheshire Community Buildings Network Annual subscription 2019/20	<b>H</b>
1444	Kepczyk Pearce Sanderson Ltd.	<b>£603.75</b>	<i>RIBA Work 3 Development Design (25% Fee due)</i>	<b>E</b>
1445	Evengreener	<b>£145.98</b>	Compost Bin (£121.65 plus £24.33 VAT)	<b>A</b>

**A3. Direct Debits/Standing Orders for approval**

Cheshire Pension Fund	<b>£185.00</b>	June 2019 pension contribution Debited on or after 15 <sup>th</sup> July 2019	<b>H</b>
Utility Warehouse	<b>£53.49</b>	Parish Hall Electricity for June 2019 debited on or after 31 <sup>st</sup> July 2019 (£50.66 plus £2.83 VAT)	<b>E,F,G</b>

**A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:**

Additional Hours, Travel and Administration/Stationery Costs:	<b>£251.42</b>	<b>H</b>
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**Signed.....**  
**Chairman of Meeting**

**Signed.....**  
**Clerk and Responsible Financial Officer**

**Parish Council Powers for Expenditure and Activity**

**Audit**

[Audit Regulations 1996]

I

**Benches**

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

**Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

**Power to agree to maintain monuments and memorials**

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

**Power to provide and maintain and Power to contribute towards expenses of cemeteries**

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

**Bus Shelters**

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

**Crime prevention**

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

**Community Centres**

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

**General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

**Parish Hall – public meetings**

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

**Litter bins** Provision of litter bins [Litter Act 1983, ss 5, 6]

L

**Neighbourhood Plans** [Localism Act 2011 Sch 9]

R

**Research and collection of information**

Power to carry out research [LGA 1972 S 141]

M

**Parish Plans** [LGA 1972 S 141]

J

**Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

**Websites** Local Government Act 1972 s142

P