

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 12th November 2018 at 7.00 p.m. at Nether Alderley Parish Hall

In the Chair: Cllr. J Shufflebottom

Parish Councillors present: A.Farrell, N.Howick, S.Joseph and J.Wilkinson
Also present: Cheshire East Councillor G.Walton and the Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: Y.Bentley and S.Lewis

2. **To receive Declarations of Interests**

2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.

2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** – No declarations were made.

2.3 **To allow Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.

3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council meeting held on 8th October 2018, are a true and accurate record.**

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. N.Howick

5. **7.05 p.m. Public presentation** – Marc Asquith and Tony Broadbent were in attendance.

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

a. Personal issues

b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 **Manchester Airport**

8.1.1 Wendy Sinfield, Community Relations Manager at Manchester Airport, gave a presentation to the Parish Council in response to resident's concerns regarding several issues. Wendy confirmed that all flights are automatically recorded and tracked via satellite as they fly through dedicated air-space and any deviation would result in an airline being reprimanded/fined. During May, June and July 2018, 29 aircrafts overflew Nether Alderley due to easterly operations which represented 0.2% of air traffic. The Parish Council was also informed that next year there will be a change to air-space due to an EU initiative as air

traffic increases and pathways become congested. Government have issued guidelines to airports which will be subject to a consultation process and will include community input.

- 8.1.2 80th Birthday Oak Tree** – The Parish Council has been successful in securing one of the 80 oak trees which Manchester Airport are giving to the local community to celebrate the airport's 80th birthday. The Parish Council intend to plant the sapling in the new burial ground in honour of the Groundsman, Norman Moore, in recognition of his dedication and service to the parish and the community for over 40 years.

Mark Asquith, Tony Broadbent and Wendy Sinfield left the meeting.

8.2 Parish Hall renovation update including all sub groups

- 8.2.1 Result of the Bat Survey** – Leigh Ecology have submitted a report of their findings which requires a mitigation plan. However, they are currently unable to do the plan until detailed drawings and a scheme of work have been drawn up by the architects.

8.2.2 Funding – New Homes Bonus Community Fund Scheme 2018/19 and the Village Institute

New Homes Bonus – Councillors discussed the possibility of obtaining some funding from the new scheme. They would need to demonstrate that the parish hall would be used for the community which will be detailed in the proposed Business Plan. The Clerk was asked to contact Jackie Weaver from ChALC to establish if the parish hall would qualify for funding, as she is the representative for Knutsford which includes Nether Alderley.

The Village Institute – The Parish Council had been unsuccessful in their recent application to the Village Institute as it was considered to be too early in the project. However, The Institute were very positive and two of the committee members gave offers of support and suggested once detailed drawings and planning permission had been approved, they would reconsider an application in the future. They would also like to see at least one other source of funding i.e. WREN, Heritage Lottery Funding, Viola etc.

The Parish Council formed a working party to investigate the various methods of funding and report their findings back to Council (Cllrs.: Joseph, Shufflebottom, Howick and Wilkinson).

- 8.2.3 Lloyd Evans Prichard (LEP) fees and update** – LEP are a specialist architect company with vast experience in overseeing the renovation of Listed Buildings. They originally produced a structural report of the Parish Hall in 2010 whereby their findings and recommendations were prioritised by the Parish Council due to lack of funds available. Further reports were carried out earlier this year and there has been some considerable deterioration since the original report in 2010. Due to their previous experience of the Parish Hall and reputation, the PC have requested a breakdown of their proposed fees to oversee the works.

RESOLVED: The Parish Council resolved to approve and unanimously agreed to appoint LEP to oversee each stage of the renovation of the Parish Hall, subject to their proposed fees for architectural services (RIBA work stage 2-6).

Proposed: Cllr. N.Howick

Seconded: Cllr. A.Farrell

- 8.2.4 Business/Marketing Plan update** – The clerk was asked to circulate the draft Business Plan to all Councillors. Although it is essentially complete, there are still some outstanding actions before the final version is available. Councillors agreed there is currently no central point in Nether Alderley and the Parish Hall should be branded as the 'Heart of the Village' which should include local businesses. Cllr. Shufflebottom acknowledged and thanked everyone who had been involved in the working group for their enthusiasm and continued hard work.

Cllr. G.Walton left the meeting

8.3 Neighbourhood Plan update

- 8.3.1 Neighbourhood Questionnaire** – The final version of the questionnaire was ready for printing. Cllr. Howick had received a quotation from a local printer (£126.10) to print enough A4 copies for every house in Nether Alderley. Councillors volunteered to deliver the questionnaire which would include an A5 flyer asking residents to complete it by 30th November so that it is ready for collection or return it to either of the telephone kiosks at Bradford Lane/Monks Heath which would be left unlocked.

RESOLVED: The Parish Council resolved to approve the Neighbourhood Plan questionnaire and associated printing costs.

Proposed: Cllr.A.Farrell

Seconded: Cllr. J.Wilkinson

8.3.2 Neighbourhood Plan Funding – Cllr. Howick has a meeting with a consultant on Wednesday 14th November and reported significant progress has been made. The current focus is to apply to CEC for funding (£9k approx.) which requires quotations from at least two consultancy companies.

8.4 Alderley Park Liaison meeting update

8.4.1 Residents Association – A Residents Association has been formed by the 40 residents living in Alderley Park. The Chairman of the Association is Sue Clark.

8.4.2 Notice Board – It was agreed a Parish Council notice board should be installed at Alderley Park to keep residents informed. Cllr. Shufflebottom will liaise with Nick Hynes regarding location. The Clerk was asked to establish the cost to install a single notice board.

8.4.3 Parish Council Meetings – Alderley Park have agreed to accommodate Parish Council meetings during the renovation of the Parish Hall.

8.4.4 Merger – A merger has taken place between Alderley Park Ltd. and Legal and General which has resulted in an injection of cash for the Science Hub.

8.4.5 Transport – It was reported that there have been some issues for staff with transport to/from the railway stations at Alderley Edge/Macclesfield and Manchester Airport.

8.4.6 Bellway Homes – The developer has commenced construction on the Heavily site.

8.5 Speed Watch update

8.5.1 Training – Cllr. Howick has volunteered to initially establish a Speed Watch group. When there are enough volunteers training will be provided by the police. The designated areas for Speed Watch in Nether Alderley have now been established by the police.

8.5.2 Volunteers – Local residents have been slow to come forward as the group will require at least 6 people to operate. It was agreed the Clerk should advertise for more volunteers on the website and facebook as the project cannot move forward without enough people. If there are not enough volunteers the project will be deferred until Spring/Summer 2019. To be reviewed in December.

8.5.3 Speed Watch equipment – The Parish Council has purchased some NAPC hi-viz jackets which can be used by the Speed Watch group and any other projects

8.6 Pride of Nether Alderley – Litter picking date: The next litter picking will take place on Saturday 16th February 2019.

8.7 New Councillor vacancy update – The Clerk reported the vacancy has not been filled and Councillors agreed that the vacancy should be re-advertised

RESOLVED: The Parish Council resolved to re-advertise the vacancy for a new councillor.

Proposed: Cllr. J.Shufflebottom

Seconded:Cllr. J.Wilkinson

8.8 Police Surgery and October Report

8.8.1 Mobile Police Surgery – A mobile police surgery had recently been held in the car park next to the Parish Hall. PCSO Julia Short and PC Garry Charnock confirmed they intend to do more mobile police surgeries which will be advertised on the Parish Council website.

8.8.2 October Police report – Councillors noted the report.

8.9 Highways

8.9.1 B5087 update – Following the recent Area Highways Group meeting, Cllr. Walton reported the B5087 speed limit assessment (£1k approx..) and bollards outside the Wizard Inn (£6k approx.) had been designated 'High Priority' by Cheshire East Council. The next Areas Highways Group meeting is on 14th March 2019.

8.10 Civic Reception at Tatton Park, Knutsford (11th November 2018) – Cllr. Walton confirmed the event was very well attended and had been a great success.

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 A34 By-pass – replacement of trees which were originally planted to aid noise mitigation have died
– A local resident reported that a number of trees on the A34 Alderley By-pass have died. The Clerk was asked to contact CEC to establish if the trees will be replaced as they were originally planted for noise mitigation and report back.

9.2 130 Bus service proposal (31st October 2018) – Cllr. Wilkinson had attended the meeting as the 130 bus is going to run hourly until Christmas from Macclesfield to Parr's Wood where there are trains, buses and trams into Manchester. This is an experiment to see how much it is used as it may be axed, in which case there will be no bus. The commercial company who currently operates this service are not a community facility and are losing £600,000 per year. Alderley Park currently operate 2 x 57 seater buses in the morning and evening to get people to and from work. The possibility of various parishes coming together to run a community bus was considered as Wilmslow are very keen to have a bus service especially when the Rex reopens.

Cllr. Wilkinson asked to be kept informed and will report back subject to any further developments. The Chairman thanked Cllr. Wilkinson for attending the meeting on behalf of the Parish Council.

9.3 Defibrillators

9.3.1 Purchase of equipment at Monks Heath – The BT kiosk is in a very bad state of repair and requires some basic repair work before a defibrillator can be purchased and installed.

RESOLVED: The Parish Council resolved to approve to appoint a local tradesman to repaint/repair the BT kiosk at Monks Heath subject to obtaining an estimate of costs.

Proposed: Cllr. A.Farrell

Seconded: Cllr. J.Wilkinson

9.3.2 Access to the AED at Nether Alderley Primary School

An email from NW Ambulance Service had been received reporting the gate to the Nether Alderley Primary School is locked and could delay obtaining help in an emergency situation. Councillors considered and discussed what should be done as the AED is owned by the school and suggested forwarding the email to the Headteacher (Richard Craven), recommending that additional signage should be placed on access gate. In addition, the Clerk will secure a new poster inside the BT kiosk giving instructions how to access the AED in an emergency.

10. Policies and Procedures

10.1 To receive a report on the quarterly inspection of Highways assets which is due to be carried out in December 2018 and reported at the Parish Council meeting in January 2019 – Cllr. Lewis has volunteered to do the inspection for continuity.

10.2 To continue to operate under the pre-2018 Parish Council Code of Conduct for Members before adopting the new 2018 Code of Conduct for Members – A new Code of Conduct is available. However, ChALC have suggested the Parish Council continue to operate under the existing Code of Conduct until they have had time to disseminate it.

RESOLVED: The Parish Council resolved to approve to continue to operate under the pre-2018 Parish Council Code of Conduct for Members, as suggested by ChALC, before adopting the new 2018 Code of Conduct for Members.

Proposed: Cllr. S.Joseph

Seconded: Cllr. J.Shufflebottom

10.3 Review NAPC Risk Assessment – Deferred

10.4 Review NAPC Risk Assessment – Schedule of Reviews and Actions - Deferred

11 Finance: Finance Schedule (Appendix A)

11.1 The Parish Council noted receipts as listed in Appendix (A1) – Noted

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)

11.3 To approve direct debits/standing orders as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix (A3)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

11.4 To approve administration and expenses costs as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

11.5 To consider and approve the bank reconciliation to 30th September 2018 - The Clerk presented the bank reconciliation to 30th September 2018 together with analysis of receipts and payments to the current account and the bank statement for current and reserve accounts at 30th September 2018. The Clerk confirmed Cllr. Wilkinson's independent analysis of the bank reconciliation in conjunction with assessment of bank statements and the cash book and her confirmation of the accuracy of the figures recorded.

RESOLVED: The Parish Council considered and resolved to approve the bank reconciliation to 30th September 2018

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

11.6 To consider and approve the comparison of budget headings to receipts and expenditure at 30th September 2018 - The Clerk confirmed Cllr. Wilkinson's independent analysis of receipts/expenditure amounts and accuracy of the figures recorded in comparison with the cash book.

RESOLVED: The Parish Council considered and resolved to approve the comparison of receipts and expenditure to budgeted amounts at 30th September 2018.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

12 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 Invitation to attend the Modern Slavery Awareness Event at Nantwich Civic Hall (19.11.18) - Noted

12.2 HS2 Phase 2b – Consultation on the working draft Environmental Statement and working draft Equality Impact Assessment Report - Noted

12.3 Chief Constable and the Police & Crime Commissioner – Stakeholder bulletin - Noted

12.4 Cheshire East Council Pre-Budget Consultation 2019-2022 - Noted

12.5 Cheshire Fire Authority Draft Integrated Risk Management Plan 2019/2020 - Noted

12.6 Manchester Airport Community News (November 2018) - Noted

.

13 Planning

13.1 To consider and approve responses to new planning applications:

Application No: 18/3895M

Proposal: Erection of detached two storey dwelling house including attached garage and associated landscaping

Location: IRONS COTTAGE, WELSH ROW, NETHER ALDERLEY, CHESHIRE, SK10 4TY

NAPC Comment: The Parish Council's comments of 27th August 2018 remain the same. However, further to the revised plans of 10th October 2018, the Parish Council wishes to refer planners back to the small area of brownfield development on the site, which was a small dilapidated shed which was covered over by vegetation. The size of house for which permission has been granted (16/0703M) is significantly larger and a good planning result for this plot. The scale of the house is in keeping with the plot and the 2 neighbouring properties.

This recent application is not so. It will be overbearing on the 2 neighbouring properties and will over develop the narrow plot size fronting the road. The percentage increase of brownfield area of development is too great in the greenbelt and greatly exceeds the original curtilage.

The Parish Councils suggests that the original permission was a good permission and size proportionate to the plot and therefore can not support this further application.

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

13.2 To consider any other Planning matters including decisions to Planning Applications:

13.2.1 Appeal

| | |
|-----------------|---|
| Application No: | 18/2012M |
| Proposal: | Demolition of existing building and removal of external storage, erection of two detached dwellings and associated works to include a comprehensive landscaping scheme |
| Location: | Land at Locoshed, BOLLINGTON LANE, NETHER ALDERLEY, SK10 4TB |

NAPC Original Comment 18.05.18: The Parish Council support the concerns and comments made by the neighbours, in particular the immediate neighbour at 'Foxhills' re: Plot 2 – windows on the East Gable Wall.

We note that the landscaping plan reinstates the original ponds which will enhance the site.

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

NAPC Comment for Appeal: Nether Alderley Parish Council (NAPC) appreciate the opportunity to comment on the above application that is now subject to an appeal.

There is quite a history to this site but most recently it has been given residential planning permission for 2 dwellings arising from an area of brownfield development. At present the site has one shed and a significant curtilage running parallel with Bollington Lane. The existing planning permission is for 2 modest dwellings that the local neighbours welcomed.

Whilst the application within this appeal remains for 2 dwellings the footprints are slightly larger and the style of the houses has altered. We understand having spoken with residents that they are not unhappy about the recent application but the immediate neighbours made observations with regard to window detail and privacy to their own homes. On this particular issue we asked the planners to take into account the comments from the immediate neighbour 'Foxhills'. The Parish Council's position on this remains the same but we are sure that some minor changes could accommodate and allay the neighbours concerns and address any privacy matters.

In the previous application 16/1378M little attention was given to the general landscaping of the remaining land. The applicant in this recent application has paid attention to detail on the

landscaping and NAPC feel that this landscaping plan will be an enhancement to the site. The hedging at present is too tall and not indigenous with the local area. Specific planting of specimen trees would enhance the plot for the future.

13.2.2 Footpath No. 32 (Part) Parish of Nether Alderley – Public Path Diversion Order 2018 – Noted

13.2.3 Nether Alderley – Alderley Park No. 2 – New Tree Preservation Order 2018 – Noted

14 Burial Board

To consider communication and issues relating to the Burial Ground:

Item 14.1 and 14.2 was excluded from the public and press in the public interest for consideration of the following items:

a. Personal issues

b. Legal issues

14.1 Consideration of a family request re: Lost deeds to existing plot (OBG 101) – Appendix B (12.11.18)

14.2 Consideration to use an existing grave (NBG 248) – Appendix C (12.11.18)

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

- The JMC met on Monday 15th October 2018 where Cllr. Farrell presented the draft Business Plan which was warmly welcomed.
- Disabled signs have been fixed to the bollard posts outside the Parish Hall.
- Chairman of the JMC alternates annually between the Parish Council and the Parochial Church Council. Cllr. Shufflebottom volunteered to chair the JMC from January 2019.

15.2 To consider any other matters relating to the Parish Hall: None

16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

- Formation of a working group to consider GDPR/Data Protection
- Consideration of additional safety intervention on the A34 Alderley By-pass
- Consideration to add the new strimmer to the Parish Council's insurance policy
- CEC Precept 2019/20

17 Next Parish Council meeting:

The next Parish Council meeting is on Monday 10th December 2018

Minutes taken by: the Clerk

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 12th November 2018 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

| | | | |
|----------|--------|--|----------|
| 15.10.18 | 100524 | BB - Purchase of a new grave (NBG 248) | £600.00 |
| 15.10.18 | 100525 | Correct over/under payment | £0.40 |
| | | Chq. No. 1358 (-50p) | |
| | | Chq. No. 1365 (+10p) | |
| 18.10.18 | BACS | HMRC (VAT reclaim 2017/18) | £1243.00 |

A2. Invoices for payment

| | | | |
|------|--------------------------|---|--------------|
| 1391 | Mrs. B.Thorpe | £758.93 | H |
| | | <i>Salary and expenses, November 2018</i> | |
| 1392 | Henshaws Envirocare Ltd. | £63.87 (£53.22 plus £10.65 VAT) | E,F,G |
| | | <i>3 x waste collections -October 2018</i> | |
| 1393 | Leigh Ecology Ltd. | £1716.00 (£1430.00 plus £286.00 VAT) | K |
| | | <i>Bat scoping and nesting survey and report</i> | |
| 1394 | Shires Pay Services Ltd. | £30.00 | H |
| | | <i>Payroll services – 3rd quarter 2018-19</i> | |
| 1395 | Print It | £126.10 | R |
| | | <i>Printing cost for Neighbourhood Plan questionnaire</i> | |

A3. Direct Debits/Standing Orders for approval

| | | | |
|-----------------------|----------------|--|--------------|
| Cheshire Pension Fund | £170.00 | September 2018 pension contribution | H |
| | | <i>Debited on or after 15th October 2018</i> | |
| Utility Warehouse | £81.16 | Parish Hall Electricity for September 2018 debited on or after | |
| | | <i>31st October 2018</i> | E,F,G |

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

| | | |
|---|----------------|----------|
| Additional Hours, Travel and Administration/Stationery Costs: | £224.30 | H |
|---|----------------|----------|

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P