

## NETHER ALDERLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Monday 19<sup>th</sup> June 2017 at 7.00 p.m. at Nether Alderley Parish Hall

**In the Chair:** Cllr. J Shufflebottom

**Parish Councillors present:** Y.Bentley, D.Colgan. S.Lewis, S.Shorland,, C.Walker and J.Wilkinson

**Also present:** Cllr. Brian Thompson (Gr. Warford Parish Council) and the Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: Cheshire East Councillor G.Walton

2. **To receive Declarations of Interests**

2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.

2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** - No declarations were made.

2.3 **To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.

3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

4. **RESOLVED: The Parish Council resolved to approve the minutes of Annual Parish, AGM and Parish Council meeting held on 8<sup>th</sup> May 2017 and the Extra-ordinary Planning minutes of the meeting held on 1<sup>st</sup> June are a true and accurate record.**

**Proposed: Cllr. J.Shufflebotom**

**Seconded: Cllr. J.Wilkinson**

5. **7.05 p.m. Public presentation**

To adjourn for representation from residents of the Nether Alderley Parish - No residents represented.

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

a. Personal issues

b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 **Neighbourhood Plan Update** – Great Warford Parish Council was represented by Cllr. Brian Thompson who informed the Parish Council that Great Warford are keen to collaborate with Nether Alderley to produce a Neighbourhood Plan.

Councillors concurred that a Neighbourhood Plan cannot proceed without the help of local residents. The Parish Council agreed to send out a joint letter to residents from both parishes, to establish if there is enough enthusiasm and skill sets to create a Neighbourhood Plan. It was suggested residents' feedback will be considered which will decide the way forward.

**Cllr. Brian Thompson left the meeting**

**8.2 Parish Hall Renovation Update** – The Social Audit is now complete and a subgroup has been formed to look into additional funding, should it be required.

Cllr. Shufflebottom reported there had been a slow response from Cheshire East re: drawing down s106 funding. Councillors agreed that this matter should be referred to a higher level in order to establish clarity.

**8.3 Update – Councillor Vacancy:** Cheshire East reported they had not received any requests for an election to be held to fill the casual vacancy and confirmed the Parish Council is now able to fill the vacancy by co-option. Councillors agreed to advertise the vacancy in the notice boards, email residents on the data base and on the Parish Council website.

**8.4 Update – Use of the Telephone Box (Bradford Lane):** Although there are strict guidelines on how the telephone box can be used, the Parish Council agreed to consult local residents for any suggestions on how it could benefit the community. Ultimately, if no suggestions are forthcoming, the kiosk will remain locked and kept as street furniture.

**8.5 To Consider and Approve the Method of Payment made to CE Pension Fund with effect from 1<sup>st</sup> July 2017** (Approved 8<sup>th</sup> May pt. 9.3) – A standing order form, from National Westminster Bank, was signed by two Councillors (Cllr. J.Shufflebottom and Cllr. Y.Bently). The standing order is for £170.00, paid monthly, with effect from 15<sup>th</sup> July 2017 until 15<sup>th</sup> February 2018 inclusive.

**9. New Matters**

**To consider and agree actions relating to new matters as follows:**

**9.1 Cheshire East Council Supported Bus Service Review** – The Parish Council considered the documentation which had been received. The purpose of the consultation is to understand how proposed changes to local buses, currently supported by Cheshire East Council, would affect local residents. The questionnaire and supporting information are available online ([www.cheshireeast.gov.uk/busreview](http://www.cheshireeast.gov.uk/busreview)) and printed copies can be found at Customer Service Centres and libraries across the borough. **The consultation closes on Wednesday 26<sup>th</sup> July.**

**9.2 Removal of an oak tree on land off Welsh Row, Nether Alderley** – The Parish Council understands that a very large Oak tree (probably over 150 years old) has been cut down recently to clear the site for a proposed development:

Application No:	17/2433M
Proposal:	Outline application for 2no. new two storey dwellings with garage
Location:	LAND OFF, WELSH ROW, NETHER ALDERLEY
National Grid Ref:	383838 376845

The local residents are particularly unhappy and resentful about this act and the Parish Council agreed to bring it to the attention of the Heritage and Natural Environment department at Cheshire East Council.

**9.3 To Consider and approve an increase of charge for Vodaphone line rental from 1<sup>st</sup> April 2017 in line with inflation** – The Clerk reported the line rental had increased by 38 pence (per month) from 1<sup>st</sup> April 2017. However, since the agenda had been set the line rental with Vodaphone had been renegotiated and will reduce from £12.38 to £9.00 per month with immediate effect.

**9.4 SLCC Membership** – The Parish Council considered that the Clerk should take full advantage of the services/training which the SLCC had to offer.

**RESOLVED: The Parish Council resolved to approve the Clerk obtain full membership of the SLCC and associated costs.**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. J.Wilkinson**

**9.5 To consider and approve updating the Parish Council's website to comply with the Transparency Code** - The Clerk reported that although all the information required by the Transparency Code is on the website, it is not easily accessible. Therefore, approval to use some of

the credits held by Greensplash (the web designers) should be used to facilitate access to information.

**RESOLVED: The Parish Council resolved to approve that Greensplash carry out the work required to facilitate easy access to information, using credits held.**

**Proposed: Cllr. C.Walker**

**Seconded: Cllr. D.Colgan**

## 10 Policies and Procedure

**10.1 To receive report on quarterly inspection of Highways assets – Next inspection due 30<sup>th</sup> June 2017 (Cllr. D.Colgan).**

**10.2 ChALC Course – Cheshire East Area Planning Update (25<sup>th</sup> July 2017) – Councillors wishing to attend this course should contact the Clerk.**

**10.3 ChALC Course – Clerks and Councillors Induction Training (5<sup>th</sup> July 2017) – Councillors wishing to attend this course should contact the Clerk.**

## 11 Finance

**11.1 To consider and approve Receipts**

**RESOLVED: The Parish Council resolved to approve receipts as listed in Appendix (A1)**

**11.2 To consider and approve Payments**

**RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)**

**Proposed: Cllr. Y.Bentey**

**Seconded: Cllr. S.Lewis**

**11.3 To approve Direct Debits**

**RESOLVED: The Parish Council resolved to approve direct debit as listed in Appendix (A3)**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. Y.Bentley**

**11.4 To consider and approve administration/expense costs as listed in schedule (A4)**

**RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.**

**Proposed: Cllr. Y.Bentey**

**Seconded: Cllr. S.Lewis**

## 12 Correspondence

**To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:**

**12.1 To note other correspondence:**

26.05.17: Seafarers UK: Please fly the Red Ensign for Merchant Navy Day – The Parish Council does not have a flag pole and suggested passing this information to Revd. J.Hale, St. Mary's Church.

28.05.17: Manchester Airport Departure Routes Information Pack (2016 data sheets) – Noted

01.06.17: Adoption of the Cheshire East Design Guide Supplementary Planning Document (Local Plan) – Noted

08.06.17: Correspondence from a local resident re: Road signage on Bradford Lane – This item will be referred to the Highways Department at Cheshire East Council for their consideration.

## 13 Planning

**13.1 To consider and approve responses to new planning applications:**

**Application No:** 17/2372M  
Proposal: General purpose agricultural barn  
Location: Land adjacent Hill House, Nursery Lane, Nether Alderley, SK10 4TX  
National Grid Ref: 382635 376214

***Application deferred to Extra-ordinary Planning Meeting on Tuesday 4<sup>th</sup> July 2017.***

**Application No:** 17/2373M  
Proposal: General purpose agricultural barn  
Location: Land South West of Bollington Lane, Nether Alderley  
National Grid Ref: 383768 374641

***Application deferred to Extra-ordinary Planning Meeting on Tuesday 4<sup>th</sup> July 2017.***

### **13.2 To consider any other Planning matters including decisions to Planning Applications:**

**Application No:** 17/1607M  
Proposal: Demolition of existing buildings and construction of replacement buildings to form a furniture shop including showroom, store and associated car parking.  
Location: IRON GATES FARM, CHELFORD ROAD, NETHER ALDERLEY, SK10 4SZ

#### **Public participation at the Strategic Planning Board or Planning Committee – 7<sup>th</sup> June 2017**

Cllr. J.Shufflebottom attended the Northern Planning Committee on 7<sup>th</sup> June and reported the application was deferred to the next meeting in July of the Cheshire East Northern Planning Committee. It was noted there is no opportunity for the Parish Council to make further representations as the application will be decided by committee.

**Application No:** 17/0510M  
Proposal: Delivery of watersports and outdoor activity centre on the north and south lake of the former mere farm quarry, including new vehicular access, car parking and multi use building  
Location: Former Mere Farm Quarry, ALDERLEY ROAD, CHELFORD

***Cllr. J.Shufflebottom reported the former application (16/1353M) has been appealed and the Parish Council will be asked to comment in due course.***

## **14 Burial Board**

To consider communication and issues relating to the Burial Ground:

***The following items were excluded from the public and press in the public interest for consideration of the following items:***

- a. Personal issues
- b. Legal Issues

**14.1 To consider and approve an additional inscription to an existing memorial headstone and refund of fee (£30) which had already been paid – Please refer to Appendix B 19.06.17**

**14.2 To consider an enquiry regarding future use of the burial ground – Please refer to Appendix C 19.06.17**

**14.3 Update regarding an enquiry relating to the Burial Ground – Please refer to Appendix D 19.06.17**

## **15 Parish Hall**

**15.1 To receive reports from members of the Parish Hall Joint Management Committee**

Cllr. D.Colgan, Chairman of the JMC, informed the Parish Council the JMC had not had a meeting.

**15.2 To consider any other matters relating to the Parish Hall – None**

**16 Councillor's reports and items for future agenda – None**

**17 Next Parish Council meeting:**

To confirm the next Parish Council Meeting on Monday 10<sup>th</sup> July 2017

Minutes taken by: the Clerk.

Signed..... Date.....

**APPENDIX A**

**Nether Alderley Parish Council Meeting  
Monday 19<sup>th</sup> June 2017 at 7.00 p.m.  
Nether Alderley Parish Hall**

**Schedule of Receipts and Payments**

**A1. Receipt of Income**

11.05.17	BACS	<b>£30.00</b>	B.Bainbridge	Memorial Inscription (358)
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**A2. Invoices for payment**

1293	Henshaws Envirocare Ltd.	<b>£41.62</b>	(£34.68 plus £6.94 VAT) <i>2 x Waste collection, May 2017</i>	<b>E,F,G</b>
1294	Mrs. B.Thorpe	<b>£848.76</b>	Salary and expenses, June 2017	<b>H</b>
1295	HMRC	<b>£134.30</b>	Tax/NI June 2017	<b>H</b>
1296	Cheshire Pension Fund	<b>£215.57</b>	Pension contributions for June 2017	<b>H</b>
1297	Shires Pay Services Ltd.	<b>£70.00</b>	3 mnths Payroll Services/Pension Delegate/ Pension duties checker	<b>H</b>
1298	Bruce Bainbridge	<b>£30.00</b>	Refund of memorial fee already paid (Grave 358)	<b>C</b>

**A3. Direct Debits for approval**

Utility Warehouse	<b>£224.49</b>	Parish Hall Electricity for April 2017 debited on or after 31 <sup>st</sup> May 2017 (£187.08 plus £37.41 VAT)	<b>E,F,G</b>
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**A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:**

Additional Hours, Travel and Administration/Stationery Costs:	<b>£301.05</b>	<b>H</b>
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**Signed.....  
Chairman of Meeting**

**Signed.....  
Clerk and Responsible Financial Officer**

**Parish Council Powers for expenditure and activity**

**Audit**

Audit Regulations 1996 I

**Benches**

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

**Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain A  
Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B  
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C  
Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

**Bus Shelters**

Power to provide and maintain shelters D  
Local Government (Miscellaneous Provisions) Act 1953, s.4  
Parish Councils Act 1957, s.1

**Crime prevention** *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

**Community Centres**

Power to provide and equip community buildings E  
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F  
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G  
Local Government (Misc Provisions) Act 1975 s19

**General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions  
LGA 1972 s111 H

**Parish Hall – public meetings K**

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

**Litter bins** Provision of litter bins L

Litter Act 1983, ss 5, 6

**Research and collection of information Power to carry out research**

LGA 1972 S 141 M

**Parish Plans S141** LGA 1972 J

**Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N

**Websites** Local Government Act 1972 s142 P