

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 2nd July 2018 at 7.00 p.m. at Nether Alderley Parish Hall

In the Chair: Cllr. J Shufflebottom

Parish Councillors present: Y.Bentley, N.Howick, S.Lewis and J.Wilkinson
Also present: Cheshire East Councillor G.Walton and the Parish Council Clerk

1. **To receive apologies for absence** – The Parish Council received apologies for absence from Nether Alderley Parish Councillors: S.Shorland

2. **To receive Declarations of Interests**

2.1 **To Declare Disclosable pecuniary interests** – No declarations were made.

2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests** – No declarations were made.

2.3 **To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms** - No amendments were made.

3. **To consider and approve Applications for Dispensations** - No applications for dispensation were submitted.

4. **RESOLVED: The Parish Council resolved to approve the minutes of the Nether Alderley Parish Council meeting held on 11th June, are a true and accurate record.**

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. Y.Bentley

5. **7.05 p.m. Public presentation** – No members of the public were present.

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

a. Personal issues

b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 **Parish Hall renovation update** – The Parish Council endorsed that the core renovations should be addressed with some additional storage and unanimously agreed not to deviate from the original plan. In order to move the project forward, a structured cost plan and schedule of work is required.

Cllr. Shufflebottom will contact Mr. Andrew Ramshore (Listed Planning Officer at CEC) to arrange an informal meeting with him to establish what the possibilities are of rebuilding the external storeroom with access from the parish hall which would provide additional storage for tables/chairs etc. and report back.

The original s106 money (£145,000) is indexed linked. However, Councillors envisaged there could be a funding gap which will need to be addressed subject to confirmation of costs. Councillors discussed the

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opportunity to increase the precept next year, taking into consideration the additional housing at Alderley Park which may provide the shortfall.

- 8.2 Neighbourhood Plan update** – Cllr. Howick, Vice Chairman, will lead a strong and enthusiastic working group to produce a Neighbourhood Plan. A very productive meeting had taken place earlier in the day which included a consultant, Mr. David Proudlove of D2H, who had been asked to produce a proposal of how he could assist in producing a Neighbourhood Plan and associated costs. It was agreed that much of the Neighbourhood Plan could be based on the Parish Plan which was produced in 2014. The working group are keen to move the project forward and will report back at the next meeting.

RESOLVED: The Parish Council resolved to formally write to Cheshire East Council (Mr. Tom Evans) to inform them of Nether Alderley Parish Council's intention to formulate an action plan to produce a Neighbourhood Plan.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

- 8.3 Highways and Potholes** – The Parish Council had received a letter from the Highways Department (CEC) in response to Esther McVey's letter (MP for Tatton) requesting that repairs to Congleton Road should be moved higher up on the priority list. Cllr. Walton (Chelford Ward) stated that the highways budget was inadequate to meet demand as this is a national problem. The Parish Council asked the Clerk to write to Esther McVey once again restating the problem and asking her to lobby Central Government for more money in order to achieve better quality repairs.
- 8.4 New Councillor vacancies update** - The Clerk reported that two local candidates have submitted an expression of interest form. Cllr. Shufflebottom will arrange an informal meeting with both applicants and will be assisted by Cllr. Howick, Vice-Chairman and another councillor.

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 To consider and approve Nether Alderley Parish Council meeting dates to May 2019** – The additional Parish Council meeting dates for 2019 were considered and discussed.

RESOLVED: The Parish Council resolved to approve the following Parish Council meeting dates for 2019: 7th January 2019, 11th February 2019, 11th March 2019, 8th April 2019 and 13th May 2019.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. N.Howick

10. Policies and Procedures

- 10.1 To receive a report on the quarterly inspection of Highways assets:** Cllr. Lewis reported the following:
- Jubilee bench/Welsh Row: Starting to peel and needs reoiling
 - Circular bench/Sand Lane: Needs restoring
 - Wooden bus Shelter/Welsh Row: Bench in poor condition
 - Brick bus shelter/Alderley Park entrance, east side Congleton Road: Ivy needs removing
 - Brick bus shelter/West side Congleton Rd, near Monks Heath: Ivy needs removing
 - Brick bus shelter/North side A537, near Monks Heath: Needs clearing out and concrete lintel breaking up
- The clerk was asked to contact a local handyman to carry out the necessary repairs.
- 10.2 SLCC Course: Cemetery Legal Compliance (Tuesday 21st August 2018)** – Councillors were asked to contact the Clerk should they wish to attend this course.
- 10.3 SLCC Course: Cheshire Brance Conference (Thursday 28th September 2018)** – The Parish Council agreed the Clerk should attend this course.
- 10.4 To consider and approve electricity supply increase from 1st July 2018** – Councillors considered and discussed the proposed price increase.

RESOLVED: The Parish Council resolved to approve the proposed price increase of 3p (Day unit rate – per kWh) for electricity from 1st July 2018.

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Wilkinson

- 10.5 To consider and adopt the New Model Standing Orders 2018 (England)** – A working group had met on Wednesday 27th June 2018 to consider and review the new Model Standing Orders 2018 (England)

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and recommend the Parish Council adopt the New model standing orders subject to the proposed amendments relevant to Nether Alderley Parish Council.

RESOLVED: The Parish Council resolved to approve the New Model Standing Orders 2018 (England) including amendments.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

11 Finance: Finance Schedule (Appendix A)

11.1 The Parish Council noted receipts as listed in Appendix (A1)

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. Y.Bentley

11.3 To approve direct debits/standing orders as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix (A3)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

11.4 To approve administration and expenses costs as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

12 Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 ChALC questions summary re: The Cheshire & West LEP/CHALC presentation on the LEP Transport Strategy and the update on the LEP Local Industrial Strategy - Noted

12.2 Spatial Planning Update (June 2018) - Noted

12.3 Cheshire East Reflects engagement programme – Councillors suggested posting details of the Armistice weekend programme on the Parish website.

13 Planning

13.1 To consider and approve responses to new planning applications:

Application No: 18/2289M

Proposal: Reserved matters application following outline approval 15/5401M, for the extension of the Parklands office building to provide additional office floorspace (use class B1), external works to facilitate expansion, new vehicular and pedestrian access, car parking, landscaping arrangements, a back-up generator and other associated works

Location: ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, SK10 4TF

National Grid Ref: 384694 375215

NAPC Comment: No comment

Application No: 18/2956M
Proposal: Variation of Condition 3 on approved Planning Application 17/4552M (LBC)
Location: Beech Tree Lodge, Hocker Lane, Over Alderley, Macclesfield, Cheshire, SK10 4SE
National Grid Ref: 385116 376176

NAPC Comment: No comment

13.2 To consider any other Planning matters including decisions to Planning Applications: Councillors noted that the following application had been withdrawn:

Application No: 18/2653M
Proposal: Proposed German Wintergarden out of powder coated aluminium.
Location: Plot 23 The Serpentine, Congleton Road, Nether Alderley, Macclesfield SK10 4TF
National Grid Ref: 384663 374728

14 Burial Board

To consider communication and issues relating to the Burial Ground:

14.1 Cllr. Shufflebottom will represent the Parish Council at the funeral of a former Chairman/Councillor of Nether Alderley Parish Council, Margaret Melrose.

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

Cllr. Shufflebottom had nothing to report as there had not been a JMC meeting since the last Parish Council meeting in June.

15.2 To consider any other matters relating to the Parish Hall: None

16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17 Next Parish Council meeting:

The next Parish Council meeting is on Monday 13th August 2018

Minutes taken by: the Clerk

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 2nd July 2018 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

06.06.18	BACS	£14.98	Legal & General – Refund of Ill Health Insurance Premium 2018
25.06.18	BACS	£300.00	BB – New ashes plot (OBG 29)

A2. Invoices for payment

1373	Information Commissioner	£40.00	Data Protection Registration – Renewal 2018/19	H
1374	Cheshire Community Action	£45.00	Cheshire Community Buildings Network Annual subscription 2018/19	H
1375	Mrs. B.Thorpe	£784.80	Salary and expenses, July 2018	H
1376	HMRC	£62.11	Tax/NI, July 2018	H

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£170.00	June 2018 pension contribution Debited on or after 15 th June 2018	H
Utility Warehouse	£108.61	Parish Hall Electricity for May 2018 debited on or after 29 th June 2018 (£103.15 plus £5.46 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk’s expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£242.60	H
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Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for expenditure and activity

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Crime prevention *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

Community Centres

Power to provide and equip community buildings E

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G

Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111 H

Parish Hall – public meetings K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government

2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’

3. LGA 1972 S111

Litter bins Provision of litter bins L

Litter Act 1983, ss 5, 6

Research and collection of information Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit N

Websites Local Government Act 1972 s142 P