

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 12th January 2016 at 7.00 pm at Nether Alderley Parish Hall.

In the Chair: Cllr. Shufflebottom
Parish Councillors present: Cllr. Bentley, Cllr. Lewis, Cllr. McKeown*, Cllr. Shorland, Cllr. Walker and Cllr. Wilkinson
Also present: Mrs. Langham, Parish Council Clerk

1. To receive apologies for absence

The Parish Council received apologies for absence from Nether Alderley Parish Councillor Colgan and Cheshire East Councillor George Walton.

2. To receive Declarations of Interests and confirm Code of Conduct expectations and procedures

2.1 To Declare Disclosable pecuniary interests.

No declarations were made.

2.2 To Declare interests conflicting with the seven Nolan principles.

No declarations were made.

3. To consider and approve Applications for Dispensations

No applications for dispensation were submitted.

4. Meeting Minutes

RESOLVED: *The Parish Council resolved that the Minutes of the Nether Alderley Parish Council meeting held on 6th January 2016 will be approved at the February Parish Council meeting.*

The Clerk reported and the Parish Council noted an inaccuracy in the Minutes of the meeting on 8/12/15 whereby the minutes were recorded as being confirmed on 2nd December 2015, which should be recorded as being confirmed on 6th January 2016.

5. Public Presentation

There were no presentations by members of the public.

6. Matters Arising and progress reports

To receive reports and consider progress of matters raised at previous meetings.

6.1 Pavement sweeping request to Cheshire East Council

The Clerk reported that Cheshire East Council has responded to the pavement sweeping request for footpaths adjacent to Congleton Road.

The Clerk is waiting for reply regarding a 'siding out' request of verges.

*Cllr. McKeown arrived at the meeting and confirmed no declarations of pecuniary or non-pecuniary interests.

6.2 Confirmation of attendance by a Lifelinks representative

The Clerk confirmed that a representative will attend the March meeting.

6.3 Confirmation of attendance by representatives of Cheshire Police

The Clerk confirmed that Sergeant Miller and PCSO Lindsey Whitehead will attend the February meeting to provide further details of the Operation Shield project.

7. To consider and agree actions relating to ongoing matters

7.1 To consider further actions to take regarding the Parish Hall wall repair and Hall renovation

The Clerk confirmed arrangements for a tour of the Parish Hall, for advice regarding general renovation and repair to a wall, to take place on Thursday 14th January. Councillors will meet with the Cheshire East Council Conservation and Listed Buildings Officer. Representatives from St. Mary's and Bruntwood have been invited.

7.2 To consider signing of the telephone kiosk transfer of ownership and associated actions required

Cllr Lewis confirmed inspection of the kiosk for current state of repair. A minor repair is required to one pane and small areas for repainting were noted, together with one missing pane. Inspection feedback, received from Cllr. Colgan, was reported to the Parish Council.

A lock for the kiosk was discussed.

The Clerk confirmed that BT has sent a final copy of the transfer agreement and confirmed that details are the same as the agreement previously approved by the Parish Council except for alteration of postcode.

The Clerk explained the next stages of the process of 'adoption'.

RESOLVED: The Parish Council resolved to approve signing of the kiosk 'adoption' transfer of ownership agreement, for returning to BT once a signed copy of the Highways licence has been received back from Cheshire East Council.

The Parish Council resolved to approve that, subsequent to receipt of 'notice to complete' from BT, the Clerk should:

- **Add the kiosk to the Parish Council insurance damage cover**
- **Commission a lock as previously proposed at £85, or expenditure up to £100 if required.**
- **Display a notice at the kiosk to advise Parish Council ownership and removal of the telephony device**
- **Advertise on notice boards and on the website and in any other appropriate ways, Parish Council ownership and removal of the telephony device**
- **Advise the Emergency Services of Parish Council ownership and removal of the telephony device**
- **Request some regulation paint from BT at the transfer of ownership**

The Parish Council resolved to approve the Option 1 preference in relation to electricity supply and as described in BT communication, that BT retains responsibility to supply to the fuse box and the Parish Council has responsibility from the fuse box to kiosk.

The Parish Council resolved to approve the use of s137 provision for purchase of the kiosk as approved at the Parish Council meeting on 15th September 2015.

Proposed by Cllr. Walker, seconded by Cllr. McKeown and approved by resolution of the Parish Council.

8. Policies and Procedures

8.1 To receive report on quarterly inspection of Highways assets.

Cllr. Lewis confirmed inspection of Parish Council owned street furniture. The Parish Council noted collection of leaves in bus shelters and guttering of one bus shelter. No other problems were noted.

The Parish Council confirmed that Cllr. Bentley would carry out the next inspection, due in March.

8.2 To approve addition of new Standing Order 21.

RESOLVED: The Parish Council considered and resolved to approve an addition to Standing Orders relating to permission for Parish Councillors to apply for travel expenditure for attendance at courses.

Proposed by Cllr. Shufflebottom, seconded by Cllr. McKeown and approved by resolution of the Parish Council.

8.3 To consider Clerk's working hours December 2015/ January 2016.

The Parish Council noted the Clerk's hours worked since the meeting on 2nd December 2015.

9. Finance

9.1 To note receipt of income as listed in Financial schedule

The Parish Council noted that no payments have been received

9.2 To consider and authorise payments as listed in Financial schedule

RESOLVED: *The Parish Council resolved to approve items for expenditure as listed in Appendix A2 (cheques 1196,1198-1201)*

Proposed by Cllr. McKeown, seconded by Cllr. Walker and approved by resolution of the Parish Council.

9.3 To consider and approve direct debits.

The Parish Council noted that there were no direct debits to approve.

9.4 To consider contributions to the Parish Hall during 2015.

The Parish Council noted that it had made contributions of £2511.17 through waste and electricity payments during 2015.

The Parish Council noted that it had approved expenditure to £2500 in January 2015.

RESOLVED: *The Parish Council resolved to approve the additional £11.17 contribution above its approved contribution.*

Proposed by Cllr. Shufflebottom, seconded by Cllr. Wilkinson and approved by resolution of the Parish Council.

9.5 To consider and approve the bank reconciliation to 31st December 2015.

The Clerk presented the bank reconciliation to 31st December 2015, together with analysis of receipts and payments to the current account and bank print out statement for current and reserve accounts at 31st December 2015.

Mrs. McKeown confirmed her independent analysis of the bank reconciliation in conjunction with assessment of bank statements and the cash book and confirmed the accuracy of the figures recorded.

RESOLVED: *The Parish Council considered and resolved to approve the bank reconciliation to 31st December 2015.*

Proposed by Cllr. Bentley, seconded by Cllr. Shorland and approved by resolution of the Parish Council

9.6 To consider and approve receipts/expenditure against budget headings at 31st December 2015.

Mrs. McKeown confirmed her independent analysis of receipts/expenditure against budgeted amounts and accuracy of the figures recorded in comparison with the cash book.

RESOLVED: *The Parish Council considered and resolved to approve the comparison of receipts and expenditure to budgeted amounts at 31st December 2015.*

Proposed by Cllr. Walker, seconded by Cllr. Shufflebottom and approved by resolution of the Parish Council.

9.7 To consider and approve the budget for 2016/17

The Clerk presented a proposed Parish Council budget for 2016-17

The Parish Council considered each budgetary area of receipt and expenditure and agreed amounts under each budgetary heading based upon predicted expenditure and income.

RESOLVED: *The Parish Council appraised and resolved to approve the finalised budget for 2016-17*

Proposed by Cllr. McKeown, seconded by Cllr. Bentley and approved by resolution of the Parish Council.

9.8 To consider and approve the precept amount request for 2016/17.

The Clerk reported correspondence from Cheshire East Council confirming predicted Council tax support grant arrangements for 2016/17, the allocated tax base and date for receipt of precept requests.

The Parish Council considered annual household contributions through Council tax.

RESOLVED: *On the basis of the approved budget, the Parish Council discussed and resolved to approve the request for a precept of £15,000 for 2016-17*

Proposed by Cllr. Wilkinson, seconded by Cllr. Walker and approved by resolution of the Parish Council.

10. Correspondence.

10.1 Neighbourhood Planning

Cllr Shufflebottom explained details of the initiation of a Neighbourhood Planning process in Alderley Edge. The Parish Council considered and discussed Neighbourhood planning in relation to Nether Alderley and agreed to consider at a further meeting.

10.2 Changes to Government Policy regarding development on Green Belt

The Parish Council considered correspondence from a local resident.

The Parish Council agreed that the Clerk could try to find out details of the consultation and could submit a response that the Parish Council is not in support of development on Green Belt.

10.3 Marton Neighbourhood Plan.

The Parish Council noted the Marton Neighbourhood Plan consultation.

10.4 Buckingham Palace Garden Party.

RESOLVED: The Parish Council resolved to approve that the Chairman's name, Cllr. Shufflebottom, is nominated to Cheshire Association of Local Councils to be included in the annual draw to attend the Buckingham Palace Garden Party.

The Clerk confirmed that she understood two Chairs of local councils are drawn to attend each year, from an area covering Cheshire East and West.

11. Planning

To consider and approve responses to planning applications:

11.1 15/5771M

Proposed Telecommunications Installation Upgrade and Associated Works

ASTRA ZENECA MULTI STOREY CAR PARK, ALDERLEY PARK, MACCLESFIELD, CHESHIRE, SK10 4TF

RESOLVED: The Parish Council resolved to approve a response of 'no objection' to the proposed plans.

11.2 15/5401M

Full planning permission for the demolition of a number of specified buildings; and outline planning permission with all matters reserved for a mixed-use development comprising the following: • Up to 38,000 sqm of laboratory, offices and light manufacturing floorspace (Use Class B1) • Up to 1,500 sqm of retail, café, restaurant, public house and / or crèche floorspace (Use Classes A1, A3, A4 and D1) • Up to 275 residential dwellinghouses, where up to 60 units could be for retirement / care (Use Classes C2 and C3) • Up to a 100 bed hotel (Use Class C1) • Sport and recreational facilities including an indoor sports centre of up to a 2,000 sqm (Use Class D2) • Up to 14,000 sqm of multi-storey car parking providing up to 534 spaces (sui generis) • A waste transfer station of up to 900 sqm of (sui generis) • Public realm and landscaping • Other associated infrastructure

ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TF

RESOLVED: The Parish Council considered the response formulated further to discussion at the Parish Council meeting on 6th January 2016 and resolved to approve a final response to submit to Cheshire East Council.

Proposed by Cllr. Shufflebottom, seconded by Cllr. Bentley and approved by resolution of the Parish Council.

12. Burial Board

RESOLVED: The Parish Council resolved to approve the exclusion of public and press from the meeting to discuss Burial correspondence, due to data protection and the consideration of personal information.

13. Parish Hall

The Chairman of the Parish Hall committee reported minor cosmetic repairs being arranged by the JMC, including wall painting and floor treatment.

14. Councillor's reports and items for future agenda

Cllr. Shufflebottom reminded Councillors that the Yew tree sapling still requires planting and the Parish Council agreed that this could be considered at a forthcoming Burial Board meeting.

Cllr. Shufflebottom drew attention to the Nether Alderley roundabout that has not yet been landscaped. The Clerk confirmed that the diagrams of suggestions for planting had been sent to Cheshire East Council. The Parish Council agreed that Cllr. Shufflebottom should follow up the matter with Cheshire East Councillor George Walton.

A response to a Parishioner who had written to the Parish Council regarding s106 provision and Alderley Park was approved for sending.

15. To exclude the public and press in the public interest for consideration of the following items:

- Personal issues**
- Legal Issues**

16. Future Meetings.

The Clerk confirmed that the next Parish Council meeting will take place on Wednesday 10th February 2016 at 7 pm
The next Planning meeting will take place on Thursday 28th January 2016 at 12 midday.

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting held on 11th February 2016.

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Tuesday 12th January 2016 at 7.00 pm.
Nether Alderley Parish Hall.**

Schedule of Receipts and Payments

A1. Receipt of Income

None

A2. Invoices for payment

1196 BT Payphones Telephone kiosk purchase £1.00 (s137,N)
Expenditure originally approved 15/9/15 Minute reference 7.6

1198 Mrs. P Langham £520.03 Salary, January 2016 H
*Salary and expenditure reviewed and approved 9/3/15 Minute ref 9.5
Administration costs approved 27/7/15 ref 9.2 and 10/8/15 ref 9.4*

1199 Cheshire West and Chester Cheshire Pension Fund £132.63 Pension contribution, January 2016 H
Pension contribution level reviewed and approved 9/3/15 Minute ref 9.5

1200 Henshaws Waste collection, December 2016 £39.28 (£32.74 plus £6.54 VAT) A,C,E,F,G
*Waste collection review and approval 10/8/15 Minute Ref 8.5
Service ordered 11/6/2009. Minuted approval 21/5/2009 ref 5.10*

1201 William Warrington Memorial repair £180.00 (£150 plus £30 VAT) A,B,C,C1
Approved 6/1/16 and 7/1/16 and ordered 8/1/16

A3. Direct Debits for approval

None

A4. Approval for future expenditure/order

None

Approval to send to Payroll Provider for inclusion in Payroll Report for Clerk's expenses/salary H

None

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for expenditure and activity:

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Community Centres

Power to provide and equip community buildings E
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins

Provision of litter bins L
Litter Act 1983, ss 5, 6

Research and collection of information

Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N