

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 13th March 2017 at 7.00 p.m. at Nether Alderley Parish Hall

In the Chair: Cllr. J Shufflebottom

Parish Councillors present: D.Colgan, S.Shorland, C.Walker and J.Wilkinson
Also present: Cheshire East Councillor G. Walton and the Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: Y.Bentley, S.Lewis and C.McKeown
2. **To receive Declarations of Interests**
 - 2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.
 - 2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** - No declarations were made.
 - 2.3 **To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.
3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.
4. **RESOLVED: The Parish Council resolved to approve the Minutes of the meetings held on 13th February and 27th February 2017 are a true and accurate record.**

Proposed: Cllr. J.Shufflebotom

Seconded: Cllr. J.Wilkinson

5. **Public presentation**
To adjourn for representation from residents of the Nether Alderley Parish - No residents represented.
6. **Meeting resumed**

CLLR. G.WALTON REQUESTED ITEM 13 (PLANNING) WAS BROUGHT FORWARD FOR DISCUSSION, AS HE WAS UNABLE TO STAY FOR THE ENTIRE MEETING.

7. **To exclude the public and press in the public interest for consideration of the following items:**
 - a. **Personal issues**
 - b. **Legal issues**
8. **Current Matters**
To consider and agree actions relating to ongoing matters:

- 8.1 Highways - Update on the proposed road markings/speed management on Congleton Road** – The Parish Council have been informed that Highways hope to have the work completed on Congleton Road by the end of March 2017 however, this is still to be confirmed.

The Parish Council noted from recent correspondence that the School Governors are independently reviewing highway safety measures in and around the school area.

- 8.2 Cheshire East Speed Management Strategy (approved September 2016)** – The Parish Council were informed that many Highway Authorities have set speed limits unrealistically low, creating a culture where many speed limits are often ignored. As a consequence of this, the Dept. for Transport issued the documents 'Setting Local Speed Limits' to provide guidance to Highway Authorities on the process for setting speed limit, and to ensure consistency throughout the country. Cheshire East Highways now follow the assessment process in Setting Local Speed Limits and the Cheshire East Speed Management Strategy based on valid data.

- 8.3 Neighbourhood Plan Update (in conjunction with Great Warford Parish Council)** – Nothing to report currently.

- 8.4 Alderley Park Liaison Committee Update** – The committee held a meeting on 1st February 2017. Cllr. Shufflebottom reported a large company who had planned to relocate to the Science Hub at Alderley Park were no longer proceeding (possibly due to the lack of 24 hour local transportation). There is on-going concern that a lack of public transport to the area is causing considerable difficulties to employees on the Park and this is being discussed with local transport providers and Cheshire East.

- 8.5 Nether Alderley Maintenance and Pride Group** – The Parish Council advertised the recent litter picking event on the website and on behalf of the residents of Nether Alderley, thanked Anne Bale and her team for all their hard work. Their efforts are very much appreciated.

- 8.6 Defibrillator Training (Thursday 30th March at 3.30 p.m. at Nether Alderley Primary School)** – The forthcoming training has been advertised on the Parish website/notice boards and via the school. A reminder will be emailed to those residents who are on the Parish Council database.

- 8.7 Local Plan Update** – The Parish Council noted the detailed document which they had received.

9. New Matters

- 9.1 Councillor Resignation** – After many years of service, Cllr. Caroline McKeown will be stepping down from her role in May 2017. A notice advertising the vacancy for a councillor will be posted on the website and in the notice boards in May.

- 9.2 Manchester Airport Community Relations Update** – Cllr. Shorland attended a meeting on 7th March at Manchester Airport. Although there is nothing specifically related to Nether Alderley to report, Cllr. Shorland found the meeting to be very informative.

10. Policies and Procedures

10.1 To receive a report on the quarterly inspection of Highways Assets

Cllr. Bentley carried out the quarterly inspection and reported no major issues. However, it was noted the bus shelter at the Alderley Park entrance has foliage in the gutters which will need some attention and all the wooden waste bins and the bench at Sand Lane are in need of a coat of varnish/paint. Cllr. Shufflebottom thanked Cllr. Bentley for her report.

The next quarterly highways inspection is due in June 2017.

- 10.2 ChALK Course – Audit and Transparency Training (13th March 2017)** – The Parish Clerk attended the course which was very informative. As from 2017/18 small Parish Councils with receipts/payments of <£25k will continue to have an internal audit and bound by the Transparency Code, but will not be externally audited. Parish Councils whose receipts/payments between £25k - £200k will continue to be audited by both internal and external auditors. It was noted that Parish Councils in this range do not have to adhere to the Transparency Code but it is good practice.

- 10.3 ChALK Course – Roles and Responsibility Training Session (22nd March 2017)** – Councillors were asked to contact the Chairman if they wished to attend the course.

11. Finance

11.1 To consider and approve Receipts

RESOLVED: The Parish Council resolved to approve receipts as listed in Appendix (A1)

11.2 To consider and approve Payments

RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

11.2.1 Greensplash (Website Hosting)

RESOLVED: The Parish Council resolved to approve Greensplash continue to provide website hosting services and approved the fee for 2017/18

Proposed: Cllr. D.Colgan

Seconded: Cllr. C.Walker

11.2.2 Came and Company (Local Council Insurance)

RESOLVED: The Parish Council resolved to approve the annual premium for the Parish Council insurance for 2017/18 (2nd Year of a 3 year agreement with Aviva Insurance min ref. 24.03.16 Pt. 4)

Proposed: Cllr. D.Colgan

Seconded: Cllr. C.Walker

11.3 To approve Direct Debits

RESOLVED: The Parish Council resolved to approve direct debit as listed in Appendix (A3)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

11.4 To approve administration and expenses costs as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

12. Correspondence

12.1 (02.03.17) Pension Communication – The Parish Council noted HM Treasury have confirmed the pensions increase for 2017 will be set to 1%

12.2 (31.01.17) Local Plan – Spatial Planning Update (February) – The Parish Council noted the February update.

12.3 Communication from Alderley Edge Parish Council – Alderley Edge PC have asked the Parish Council to join forces in an effort to reduce the speed limit on the A34 bypass. The Parish Council considered this option and suggested Alderley Edge PC should liaise with Paul Traynor at Cheshire East Highways Dept.

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No:	17/1198M
Proposal:	The temporary erection of a sales suite in addition to two freestanding advertisements
Location:	ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TJ
National Grid Ref:	384400 374567

Comment: Nether Alderley Parish Council has no objections to this application.

Application No: 17/1199M
Proposal: Two freestanding illuminated signs
Location: ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY,
MACCLESFIELD, CHESHIRE, SK10 4TJ
National Grid Ref: 384400 374567

Comment: Nether Alderley Parish Council has no objections to this application.

13.2 To consider any other planning matters:

13.2.1

Application No: 17/0884M
Proposal: Three sponsorship signs, one at each entry point onto the roundabout (excluding minor access road)
Location: Erection of 3 sponsorship signs on the roundabout: A34 Melrose Way / Congleton Rd. Nether Alderley
National Grid Ref: 384092 375204

The Parish Council has not formally commented on this application as yet.

Cllr. George Walton informed the Parish Council that he has called this application to a planning committee, due to local resident's concerns.

Cllr. Shufflebottom reported that Bruntwood intend to take responsibility for the roundabout by Heawood Hall. The Parish Council considered the application and will await further information before officially commenting.

Application No: 17/0710M
Proposal: Two freestanding illuminated signs at the Bollington Lodge and Church Lodge entrances to the Alderley Park grounds
Location: ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY,
MACCLESFIELD, CHESHIRE, SK10 4TJ
National Grid Ref: 384256 375157

Cllr. Shufflebottom informed the Parish Council that Bruntwood have reduced the height of the sign at the Church Lodge entrance to 3.5m from 5m which is considered to be a fair compromise.

CLLR. G.WALTON LEFT THE MEETING TO ATTEND ANOTHER PARISH MEETING IN HIS WARD

13.2.2 Sale of land in Nether Alderley owned by Cheshire East – The Parish Council noted that land opposite Alderley Park Church entrance which Cheshire East bought and considered strategic is for sale. Additionally there is land on Sand Lane and Welsh Row which also for sale.

14. Burial Board

To consider communication and issues relating to the Burial Ground

14.1 Consideration of a recent enquiry relating to the Burial Ground – Cllr. Lewis has been dealing with this matter. Therefore due to his absence, it was referred to the next Parish Council meeting.

14.2 Councillors considered the merits of using permanent ink in the Register of Burials and Purchase of Burial Plots.

RESOLVED: The Parish Council resolved to approve the purchase of a pen and permanent ink for use in the Register of Burials and Purchase of Burial Plots.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. D.Colgan

15. Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Committee – No reports were received. Cllr. Shufflebottom thanked Councillor Colgan for taking on the role of Chair for the next year.

15.2 To consider any other matters relating to the Parish Hall

15.2.1 Nether Alderley Social Audit – The audit is almost complete and Cllr. Shufflebottom thanked Cllr. Walker for her time and effort in preparing this very important document.

15.2.2 The Parish Hall Group have requested permission to commission Lloyds Evans Pritchard to draw up some official plans, readdress all works required to refurbish the hall and oversee the project which will be known as Phase 1.

RESOLVED: The Parish Council resolved to approve to commission Lloyds, Evans Pritchard to oversee the renovation of the Parish Hall

Proposed: Cllr. D.Colgan

Seconded: Cllr. S.Shorland

16. Councillor's reports and items for future agenda

16.1 Use of decommissioned BT Telephone Boxes

17. Next Parish Council Meeting

The Parish Council confirmed that the next Parish Council meeting will be held on:
Monday 10th April 2017.

Minutes taken by: the Clerk.

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 13th March 2017 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

16.02.17	100514	DNA packs x 3	£26.40	Selecta DNA Kits
17.02.17	BACS	Albert R.Slack Ltd.	£600.00	Burial Income
24.02.17	100515	Julie Dempster	£60.00	Ashes Internment
24.02.17	100516	Abbey Memorials Ltd.	£60.00	Memorial Inscription

A2. Invoices for payment

1276	Henshaws Envirocare Ltd.	£40.66 (£33.88 plus £6.78 VAT) 2 x Waste collections, February 2017	E,F,G
		<i>Waste collection review and approval 10/8/16 Minute Ref 8.2 Service ordered 11/6/2009. Minuted approval 21/5/2009 ref 5.10</i>	
1277	Greensplash Ltd.	£144.00 (£120.00 plus £24.00 VAT) Annual website hosting 2017/18	P
1278	Shires Pay Services Ltd.	£5.00 Payroll provision (month 10)	H
1279	Came & Company	£997.67 (£906.97 plus £90.70 IPT) Annual insurance premium 2017/18	H
1280	Mrs. B.Thorpe	£716.08 Salary and expenses, March 2017 <i>Minute reference 10.08.16 Pt. 6.3</i>	H
1281	Cheshire Pension Fund	£165.14 Pension contributions for March 2017 <i>Minute reference 06.10.16 Pt. 8.7</i>	H

A3. Direct Debits for approval

Utility Warehouse	£253.93	Parish Hall Electricity for December 2016 debited on or after 7 th February 2017 (£211.61 plus £42.32 VAT)	E,F,G
-------------------	----------------	--	--------------

*Service approved Minute reference 23.11.06 p256, Service ordered 23.11.06, Service last reviewed for continued use
Minute reference 10.08.15 8.3 and 8.4*

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£189.57	H
---	----------------	----------

**Signed.....
Chairman of Meeting**

**Signed.....
Clerk and Responsible Financial Officer**

Nether Alderley Parish Council, Meeting Monday 13th March 2017
Parish Council Powers for expenditure and activity

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A
Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Crime prevention *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

Community Centres

Power to provide and equip community buildings E
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins L
Litter Act 1983, ss 5, 6

Research and collection of information Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N

Websites Local Government Act 1972 s142 P