

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 2nd December 2015 at 7.00 pm at Nether Alderley Parish Hall.

In the Chair: Cllr. Shufflebottom
Parish Councillors present: Cllr. Bentley, Cllr. Colgan, Cllr. Lewis and Cllr. Wilkinson~
Also present: *Cheshire East Councillor George Walton^ and Mrs. Langham,
Parish Council Clerk
Chairman of the Parish Plan Safety and security working group*

1. To receive apologies for absence

The Parish Council received apologies for absence from Nether Alderley Parish Councillors Cllr. McKeown, Cllr. Shorland and Cllr. Walker.

2. To receive Declarations of Interests and confirm Code of Conduct expectations and procedures

2.1 To Declare Disclosable pecuniary interests.

No declarations were made.

2.2 To Declare interests conflicting with the seven Nolan principles.

No declarations were made.

3. To consider and approve Applications for Dispensations

No applications for dispensation were submitted

4. Meeting Minutes

RESOLVED: *The Parish Council resolved to approve that the Minutes of the Nether Alderley Parish Council meeting held on Wednesday 4th November 2015 are a true and accurate record.*

The Chairman of the Burial Board confirmed that the Minutes of the Nether Alderley Burial Board meeting held on 23rd September 2015 are a true and accurate record further to approval at the meeting on 4th November 2015.

The Clerk reported an inaccuracy in the Minutes of the meeting on 16/6/2015 that recorded purchase of grave 255, which should be recorded as Grave 253.

5. Public Presentation

To adjourn the meeting to receive representation from Nether Alderley residents

The Chairman of the Parish Plan Speed and Safety working group requested updated information regarding the Parish Council's request to Cheshire East Council relating to speed, speed limits and road safety on local lanes.

The Parish Council requested that the Clerk report recent verbal communication from the Strategic Commissioning Manager for Highways where confirmation was received of the actions that Cheshire East Highways are intending to take.

The Parish Council agreed that the Clerk should write to the Strategic Commissioning Manager for Highways, to confirm the communication and proposed actions and review the situation at the February 2016 Parish Council meeting. Also to ask for updated information regarding the traffic calming suggestions proposed by the Parish Plan Communications and Infrastructure Group.

To re-convene the meeting

6. Matters Arising and progress reports

To receive reports and consider progress of matters raised at previous meetings.

6.1 To consider the outcome of requests made to Cheshire East Highways regarding speed and safety on local roads.

RESOLVED: The Parish Council resolved that the Clerk should write to Mr. Traynor, to confirm actions agreed by Cheshire East Highways, as discussed and that Cllr Lewis should investigate the visibility issues at the Bradford Lane junction.

6.2 To consider Alderley Park Development Framework and information received regarding s106 provision.

The Clerk drew attention to the Alderley Park Development Framework 'Summary of Issues raised in representations', published in May 2015 and circulated to Councillors at that time, and a copy of correspondence from a local resident to Cheshire East Council where reference is made to the document. The Clerk reported correspondence received from local group NARPA in relation to communication sent to the Local Plan Planning Inspector.

The Clerk reported information received from a Cheshire East Planning Officer that s106 'Heads of Terms' will be included within the Alderley Park planning application documentation.

The Clerk reported information received from the Cheshire East Planning Officer of details of community benefit that can currently be included in s106 provision due to the ongoing operation of the Macclesfield Local Plan and aspects that are not covered by the Macclesfield Local Plan but will be covered by policy in the new Local plan as 'community infrastructure levy'.

RESOLVED: The Parish Council resolved to approve that the Clerk posts details of the Alderley Park planning application on notice boards, website and sends a resident mailing, once details are received by the Parish Council

*The Chairman of the Parish Plan Working Group left the meeting

6.3 To consider the Nether Alderley roundabout landscaping.

RESOLVED: The Parish Council considered and resolved to approve a suggested landscaping plan for the roundabout to be sent to Cheshire East Highways Maintenance and Operations Manager, as directed, further to the Officer that the Parish Council has been communicating with moving to a different role and being unavailable to meet with Parish Councillors.

^ Councillor Walton left the meeting

6.4 To consider Parish Hall renovation

Cllr. Shufflebottom summarised discussion that took place at a meeting attended by representatives of St. Mary's Church, the Parish Hall JMC and members of the Parish Council on 11th November 2015 and confirmed that St. Marys representatives were in agreement with working together with the Parish Council to identify and consider renovations and repairs required to the Parish Hall. Parish surveys, architects, design ideas and funding were discussed. The Church has subsequently made suggestions for renovation.

RESOLVED: The Parish Council approved that the deeds to the Parish Hall are studied by Councillors prior to embarking on a vision.

The Parish Council resolved to approve that it would move forward with considering architects further to identifying whether s106 benefit might be available.

7. To consider and agree actions relating to ongoing matters

7.1 To consider further actions to take regarding Parish Hall renovation

RESOLVED: The Parish Council resolved to approve that Cllr. Shufflebottom should make enquiries about support for carrying out a parish survey regarding use and future of the Hall.

The Clerk suggested that Cheshire Community Action may be a valuable source of advice regarding a Parish Hall survey.

~ Cllr. Wilkinson left the meeting.

7.2 To consider information and costs received for re-mortaring of the Parish Hall wall

The Clerk confirmed that two companies have been approached for quotations of cost

RESOLVED: The Parish Council resolved to approve a third company for the Clerk to approach for a quotation, in line with Financial Regulations.

The Clerk explained Financial Regulations in relation to quotations of cost and tendering levels.

7.3 To consider a response to the Alderley Park consultation and take note of responses from local residents

The Clerk referred Councillors to communication received from local residents, circulated prior to the meeting, regarding the recent consultation event held by MSP/Bruntwood at Alderley Park that displayed the proposals for development on the Alderley Park site.

RESOLVED: The Parish Council considered an invitation to, and resolved to accept the opportunity for, an information seeking meeting with representatives of MSP/Bruntwood regarding plans for Alderley Park

The Parish Council resolved that a public meeting is requested for MSP/Bruntwood to present the Alderley Park planning application to local residents, to be arranged as soon as the planning application is made available for consultation

The Parish Council resolved that it would respond to the Alderley Park consultation proposal by sending a copy of its final approved response regarding the Alderley Park planning application to the Public Relations company 'Resolve'.

7.4 To consider a contribution to a defibrillator for community use.

The Parish Council considered communication received from the Head Teacher of Nether Alderley Primary School with the quoted cost for a defibrillator and associated equipment.

The Parish Council noted the requirement for an electricity supply for the defibrillator and the school's preference to house the defibrillator on the school premises, rather than in the telephone kiosk.

The Parish Council raised queries regarding the insurance, accessibility, servicing, running costs, operation and advertising of the defibrillator which the Clerk will raise with the Head teacher.

RESOLVED: The Parish Council considered and discussed making a contribution to the defibrillator in view of the equipment being available for local community use and resolved to approve a contribution of £400, pending further information regarding the Parish Council's queries, and utilising s137 expenditure provision as approved at the Parish Council meeting on 4th November 2015.

Proposed by Cllr. Shufflebottom, seconded by Cllr. Colgan and approved by resolution of the Parish Council

RESOLVED: The Parish Council considered budgeted amounts and payments made to date in each area expenditure and resolved to approve that funds are moved from the Parish Plan community expenditure budgeted amount for contribution to the community accessible defibrillator.

Proposed by Cllr. Colgan, seconded by Cllr. Lewis and approved by resolution of the Parish Council

7.5 To consider site of planting of the Yew tree

The Parish Council resolved to identify a site for the yew tree in consultation with the Burial Groundsman prior to its meeting on 8th December.

8. Correspondence

To consider correspondence received and the Parish Council's response

8.1 To consider correspondence from Life Links Cheshire organisation

RESOLVED: The Parish Council resolved to approve that an invitation is extended for a representative to attend the March 2016 Parish Council meeting.

8.2 To consider correspondence from Knutsford Police about the Operation Shield project

RESOLVED: The Parish Council resolved to approve that the Clerk asks PCSO Whitehead if she can attend a meeting and provide further information for the Parish Council.

8.3 To consider the Cheshire East Council pre-budget consultation.

The Clerk explained details of the relationship between tax base and household contribution to the precept and the purpose of the Council tax support compensation grant that has been issued by Cheshire East Council in recent years. The Clerk explained that Cheshire East Council is considering removal of the grant.

RESOLVED: The Parish Council considered and discussed the information and resolved not to submit a response to the consultation.

8.4 To consider new audit arrangements, commencing 2017.

The Clerk reported recent communication from the National Association of Local Councils regarding proposed new audit arrangements and suggested fees

RESOLVED: The Parish Council resolved to remain 'opted in' to the new sector led body arrangements for procuring an auditor for smaller authorities for the initial 5 year period.

Proposed by Cllr. Lewis, seconded by Cllr. Shufflebottom and approved by resolution of the Parish Council.

8.5 To consider resident communication regarding pavement sweeping and verge excavation

RESOLVED: The Parish Council resolved to approve that the Clerk contacts Cheshire East Council to request pavement sweeping from opposite Bradford Lane to the Nether Alderley roundabout and request verge excavation from Welsh Row to Church Lane.

Gritting on local lanes was discussed but no action was agreed.

8.6 To consider communication from a resident regarding Sand Lane verge damage

RESOLVED: The Parish Council considered and resolved to approve that the Clerk makes enquiries about written confirmation that the verges will be reinstated after building work.

8.7 Cheshire East Council road sign cleaning.

The Clerk reported communication from the Highways department regarding identification of signs that need cleaning and passing on details of community groups that might be interested in becoming involved with the project.

RESOLVED: The Parish Council resolved that the Clerk passes the communication on to the Pride of Nether Alderley Group and responds to the Highways Officer with the information that the largest signs in Nether Alderley would need to be attended to by the Highways Department

9. Policies and Procedures

9.1 To consider Clerk's working hours November/December 2015.

The Parish Council noted the Clerk's hours worked since the meeting in November.

9.2 To review the Parish Council's Standing Orders and consider amendments.

RESOLVED: The Parish Council resolved to approve amendments to the Parish Council's Standing Orders. The Parish Council considered advice received from the Cheshire Association of Local Councils and resolved to make an addition to the Standing Orders to allow Councillor travel expense claims for journeys to courses relating to Parish Council business at the rate of 45p per mile, should a Councillor wish to be so reimbursed.

Proposed by Cllr. Bentley, seconded by Cllr. Shufflebottom and approved by resolution of the Parish Council.

9.3 To review the Terms of Reference of Parish Council Committees.

The Parish Council considered and resolved to approve Terms of Reference for the Planning Committee and Burial Board.

The Parish Council resolved to approve that a member of the Parish Council could attend Burial Board meetings, in place of a Burial Board member, should a member be unable to attend a Burial Board meeting.

Proposed by Cllr. Colgan, seconded by Cllr. Shufflebottom and approved by resolution of the Parish Council.

10. Finance

10.1 To note receipt of income as listed in Financial schedule

The Parish Council noted that no payments have been received

10.2 To consider and authorise payments as listed in Financial schedule

The Parish Council noted that there are no payments to make

10.3 To consider and approve direct debits.

RESOLVED: The Parish Council resolved to approve a direct debit payment as recorded in the Financial Schedule, Appendix A, A3.

10.4 To consider items for budget 2016/17

RESOLVED: It was resolved to move this agenda item to the next meeting.

Expenditure/Payments were proposed by Cllr. Colgan, seconded by Cllr. Shufflebottom and approved by resolution of the Parish Council

11. Planning

To consider new planning applications.

There were no new planning applications to consider.

RESOLVED: The Parish Council resolved to approve that a meeting date is set for 8th December 2015 to begin consideration of the Alderley Park planning application, should the application be received by then.

12. Burial Board

There were no matters for discussion regarding the Burial Ground.

13. Parish Hall

There were no further matters for discussion regarding the Parish Hall

14. Future Meetings.

The Clerk confirmed that a Parish Council meeting will take place on Tuesday 8th December 2015 at 10.00 am

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting held on 6th January 2016.

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Wednesday 2nd December 2015 at 7.00 pm.
Nether Alderley Parish Hall.**

Schedule of Receipts and Payments

A1.Receipt of Income

None

A2. Invoices for payment

None

A3. Direct Debits for approval

Utility Warehouse Parish Hall electricity £166.14 (£138.45 plus £27.69 VAT) plus £0.81 VAT) for October 2015, to be debited on or after 30th November 2015 E,F,G

Service approved Minute reference 23.11.06 p 256 , Service ordered 23.11.06, Service last reviewed for continued use Minute reference 15.9.14 ref 9.1

A4. Approval to send to Payroll Provider for inclusion in Payroll Report for Clerk's expenses/salary H

None

**Signed.....
Chairman of Meeting**

**Signed.....
Clerk and Responsible Financial Officer**

Parish Council Powers for expenditure and activity:

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A
Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C
Local Government Act 1972, s.214

Bus Shelters

Power to provide and maintain shelters D
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Community Centres

Power to provide and equip community buildings E
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111 H

Litter bins

Provision of litter bins L
Litter Act 1983, ss 5, 6

Research and collection of information

Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N