

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 4th November 2015 at 7.00 pm at Nether Alderley Parish Hall.

In the Chair: Cllr. Shufflebottom
Parish Councillors present: Cllr. Bentley, Cllr. Colgan, Cllr. Shorland, Cllr. Walker and Cllr. Wilkinson
Also present: *Cheshire East Councillor George Walton and Mrs. Langham, Parish Council Clerk

1. To receive apologies for absence

The Parish Council received apologies for absence from Nether Alderley Parish Councillors Cllr. David Colgan, Cllr. Simon Lewis and Cllr. Caroline McKeown.

2. To receive Declarations of Interests and confirm Code of Conduct expectations and procedures

2.1 To Declare Disclosable pecuniary interests.

No declarations were made.

2.2 To Declare interests conflicting with the seven Nolan principles.

No declarations were made.

3. To consider and approve Applications for Dispensations

No applications for dispensation were submitted

4. Meeting Minutes

Minutes circulated prior to the meeting

RESOLVED: *The Parish Council resolved to approve that the Minutes of the Nether Alderley Parish Council meeting held on Tuesday 6th October 2015 are a true and accurate record.*

RESOLVED: *The Parish Council resolved to approve that the Minutes of the Nether Alderley Burial Board meeting held on 23rd September 2015 are a true and accurate record*

The Clerk explained advice received from Cheshire Association of Local Councils regarding correct process for exclusion of press and members of the public when discussing sensitive information and the method of recording this information.

5. Public Presentation

There was no public representation at the meeting

6. Matters Arising

To consider ongoing matters, not yet concluded, and actions to be taken:

6.1 To consider the outcome of requests made to Cheshire East Highways regarding speed and safety on local roads.

The Parish Council is awaiting a response to the letter sent to Mr. Traynor. The Parish Council instructed the Clerk to contact Mr. Traynor in two weeks' time to request updated information.

RESOLVED: *The Parish Council resolved not to take any further action in relation to the requests made to Cheshire East until a response has been received from Mr. Traynor.*

6.2 To consider progress with Burial Ground Access

Cllr. Shufflebottom reported a meeting with the landowner at the Burial Ground to confirm that the Parish Council is unable to take forward care of the oak tree in the neighbouring field and to examine the access route from the car park to the New Burial Ground through the adjacent field. The landowner gave verbal consent that the current custom and practice of the Parish Council giving access to those who need to enter the New Burial Ground through the gate in the Burial Ground boundary, by travel through the landowner's field, could continue.

RESOLVED: The Parish Council resolved that a written response is sent to the landowner to confirm the consent given

6.3 To consider information relating to the Parish Council website

The Clerk reported communication with the website hosting company and reported that an annual fee for hosting of the site will be payable in April. Credits for additional professional work may be purchased as required. The Clerk gave details of charges. The Clerk has been sent additional instructions to make specific amendments to the site. Other aspects can only be changed by the website company.

6.4 To consider plans for Alderley Park

The Parish Council agreed that Cllr. Shufflebottom should ask for further advice about the s106 process at the next Cheshire East Council Alderley Park briefing.

6.5 To consider Parish Hall renovation

The Clerk explained permission received to share inspection reports produced in 2010/11 from the Structural Engineer, the JMC, the previous JMC Chairman and the Architect company.

The Parish Council discussed plans for an introductory meeting with members of St. Mary's Church to discuss a way forward for the organisations to work together to consider repairs and renovations needed.

The Clerk reported communication from a Church Warden to the Parish Hall JMC, regarding repair and use of the upper room.

6.6 To consider progress of the Telephone Kiosk 'adoption' process

It has been noted that a consultation notice has been placed on the kiosk.

6.7 To consider the current Alderley Park Consultation.

The Parish Council noted a media statement released by the publicity company who are working for the Alderley Park Development Team.

The Parish Council noted correspondence received from a local resident, who expressed views about the consultation proposals.

The Parish Council noted arrangements for a further opportunity for residents to view proposed plans at Alderley Park tomorrow and the opportunity to send comments to the Publicity company at this stage. The Clerk confirmed advertisement of the event on the website, notice boards and through a Parish mailing.

The Parish Council discussed the proposals for the future of the Alderley Park site as detailed in the brochure and information gained by Parish Councillors at the first consultation event.

RESOLVED: Parish Councillors identified further queries, regarding the proposals, and resolved that Cllr. Shufflebottom should seek clarification on these matters at the consultation event tomorrow, including a request for consultation to cover the whole Nether Alderley area.

6.8 To consider a response to the Parish Council's requests for improvements to the Bypass Banking

The Clerk reported a response from Mr. Gomulski at Cheshire East Highways regarding Parish Council concerns.

*Councillor Walton excused himself from the meeting

6.9 Local Plan and Local Development

The Clerk drew the Parish Council's attention to recent information in local media regarding the considerations for development in Alderley Edge and local Neighbourhood Planning.

6.10 Yew Tree

It has been confirmed by the Conservation Foundation that the Parish Council can benefit from receiving a Yew Tree sapling as part of the 'I Love Yew' campaign. The Clerk explained that saplings have been propagated from 1000 year old Yew Trees and are being distributed to commemorate the anniversary year of Magna Carta. There is no cost to the Council for one sapling. The Clerk drew attention to risks involved with placement of a yew tree in the burial ground.

The Parish Council considered all areas of risk identified, including growth rate, suitability of location, safety in a public place and agricultural area.

RESOLVED: The Parish Council resolved to approve that the Clerk applies for a yew sapling for the Parish Council, to be planted in the New Burial Ground. All Councillors voted in favour of the matter.

7. Correspondence

To consider correspondence received and the Parish Council's response

7.1 To consider correspondence from Life Links Cheshire

RESOLVED: Due to time available, the Parish Council resolved to approve that this matter is moved to the Planning meeting for consideration by Parish Councillors who will be attending that meeting.

7.2 To consider correspondence from Knutsford Police about the Operation Shield project

RESOLVED: Due to time available, the Parish Council resolved to approve that this matter is moved to the Planning meeting for consideration by Parish Councillors who will be attending that meeting.

7.3 To consider correspondence from the Head teacher at Nether Alderley Primary School

The Clerk reported communication from the Head teacher at Nether Alderley Primary School, explaining the school's intention to purchase a defibrillator for instalment at the school and the option of making the defibrillator available to the community should there be local support. The school intends to fund raise and provided an estimated cost.

The Parish Council considered the proposal and the option of making a contribution to the equipment.

The Clerk reported advice from Cheshire Association of local Councils regarding the power to spend on this project. Confirmation has been received that the expenditure would fulfil s137 expenditure criteria, as the school is within the parish and the equipment could be used by residents and school students of the parish. No alternative expenditure provision/power has been identified.

The Clerk reported the permitted s137 expenditure level for 2015/16 and referred to one other current consideration for s137 expenditure: 'adoption' of the telephone kiosk.

RESOLVED: The Parish Council considered and resolved to approve that it is in support of the purchase of the defibrillator at the school that it is in support of the defibrillator being made available to the community, that it would make a contribution to the purchase of the equipment and that it would be in support of fundraising for the equipment.

The Parish Council resolved to approve that the Clerk writes to the Head teacher to express support, as detailed in its resolution and to request an accurate costing prior to making a decision over a level of donation.

The Parish Council resolved to approve that it allocates funding for a donation to the purchase of the defibrillator and associated equipment by way of Local Government Act 1972 Section 137 in that the expenditure is for a benefit to the community where there is no other specific power covering the action and that the expenditure is commensurate with the benefit to the community.

7.4 To consider communication from a local resident

The Parish Council considered concerns received from a local resident that proposed future development of a new site for The King's School could impact upon traffic using local lanes in the parish.

RESOLVED: The Parish Council resolved to register a request that, should a transport plan be undertaken, those travelling to the school are encouraged to use major routes rather than local lanes to reach the proposed new site.

7.5 To consider information received about changes to the Financial Services Compensation Scheme

The Clerk reported details of changes to the Financial Services Compensation scheme and its implications for the Parish Council bank accounts.

RESOLVED: The Parish Council resolved to approve that the Clerk may use telephone communication to liaise with the bank department that deals with the Parish Council's account, due to branches not providing a consultation service.

7.6 To consider an invitation to Macclesfield Area Meeting

RESOLVED: The Parish Council resolved to approve attendance by the Clerk and Cllr. Shorland

7.7 To consider the offer of Bridgewater Hall tickets from Manchester Airport Community Relations Department

The Parish Council has received an offer of tickets from Manchester Airport Community team, to use in recognition of local volunteers or as prizes for local events.

RESOLVED: The Parish Council resolved to request that the tickets may be donated to the primary school for fundraising for the defibrillator.

7.8 To note other correspondence received

The following correspondence has been received and was noted by the Parish Council:

- a. Notification of works to Manchester Airport runway
- b. Clerks and Councils Direct magazine, November edition
- c. The Fire Authority Integrated Risk Management Plan
- d. Superfast Broadband information event at Alderley Park on 6th November
- e. The Cheshire Community Action AGM

8. Policies and Procedures

8.1 To receive report on quarterly inspection of Highways Assets.

Cllr. Colgan reported his inspection, further to the Clerk's report at the last meeting, and signed the inspection sheet. The Clerk confirmed that Cllr. Lewis is due to carry out the next inspection in December.

8.2 To consider Clerk's working hours October/November 2015.

The Parish Council noted the Clerk's hours worked since the meeting in October.

8.3 To confirm the dates of meetings planned for 2016

Dates circulated were confirmed by the Clerk.

8.4 To review Nether Alderley Parish Council's Model Publication Scheme.

The Parish Council reviewed its observance of the Model Publication scheme **and resolved that:**

- it has identified information that it holds and has incorporated this into its Guide to Information
- it has decided whether any of the information can be legitimately withheld from publication, with reasons
- members of the public can find out what information is made available and the model Guide to information has been completed
- members of the public have been made aware of the Model Publication Scheme and Guide to Information through a permanent announcement on the Parish Council's notice boards and on its website
- Members of the public have access to the Information Guide, and therefore details of the information held by the Parish Council, through the Parish Council's website
- Staff (the Clerk) are aware of the scheme and the authorities obligations
- The clerk is the named person for routinely providing information
- There is an annual review in place to update information and consider new information

RESOLVED: The Parish Council resolved to approve an updated Guide to Information.

Proposed by Cllr. Walker, seconded by Cllr. Colgan and approved by resolution of the Parish Council.

9. Finance

9.1 To note receipt of income as listed in Financial schedule

The Parish Council noted receipt of payment as listed in Appendix A1

9.2 To consider and authorise payments as listed in Financial schedule

RESOLVED: The Parish Council resolved to approve payments, as listed in Appendix A2

9.3 To consider and approve to send to the Payroll Service provider Administration costs and expenses as listed in Appendix A4

RESOLVED: *The Parish Council considered and resolved to approve administration costs and Clerk's expenses to be sent to the Payroll provider and included in the Clerk's payroll amount for next month.*

9.4 To consider items for budget 2016/17

RESOLVED: *It was resolved to move this agenda item to the next meeting.*

Expenditure/Payments were proposed by Cllr. Shufflebottom, seconded by Mrs. Walker and approved by resolution of the Parish Council

10. Planning

The Parish Council considered the following planning applications:

15/4451M

An electricity substation and switchroom (sui generis) within a bespoke enclosure and associated infrastructure.

MERESIDE, ALDERLEY PARK, CONGLETON ROAD, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TG

RESOLVED: *The Parish Council resolved to approve the following response:*

The Parish Council has no objections to the proposed plans.

15/4472M

The refurbishment and partial redevelopment of Block 15 with laboratory, office and manufacturing (assembly) spaces for research and development and associated uses (Use Class B1)

Block 15 Former CTL,

Alderley House, Alderley Park, Congleton Road, Nether Alderley, Macclesfield, Cheshire, SK10 4TF.

RESOLVED: *The Parish Council resolved to approve the following response:*

The Parish Council has no objections to the proposed plans.

Planning Application 15/4490M

Infill development comprising single two storey detached dwelling with integral garage, access and associated external works

LAND ADJACENT TO, IRONS COTTAGE, WELSH ROW, NETHER ALDERLEY, CHESHIRE, SK10 4TY

The Clerk confirmed that a request had been made to the Ward Councillor to 'call in' this application to Cheshire East Planning Committee

RESOLVED: *The Parish Council resolved to approve the following response:*

The Parish Council has a strong objection to the proposed plans for the following reasons:

1. The proposal is for a large development that will significantly exceed the footprint of the small area of previously developed land on the site. The Parish Council appreciates that an extremely small area of previously developed land exists on the site. However, the proposed construction would extend significantly beyond this curtilage.

2. The proposed building is not proportionate to the size of the plot.

3. The Parish Council is opposed to new development on Green Belt land

Planning Application 15/4515M

Change of use from dwelling and ancillary offices to dwelling with conference / banquet facilities including approved glazed links

WARFORD HALL, WARFORD HALL DRIVE, GREAT WARFORD, ALDERLEY EDGE, CHESHIRE, SK9 7TP

RESOLVED: *The Parish Council resolved to approve the following response:*

Nether Alderley Parish Council has considered this planning application, due to the property's close proximity to the Nether Alderley Parish boundary and the potential impact upon the parish, and would like to register a strong objection to the proposed plans, for the following reasons:

1. The Parish Council considers that the proposed development would cause significant noise and light pollution in the wider rural, Green Belt setting, including nearby areas of Nether Alderley.
2. The Parish Council considers that the proposed development and purpose is not suitable to the midst of an area of residential properties.
3. The Parish Council believes that the proposed development will impact significantly upon neighbouring dwellings in terms of noise, light, activity and traffic.
4. The Parish Council perceives that such a development would be unfair on neighbouring properties.
5. The Parish Council notes that the building is accessed along a shared residential drive which it considers appears inappropriate for use by additional commercial/delivery and events traffic.

Planning Applications:

15/4573M

Conversion and extension of existing outbuilding to residential use, conversion of stable to carport

FORMER KENNEL, BEECH TREE LODGE, HOCKER LANE, OVER ALDERLEY

15/4574M

Conversion and extension of existing outbuilding to residential use, conversion of stable to carport

FORMER KENNEL, BEECH TREE LODGE, HOCKER LANE, OVER ALDERLEY

RESOLVED: *The Parish Council resolved to approve the following response:*

The Parish Council objects to the proposed plans for the following reasons:

1. The proposal creates a stand-alone property within its own grounds and with a new access
2. The proposal is an incursion of and development on the Green Belt
3. The historic nature of the existing building would be damaged.
4. The proposal constitutes an overdevelopment of a very small building. The proposed footprint of the new building is significantly greater than the existing building.

RESOLVED: *The recorded responses to Planning applications were approved by resolution of the Parish Council.*

RESOLVED: *The Parish Council resolved to move consideration of the following application to the Planning Meeting on 17th November*

15/4857M

Proposed redevelopment to include demolition of previous developed building approved under application 15/3245M and erection of new A1/B8 commercial unit for Furnibarn Ltd to provide showroom and distribution centre for carpet business.

IRON GATE FARM, CHELFORD ROAD, NETHER ALDERLEY, CHESHIRE, SK10 4SZ

11. Burial Board

There were no matters for discussion regarding the Burial Ground.

12. Parish Hall

There were no further matters for discussion regarding the Parish Hall

13. Future Meetings.

The Clerk confirmed that a meeting of the Planning Committee will take place on Tuesday 17th November at 11.45 am.

The next Parish Council meeting will take place on Wednesday 2nd December at 7 pm.

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting held on 2nd December 2015

Signed..... Date.....

APPENDIX A

**Nether Alderley Parish Council Meeting
Wednesday 4th November 2015 at 7.00 pm.
Nether Alderley Parish Hall.**

Schedule of Receipts and Payments

A1. Receipt of Income

Hopkinson, Wootton Lovatt £330.00 Burial and Inscription Grave 223

Utility Warehouse BACS credit £49.18 (£47.12 plus £2.06 VAT - £2.46 VAT refund and £0.40 VAT payment on services) for electricity payment refund, further to meter reading On or after 30th October 2015

Service approved Minute reference 23.11.06 p 256, Service ordered 23.11.06, Service last reviewed for continued use Minute reference 15.9.14 ref 9.1

A2. Invoices for payment

1185 Mrs. P Langham £520.03 Clerk's salary November 2015 H

Salary and expenditure reviewed and approved 9/3/15 Minute ref 9.5

Administration costs approved 27/7/15 ref 9.2 and 10/8/15 ref 9.4

1186 Cheshire West and Chester, Cheshire Pension Fund £132.63 Pension contribution, November 2015 H

Pension contribution level reviewed and approved 9/3/15 Minute ref 9.5

1187 Henshaws Waste collection 2 collections, October 2015 £39.28 (£32.74 plus £6.54 VAT) A,C,E,F,G

Waste collection review and approval 15/9/14 Minute Ref 9.3

Service ordered 11/6/2009. Minuted approval 21/5/2009 ref 5.10

1188 Cheshire Association of Local Councils Councillor induction training course, 19th November 2015 £30.00

Approval: 10/8/15 ref 7.5 (to £290); Ordered

Spent in Financial year £195

A3. Direct Debits for approval

None

A4. Approval to send to Payroll Provider for inclusion in Payroll Report for Clerk's expenses/salary H

Expenses and Administration costs: £279.24

Parish Council Powers for expenditure and activity:

Audit

Audit Regulations 1996 I

Benches

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C

Local Government Act 1972, s.214

Bus Shelters

Power to provide and maintain shelters D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Community Centres

Power to provide and equip community buildings E

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G

Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111 H

Litter bins

Provision of litter bins L

Litter Act 1983, ss 5, 6

Research and collection of information

Power to carry out research

LGA 1972 S 141 M

Parish Plans S141 LGA 1972 J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N