

NETHER ALDERLEY PARISH COUNCIL

**Minutes of the Parish Council Meeting
held on Monday 12th October 2020 at 5.30 p.m.
The meeting was accessed remotely via ZOOM**

In the Chair: Cllr. N.Howick

Parish Councillors present: Cllr. Y.Bentley, D.Clarke, A.Farrell, S.Joseph, S.Lewis and J.Shufflebottom

Also present: Cheshire East Councillor Marc Asquith (Chelford Ward) and the Parish Council Clerk

1. **To receive apologies for absence** – Cllr. J.Wilkinson
2. **To receive Declarations of Interests**
 - 2.1 **To Declare Disclosable pecuniary interests** – None
 - 2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** – None
 - 2.3 **To allow Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.
3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.
4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council Meeting held on 14th September 2020 are a true and accurate record.**

Proposed: Cllr. A.Farrell

Seconded: Cllr. S.Joseph

5. **5.35 p.m. Public presentation** – Two members of the public (MOP) attended the virtual meeting and made representations regarding the following items:
 - 5.1 **Item 9.1 Resident's concern re: dangerous driving on Welsh Row/Sand Lane** – After listening to the resident's concerns, the Chairman reported this issue has been on-going for several year and the Parish Council have suggested several methods of speed-calming to CEC Highways department without success. Councillors noted speeding issues are not unique to Nether Alderley and therefore the Parish Council had previously referred this issue to the Parish Cluster Group, on the basis it would carry more weight as a group. Unfortunately, although the Parish Cluster Group had organised a meeting with a representative of the Police and Cllr. Craig Browne, Deputy Chairman of Cheshire East Council, the meeting was cancelled due to the pandemic. Cllr. Sue Joseph who represents the Parish Council at the Cluster Group meetings, was asked by the Chairman, Cllr. Howick, to contact Cllr. Mike Dudley-Jones, to establish if the Cluster Group meetings could be resumed remotely which would hopefully expedite a solution to the speeding problems in the locality. Cllr. Marc Asquith, Chelford Ward Councillor, also agreed to follow-up the suggestion of pinch-points on Welsh Row with CEC Highways department and will report back at the next meeting.
 - 5.2 **Item 13.1 Planning Application (20/3909M)** – Although the resident had no objections to the planning application in principal, he was very concerned about the proposed access and the prospect of additional multiple dwellings in the future. Cllr. Shufflebottom, Chairman of the Planning Committee, confirmed the Parish Council could only consider the proposed application before them and any further proposal(s) would be considered, if and when they were submitted in the future.

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Councillors expressed concerns about the public footpath which runs along the boundary of the applicant's land and would refer to this in the Parish Council's comment to Cheshire East Planning department.

The Chairman thanked both members of the public for their representations and they left the meeting.

6. Meeting resumed

7. To exclude the public and press in the public interest for consideration of the following items:

- a. Personal issues
- b. Legal Issues

8. Current Matters

To consider and agree actions relating to ongoing matters as follows:

8.1 Cheshire East update by Ward Councillor: Cllr. Asquith reported the following:

- 8.1.1 The planning application (18/5047W) was not listed to be considered by the Strategic Planning Committee on 23rd September 2020. Cllr. Asquith confirmed as there is no date set for consideration on the planning portal, he has attempted to contact the planning officer without success and proposes to refer his enquiry to the Head of Planning to establish the current situation and will report back to the Parish Council at the next meeting.
- 8.1.2 Cllr. Asquith noted the pub parking issues on Alderley Park and will continue to monitor the situation.
- 8.1.3 PH Homes, one of the original developers on Alderley Park, have closed one of the established walkways which is allegedly in contravention of the planning permission granted by Cheshire East Council (15/5401M). Although Cllr. Bentley had asked Adrian Crowther, Planning Officer for CEC, to confirm this, Cllr. Asquith suggested that a landowner can remove the permitted right of way at any point and will confirm this point at the next meeting.

Cllr. Marc Asquith left the meeting

8.2 Parish Hall renovation update: Cllr. Howick reported Alderley Park have kindly offered the Parish Council can use their meeting facilities whilst the renovation takes place.

- 8.2.1 **St. Mary's request for storage in the upper room of the Parish Hall** – The Parish Council considered the request from Revd. Jon Hale, Rector of St. Mary's Church, and discussed the draft response which had been prepared and circulated to all Councillors before the meeting.

RESOLVED: The Parish Council resolved to approve the draft response to Revd. Jon Hale and copied to the Parochial Church Council (PCC).

Proposed: Cllr. Y.Bentley

Seconded: Cllr. J.Shufflebottom

8.3 Neighbourhood Plan update:

Cllr. Howick reported the application for funding is currently being processed and there is nothing further to report at this stage.

8.4 Application to the Local Authority Discretionary Grant Fund (Phase 3: Part 1) Update – Councillors noted the application was successful and the JMC had received £5,000 towards the fixed costs of maintaining the Parish Hall.

8.5 Nether Alderley/Great Warford Parish Border Sign (Soss Moss) – Cllr. Howick suggested several designs which could be incorporated into the new boundary sign and Councillors agreed the mill was most representative of Nether Alderley. A design will be prepared as part of the quotation to replace the missing sign which will be put before the Parish Council for their due consideration.

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 Resident's concern re: Dangerous driving on Welsh Row/Sand Lane – Please refer to Item 5.1

- 9.2 Appointment of a Vice Chair to Nether Alderley Parish Council** – The Chairman informed Councillors there has been no Vice Chair in post during his term of office. However, following recent discussions he proposed to nominate Cllr. Angela Farrell to fill the post of Vice Chair with immediate effect.

RESOLVED: The Parish Council resolved to approve to elect Cllr. Angela Farrell to the post of Vice Chair with immediate effect.

Proposed: Cllr. Y.Bentley

Seconded: Cllr. S.Lewis

- 9.3 Police Report for September 2020** – Noted.

10. Policies and Procedures

- 10.1 To receive a report on the quarterly inspection of Highways assets which is due at the end of September 2020 and reported to the Parish Council at the meeting in October 2020** – Cllr. Lewis reported the following issues:

- **All bus shelters** – The leaves in the gutters will need clearing after Autumn
- **Circular tree bench (Congleton Road/Sand Lane)** – Waiting for a quotation

- 10.2 ChALC Virtual Training Session: Budgets - £30.00 (2nd November 2020)** – The Clerk wished to attend the virtual training session.

RESOLVED: The Parish Council resolved to approve the Clerk attend the ChALC Virtual Training Session on 2nd November 2020 at a cost of £30.00

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Shufflebottom

- 10.3 ChALC Virtual Training Session: Cheshire East Code of Conduct - £25.00 (13th October 2020)** – The Clerk wished to attend the virtual training session.

RESOLVED: The Parish Council resolved to approve the Clerk attend the ChALC Virtual Training Session on 13th October 2020 at a cost of £25.00

Proposed: Cllr. N.Howick

Seconded: J.Shufflebottom

- 10.4 Review and approve amendments to the bank mandate and banking terms** – Councillors noted that interest on the Reserve account had decreased from Gross 0.02% to 0.01%.

RESOLVED: The Parish Council resolved to approve the amendment to the bank mandate and noted that the Gross interest rate had decreased on the Reserve account.

Proposed: Cllr. N.Howick

Seconded: Cllr. A.Farrell

- 10.5 Review and approve the Health and Safety Policy** – The Parish Council considered and reviewed the Health and Safety Policy.

RESOLVED: The Parish Council resolved to approve the NAPC Health and Safety Policy without amendment.

Proposed: Cllr. S.Joseph

Seconded: Cllr. D.Clarke

- 10.6 Review and approve the Model Publication Scheme (including Freedom of Information Disclosure Log)** – The Parish Council considered and reviewed the Model Publication Scheme and noted there had been no requests regarding Freedom of Information.

RESOLVED: The Parish Council resolved to approve the NAPC Model Publication Scheme without amendment and noted the FOI Disclosure Log.

Proposed: Cllr. Y.Bentley

Seconded: Cllr. J.Shufflebottom

11. Finance: Finance Schedule (Appendix A)

11.1 The Parish Council noted receipts of income as listed in schedule (A1)

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council considered and resolved to approve payments as listed in Appendix A2

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Shufflebottom

11.3 To approve direct debit/standing order as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix A3

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Shufflebottom

11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Shufflebottom

11.5 To consider and approve the bank reconciliation to 30th September 2020

The Clerk presented the bank reconciliation to 30th September 2020 together with analysis of receipts and payments to the current account and the bank statement for current and reserve accounts at 30th September 2020. Due to Cllr. Wilkinson's absence, the Clerk confirmed Cllr. Shufflebottom's independent analysis of the bank reconciliation in conjunction with assessment of bank statements and the cash book and her confirmation of the accuracy of the figures recorded.

RESOLVED: The Parish Council considered and resolved to approve the bank reconciliation to 30th September 2020

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. N.Howick

11.6 To consider and approve the comparison of budget headings to receipts and expenditure at 30th September 2020

Due to Cllr. Wilkinson's absence, the Clerk confirmed Cllr. Shufflebottom's independent analysis of receipts/expenditure amounts and accuracy of the figures recorded in comparison with the cash book.

RESOLVED: The Parish Council considered and resolved to approve the comparison of receipts and expenditure to budgeted amounts at 30th September 2020

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. N.Howick

12 Correspondence:

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 Cheshire East Local Plan - Noted

12.2 MHCLG/NALC 'Right to Contest' online survey – Cllr. Sue Joseph completed the online survey on behalf of the Parish Council.

12.3 Cheshire East Council Corporate Plan consultation – Noted

12.4 Invitation to join Cheshire Community Action (CCA) virtual AGM (4th November 2020) – Cllr. Farrell emailed the Community Buildings Network to request specific advice regarding the Parish Hall.

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 20/3909M

Proposal: Extensions and alterations to the dwelling, demolition of the existing twin double garage and removal of the approved stable footings, removal of the existing conservatory, with associated altered access arrangements.

Location: YARWOODS FARM, BOLLINGTON LANE, NETHER ALDERLEY, SK10 4TB
National Grid Ref: 383561 375057

NAPC Comment: Whilst the Parish Council support the application for the dwelling, we are aware there is an issue regarding the formation of a new access with the ownership of the road belonging to a neighbouring property. Councillors understand the owner of the road is in discussion with both the applicant and an appointed legal team and would therefore ask that this application be given ample time for the legal papers to be agreed and documented for the mutual benefit.

In addition, the Parish Council ask that respect is given to the Public Footpath that runs along the boundary of the applicant's land and that this be open for access and fenced appropriately for everyone's benefit.

Application No: 20/3925M

Proposal: Advertisement consent for 8no. signs

Location: Historic Courtyard and Spine Road, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TF

National Grid Ref: 384755.99 375642.17

NAPC Comment: Councillors considered eight signs are excessive to promote one venue on a relatively small development and as these will be permanent, suggest the number of signage be reduced to a maximum of six.

Application No: 20/3927M

Proposal: Listed building consent for 8no. advertisement signs

Location: Upper Historic Courtyard and Spine Road, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TF

National Grid Ref: 384564 374972

NAPC Comment: The Parish Council respectfully refers this application to the knowledge of the Listed Buildings officer.

Application No: 18/5047W

Proposal: It is proposed to import clean inert soil to infill several historical depressions within two linked fields for agricultural improvement. The works will be carried out under an exemption due to the above and under a separate Standard Environmental Permit to be issued by the Environment Agency, which allows for a maximum of 75,000 tonnes to be imported. Site access roads will be constructed of imported crushed demolition materials and highway planings - which will be excavated and removed off site on completion of the proposed works. A supporting document, including an ecological report will be submitted as part of this application - Ref: OE/1702/914/R1, dated September 2018

Location: YARWOODS FARM, BOLLINGTON LANE, NETHER ALDERLEY, CHESHIRE, SK10 4TB

NAPC Comment: The Parish Council have previously sent several comments to you regarding this application and the Councils position has not changed:

- 1. This remains inappropriate development in the Greenbelt and is opposed by many neighbouring residents on all of its boundaries. The land is considered to be perfectly farmable as it is, and does not need the disruption of 75,000 tonnes being imported to make it more viable.***

2. ***There are several highways issues with the extremely difficult access off the Frog Lane roundabout and Councillors would urge the Highways department to support a refusal of this application.***
3. ***From an environmental point of view, this is totally inappropriate for this Greenbelt land.***

The mere fact that this application has failed to make a committee since its registration date of November 2018 speaks for itself and we would urge the Planning department to REFUSE this application.

Application No: 20/2787M
Proposal: Proposed two storey and basement extension to dwelling and extension to existing detached garage.
Location: MILLERS GATE, CONGLETON ROAD, ALDERLEY EDGE, ALDERLEY EDGE, CHESHIRE, SK9 7AD

NAPC Comment: No objections

13.2 To consider any other Planning matters including decisions to Planning Applications:

13.2.1 Alderley Park: P.J.Livesey Signage – There are 2 advertising signs that surrounded the sales suite in the Old Courtyard area of Alderley Park. The sales suite has recently been removed as it is no longer required and the residents living in this area would also like the 2 advertising signs removed and have asked for the Parish Council's support. Councillors understand that all the dwellings in this scheme are now sold and therefore the requirement for them is redundant. Councillors are aware there are a great number of signs from various developers on-site and with the opening of the pub - some temporary and some permanent. It was agreed the Chair of the Planning Committee should write to Adrian Crowther, planning officer at CEC, and suggest any which are no longer required and have served their useful purpose be removed.

14. Burial Board

To consider communication and issues relating to the Burial Ground:

14.1 To consider the Burial Board's recommendation to increase the Burial Ground maintenance level of payment by £1.00 per hour, backdated to 1st April 2020.

RESOLVED: The Parish Council resolved to approve to increase the Burial Ground maintenance level of payment by £1.00 per hour, backdated to 1st April 2020.

Proposed: Cllr. S.Lewis

Seconded: Cllr. Y.Bentley

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC) – Further to Revd. Hale's request to open the toilet block (in isolation) from November, he has confirmed he has assembled enough volunteers willing to oversee the new procedures required to ensure the toilets are COVID-19 safe.

Cllr. Farrell suggested the JMC hold a meeting before the end of October to finalise any details and prepare a declaration which must be signed by Revd. Hale/PCC exempting the Parish Council from any responsibility.

RESOLVED: The Parish Council resolved to approve the toilet block could be used by St. Mary's congregation from November 2020 subject to the Parochial Church Council:

- ***providing a risk assessment***
- ***accepting total responsibility to ensure the toilets are COVID-19 safe***
- ***signing a declaration exempting the Parish Council from any responsibility***
- ***following a detailed cleaning schedule provided by the JMC***

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In addition, the Parish Council agreed to provide everything required to ensure the toilet block is initially COVID-19 compliant i.e. sanitiser, signage, anti-bacterial wipes, additional bins etc. However, following the initial opening of the toilet block, the PCC replace any consumables used and the cost of heating when the toilets are accessible.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. S.Joseph

15.2 To consider any other matters relating to the Parish Hall:

15.2.1 Government guidelines (COVID-19) update – The Parish Council continues to adhere to Government guidelines which are constantly being updated.

16 Councillor’s reports and items for future agenda:

16.1 Cllr. Shufflebottom asked Councillors to email any articles which could be included in the November/December newsletter.

17 Next Parish Council meeting:

To confirm the next Parish Council meeting on Monday 9th November 2020 (via ZOOM)

Minutes taken by: The Clerk

Signed..... Date 9th November 2020

Chairman of the Meeting

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 12th October 2020 at 5.30 p.m.**

(This meeting will be accessed remotely via ZOOM – Please contact the Clerk to obtain details)

Schedule of Receipts and Payments

A1. Receipt of Income

04.09.20	100538	£140.00 BB: Ashes interment in an existing grave + inscription (NBG 279)
18.09.20	100539	£60.00 BB: Ashes interment in an existing plot incl. inscription (NBG CP9)

A2. Invoices for payment

1501	Mrs. B.Thorpe	£1,196.45 Salary and expenses, October 2020	H
1502	Legal & General Assurance Society Ltd.	£82.29 Ill Health Liability Insurance Premium 2020-21	H
1503	Mrs. B.Thorpe	£31.39 (£26.16 plus £5.23 VAT) Moss, mould, lichen and algae remover	A
1504	Norman Moore	£67.00 Grounds Maintenance (backdated increase to 01.04.20)	A
1505	HMRC	£297.27 Tax/NI, October 2020	H

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£200.00	September 2020 pension contribution Debited on or after 15th September 2020	H
Utility Warehouse	£22.15	Parish Hall Electricity for August 2020 debited on or After 30 th September 2020 (£20.81 plus £1.34 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£422.01	H
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**Signed.....
Chairman of Meeting**

**Signed.....
Clerk and Responsible Financial Officer**

Parish Council Powers for Expenditure and Activity

Audit [Audit Regulations 1996]	I
Benches Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]	K
Burial Grounds, Cemeteries and Crematoria Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]	A
Power to agree to maintain monuments and memorials Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1	B
Power to provide and maintain and Power to contribute towards expenses of cemeteries Local Government Act 1972, s.214 Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))	C
Bus Shelters Power to provide and maintain shelters Local Government (Miscellaneous Provisions) Act 1953, s.4 Parish Councils Act 1957, s.1	D
Crime prevention Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000	Q
Community Centres Power to provide and equip community buildings [Local Government Act 1972, s.133]	E
Power to provide buildings for clubs having athletic, social or educational objectives Local Government (Miscellaneous Provisions) Act 1976 s.19	F
Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]	G
General Administration/Running Costs Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111	H
Parish Hall – public meetings	K
1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government	
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’	
3. LGA 1972 S111	
Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]	L
Neighbourhood Plans [Localism Act 2011 Sch 9]	R
Research and collection of information Power to carry out research [LGA 1972 S 141]	M
Parish Plans [LGA 1972 S 141]	J
Section 137 Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit	N
Websites Local Government Act 1972 s142	P