



**8.1.2 Other matters:**

- **Gullies** – Cllr. Asquith visited the resident from Welsh Row who had recently been affected by the recent flooding. Work to clear the gullies on Welsh Row has commenced.
- **Planning Application 20/0006M update** – The application has been withdrawn.
- **Nursery Lane Junction/Chelford Road Railway Bridge** – Cllr. Asquith has reported water is running off the embankment and onto the road to the Highways Department and is concerned that in freezing conditions ice would form at a vulnerable stretch of road.

**8.2 Parish Hall renovation update:**

**8.2.1** Cllr. Howick emailed the final drawings to Revd. Jon Hale so that he can share them with the Parochial Church Council (PCC) before the meeting on Thursday 19<sup>th</sup> March 2020.

**8.2.2 KPS Invoice 1905/04**

**RESOLVED: The Parish Council resolved to approve payment of KPS Invoice 1905/04 (£1,021.30 plus £204.26 VAT) as per quotation.**

**Proposed: Cllr. A.Farrell**

**Seconded: Cllr. J.Shufflebottom**

**8.3 Parish Cluster Group update** – The Parish Cluster Group met on Wednesday 12<sup>th</sup> February 2020 and resolved to change the format of future meetings to ensure fresh input which is relevant. The future development of Nether Alderley Primary School was discussed as there had recently been a Stakeholder Briefing at the Alderley Park Drop-in Session.

Three key people had agreed to attend the next meeting on Thursday 16<sup>th</sup> April 2020, Cllr. C.Brown (CEC Deputy Leader), Sgt. Lynsey Jackson (Cheshire Police) and Cllr. S.Akers-Smith (CEC Councillor responsible for safe cycling and walking). However, due to COVID-19 all future Parish Cluster Group meetings have since been suspended until further notice.

**9. New Matters**

**To consider and agree actions relating to new matters as follows:**

**9.1 Coronavirus (COVID-19)** – Councillors considered and discussed the effect which COVID-19 had on the Parish Hall:

- The majority of confirmed bookings have been cancelled and it is anticipated the remainder will also be cancelled.
- Keith Farrell confirmed he is no longer able to open/close the Parish Hall for the foreseeable future but has agreed to continue to do any administration related to booking the hall. Councillors agreed to cover this task as required.
- Distribution of the newsletter will be brought forward and a 'flier' will be included giving contact details of those volunteers who are willing to help the elderly/vulnerable residents i.e. shopping, collection prescriptions etc.
- A Parish Council 'Whats App' group will be created to enable volunteers to communicate more effectively.
- Subject to all participants taking the recommended precautions, future Parish Council meetings will continue, subject to government/CEC directives. Anyone who displays any of the classic symptoms or who has been in contact with someone and/or been in contact with someone who has tested positive, will be asked to send their apology.

Cllr. M.Asquith left the meeting

**9.2 Proposal to defer the next Parish Council meeting from Monday 6<sup>th</sup> April to Tuesday 14<sup>th</sup> April 2020** – The end of year financial information would not be available for the meeting on 6<sup>th</sup> April and the Clerk suggested deferring the meeting until the following week.

**RESOLVED: The Parish Council resolved to approve deferring the meeting scheduled for Monday 6<sup>th</sup> April to Tuesday 14<sup>th</sup> April 2020**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. Y.Bentley**

**9.3 Invitation to attend a drop-in session on the future options for Nether Alderley Primary School** – Councillors noted this issue will be ongoing and is in the early stages.

- 9.4 Consideration to purchase a remembrance bench** – Councillors considered and discussed purchasing a remembrance bench in recognition of VE Day. It was agreed that a plaque will be placed on the replacement circular bench situated on the corner of Sand Lane/Congleton Road. Cllr. Bentley volunteered to find out more information about the tree as it is one of the oldest trees in the area.
- 9.5 Manchester Airport: Departure Routes Information Pack** – The Clerk distributed the information packs to all councillors.
- 9.6 Manchester Airport: Parish Council Update Meeting (Wednesday 11<sup>th</sup> March 2020)** – Cllrs. Clarke and Joseph represented the Parish Council at the meeting. The following topics were discussed:
- The **Planning and developments** update provided an outline of the future plans for increased airport buildings and associated ancillary services, cargo, hotels etc. over the coming years.
  - The **Future airspace design** encompassed the re-design of the airspace in the catchment area of the airport, increase for traffic growth, new aircraft types and ways of operation.
  - **Surface access** has been the subject of a lot of analysis work and MAG employee consultation. The airport are looking at how best to facilitate travel to/from the airport by both passengers/workers and to make the journeys as smooth and environmentally efficient as possible.
  - The **Community update** referred to how MAG worked with the community and their outreach programs for local politicians, national representatives and government ministers.
- 9.7 Police Report for February 2020** – Noted. Details of forthcoming Police Surgeries have been uploaded to the website.
- 9.8 Request from a member of the public to use a metal detector** – Councillors carefully considered and discussed the request but deemed it was inappropriate for any land holding which the Parish Council owned.

## 10. Policies and Procedures

- 10.1 To receive a report on the quarterly inspection of Highways assets** – The next inspection is due at the end of March 2020 and will be reported at the Parish Council meeting in April 2020 by Cllr. Simon Lewis.
- 10.2 ChALC Course: Community Asset Transfer (26<sup>th</sup> March 2020)** – Councillors agreed the proposed course would probably be cancelled re: COVID-19.
- 10.3 ChALC Course: General Data Protection Regulations (27<sup>th</sup> March 2020)** – Councillors agreed the proposed course would probably be cancelled re: COVID-19.
- 10.4 ChALC Course: Trading for Local Councils (26<sup>th</sup> March 2020)** – Councillors agreed the proposed course would probably be cancelled re: COVID-19.
- 10.5 Review and consider the JMC Terms of Reference for the Parish Hall** – The Parish Council noted the JMC Terms of Reference for the Parish Hall have not been reviewed since 2017. The Clerk informed Councillors this is due to the development of a Business Plan which incorporates a review of the current Terms of Reference. Councillors noted in the original Terms of Reference, costs were allocated on a 50/50 basis and not square footage of ownership.
- 10.6 Annual Insurance Policy (AXA: Came and Company) – Invitation to renew the second year of a 3 year agreement and associated premium**

**RESOLVED: The Parish Council resolved to approve to renew the second year of a 3 year agreement and associated premium of £1142.11 which is due on 1<sup>st</sup> April 2020.**

**Proposed: Cllr. A.Farrell**

**Seconded: Cllr. J.Shufflebottom**

- 10.7 To consider and approve the final standing order payment to the Cheshire Pension Fund for 2019/20 and review the monthly standing order payment for 2020/21.**

**RESOLVED: The Parish Council resolved to approve the final standing order payment to the Cheshire Pension Fund for 2019/20 (£412.12) and increase the monthly standing order payment for 2020/21 from £185.00 to £200.00.**

**Proposed: Cllr. Y.Bentley**

**Seconded: Cllr. A.Farrell**

- 10.8 Shires Payroll Services: Continued engagement to provide payroll services, including Terms of Business 2020/21** – Councillors noted Shires Payroll Services Ltd. will be changing their trading name to 'Payroll Champions' as from 1<sup>st</sup> April 2020 and the charges for processing payroll remain unchanged for the forthcoming year. In addition, councillors acknowledged there will be an additional charge of £1.50 per cheque (as in previous years and in line with their bank charges) to process the payment.

**RESOLVED: The Parish Council resolved to continue to engage Shires Payroll Services, subject to their Terms of Business 2020/21, to provide payroll services as outlined in their letter of engagement.**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. Y.Bentley**

- 10.9 Shires Payroll Services: Adopt 3<sup>rd</sup> Party Data Processing Agreement** – In line with GDPR and the recommendation of the Internal Auditor, the Clerk presented a 3<sup>rd</sup> party agreement which is required for any external service provider who processes data.

**RESOLVED: The Parish Council resolved to approve the 3<sup>rd</sup> Party Data Processing Agreement for Shires Payroll Services who provide external payroll services.**

**Proposed: Cllr. Y.Bentley**

**Seconded: Cllr D.Clarke**

## **11. Finance: Finance Schedule (Appendix A)**

- 11.1 The Parish Council noted receipts of income as listed in schedule (A1)**

- 11.2 To approve items for payment as listed in schedule (A2)**

**RESOLVED: The Parish Council considered and resolved to approve payments as listed in Appendix A2**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. A.Farrell**

- 11.3 To approve direct debit/standing order as listed in schedule (A3)**

**RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix A3**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. A.Farrell**

- 11.4 To consider and approve Clerk's expenses as listed in schedule (A4)**

**RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. A.Farrell**

## **12 Correspondence**

**To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:**

- 12.1 Cheshire Constabulary Stakeholder Bulletin (February 2020) – Noted**

- 12.2 ACRE: Invitation to the Community Buildings Network Event (12<sup>th</sup> March 2020) – Noted**

- 12.3 Invitation to the Cheshire Anti-bullying Commission Phase One report launch (23<sup>rd</sup> March 2020) – Noted**

## **13. Planning**

- 13.1 To consider and approve responses to new planning applications:**

**Application No: 20/0387M**

**Proposal: Garden room made from cedar wood to sit on a concrete pad foundation with steel feet. The garden room will be raised off the ground to allow ventilation underneath.**

**Location: 11, VALE CRESCENT, NETHER ALDERLEY, SK10 4LU**

**National Grid Ref: 384763 374830**

**NAPC Comment: No objection.**

**However, the PC opinion remains the same and I refer you to a previous application (18/3215M). 'As this entire housing development has not yet been built, the Parish Council feels that this amendment effectively sidesteps the trusted framework put in place under Planning Law whereby occupants of adjacent dwellings (neighbours) are invited to comment on applications. As no neighbours exist at this stage, then this inherent right of consultation is denied. Permitted development rights were removed from the site for the protection of all residents, therefore the Parish Council suggests this application is premature. It is also very concerned that permission of said amendment would set an unworkable precedent.'**

**Application No:** 20/0542M  
**Proposal:** Proposed single storey rear elevation extension to replace existing conservatory and replacement detached double garage  
**Location:** Netherwood Lodge, Bradford Lane, Nether Alderley, SK11 4TR  
**National Grid Ref:** 384819 376446

**NAPC Comment: No objection.**

**However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.**

**Application No:** 20/1041M  
**Proposal:** Variation of Condition 2 and Removal of Condition 7 on approval 19/4420M for change of use & extension of an outbuilding to form a dwelling house  
**Location:** HEATHFIELD HOUSE, BOLLINGTON LANE, NETHER ALDERLEY, MACCLESFIELD, SK10 4TB  
**National Grid Ref:** 383358 375027

**NAPC: With regard to Variation of Condition 2 the Parish Council has no objection.**

**With regard to the Removal of Condition 7, the Parish Council respectfully ask that this remains a condition in the Decision Notice. The dwelling is being erected as a stand alone dwelling in its own grounds and benefits from its own access off Bollington Lane. The proposed dwelling will be in immediate proximity to the boundaries of 3 neighbouring residential properties and for their future protection, the Parish Council suggest that the removal of permitted development rights is wholly inappropriate in this circumstance. We therefore ask you to uphold this condition.**

**13.2 To consider any other Planning matters including decisions to Planning Applications:**

**Application No:** 19/4380M – NOTIFICATION OF APPEAL  
**Location:** Land on the side of Welsh Row, Nether Alderley, Macclesfield  
**Proposal:** Place a storage unit on site to safely and securely hold tools used to maintain the land.

Councillors considered and discussed the appeal and reiterates the original comment:

**The Parish Council noted this application has been made retrospectively as the storage unit has been in-situ for some considerable time. The storage unit is presently situated on the curtilage of Welsh row and is an eyesore for neighbouring properties and disproportionate to the area of land it is sited on. Councillors noted the storage unit is to 'safely and securely hold tools used to maintain the land'. However, it is evident there has been no maintenance of the site for several years, with the exception of chopping down a mature historic oak tree, without permission, to accommodate the storage unit. The**

**Parish Council strongly recommend this application be refused as it is inappropriate use of the greenbelt and suggest the storage unit is removed.'**

**Application No:** 19/2201M  
**Proposal:** Variation of condition 3 (approved plans) to planning application 16/1378M - Proposed demolition of existing industrial unit and construction of 2 detached dwellings with detached garages with associated parking and landscaping  
**Location:** Locoshed, BOLLINGTON LANE, NETHER ALDERLEY, SK10 4TB  
**National Grid Ref:** 383294 375144

The Parish Council had been asked to investigate the tipping of mixed soils and other products on the loco shed site, Bollington Lane. The matter has been referred to the enforcement officer at CEC who will investigate the resident's concerns and report back.

#### **14. Burial Board**

**To consider communication and issues relating to the Burial Ground:**

- 14.1 Consideration and approval to add an inscription to an existing grave for interment (OBG 101) – Part 2 Minutes (Appendix B 16.03.20)**
- 14.2 Consideration and approval to erect a memorial headstone (NBG 299B) – Part 2 Minutes (Appendix C 16.03.20)**

#### **15 Parish Hall**

##### **15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC)**

**15.1.1 Joint NAPC/PCC meeting (Wednesday 4<sup>th</sup> March 2020)** - The Parish Council met with the Joint Management Committee (JMC) and the Parochial Church Council (PCC) to consider and discuss ownership, storage, the proposed planning application and the effect of COVID-19 to the community and the Parish Hall. Revd. Jon Hale confirmed he supports the project and will recommend endorsing the application at the PCC's meeting on Thursday 19<sup>th</sup> March 2020. Cllr. Howick reported the architects, Kepczyk Pearce Sanderson, will be guiding the Parish Council through Faculty.

##### **15.2 To consider any other matters relating to the Parish Hall:**

- 15.2.1 Hall Security** – As a direct result of the COVID-19 virus, hall bookings have been cancelled which will have financial implications that will ultimately affect the Parish Council and the Parochial Church Council. Therefore, Cllr. Farrell suggested deferring additional security until the situation stabilizes and future bookings are confirmed.
- 15.2.2 Events Committee update** – All Parish Council events have been cancelled during April and May. Future events will be reviewed as the COVID-19 situation progresses.

#### **16 Councillor's reports and items for future agenda: None**

#### **17 Next Parish Council meeting:**

To confirm the next Parish Council meeting on Monday 14<sup>th</sup> April 2020

**Minutes taken by: The Clerk**

**Signed..... Date 14<sup>th</sup> April 2020**

**Chairman of the Meeting**

**APPENDIX A**

**Nether Alderley Parish Council Meeting  
Monday 9<sup>th</sup> March 2020 at 7.00 p.m.  
Nether Alderley Parish Hall**

**Schedule of Receipts and Payments**

**A1. Receipt of Income**

21.02.20	BACS	<b>£660.00</b>	BB: Interment in an existing grave and additional inscription (OBG 85)
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**A2. Invoices for payment**

1471	Mrs. B.Thorpe	<b>£953.08</b>	<i>Salary and expenses, March 2020</i>	<b>H</b>
1472	HMRC	<b>£47.05</b>	<i>NI/Tax, March 2020</i>	<b>H</b>
1473	Greensplash Ltd.	<b>£144.00 (£120.00 plus £24.00 VAT)</b>	<i>Annual subscription for website hosting</i>	<b>P</b>
1474	Keppczyk Pearce Sanderson	<b>£1225.56 (£1,021.30 plus £204.26 VAT)</b>	<i>RIBA Work Stage 3 (Phase 2) RIBA Work Stage 4 (Phase 3)</i>	<b>E</b>

**A3. Direct Debits/Standing Orders for approval**

Cheshire Pension Fund	<b>£185.00</b>	January 2019 pension contribution Debited on or after 15 <sup>th</sup> February 2019	<b>H</b>
Utility Warehouse	<b>£293.22</b>	Parish Hall Electricity for December 2019 debited on or after 28 <sup>th</sup> February 2020 (£244.35 plus £48.87 VAT)	<b>E,F,G</b>

**A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:**

Additional Hours, Travel and Administration/Stationery Costs:	<b>£170.26</b>	<b>H</b>
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**Signed.....**  
**Chairman of Meeting**

**Signed.....**  
**Clerk and Responsible Financial Officer**

**Parish Council Powers for Expenditure and Activity**

<b>Audit</b> [Audit Regulations 1996]	<b>I</b>
<b>Benches</b> Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]	<b>K</b>
<b>Burial Grounds, Cemeteries and Crematoria</b> Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]	<b>A</b>
<b>Power to agree to maintain monuments and memorials</b> Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1	<b>B</b>
<b>Power to provide and maintain and Power to contribute towards expenses of cemeteries</b> Local Government Act 1972, s.214 Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))	<b>C</b>
<b>Bus Shelters</b> Power to provide and maintain shelters Local Government (Miscellaneous Provisions) Act 1953, s.4 Parish Councils Act 1957, s.1	<b>D</b>
<b>Crime prevention</b> Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000	<b>Q</b>
<b>Community Centres</b> Power to provide and equip community buildings [Local Government Act 1972, s.133]	<b>E</b>
Power to provide buildings for clubs having athletic, social or educational objectives Local Government (Miscellaneous Provisions) Act 1976 s.19	<b>F</b>
Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]	<b>G</b>
<b>General Administration/Running Costs</b> Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111	<b>H</b>
<b>Parish Hall – public meetings</b>	<b>K</b>
1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government	
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’	
3. LGA 1972 S111	
<b>Litter bins</b> Provision of litter bins [Litter Act 1983, ss 5, 6]	<b>L</b>
<b>Neighbourhood Plans</b> [Localism Act 2011 Sch 9]	<b>R</b>
<b>Research and collection of information</b> Power to carry out research [LGA 1972 S 141]	<b>M</b>
<b>Parish Plans</b> [LGA 1972 S 141]	<b>J</b>
<b>Section 137</b> Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit	<b>N</b>
<b>Websites</b> Local Government Act 1972 s142	<b>P</b>